

Financial Forward Plan and Capital Programme

Council Budget 2023 – 2024



Budget 2023/24 Index

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Summary

This report sets out the proposed budget for 2023/24 and the council's Medium Term Financial Strategy (MTFS) which include the assumptions for 2024-27 with regards to council tax, other funding, expenditure forecasts and the savings and income generation plans necessary to set a balanced budget. This helps to ensure resources are aligned to the strategic outcomes set out in the draft Corporate Plan which is being developed alongside the MTFS.

The preparation of the budget is the final stage of the annual business planning cycle leading to the approval of the Council Tax for the forthcoming financial year. There is a statutory requirement to set a balanced budget and a requirement to submit budget returns to the Department for Levelling Up, Housing and Communities (DLUHC). Approval of the revenue estimates constitutes authority for the incurring of expenditure in accordance with approved policies.

It should be noted that a set of budget proposals were presented to Policy & Resources in December 2022. This offered an early opportunity to note and approve budget changes in principle for 2023/24. These proposals were assessed at the time as to whether they required consultations and equality impact assessments (EIA). Consultation on the budget and the contents of the December Policy & Resources committee paper took place between 23 December 2022 and 4 February 2023. Results from the consultation have been fed back to lead officers within the council and the recommendations contained within this report are cognisant of the views expressed and have been recommended to Council for approval by the Policy & Resources Committee.

This report forms a key part of the budget setting process for 2023/24 onwards. It provides the key budget headlines on both a local and national level. In addition, the report seeks to provide an update on the council's underlying financial strategy.

This report is urgent as asks Full Council to approve the 2023/24 budget and it is a legal requirement for a balanced budget to be set. These proposals have been consulted on and have been referred by Policy and Resources Committee on to Council so that Council can approve the budget envelope and set the Council Tax.

The revised Capital Programme, Treasury Management Strategy Statement (TMSS), fees and charges and other appendices linked to budget setting are included with this report for approval.

In addition, this paper sets out the council's intended approach to recent government announcements around the cost of energy bills which are centred on two policy interventions.

1. WHY THIS REPORT IS NEEDED

1.1 Executive Summary

- 1.1.1 On 12 December 2022, the government issued a Policy Statement on the 2023/24 local government finance settlement and, on the 19 December 2022, we received the Provisional Local Government Finance Settlement figures for 2023/24. The Final settlement was announced on 6th February 2023.
- 1.1.2 The 12 December Policy Statement had indicated that the settlement would cover 2 years (2023/24 and 2024/25) but the final settlement provided funding figures for 2023/24 only – the fifth single year funding settlement in a row since 2019/20. This means there are still uncertainties over funding for 2024/25 which hinder the council's ability to plan effectively over the medium-term and strategically invest in services.
- 1.1.3 The impacts of the settlement have been factored into the MTFs which now shows a balanced position for 2023/24 with no use of reserves. Across the MTFs there is a total savings requirement of £29.056m with savings of £19.630m having been identified resulting in a budget gap of £9.426m.

MTFS Summary	2023/24	2024/25	2025/26	2026/27
Resources vs. Expenditure	£m	£m	£m	£m
Expenditure	380.885	410.214	430.184	449.592
Resources	(369.686)	(386.985)	(402.987)	(420.536)
Cumulative (Surplus)/Shortfall to Balanced Budget	11.199	23.229	27.197	29.056
In Year Budget Gap before Savings	11.199	12.030	9.444	10.048
Efficiencies and Income Generation options Proposed	(11.199)	(6.554)	(1.255)	(0.622)
(Surplus)/Shortfall to Balanced Budget	0.000	5.476	8.189	9.426
In year savings requirement	11.199	12.030	3.968	1.859

1.1.4 As shown above, the budget position for 2023/24 is balanced and officers have begun to look at the MTFS process and options to balance future years. A review of proposals and future plans will be brought to Cabinet in the new financial year.

1.2 Strategic Context

1.2.1 The draft Corporate Plan is being considered by Council and sets out the council's vision to Care for People, our Places and the Planet. Placing residents and sustainability at the heart of everything we do, the Plan is built around the three pillars of People, Places, and Planet and the foundation of an Engaged and Effective Council.

1.2.2 The MTFS is an integral part of the council's overall planning and strategy to ensure a financially sustainable and stable platform from which to deliver its strategic objectives through the council's Corporate Plan.

1.2.3 With demand on local services continuing to increase and local authorities having to generate more and more of their income locally, the next few years will present further financial challenges.

Local Government Finance Settlement (LGFS) 2022

1.2.4 The LGFS outlined funding allocations for local authorities for 2023/24 only but gave confirmation of the majority of funding streams for 2024/25.

1.2.5 At the England level, Core Spending Power (CSP): will increase by 5.8% in real terms when compared to 2022/23 with the same real terms increase of 5.8% across London boroughs. This increase does factor in the assumption that all authorities eligible to raise adult social care precept and council tax, will raise the maximum amount. It also assumes increases in the council tax base will continue to increase on the same trajectory as the previous 5 years.

1.2.6 The main points to note from the settlement are:

- The Council Tax referendum threshold will increase from 2% to 3% for 2023-24 and the Social Care Precept will increase from 1% to 2% in 2023-24.
- Settlement Funding Assessment will increase by 5% to £15.7bn (£2.9bn London boroughs).
- Compensation for under-indexation of the business rates multiplier will total £2.2bn in 2023-24, an increase of £930m.
- The Social Care Grant will increase by £1.5bn in 2023-24 to £3.9bn (£612m in London).
- The Adult Social Care (ASC) Market Sustainability and Improvement will be supported by a £562m ringfenced grant with £400m added to the existing £162m Market Sustainability and Fair Cost of Care Fund.
- The Improved Better Care Fund (IBCF) continues alongside an additional ASC Discharge Grant worth £300m nationally.
- The 22/23 Services Grant will reduce by 44% in 2023-24 to £464m (England) and £86m in London.
- The Lower Tier Services Grant will be discontinued.
- There will be a new one-off CSP funding guarantee to ensure all authorities receive a minimum 3% increase (no London boroughs will receive this).

- The New Homes Bonus will continue in 2023-24 as an annual grant. Legacy payments will end, and the future of the grant will be confirmed before the 2024-25 LGF Settlement.
- Four existing grants (worth £239m) will be rolled into Settlement Funding Assessment and the Social Care Grant.
- There would be a full revaluation of business rates on 1 April 2023. This is the first revaluation since 2017 and will be based on property values as of 1 April 2021. Business Rates tariffs/top-ups will be adjusted to ensure the 2023 Revaluation, as far as practicable, will not impact on boroughs' retained business rates.
- The business rates multiplier will continue to be frozen for 2023-24 and local authorities will be compensated for the shortfall in income for under indexation of the multiplier.
- Neither fundamental reform to needs assessments nor the business rates reset will be implemented before 2025-26.

1.2.7 For the 2024/25 local government finance settlement, the Government has set out some planning assumptions as below:

- The Review of Relative Needs and Resources ('Fair Funding Review') and a reset of Business Rates growth will not be implemented in the next two years;
- The council tax referendum principles will continue the same as 2023/24;
- Revenue support grant will continue and be uplifted in line with baseline funding levels (assumed now to be now based on September 2023 CPI), while social care grants will increase as set out in the table above;
- Business rates pooling will continue; and
- The Government will set out the future position of New Homes Bonus ahead of the 2024/25 local government finance settlement.

1.3 Medium Term Financial Strategy

1.3.1 The MTFS provides a way to plan resource allocation decisions by taking into account both current and future levels of resources. It allows adequate time to align wider organisational priorities with resource allocation decisions, and to test previous resource allocation decisions in the light of current financial performance.

1.3.2 In putting together the MTFS due regard has been given to the CIPFA Code of Financial Management (the 'CIPFA FM Code' published last year and recommended for adoption by all councils from April 2021). This MTFS complies with the relevant sections of the FM code.

1.3.3 The organisational objectives in setting the MTFS are as follows:

- We will set a legal budget, balancing recurrent expenditure with estimated income within the medium term in order that the council has a sustainable financial position;
- We will plan over a medium term of at least 3 years in order that the council is fully informed as to future scenarios and can prepare appropriate action;
- A level of sustainable reserves will be maintained, this will be defined by the Section 151 officer during the budget setting process, considering prevailing risks and opportunities. For 2023, this has been identified as £15.000m for general fund balance and £40.000m for earmarked non-ringfenced revenue reserves;
- We will seek to build resilience to economic shocks and insulate from the requirement for sudden cuts to vital services;

- We will use reserves to invest in one-off investment or transformation requirements but not to the point of the organisation being in distress;
- We will ensure we have sufficient funding for on-going transformation and long term changes;
- We will provide a realistic amount of funding to support increasing demand, quickly addressing ongoing financial pressures with a permanent solution, reducing the instances where one off solutions are used;
- We will achieve the best possible outcomes within the funding available;
- We will ensure that budgets are aligned to the council's Corporate Plan and that we will actively disinvest where this is not the case;
- We will understand the implications of growth and ensure that both the reward and the increased costs to services are recognised, and;
- We will act lawfully and protect the integrity of regulations, ring fences and accounting rules.

1.3.4 In December 2022, Policy & Resources Committee received a report identifying a base case forecast for expenditure and resources and presented a 2023/24 gap of £1.748m as below:

MTFS Summary	2023/24	2024/25	2025/26	2026/27
Resources vs. Expenditure	£m	£m	£m	£m
Expenditure	378,418	407,746	427,717	447,125
Resources	(364,891)	(381,681)	(399,190)	(416,882)
Cumulative (Surplus)/Shortfall to Balanced Budget	13,527	26,065	28,526	30,242
In Year Budget Gap before Savings	13,527	14,287	10,494	10,955
Efficiencies and Income Generation options Proposed	(11,778)	(6,254)	(1,255)	(0,622)
(Surplus)/Shortfall to Balanced Budget	1,748	8,033	9,239	10,333

1.3.5 The LGFS has provided more certainty for one year on core spending powers and some specific grants which have now been built into the MTFS.

Key assumptions in the MTFS

1.3.6 The key assumptions included in the MTFS are as follows:

Item	2023/24	2024/25	2025/26	2026/27
Business Rates Multiplier (CPI)	10.10%	5.50%	0.00%	0.00%
Council Tax Increase	1.80%	2.80%	2.80%	2.80%
Social Care Precept Increase	2.00%	2.00%	2.00%	2.00%
Increase in Council Tax Base (No of Band D Equivalents)	2,240	2,755	3,272	3,341
Revenue Support Grant (£m)	7,759	11,507	11,507	11,507
Expenditure Inflation	7.97%	4.00%	1.50%	1.90%
Employee Pay Award	4.00%	4.00%	2.00%	2.00%

1.3.7 The 1.80% increase in General Council Tax for 23/24 reflects a 2.80% increase reduced by 1% to reflect a rebate of the 22/23 increase to residents.

Service Pressures

1.3.8 As part of the budget setting process, council services were consulted on the pressures that they expect to either carry forward or to emerge over the MTFS period. These include an on-going un-funded 2022/23 pressure of up to £4.6m for Adults & Health, forecasts for increases in demand or other pressures as they were identified.

1.3.9 £17.680m pressures have been built into the MTFS for 2023/24 and £34.946m across the MTFS. Further details are included in Appendix D.

Department	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total £'000
Adults & Health	12,030	6,372	3,270	3,183	24,854
Assurance	48	0	0	0	48
Children and Family Services	3,040	1,188	1,188	1,388	6,805
Customer & Place	2,562	320	330	26	3,239
Strategy & Resources	0	0	0	0	0
Total Pressures	17,680	7,880	4,788	4,598	34,946

Savings & income generation

1.3.10 To address the budget gap 2023-27, services have identified £11.199m savings in 2023/24 and £19.630m across the MTFS. Further details are given in Appendix E.

Savings & Income generation					
Department	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings £'000
Adults and Health	(2,841)	(1,433)	(12)	(12)	(4,298)
Assurance	(55)	(60)	(75)	(50)	(240)
Childrens and Family Services	(784)	(961)	(400)	(200)	(2,345)
Customer & Place	(2,721)	(3,303)	(468)	(360)	(6,852)
Strategy & Resources	(4,797)	(797)	(300)	0	(5,894)
Total	(11,199)	(6,554)	(1,255)	(622)	(19,630)

Fees and Charges

1.3.11 In line with the Council's priorities, a project was undertaken to maximise cost recovery for the council, through administration of fees and charges, where revised fees and charges will be effective from January 2023. Full Council in November 2022 approved the revised fees and charges which are attached at Appendix F for information

Council Tax

1.3.12 The council receives 58% of its income from council tax. The Council has the largest (billable) tax base in London, consistent with having the highest population of any London borough.

1.3.13 The budget for the overall level of council tax receipts is based on the expected number of bills raised and the amount of the charge. The number of bills raised is the assessed level of the council tax 'base'. Assessment of the council tax base has regard for:

- The total number of dwellings created from one year to the next;
- The number of dwellings which may be subject to council tax support; and
- The overall rate of collection (currently 98% over 4 years).

1.3.14 Taking those factors into account the historic tax base growth has been 1-2% per year. The budget for the current year (2022/23) assumed growth of 1.85%, with 1.50% next year (2023/24). This position is kept under review during the year and current results indicate that these forecasts will be achieved.

1.3.15 The LGFS has confirmed that the council has the flexibility to raise council tax by up to 2.99% before a referendum and apply a social care precept of up to 2% to fund pressures in adult social care.

1.3.16 Calculating the Council Tax base is an important step towards setting the basic amount of Council Tax. The detailed Council Tax base schedule is included in Appendix C. The Chief Finance Officer, under delegated powers, has determined the 2023/24 Council Tax base to be 153,073 (Band D equivalents), the calculations are show in the following table:

	2022/23	2023/24
Band D Equivalents	Band D Equivalents	Band D Equivalents
Total Properties	180,654	182,427
Exemptions, disabled relief, discounts and premiums	(15,904)	(16,294)
Ministry of Defence Contributions	4	4
Council Tax Support Scheme Discount	(14,741)	(14,457)
Adjustments (projections):		
New properties	3,117	4,635
Exemptions (Students)*	0	(119)
Non-collection @ 2.0%	(2,297)	(3,124)
Total Council Tax Base and Yield (£)	150,834	153,073

*Students exemptions were not adjusted for in 2022/23 due to a reduction in numbers at Middlesex University of over 1,000 in Oct/Nov 21 and the impact of the Omicron wave

1.3.17 The provisional Greater London Authority (GLA) precept is £66,455,212 making the total estimated demand on the Collection Fund and Council Tax requirement £281,067,622.

Council Tax Requirement Summary	2022/23 Original	2022/23 Current	2023/24 Original
Total Service Expenditure	336,592,022	336,380,372	369,686,186
Contribution to / (from) Specific Reserves	0	0	0
Net Expenditure	336,592,022	336,380,372	369,686,186
Other Grants	(60,985,325)	(60,773,674)	(66,204,554)
Budget Requirement	275,606,697	275,606,698	303,481,632
Business Rates Retention	(42,825,304)	(42,825,305)	(57,278,212)
Business rates top-up	(19,731,211)	(19,731,211)	(22,132,016)
Business Rates 8 authority pool income	(2,800,000)	(2,800,000)	(1,700,000)
Business Rates Income	(65,356,516)	(65,356,516)	(81,110,228)
RSG	(6,518,401)	(6,518,401)	(7,758,994)
Barnet's Element of Council Tax Requirement	203,731,781	203,731,781	214,612,410
Greater London Authority – Precept	59,668,313	59,668,313	66,455,212
Total Council Tax Requirement	263,400,094	263,400,094	281,067,622

Barnet's Council Tax Requirement	£214,612,410
Greater London Authority	£66,455,212
Total Requirement for Council Tax	£281,067,622

1.3.18 Should the proposed 1.80% increase in general council tax and the 2.0% increase in Social Care Precept be applied, the Council Tax for Barnet each category of dwelling will be:

Council Tax Band	Barnet (£)	GLA (£)	Total (£)
A	934.68	289.43	1,224.11
B	1,090.46	337.66	1,428.12
C	1,246.24	385.90	1,632.14
D	1,402.02	434.14	1,836.16
E	1,713.58	530.62	2,244.20
F	2,025.14	627.09	2,652.23
G	2,336.70	723.57	3,060.27
H	2,804.04	868.28	3,672.32

1.3.19 Components of the Band D Council Tax rate are shown below:

Components of Band D Council Tax Rate (£)	2022/23	2023/24
Mayor's Office for Policing and Crime	277.13	292.13
London Fire & Emergency Planning Authority and Mayor, Administration, Transport for London, Olympic Games and Boroughs' Collection Fund balances.	118.46	142.01
GLA Precept	395.59	434.14
London Borough of Barnet	1,350.70	1,402.02
Total Council Tax Rate (£) Band D Equivalent	1,746.29	1,836.16

Business Rate Pooling

1.3.20 The LGFS approved the 8-authority London pool with City of London (as lead authority) and seven other London authorities, including Barnet. The group will act as a pool for 2023/24 only, in order that the levy that City of London and Tower Hamlets would normally pay to central Government can be retained.

1.3.21 The group of authorities have come together based on their geography (a condition of the pool is that they are neighbouring), the size of their business rates base and the low level of risk they would bring to the pool.

1.3.22 As with all business rates pool there is a risk that the pool could make a loss. However, this pool has been designed to be low risk. The basis of the distribution of the retained business rates are still being discussed but if successful, Barnet could seek to benefit from a one-off payment of £1.7m in 2023/24.

Balancing the MTFS

1.3.23 The table below shows the budget gap, while 2023/24 is balanced, there is still a gap in future years:

MTFS budget gap	2023/24	2024/25	2025/26	2026/27
	£'000	£'000	£'000	£'000
Cumulative Savings requirement	11.199	23.229	27.197	29.056
<i>In year Savings requirement</i>	11.199	12.030	9.444	10.048
Savings & income generation proposed	(11.199)	(6.554)	(1.255)	(0.622)
Remaining budget gap	0.000	5.476	8.189	9.426

1.3.24 The future gap is challenging, particularly as there is uncertainty around funding reforms and how this will impact local government finances. Officers have begun to look at the MTFS process and options to balance future years. A review of proposals and future plans will be brought to Cabinet in the new financial year.

1.3.25 There are a range of service specific issues and risks that need to be considered when balancing the budget. These are as follows:

Adults and Health

1.3.26 There remain significant levels of uncertainty regarding future levels of demand across all settings for adult social care with upward increase in activity and costs associated with placement accommodation. Overall activity and costs will continue to be monitored through the coming years, and these budget proposals are based on a reasonable assessment of likely levels of demand and costs.

1.3.27 2022/23 discharges from hospital are on track to exceed 2021/22 levels and are expected to continue to increase resulting in pressures on social care and staffing budgets.

1.3.28 From data used to set the 2022/23 placements budget, the service have seen a 5% increase in activity and a 9% increase in average unit costs signifying an increase in packages becoming more complex in nature and the markets response to the utility cost pressure.

1.3.29 Scarcity of placement accommodation, in particular at the acute end of support, is also a driver for increased market rates. The service is working closely with the market to mitigate this impact.

1.3.30 The service is attempting to mitigate any further rises in costs above current projections by:

- Reviewing large packages of care that may be eligible for NHS funding;
- Robust negotiation with providers on rates; and
- Further expansion of the enablement offer.

1.3.31 Leisure income through the delivery partner GLL was significantly impacted by the pandemic and this budget includes provision for the expected impact in the next financial year while services and revenues recover.

Customer and Place

1.3.32 Key areas of uncertainty include general fund housing services, particularly temporary accommodation and anticipated levels of demand as the impact on households experiencing financial constraints become clearer. These budget proposals include provision for future demand increases and resources to support families and households as necessary.

1.3.33 The macro-economic environment is to remain challenging for businesses and personal households as inflation risks continue. Increases in energy and utilities costs, may cause Temporary Accommodation (TA) demand to rise, if more households are evicted due to inability to pay rents and mortgages.

1.3.34 Across London, market forces are applying upwards pressure to the costs of TA, making it more difficult for the council to secure affordable, good quality housing. This includes the availability of properties in the private rented sector, and the increasing cost of nightly-paid, short term TA.

Children's and Family Services

1.3.35 Placement budgets continue to be under pressure. This is currently being managed within existing resources and will continue to be monitored.

1.3.36 There continues to be pressure in education services arising from demand for services for pupils with special educational needs and disabilities (SEND) and increasing numbers with education and health care plans (EHCP). Despite increased funding recently announced by government it is not yet clear if this will be sufficient to cover costs arising, for example in home to school transport.

Sustainability and Climate Change

1.3.37 We recognise that the council faces pressures on both revenue and capital budgets around achieving its sustainability targets of being a net zero council by 2030 and a net zero borough by 2042. To address this, the MTFS for 2024 will extend out to 2030 to ensure that the MTFS aligns with the council's sustainability strategy and the resources required to deliver it. Expected pressures include decarbonising, adapting and retrofitting council properties.

1.3.38 The 2022 Progress Report to Parliament (shown in the background papers to this report) recognises that across the country, tangible progress is lagging behind policy ambition and that successful delivery of changes on the ground requires active management of delivery risks.

1.3.39 The council is considering options to fund this work through different financing options and work is ongoing to identify the benefits of various options. A paper will be presented to Environment and Climate Change Committee in March 2023 to provide further details on the various options and recommendations on the way forward.

Other risks

1.3.40 There are possible risks detailed below that the council is aware of and will monitor throughout the year. The council maintains a contingency budget to deal with unanticipated items. Should any of the risks listed below materialise, the contingency budget will be the primary mechanism with which to deal with it.

Council Tax Collection

1.3.41 The cost of living crisis could impact adversely on the collection of council tax due to cost resulting in increased bad debt provisions and possibly higher demand for Council Tax Support.

Income from residents / service users

- 1.3.42 The council's income from fees and charges, has not yet recovered to pre-pandemic levels, e.g. leisure, parking. There is also increased risk around non-recovery of Adult Social Care income from client contributions to care. Some of these pressures are factored into the MTFs but officers will continue to review these.

Supply chain emergency

- 1.3.43 Social Care services continue to see pressures on budgets due to issues around the supply chain. There is pressure on the supply of residential and nursing placements in Adults Social Care and fostering placements in Children's and Family Services.

Inourced transformation

- 1.3.44 The in-sourcing of services from Capita and Re could create additional pressures resulting from staffing costs and transformation work needed to re-design in-coming services.

NLWA

- 1.3.45 The Council is one of seven constituent boroughs of the North London Waste Authority (NLWA). NLWA handles waste disposal on the council's behalf and recovers the costs from the council by way of a levy. Borough levies are apportioned between the constituent boroughs in accordance with an Inter-Authority Agreement entered in 2015.

- 1.3.46 The NLWA is presently undertaking a refresh of its treatment infrastructure in the North London Heat & Power Project (NLHPP). This project involves £1.2bn (2019 cash price base) of expenditure on new assets including a 700,000 tonne Energy Recovery Facility and a Resource Recovery Facility.

- 1.3.47 As a result of this and partly because the current treatment assets are fully depreciated, the NLHPP will cause an increase to the Council's levy, by 2033-34 the increase will be in the range £3m-£7m per year. This increase will impact on the levy as the assets come into use, with most of the increase being in place by 2027-28. Constituent boroughs have been kept up to date by NLWA on likely levy increases arising from the NLHPP since 2019.

1.4 Reserves

- 1.4.1 The council holds reserves to deal with future pressures where the value or the timing of the pressure is uncertain, or where the funding can only be spent on specific objectives (e.g., grant funding). Reserves are divided into 'ringfenced' reserves, where the spending objective is known with some clarity, and 'committed' reserves, intended to mitigate the impact of wholly unforeseeable costs. The levels of reserves are set out under Section 25 of the Local Government Act and prudent levels are determined by the Chief Finance Officer (CFO). Ringfenced reserves are usually held by specific services, while committed reserves are held corporately.

- 1.4.2 The use of reserves is not intended to replace savings or income generation opportunities as part of the MTFs. Reserves can only be used once and then they are gone. Any use of reserves to replace savings or income generation opportunities is a delaying action, storing up pressures into future years. This could be part of investing in transformational service delivery and is the ultimate last resort during budget setting when a gap cannot be bridged despite best efforts.

1.4.3 The council's earmarked reserves are forecast to be £129.449m at the end of 2022/23. It is estimated that the level of reserves used in 2022/23 will be £29.376m, of which £6.757m is the drawdown of Covid-19 grant funding for eligible expenditure and £16.302m is in support of the Collection Fund where grant funding from Government has been held in reserves before being applied to any deficit arising from Covid-19 reliefs. Earmarked revenue reserves are forecast to be used to a value of £5.267m and £1.052m use of capital reserves.

1.4.4 The table below incorporates the 2022/23 forecast outturn position and other known or expected plans in order to create a forecast of the council's reserves position over the MTFs period. This table assumes that the funding deficits in future years of the MTFs are resolved and that there is no call on reserves through an unbalanced budget or overspend in each of the years. The proposed MTFs includes no reserves funding in 2023/24 towards getting to a balanced budget.

	Balance at 31 March 2022	Mar-23	Mar-24	Mar-25	Mar-26	Mar-27
	£000	£000	£000	£000	£000	£000
Capital - Community Infrastructure Levy	28,226	27,174	20,174	13,174	6,174	2,174
Revenue implications of capital	3,921	3,921	3,421	2,921	2,421	1,921
Total Capital Reserves	32,147	31,095	23,595	16,095	8,595	4,095
Public Health	1,828	1,828	1,828	1,628	1,428	1,228
Dedicated Schools Grant	4,870	4,870	4,870	4,670	4,470	4,270
Special Parking Account	1,311	1,311	1,311	1,311	1,311	1,311
Earmarked Revenue Grants	5,837	5,837	4,837	3,837	2,837	1,837
Brent Cross Designated Area S31	13,449	13,449	13,449			
Council tax and NNDR smoothing	24,018	7,717	5,717	5,217	4,717	4,217
Total Ringfenced Reserves	51,313	35,012	32,012	16,663	14,763	12,863
Local Welfare Provision	4,658	2,658	658	0	0	0
Covid-19 Recovery	6,756	0	0	0	0	0
Service Specific Revenue Reserves	10,782	10,498	8,998	7,498	5,998	4,498
Climate change	1,600	618	0	0	0	0
Council Tax Rebate	2,100	2,100	0	0	0	0
Transformation Reserve	4,053	3,053	2,053	1,053	553	53
Financial Resilience Reserve	45,416	44,416	43,416	42,416	41,416	40,416
Total Committed Reserves	75,366	63,343	55,126	50,967	47,967	44,967
Total Earmarked Reserves	158,826	129,449	110,732	83,725	71,325	61,925

1.4.5 In terms of financial sustainability, the Committed Reserves is the key measure. This is due to reduce over the MTFs but then level out to around £40m in keeping with the stated aim of maintaining at least that value in order to manage the prevailing risks and uncertainty.

1.4.6 Although several of the reserves appear to maintain a steady balance (e.g. Capital – CIL and Service Specific Revenue Reserves) there will be movements in and out throughout the year. The assumption is that income will offset expenditure in each year.

1.5 Dedicated Schools Budget (DSG)

National funding announcements and the Schools National Funding Formula

- 1.5.1 In the Autumn Statement 2022, the government announced an additional £2.3 billion in schools funding in the 2023 to 2024 financial year. However, after the removal of compensation for employer costs of the health and social care levy, the core schools budget will increase by £2.0 billion over and above totals announced at the Spending Review 2021. Mainstream schools will be allocated additional funding through mainstream schools additional grant (MSAG) 2023 to 2024, on top of schools' allocation through the National Funding Formula (NFF). High Needs also benefits from additional funding and has an allocation of £400 million on top of the high needs national funding formula allocation.
- 1.5.2 The Schools Block funding allocations to local authorities were calculated by aggregating the amount of funding for pupils in Reception to Year 11 in Maintained schools and Academies and is calculated for each school under the National Funding Formula.
- 1.5.3 2023/24 is the first year of the transition to the direct schools NFF, whereby all mainstream schools across England will be funded through the same national formula without allowing for adjustment through local funding formulae. From 2023/24, local authorities will be required to start bringing their own formulae closer to the schools NFF. The council already mirrors the NFF for schools, alongside 78 of 150 English Local Authorities.
- 1.5.4 The DfE has set a minimum funding level of £6,786 per secondary pupil and £5,150 per primary pupil in 2023/24. This compares to £6,457 per secondary pupil and £4,922 per primary pupil in 2022/23, an increase of 5.1% and 4.6%, respectively.
- 1.5.5 The Barnet Schools Forum, which is made up of governor and headteacher representatives from all types and phases of state-funded schools in Barnet, has agreed to continue to use the National Funding Formula with protection through the Minimum Funding Guarantee and no changes are proposed for 2023/24.

The Barnet Schools Budget for 2023/24

- 1.5.6 The Schools Budget is mainly funded through the Dedicated Schools Grant (DSG). For 2023/24 this is made up of four main funding streams, also known as blocks, under the National Funding Formula (NFF) arrangements:
- **Schools Block:** allocates funding for pupils in Reception to Year 11 in state-funded mainstream schools and academies;
 - **Early Years Block:** funds early education entitlements for 2, 3 and 4-year-olds in private, voluntary and independent settings, maintained nursery schools and school nursery classes. The funding for 2-year olds is specifically for pupils from households with low incomes;
 - **High Needs Block:** supports provision for vulnerable children and young people, mainly those with special educational needs and disabilities (SEND) from their early years to age 25, enabling both local authorities and institutions to meet their statutory duties under the Children and Families Act 2014; and
 - **Central School Services Block (CSSB):** The CSSB receives funding for central functions local authorities carry out on behalf of maintained schools and academies.

It allocates funding for two purposes: ongoing responsibilities and historic commitments.

1.5.7 On 16th December 2022, the DfE announced allocations of the gross DSG to local authorities. The figures confirmed the Schools Block and the Central School Services Block. However, the High Needs Block and the Early Years Block were indicative at that stage and will change during 2023.

1.5.8 The indicative DSG budget for 2023/24 by block is set out in the table below:

	Schools	High Needs	Early Years	Central Services	Total
Final Allocations for 2022-23	£m	£m	£m	£m	
Gross DSG	£ 297.756	£ 68.153	£ 30.720	£ 2.266	£ 398.895
Academies Recoupment	-£ 139.835	£ -	£ -	£ -	-£ 139.835
NNDR	-£ 2.881	£ -	£ -	£ -	-£ 2.881
HN Place Funding	£ -	-£ 5.720	£ -	£ -	-£ 5.720
Net DSG	£ 155.040	£ 62.433	£ 30.720	£ 2.266	£ 250.459
	Schools	High Needs	Early Years	Central Services	Total
Indicative Allocations for 2023-24	£m	£m	£m	£m	
Gross DSG	£ 317.168	£ 74.823	£ 32.519	£ 2.369	£ 426.879
Academies Recoupment	-£ 150.894	£ -	£ -	£ -	-£ 150.894
NNDR	-£ 2.898	£ -	£ -	£ -	-£ 2.898
HN Place Funding	£ -	-£ 5.864	£ -	£ -	-£ 5.864
Net DSG	£ 163.376	£ 68.959	£ 32.519	£ 2.369	£ 267.223
Additional Funding	£ 19.395	£ 6.670	£ 1.799	£ 0.103	£ 27.967

1.5.9 The allocation for the Schools Block is based on October 2022 school census data. A proposed Minimum Funding Guarantee of +0.5% means that every Primary or Secondary school will receive at least this percentage increase per pupil through the formula in 2023/24 (through the pupil-led element of the schools funding formula) above the amount it received in 2022/23. In addition, each primary school is guaranteed a minimum of £4,405 per pupil and each secondary school is guaranteed to receive at least £5,715 per pupil in 2023/24.

Allocations by block

1.5.10 **Schools Block** – The 2023/24 Schools Block Income is based on the following rates:

- £5,149.51 Primary unit of funding based on 29,671.5 primary pupils (October 2022 census)
- £6,786.19 Secondary unit of funding based on 23,383.5 secondary pupils (October 2022 census)
- £5.690m of funding for Pupil Growth and Premises factors

- **TOTAL = £317.168m** (Gross funding – subject to deductions for recoupment and NNDR)

1.5.11 **High Needs Block** - The provisional High Needs Block income for Barnet has been calculated as follows:

- £65.334m - Actual High Needs National Funding Formula allocation
- £4.509m - based on a £5,200.81 per pupil Area Cost Adjustment (ACA) weighted base rate * 867 (pupils in special schools/special academies based on the October 2022 census)
- £0.756m - Import/export adjustment for net 75 imported pupils
- £0.306m – Additional High Needs Funding for Special Free School
- £0.918m – Hospital education and teachers’ pay and pension
- £3.000m – Additional High Needs Funding
- **TOTAL = £74.823m**

The final import/ export adjustment data will be amended based on January 2023 school and FE providers’ High Needs pupil census data.

1.5.12 **Early Years Block (EYB)** – The Early Years Block is estimated using early years numbers taken from the Early Years and Schools census in January 2022. An update to the 2023/24 EYB allocation will be made once the January 2023 Early Years and Schools census numbers are finalised. The allocation will be updated in July 2023 based on the January 2023 census numbers.

- It has been confirmed that the hourly rate received by Barnet for 3- and 4-year-olds has increased from £6.24 to £6.41.
- It is proposed to increase the passthrough basic hourly rate for 3 and 4 year by £0.42 to from £5.45 to £5.87.
- It is proposed that the deprivation rate based on IDACI is increased by £0.01 from £0.29 to £0.30 per hour, therefore passing on the increase from the government directly to providers.
- The DfE funding rate for 2-year-olds has been increased by £0.63 and it is proposed to pass this increase on to providers, thus increasing the rate from £6.29 an hour in 2022-23 to £6.92 an hour in 2023-24.
- From April 2023, funding for Maintained Nursery Schools is included within the Early Years Block. Each part-time equivalent is funded at £3.80 per hour and it is proposed to pass this funding onto our Maintained Nursery Schools in full.

TOTAL = £32.519m

1.5.13 **Central School Services Block** – The 2023/24 Central Schools Services Block for Barnet includes the following:

- £2.179m – allocation for ongoing responsibilities (includes retained duties, admissions, licensing and Schools Forum administration)
- £0.190m – Historic commitments allocation, a 20% reduction from 2022/23.

TOTAL = £2.369m

TOTAL GROSS DSG BUDGET = £426.879m

Allocation of budgets to Schools, Settings and Institutions:

- 1.5.14 Following the Government's consultation on reforms to the national funding formula (NFF), the DfE confirmed its plans to move forward to implement a direct NFF, whereby funding will be allocated directly to schools based on a single, national formula. As set out in the consultation response there will be a gradual approach to transition. To ensure a smooth transition, Local Authorities will be required to start bringing their own formulae closer to the schools NFF from 2023/24. For Barnet, there is no impact as the council mirrors the NFF.
- 1.5.15 For the Early Years Block there is a strict NFF requirement to allocate at least 95% of the hourly funding rate to settings for 3 to 4-year olds; 2 year-old funding is paid out at 100% of the hourly funding rate. Barnet's formula matches these requirements.
- 1.5.16 For the High Needs Block there is LA discretion over place funding, top up and commissioning arrangements. For Barnet, these are published via the Local Offer which is available on the Barnet website. The Local Offer helps children and young people with Special Educational Needs and/or Disabilities and their families find information and support across the Barnet local area.
- 1.5.17 The DSG currently has a surplus which we are not expecting to reduce significantly.

1.6 Housing Revenue Account and Temporary Accommodation

- 1.6.1 The Local Government and Housing Act 1989 requires the Housing Revenue Account (HRA) to be maintained as a ring-fenced account. Any surpluses generated from the HRA can be used to support the account if it fails to break even. Whilst it is acceptable to draw on balances, it is not permissible for an overall HRA budget deficit to be set. It is for the council to determine what level of balances should be maintained and this is set as a part of the HRA Business Plan (see Appendix K).
- 1.6.2 The principal items of expenditure within the HRA are management and maintenance costs, together with charges for capital expenditure (depreciation and interest). This is substantially met by rent and service charge income from dwellings, garages, and commercial premises.

Council Dwelling Rents

- 1.6.3 The Department for Levelling Up, Housing, and Communities' (DLUHC) Policy Statement on Rents for Social Housing 2020 (the 'Rent Policy Statement') permits all registered providers, including local authorities, from 2020 to apply annual rent increases on social and affordable rent properties of up to CPI (the general index of consumer prices, taken as of September of the previous year) plus one percentage point, for a period of at least five years. This limit is a ceiling and providers can apply a lower increase or freeze rent in line with the market in which they operate.
- 1.6.4 The Secretary of State for Levelling Up, Housing, and Communities recently consulted on making a temporary amendment to the rent policy for 2023/24 to provide a backstop of protection for social housing tenants from significant nominal-terms rent increases. The council submitted a response to the consultation. Following a review of all the responses,

on 17 November 2022 the Chancellor announced in his Autumn Statement a 7% ceiling to social housing rent increases from 1 April 2023.

1.6.5 It is proposed that from 1 April 2023 the council increases social housing rents by the national cap of 7% for existing tenants. All new tenancies will be let at target rent, which can continue to be set at CPI+1%; this is recommended for new tenancies, which are subject to affordability assessments prior to letting.

1.6.6 The table below shows examples of how the weekly average and formula rents would change in 2023/24.

Scenario	2022/23	2023/24 increase applied
Average current rent (for existing tenants) ^{1, 2}	£118.75	£127.05
Average formula rent (for new tenant on re-let) ^{1, 2}	£120.88	£134.30

1.6.7 The majority of social housing dwellings within the HRA are charged at a social rent; however, there is also a small proportion (2.5%, or 226) of newly developed properties that are charged an Affordable Rent level, meaning they cannot exceed 80% of the equivalent market rent, inclusive of service charges. New homes being delivered on the council's land will be subject to rents set at 50% of average private sector market rent levels or lower in accordance with the Administration's commitment to providing more low-cost rented social housing (or, where the council could not afford to build new homes if rents were limited to 50%, will be subject to rents set at Affordable Rent levels of 65% of average private sector market rent levels or the Local Housing Allowance (LHA), whichever is lower as per the previous year), or they will be set at an alternative rent level such as London Affordable Rent if Greater London Authority (GLA) conditions dictate this. This ensures these properties generate sufficient revenue to offset their ongoing associated costs without a wider impact on the HRA.

1.6.8 It is proposed that for existing households, the council increase Affordable Rents by 7% from 1 April 2023. The table below shows examples of how weekly average. Affordable Rents would change in 2023/24 upon the application of the 7% increase.

Scenario	2022/23	2023/24 with 7% increase applied
Average Affordable Rent ¹	£229.12	£245.16

Temporary accommodation rents

1.6.9 Temporary accommodation is let at Local Housing Allowance (LHA) rates. From 1st April 2020, following a freeze between 2016 and 2020, LHA was increased to equal the 30th percentile of rents in each local area. The Office for Budget Responsibility's Economic and Fiscal Outlook of November 2020 confirmed that LHA rates will be frozen in cash terms from 2021/22 onwards.

¹ All charges in this table are shown on a 52-weeks basis and show an average of the rents charged across the stock. Note that Barnet charges on a 48-week basis with 4 rent-free weeks; the increase as illustrated has been calculated by 52 weeks in line with the Rent Standard. Based on 48 weeks, the average rent for existing tenants will therefore be £137.64 per week, with 4 weeks rent-free.

² Existing tenant rents increased by 7%; formula rents for re-lets increased by 11.1% (CPI + 1%).

1.6.10 All newly let Barnet temporary accommodation properties are let at the applicable LHA rate. Where temporary accommodation was already occupied prior to April 2021, the rents are charged at the LHA rate that was applicable at the time of the letting, as adjusted by any subsequent approved rent increases which were capped at the then current LHA rate. In 2022/23, the council increased those temporary accommodation rents that were not then at LHA rates by the same formula as the council dwellings; this was CPI+1% or 4.1%.

1.6.11 As of 8 December 2022, there are 1,304 households subject to temporary accommodation rents, for which 708 properties are currently set at full LHA rates, and the remaining 530 are let below LHA rates.

1.6.12 It is proposed that those temporary accommodation rents for 2023/24 that are charged less than current LHA rates are increased in line with the rent increase proposal for council dwellings of 7%, up to a maximum of the applicable LHA level.

1.6.13 For those properties currently being charged below LHA rates, the proposed increase would result in an average rent increase of £15.68 per week from £316.46 to £322.14. Due to the LHA cap, the average rent increase applied would be 5.07%. Following the rent increase, 164 properties' rent would remain below the April 2020 LHA rate. The average increases have been broken down by broad rental market area below:

Scenario	Broad Market Rental Area: +7%		
	Outer and North-West London	Inner London	Outer and North-West London
Number of rents increased	419	85	26
Average weekly rent increase	£16.02	£16.18	£6.92
Average % increase	5.43%	3.88%	3.38%

Service Charges and garages

1.6.14 Service charges usually reflect additional services that may not be provided to every tenant, or that may relate to communal facilities. For properties let at social rents, service charges are subject to separate legal requirements and are limited to covering the cost of providing the services. For Affordable Rent properties, the rent is inclusive of service charges.

1.6.15 The most significant impact is in energy costs, for which households paying service charges have largely been protected from significant cost increases that have affected other households. It is recommended that service charges are not kept artificially low, as this is detrimental to the council's ability to recover its costs, provide essential services, and invest in existing properties and new social housing. Rather than subsidise those who may not need additional support, it is recommended that the council aim to maximise the recovery of costs while ensuring support is in place for those who may need it. It is proposed that service charges are increased from 1 April 2023 to reflect the increased costs of providing the services, as outlined in the table³ below:

Service ³	2022/23	2023/24	(£) Increase	(%) Increase
Covered by Housing Benefit / UC				
Caretaking (quarterly)	£1.45	£1.59	£0.14	9%

³ All charges in this table are shown on a 48-weeks basis and are rounded to the nearest penny.

Caretaking (weekly)	£6.49	£7.07	£0.58	9%
Digital TV	£1.76	£1.83	£0.07	4.4%
Door entry systems	£2.67	£2.79	£0.12	4.4%
Enhanced housing management (sheltered housing)	£23.72	£26.09	£2.37	10%
Fire safety equipment	1 Bed £4.26	1 Bed £4.77	1 Bed £0.51	12%
	2 Beds £5.00	2 Beds £5.60	2 Beds £0.60	
	3 Beds £5.55	3 Beds £6.82	3 Beds £1.27	
Grounds Maintenance	£3.17	£3.49	£0.32	10%
Lighting	£1.52	£3.04	£1.52	100%
Not covered by Housing Benefit / UC				
Alarm services (sheltered housing)	£3.22	£3.54	£0.32	10%
Garage rents	7% increase applied to existing rent			
Heating and hot water (Grahame Park)	1 Bed £13.28	1 Bed £33.81	1 Bed £20.53	254.6%
	2 Beds £18.40	2 Beds £46.84	2 Beds £28.44	
	3 Beds £19.87	3 Beds £50.59	3 Beds £30.72	
Heating and hot water (excluding Grahame Park)	254.6% increase applied to existing variable charges			

1.6.16 Alarm services (sheltered housing) - Costs have been reviewed and consist predominantly of labour costs and incidental costs. Pay increases⁴ in the current financial year were nearly 5% higher than budgets; this shortfall plus a budgeted 5% pay increase in 2023/24 means that a 9% increase is proposed.

1.6.17 Caretaking – Costs have been reviewed and consist predominantly of labour costs and incidental costs. Pay increases⁴ in the current financial year were nearly 5% higher than budgets; this shortfall plus a budgeted 5% pay increase in 2023/24 means that a 9% increase is proposed.

1.6.18 Digital TV and door entry systems – The Royal Institute of Chartered Surveyors' (RICS) Building Cost Information Service (BCIS) guidance provides guidance on the cost of rebuilding houses and flats and is commonly used across the housing sector used to facilitate accurate cost planning. It is the nearest and most reliable reference to trade costs in the round and can reasonably be applied to servicing and repair works to installations such as digital TV and door entry systems. The BCIS guidance indicates a 4.4% inflationary adjustment; the proposed 4.4% increase to service charges therefore reflects this.

1.6.19 Enhanced housing management (sheltered housing) – Costs have been reviewed and consist predominantly of labour costs and incidental costs. Pay increases⁴ in the current financial year were nearly 5% higher than budgets; this shortfall plus a budgeted 5% pay increase in 2023/24 means that a 9% increase is proposed.

1.6.20 Fire safety - Tender returns for these contracts that were received in 2022 were extremely wide-ranging, reflecting the current volatile market, and following tender analysis it was

⁴ Pay increases relate to Barnet Homes employees, many of whom were TUPE transferred from Barnet Council and so retain council Terms and Conditions. Pay increases therefore are as per nationally negotiated Greater London Provincial Council rates.

decided to retender for these servicing and inspection works. Barnet Homes' cost consultants expect revised tender returns to be c.12% higher and this increase should be applied to service charges for 2023/24. For future years, we will be better informed based on the new contract being in place for 12 months. Service charges for any new installations will be charged in line with successful tender. It should be noted that no increase in tenants' service charges was applied in 2021/22, the year following the first installations of the fire safety equipment.

- 1.6.21 Garages - The rental costs of garages are proposed to increase by 7% in line with the council dwellings rent increase proposal. Costs associated with managing the garages are largely related to labour, in addition to materials and costs associated with maintaining property condition. Barnet Council has 1,200 garages of which 557 are occupied, and which are let at an average weekly rent of £17.30.
- 1.6.22 Grounds maintenance – These costs relate to labour, materials, and fuel and fleet expenses. Pay increases⁴ in the current financial year were nearly 5% higher than budgets; this shortfall plus a budgeted 5% pay increase in 2023/24 along with significantly increases in fuel and fleet costs means that a 10% increase is proposed.
- 1.6.23 Heating and hot water (Grahame Park) and heating and hot water (excluding Grahame Park) – Due to the significant uncertainty regarding energy prices in November 2021 when service charge adjustments were last proposed, only a 3.5% increase was applied for the year April 2022 to March 2023. Actual cost to the council has increased by 207%, meaning that the council, via the HRA, is subsidising those residents living on Grahame Park, and those in other properties who have heating and hot water charges, by more than £1m in 2022/23. The energy price cap in April 2021 was £1,138 per home; this will be £3,000 (with government support) from April 2023, meaning a 263.6% increase in the last 2 years, and this is what all other social housing tenants will have been subject to over the period. The provision of heating and hot water at Grahame Park is considered a commercial supply, and therefore is not subject to the price cap. These costs are forecast to increase by another 200% in 2023/24.
- 1.6.24 Whilst it will mean the council will not be able to fully recover the costs incurred, it is recommended that the properties are treated as if they were subject to the consumer price cap, and therefore it is proposed to increase these service charges in line with the recent two-year increase, adjusted by the 3.5% increase that was applied in 2022/23. This means a proposed 254.6% increase. If actual costs are lower than the estimated charges, the service charges could be reviewed and adjusted during the year with committee approval.
- 1.6.25 Without increases of this scale, the cost pressure on the HRA will be more than £2.5m and will mean a limited number of households are receiving support that nearly 8,500 other council households, in addition to private tenants and owner-occupiers in the borough, are not able to access. For many tenants, other service charge increases they may be affected by will be covered by Housing Benefit or the housing element of Universal Credit. If tenants find it more difficult to pay their rent and/or service charges there is support available from Barnet Homes and the council, as set out in paragraphs 2.8 and 5.6 of the Council Dwelling Rent and Service Charges paper that was presented to Housing & Growth Committee on 17th January 2023⁵.

⁵ [Council Dwelling and TA Rents 2023-24](#)

1.6.26 Lighting - Barnet Homes' electricity rates have been fixed until May 2023. No certainty on pricing can be achieved but we do know prices will be substantially higher than they are currently, and therefore it is recommended an increase of 100% is applied. Whilst significant, this would be at a similar rate to that which other social housing households will have been subject to.

1.6.27 Improvement works and new technologies are being implemented that may have a positive impact on the costs incurred by residents; however, it should be noted may be more likely to offset the present level of subsidy the council is providing on service charges. Barnet Homes has been delivering an Electrical Rising Mains programme since 2012 which is now nearing completion, with the final blocks to be completed in 2023/24; this has incorporated lighting sensors at all locations. On completion, this will affect over 900 blocks and their communal areas.

1.6.28 In February 2023, Barnet Homes also expects to be notified of its success or otherwise in gaining grant funding from the Social Housing Decarbonisation Fund (Wave 2 bid). Barnet Homes' sustainability budget is primarily intended to match this funding and works completed will be 'fabric first' including insulation to internals and externals. Barnet Homes plans to pilot some different approaches using the remainder of this budget in 2023/24 and 2024/25, which may include solar panels / photovoltaics and heat pumps.

HRA Balances and Business Plan

1.6.29 The council projects the HRA position over a 30-year period, considering changes in stock, capital programme requirements, and anticipated policy changes.

1.6.30 A summary of the proposed updated HRA forecast for 2022/23 and Capital Programme are included in Appendix K.

1.6.31 There is an increase in borrowing from £360m currently, to £817m at the end of the 30-year plan. This increase in borrowing, means that the primary sensitivity to the business plan is interest rates.

1.6.32 Over the last few years (and particularly the last 12 months) the HRA has seen various adverse factors affecting the financial viability and sustainability of the Business Plan.

- Additional legislation regarding fire safety in buildings over 11 metres, has meant additional costs per annum of £0.9m
- Interest rate levels have more than doubled meaning additional interest costs to deliver the capita programs that have been agreed (£230m over 30 years).
- The rent cap for 2023/24 means an approximate 3% erosion of margins, as costs increase in line with CPI, but rents are limited to 7% (£1.5m per annum).
- Limiting utility costs for residents on estates where large panel or communal heating systems are in place, to equate rate rises to other residents (annual cost of between £1m to £2m depending on procurement prices).
- Inflation for repairs being double (and higher) than CPI, and also additional costs relating to disrepair claims promoted by legal services (£1.4m per annum).
- Most recently, an additional £1.2m of revenue and £1m of capital works to deal with damp and mould issues.

- 1.6.33 The result of all the above challenges means that the current business plan will not be able to sustain the current policy of the minimum Reserve position increasing by CPI each year, but it will do again by year 11. However, the current plan shows that the HRA will maintain positive reserves (the lowest level being £1.2m in year 7).
- 1.6.34 The amendment of the current policy of increasing the minimum reserve position by CPI each year has not year been presented to Housing & Growth Committee but will do so in March 2023.
- 1.6.35 Other options/solutions are being reviewed, but any further reductions in cost, will currently, either mean reduced service levels, or additional pressure on the General Fund.

1.7 View of Section 151 Officer

Robustness of the budget and assurance from Chief Finance Officer

- 1.7.1 In order to comply with Section 25 of the Local Government Act 2003, the Authority's Chief Financial Officer (the Executive Director of Resources) is required to report on the robustness of the estimates made for the purposes of the budget calculations and the adequacy of the proposed reserves.
- 1.7.2 This information enables a longer-term view of the overall position to be taken. It also reports on the Director of Finance's consideration of the affordability and prudence of capital investment proposals. The level of general balances to support the budget and appropriate earmarked reserves maintained by the Council in accordance with the agreed Council Policy on Earmarked Reserves are an integral part of its continued financial resilience. The council's reserves and balance policy is attached at Appendix L. Details of the council's in-year financial performance are reported to the Policy and Resources Committee on a regular basis.
- 1.7.3 The council is a large, complex organisation with a diversity of assets, interests, liabilities and other responsibilities. These require considerable on-going monitoring and review particularly in light of the challenging financial climate. With this in mind, the council has recognised the on-going need to identify risks and have measures in place to mitigate them should they occur.
- 1.7.4 The council's revenue related risks include:
- Ongoing medium and long term impacts of the pandemic and the cost of living crisis resulting in rising demand pressures on Special Education Needs budgets, children's social care, homelessness and adult social care;
 - General operational risks relating to service delivery;
 - Changes in legislation;
 - risk of non-delivery of savings;
 - future funding uncertainty;
 - interest rate risk;
 - inflation risk;
 - commercial values risk, e.g. income rental values;
 - increase to the council's NLWA levy as detailed in 1.3.45-1.3.47; and
 - contract failure risk and step-in obligations for the council

- 1.7.5 More acutely than ever, we're seeing the escalating costs in services particularly Adults, Childrens and Family Services and homelessness. Income shortfalls continue to be a concern and, while we have provided for these in pressures funding and allocated £2m more in the 2023/24 contingency budget, there continues to be concern about delivering services to budget.
- 1.7.6 The Council has undertaken a robust process to produce its MTFS in order to address the changing budget pressures and the risks mentioned above (as far as possible). The council's management team have considered regular budget updates, including analysis of the cost impact of the pandemic. Additionally, the Policy and Resources Committee have received regularly refreshed Business Planning reports.
- 1.7.7 While the Council Management Team and the Policy and Resources Committee meets to ensure the over-arching issues are robustly considered, a full schedule of meetings are arranged at various levels within the council to ensure all stakeholders fully understand the MTFS process and their savings proposals. Theme Committee meetings then consider the reports and recommendations produced. These Theme Committee recommendations are then reflected back through Policy and Resources Committee to ensure all aspects are captured.
- 1.7.8 These processes are necessary to ensure all budget proposals are:
- aligned to the Corporate Plan that is being developed alongside this MTFS;
 - fully evaluated for any legal, HR equality and procurement issues;
 - assessed thoroughly to ensure if stakeholder consultations are needed and if so to ensure these are completed in time; and
 - appropriately challenged to ensure they are feasible.
- 1.7.9 Risks related to pensions and treasury are specifically addressed and discussed separately in the Pension Funding Strategy and the Treasury Management Strategy Statement.
- 1.7.10 The 2023/24 revenue budget has been prepared on the basis of robust estimates and adequate financial balances and reserves over the medium term. As part of on-going reviews for these, the finance department leads on:
- monthly budget monitoring and financial challenge to ensure budget options are being adhered to and that any other base budget variances, risks and opportunities are being suitably identified and mitigated; and
 - continuing to protect reserves and balances in order to provide an adequate buffer for any series of one-off pressures – or to provide sufficient time to identify on-going mitigations in a systematic way.
- 1.7.11 A summary of selected key, strategic risks / weaknesses and mitigating actions are noted in Appendix N.

Robustness of estimates

- 1.7.12 The council is a going concern and the budget process is part of a continuous service planning and financial cycle. Therefore, knowledge and understanding of the previous and current national and local financial and economic environments are used to make informed

assumptions and judgement about the future. This activity seeks to establish a robust budget which is appropriate and realistic having taken a practical assessment of risks.

- 1.7.13 The financial planning process has been managed at senior officer level through the Council Management Team meetings. This Executive level group has overseen the process for financial planning, including medium-term resource projections, the strategic context for the borough, and the quantification of new pressures on resources, and the identification of potential budget savings.
- 1.7.14 Consideration has been given to the known and possible future financial impacts of the pandemic to ensure that changes to the budget are made where this is appropriate.
- 1.7.15 Extensive consultation has taken place in respect of the budget proposals in general, and also in respect of specific planned changes. Consultation feedback has been taken into consideration as final proposals to the council have been formulated.
- 1.7.16 The Capital Programme presents the council with a significant challenge in terms of delivery and affordability. The cost of borrowing is accounted for based on the current plans however any overestimation in spend leads to overestimation of capital financing requirement and any under-achievement of its capital receipts expectations will require either an increase in borrowing, with associated revenue implications, or the deletion of schemes.

Robustness of Budget Setting Process

- 1.7.17 The process that has been undertaken to set the budget has included engagement of officers from service departments throughout the year, regular reporting of financial and service issues to Theme Committees, consultation with the public, along with due consideration of statutory duties, particularly in respect of equalities.
- 1.7.18 Following this Committee's endorsement of the budget proposals in February 2022 officers have undertaken a readiness assessment of the council's ability to deliver the savings required for the MTFs with particular emphasis on 2022/23. Where there is a risk of non-achievement of savings, adequate mitigations have been put in place in order to ensure a legal budget is set and that value for money is achieved from public funds.
- 1.7.19 For these reasons, it can be confirmed that the budget setting process has been robust.

Effectiveness of Budget Management

- 1.7.20 The council has robust arrangements for managing budgets and performance. Close attention will continue to be paid to the net cost arising from the pandemic response, implementation of agreed savings and monitoring of the Council's current position, with regular reporting to the Policy and Resources Committee.
- 1.7.21 The council has a legal responsibility to set a balanced budget which can include the planned use of its reserves. The council does not anticipate using reserves in order to fund recurrent expenditure in 2022/23. The council, however, maintain reserves for other, non-recurrent purposes such as the ongoing response to the pandemic, transformation work, expenditure linked to previous grant receipts or for unplanned one-off items.

1.7.22 The Section 151 Officer considers the current level of reserves sufficient to manage those items and is actively working to replenish some of the previous years' drawdowns.

1.8 Capital Programme

1.8.1 The council has a significant capital programme across both the General Fund and the Housing Revenue Account (HRA). Capital projects are considered within the council's overall medium to long term priorities, and the preparation of the capital programme is an integral part of the financial planning process. This includes taking account of the revenue implications of the projects in the revenue budget setting process.

1.8.2 The Capital Programme, incorporating changes approved at February 2023 Policy and Resources Committee is described in the following sections.

1.8.3 The summary of the revised capital programme for this Committee's approval broken down by Theme Committee is as follows:

Summary of Capital Programme

Theme Committee	2022-23	2023-24	2024-25	2025-26	2026-27	Total
	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	4,860	5,000	3,762	0	0	13,621
Housing and Growth (Brent Cross)	73,894	39,597	25,882	0	0	139,373
Children, Education & Safeguarding	13,282	12,173	9,374	5,431	5,821	46,082
Community Leadership and Libraries	461	2,013	0	0	0	2,474
Environment	26,866	30,843	17,864	12,960	0	88,533
Housing and Growth Committee	53,319	135,688	67,911	45,936	860	303,713
Policy & Resources	20,475	18,767	4,770	0	0	44,012
Total - General Fund	193,157	244,081	129,562	64,327	6,681	637,808
Housing Revenue Account	97,969	110,188	76,941	63,848	47,376	396,321
Total - All Services	291,125	354,269	206,504	128,175	54,057	1,034,129

1.8.4 A more detailed breakdown of the capital programme is shown in Appendix I2 to this report.

1.8.5 The funding for the capital programme is set out below:

Financing of the Capital Programme

Theme Committee	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLB)	Total
Adults and Safeguarding	9,752	155	38	0	3,471	0	205	13,621
Housing and Growth (Brent Cross)	109,566	0	17,517	1,011	0	0	11,280	139,374
Children, Education & Safeguarding	39,931	2,809	158	0	363	0	2,822	46,082
Community Leadership and Libraries	0	0	0	0	2,363	0	111	2,474
Environment	3,795	6,354	395	0	42,290	0	35,698	88,532
Housing and Growth Committee	54,369	7,938	13,676	491	38,841	11,700	176,698	303,713
Policy & Resources	1	45	166	0	4,183	0	39,617	44,012
Total - General Fund	217,415	17,301	31,949	1,502	91,510	11,700	266,430	637,808

Housing Revenue Account	25,819	3,700	10,989	53,586	0	0	302,228	396,322
Total - All Services	243,234	21,001	42,939	55,088	91,510	11,700	568,657	1,034,129

Borrowing

- 1.8.6 £569m of the total capital programme will be funded from borrowing of which £125m is on-lent to Opendoor Homes for the acquisition or delivery of new housing.
- 1.8.7 Borrowing is typically, Public Works Loan Board loans to support capital expenditure; this type of capital funding has revenue implications (i.e. interest and provision to pay back loan).
- 1.8.8 Included in the total Capital programme, is £11.7m borrowing from the Mayor's Energy Efficiency Fund. This borrowing is cheaper than PWLB borrowing and is only eligible to use on projects intended to achieve net zero.

Capital Receipts

- 1.8.9 The council has previously highlighted a risk in the level of capital receipts that it currently holds or forecasts to receive. Capital Receipts are proceeds of capital sales (land, buildings, etc.) and are re-invested into purchasing other capital assets.
- 1.8.10 £42.9m of the above capital programme is planned to be funded by capital receipts. Of the £42.9m, £10.9m will be funded from HRA capital receipt (RTB Receipts) and £31.9m from General Fund Receipts.
- 1.8.11 Current receipts are standing at £30.026m with £28.582m being HRA receipts and the remaining £1.443m are General Fund receipts. The current disposal programme estimates General Fund disposals of £2.5m in 22/23, £9.158m in 23/24 and £8.325m in 24/25.
- 1.8.12 Assuming no further General Fund disposals there would be a shortfall of capital receipts which would be replaced by borrowing which would result in additional interest and MRP costs.
- 1.8.13 £10.9m HRA expenditure will be funded from Capital receipts from Right to Buy sales. HRA funding will also finance Open Door New Build Housing (£6.28m), of which is shown in the above table under Housing and Growth Committee. Current HRA capital receipt balances plus future estimates suggest that there will be enough HRA capital receipts to fund the relevant projects.

Capital Grants & Contributions

- 1.8.14 The current capital programme shows £243.2m will be funded from Capital Grants. S106 and CIL are standing at £21.001m and £91.5m, respectively.
- 1.8.15 Capital grants are mainly received from central government departments (such as the Brent Cross grant from MHCLG) or other partners or funding agencies (such Transport for London, Education Funding Authority).
- 1.8.16 S106 contributions are a developer contribution towards infrastructure; confined to specific area and to be used within specific timeframe.

- 1.8.17 Community Infrastructure Levy (CIL) funds are developer contribution towards infrastructure; they can be used borough wide but still has time restrictions on use.
- 1.8.18 Current capital programme forecasts plus future estimates suggest that there will be enough S106 contributions to fund the relevant projects.

1.9 Strategic risk register

- 1.9.1 The council has an established approach to risk management, which is set out in the risk management framework. The strategic and service level risks are reviewed on a quarterly basis to ensure they remain relevant and the controls/mitigations in place to manage the risks remain effective.
- 1.9.2 The Q3 2022/23 risk review is underway and the strategic and high level risks will be reported to Policy and Resources Committee in April 2023. The Q2 2022/23 strategic and high level risks were reported to P&R Committee on 13 December 2022 and are attached at Appendix N for information.

2. Reasons for recommendations

- 2.1.1 The council is legally obliged to set a budget each year, which must balance service expenditure against available resources. It is also a key element of effective financial management for the council to put together a financial forward plan to ensure that it is well placed to meet future challenges, particularly in the context of reductions to local authority funding, demographic increases and legislative changes.
- 2.1.2 The council's MTFs sets out the estimated overall financial position of the council over a period of time. This report details measures undertaken to set a balanced budget for 2023/24 onwards in order to ensure Councillors and the public are informed of this work, supporting good governance.
- 2.1.3 The revisions to the Capital Programme ensure that the council's financial planning accurately reflects what is happening with scheme delivery. This ensures that the council can make effective decisions on the deployment of its scarce resources.

3. Alternative options considered and not recommended

- 3.1.1 Services have considered alternative options in proposing savings and identifying pressures. These have been reported to theme committees and Policy and Resources Committee. Alternatives to this could include more significant reduction to the services that the council provides but those are not included in this report.
- 3.1.2 The council could consider alternative options to allocate service pressures funding however these could result in service delivery problems or fail to address structural budget deficits.
- 3.1.3 The alternative option to reducing the capital programme would be to make revenue reductions in order to fund the cost of borrowing.

4. Post decision implementation

- 4.1.1 Following approval of these recommendations, the authority's Council Tax will be set, and residents will receive their Council Tax bills over the next few weeks.
- 4.1.2 Following approval of these recommendations, the budget changes will be processed in the financial accounting system and reflected against service areas for 2023/24.

5. Implications of decision

5.1 Corporate Priorities and Performance

- 5.1.1 The Revised Budget for 2023/24 and Business Planning process for 2024-2027 are both enablers to delivering across all the Council's priorities and will enable the delivery of the priorities and outcomes set out in the future.
- 5.1.2 The budget preparation process ensures alignment between resources and the council's updated Corporate Plan.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 This report considers the council's financial position and provides the recommendations which allow a decision to be made on the Council Tax to be charged for 2023/24.
- 5.2.2 The revenue budget proposals will enable the council to meet its savings target as set out in the MTFs. These budgets will be formally agreed each year, after appropriate consultation and equality impact assessments, as part of the council budget setting process. For this reason, the proposals are subject to change annually.

5.3 Legal and Constitutional References

- 5.3.1 Section 31A of the Local Government Finance Act 1992 requires billing authorities to calculate their Council Tax requirements in accordance with the prescribed requirements of that section. The function of setting the Council Tax is the responsibility of Full Council. This requires consideration of the Council's estimated revenue expenditure for the year in order to perform its functions, allowances for contingencies in accordance with proper practices, financial reserves and amounts required to be transferred from general fund to collection fund. The Council is required to make estimates of gross revenue expenditure and anticipated income, leading to a calculation of a budget requirement and the setting of an overall budget to ensure proper discharge of the Council's statutory duties and to lead to a balanced budget.
- 5.3.2 Section 25 of the Local Government Act 2003 requires that, when the Council is making the calculation of its budget requirement, it must have regard to the report of the Chief Finance Officer as to the robustness of the estimates made for the purposes of the calculations and the adequacy of the proposed financial reserves. This opinion is contained in the main body of this report.
- 5.3.3 The Local Government Act 2003 sets out the framework for local authority capital finance. This confers a broad power to borrow, subject to affordable borrowing limits. This

framework is supplemented by the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003, as amended, and by codes of practice and statutory guidance.

- 5.3.4 These collectively require the Council to set out its treasury strategy for borrowing and to prepare an annual investment strategy, setting out the Council's policies for managing its investments and for giving priority to the security and liquidity of those investments.
- 5.3.5 Approval of the Capital Programme, Capital Strategy and Treasury Management Strategy are reserved to full Council as part of the budget and policy framework.
- 5.3.6 The DSG is a ring-fenced specific grant, provided outside the local government finance settlement. It must be used in support of the schools budget for the purposes defined in the School and Early Years Finance (England) Regulations for the requisite year. The conditions of grant require that any local authority with an overall deficit on its DSG account or whose surplus has substantially reduced during the year, must present a plan to the Department for Education for managing their future DSG spend.
- 5.3.7 Under section 74 of the Local Government and Housing Act 1989 the Council, as a Local Housing Authority, must maintain a HRA which includes sums falling to be credited or debited in accordance with the category of properties listed within s74(1), which consists primarily of Council housing stock. The HRA must include any capital expenditure on housing stock which a Local Authority has decided to charge to revenue. Save in accordance with a direction of the Secretary of State, sums may not be transferred between HRA or General Fund, therefore, the HRA is ring-fenced and cannot be used to subsidise a budget deficit within General Fund, neither can General Fund be used to subsidise a budget deficit in HRA. Section 76 of 1989 Act requires Local Authorities to formulate and implement proposals to secure HRA for each financial year does not show a debit balance. If a debit occurs, this must be carried forward to next financial year. This requires that the income from rents and other charges and the expenditure in respect of repair, maintenance, supervision and management of such properties balance.
- 5.3.8 Compliance with the Direction on the Rent Standard 2023 is required. This required the Regulator for Social Housing to set a rent standard that applies to rent periods that begin in the 12 months from 1 April 2023 to 31 March 2024 for low cost rental accommodation. Social housing rent and affordable rent housing may not be increased by more than 7%. Service charges are chargeable to some tenants to reflect additional services which may not be provided to every tenant or which are connected to communal facilities. The Council is expected to set reasonable and transparent service charges which reflect the services being provided to tenants and tenants should be provided with clear information on how service charges are set. Service charge increases are not governed by the Rent Standard 2023, however it is expected that social landlords will keep increases within the limit on rent charges of CPI plus 1% or 7% to keep charges affordable.
- 5.3.9 Article 7 of the Council's Constitution sets out the terms of reference of the Policy and Resources Committee which include:
- Responsibility for strategic policy finance and corporate risk management including recommending: Capital and Revenue Budget; Medium Term Financial Strategy; and The Barnet Plan to Full Council

- To be responsible for the overall strategic direction of the Council including strategic partnerships, Treasury Management Strategy and internal transformation programmes
- To be responsible for those matters not specifically allocated to any other committee affecting the affairs of the Council.

5.3.10 Article 4 sets out the role of Full Council “approving the strategic financing of the council upon recommendations of the Policy and resources committee, determination of financial strategy, approval of the budget, approval of the capital programme”. Council will set the budget and Policy and Resources Committee will work within that set budget subject to the rules on virements contained in the Financial Regulations.

5.4 Insight

5.4.1 The MTFS makes use of data and models from different sources and these include Central Government projections e.g. forecasts from the Office of Budget Responsibility on CPI inflation, in-year trend data on changes to Council Tax as a basis for future estimates and models of budget spend e.g. on capital and the resulting impact on financing. The MTFS process for the upcoming year will place an increased focus on a data-led approach to support estimates of pressures and savings offered.

5.5 Social Value

5.5.1 None that are applicable to this report, however the council must take into account the requirements of the Public Services (Social Value) Act 2012 to try to maximise the social and local economic value it derives from its procurement spend.

5.6 Risk Management

5.6.1 The Council has an established approach to risk management, which is set out in the Risk Management Framework. The allocation of an amount to contingency is a step to mitigate the pressures that had yet to be quantified during the budget setting process.

5.6.2 The allocation of budgets from contingency seeks to mitigate financial risks which have materialised.

5.7 Equalities and Diversity

5.7.1 Equality and diversity issues are a mandatory consideration in the decision-making of the council.

5.7.2 Decision makers should have due regard to the public-sector equality duty in making their decisions. The equalities duties are continuing duties they are not duties to secure a particular outcome. The equalities impact will be revisited on each of the proposals as they are developed. Consideration of the duties should precede the decision. It is important that Council has regard to the statutory grounds in the light of all available material such as consultation responses. The statutory grounds of the public-sector equality duty are found at Section 149 of the Equality Act 2010 and are as follows below.

5.7.3 A public authority must, in the exercise of its functions, have due regard to the need to:

- a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- c) Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

5.7.4 Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- d) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;
- e) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it; and
- f) encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

5.7.5 The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

5.7.6 Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- g) Tackle prejudice; and
- h) Promote understanding.

5.7.7 Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act. The relevant protected characteristics are:

- Age
- Disability
- Gender reassignment
- Pregnancy and maternity
- Race,
- Religion or belief
- Sex
- Sexual orientation
- Marriage and Civil partnership

5.7.8 If deemed appropriate, a project may be subject to future individual committee decision once the budget envelope has been set by Council. The equality impacts will be updated for these decisions. Reserves may be used to avoid adverse equality impacts.

5.7.9 The Equality Act 2010 and The Public Sector Equality Duty impose legal requirements on elected Members to satisfy themselves that equality impact considerations have been fully taken into account in developing the proposals which emerge from the finance and business planning process, together with any mitigating factors. To assist with the Council meeting the Public Sector Equalities Duty as outlined above, each year the Council

undertake a planned and consistent approach to business planning. This assesses the equality impact of relevant budget proposals for the current year (affecting staff and/or service delivery) across services and identifies any mitigation to ease any negative impact on particular groups of residents. This process is refined as proposals develop and for the Council meeting it includes the assessment of any cumulative impact on any particular group. An equality impact assessment on the budget has been completed taking into account the consultation responses to the budget. The results of the finding are shown in Appendix H.

5.7.10 All human resources implications of the budget savings proposals will be managed in accordance with the council's Managing Organisational Change policy that supports the council's Human Resources Strategy and meets statutory equalities duties and current employment legislation.

5.7.11 This is set out in the council's Equalities Policy together with our Strategic Equalities Objective that citizens will be treated equally according to their needs with understanding and respect; have equal opportunities and receive quality services provided to best value principles.

5.7.12 More information on the council's Equalities, Diversity and Inclusion policy can be found on our website at [Equality and diversity | Barnet Council](#). The Finance and Business Planning EqIAs for 2023/24 can also be found on this [link](#).

Cumulative Equalities Impact Assessment on the budget

5.7.13 The full Cumulative Equalities Impact Assessment (CEqIA) of the budget savings proposals for 2023/24 is shown at Appendix H.

5.7.14 For the 2023/24 budget, ten saving / income proposals carried out EqIAs. Overall, seven EqIAs have forecasted the outcome of an outcome of positive impact and three are forecast to give a minor negative impact.

5.7.15 Analysis of the cumulative effect of these EqIAs on residents has been summarised below:

- Overall, it has been identified that there may be some cumulative negative impact on older residents, younger residents, and dependents (children and young people), disabled residents, and residents who are pregnant who are on maternity leave.
- In addition to those with protected characteristics, the following groups may be negatively impacted by the 23/24 budget: lone parents, and residents who are unemployed or on benefits.
- It has also identified some cumulative positive impacts. These were on older people.

5.7.16 The CEqIA underlines that as the council takes some difficult decisions about service provision, we identify and take practical steps to mitigate, wherever possible, any negative impacts of specific proposals for our residents including the protected characteristics and other vulnerable groups.

5.7.17 The council is satisfied that this CEqIA demonstrates how we have paid due regard to equalities, analysed the individual and cumulative impacts of our proposals, taking account of any negative impact from previous years and making every effort to avoid, minimise and

mitigate any negative impacts wherever possible (as outlined in the individual EqlAs). However, given the scale of savings the council is obliged to make, change is inevitable.

5.7.18 The EqlA process is an iterative process. As Budget proposals are implemented, they will be kept under review and further equalities analysis will be undertaken and individual EqlAs updated as proposals develop. Some proposals will be subject to a separate decision making process working within the budget envelope set by Council. The equalities impacts will be reviewed prior to these separate decisions being made.

5.8 Corporate Parenting

5.8.1 In line with Children and Social Work Act 2017, the council has a duty to consider Corporate Parenting Principles in decision-making across the council. The outcomes and priorities in the Corporate Plan that is being developed alongside this MTFs reflect the council's commitment to the Corporate Parenting duty to ensure the most vulnerable are protected and the needs of children are considered in everything that the council does. To this end, great attention has been paid to the needs of children in care and care leavers when approaching business planning, to ensure decisions are made through the lens of what a reasonable parent would do for their own child.

5.8.2 The Council, in setting its budget, has considered the Corporate Parenting Principles both in terms of savings and investment proposals. The Council proposals have sought to protect front-line social work and services to children in care and care leavers and in some cases, has invested in them.

5.9 Consultation and Engagement

5.9.1 As a matter of public law, the duty to consult with regards to proposals to vary, reduce or withdraw services will arise in four circumstances:

- where there is a statutory requirement in the relevant legislative framework;
- where the practice has been to consult, or, where a policy document states the council will consult, then the council must comply with its own practice or policy;
- exceptionally, where the matter is so important that there is a legitimate expectation of consultation; or
- where consultation is required to complete an equalities impact assessment.

5.9.2 Regardless of whether the council has a duty to consult, if it chooses to consult, such consultation must be carried out fairly. In general, a consultation can only be considered as proper consultation if:

- comments are genuinely invited at the formative stage;
- the consultation documents include sufficient reasons for the proposal to allow those being consulted to be properly informed and to give an informed response;
- there is adequate time given to the consultees to consider the proposals;
- there is a mechanism for feeding back the comments and those comments are considered by the decision-maker / decision-making body when making a final decision;
- the degree of specificity with which, in fairness, the public authority should conduct its consultation exercise may be influenced by the identity of those whom it is consulting; and

- where relevant and appropriate, the consultation is clear on the reasons why and extent to which alternatives and discarded options have been discarded. The more intrusive the decision, the more likely it is to attract a higher level of procedural fairness.

General Budget Consultation 2023/24

Overview

- 5.9.3 The general budget consultation began after Policy and Resources Committee on 13 December 2023 where the committee agreed to consult on the council's budget proposals for 2023/24.
- 5.9.4 The consultation opened on 23 December 2022⁶ and concluded on 4 February 2023.
- 5.9.5 In terms of service-specific consultations the council has a duty to consult with service users where there are proposals to vary, reduce or withdraw services. Where appropriate, separate service-specific consultations have already taken place. The outcomes of these consultations are being reported into the committee decision making process.
- 5.9.6 The following paragraphs set out the headline findings from the general budget consultation for 2023/24 which were presented to Policy and Resources Committee on 22 February 2023. The detailed findings can be found in Appendix G.

Summary of consultation approach

- 5.9.7 The 2023/24 general budget consultation asked for views on the:
- Overall budget, and savings and income generation proposals for 2023/24;
 - Proposal to increase General Council Tax by 1.8% in 2023/24; and
 - Proposal to apply an Adult Social Care Precept on Council Tax of 2% to help pay for adult social care.
- 5.9.8 The consultation was published on Engage Barnet together with a summary consultation document and the full Finance and Business Planning Report.
- Respondent's views were gathered via an online questionnaire;
 - Paper copies and other alternative formats of the consultation were made available on request;
 - As part of the council's statutory duty to consult with National Non-Domestic Rate (NNDR) Payers, letters were sent out to all the council's NNDR payers inviting them to take part in the consultation;
 - The consultation was widely promoted via the council's residents' magazine (Barnet First delivered to all households), the council resident's e newsletter, the council's website, local press, Twitter and Facebook; and

⁶The launch of the consultation was delayed until after the Government Financial Statement to see if there were any other implications that could affect the budget.

- Super-users, i.e., users of non-universal services, were also invited to take part in the consultation through the Barnet Together Newsletter, and other LBB service user newsletters and circulars.

Response to the consultation

5.9.9 A total of 140 questionnaires were completed – all were submitted online. The table below shows the profile of those who responded to the consultation. It should be noted that the vast majority of responses were from residents.

Stakeholder	%	Base
Barnet resident	96%	89
A person working within the London Borough of Barnet area	0%	0
Barnet business	1%	1
Representing a school	0%	0
Representing a voluntary/community organisation	1%	1
Representing a public-sector organisation	0%	0
Other	0%	0
Prefer not to say	2%	2
Total who answered this question	100%	93
Not Answered		47
Total response to the consultation		140

There was also one written response via e mail. The response has been incorporated into the findings and further details are provided in section 3.6 of Appendix G.

Calculating and reporting on results

5.9.10 The results for each question are based on “valid responses”, i.e. all those providing an answer (this may or may not be the same as the total sample) unless otherwise specified. The base size may therefore vary from question to question.

5.9.11 Where percentages do not add up to 100, this may be due to rounding.

5.9.12 Due to the small total sample size the findings have been reported on in terms of percentages and numbers.

Summary of key findings

Views on the overall budget for 2023/24

5.9.13 Respondents were asked to what extent they agree or disagree with the proposed budget for 2023/24:

- A third of respondents agree (31%, 43 out of 140 respondents) with the council's proposed budget for 2023/24 (3%, 4 out of 140 respondents strongly agree, and 28%, 39 out of 140 respondents tend to agree).
- Just under half disagree (46%, 64 out of 140 respondents) with the council's proposed budget for 2023/24 (20%, 28 out of 140 respondents tend to disagree, and 27%, 36 out of 140 respondents strongly disagree).
- The remainder were either neutral (18 %, 25 out of 140 respondents) or said they did not know or were not sure (6%, 8 out of 140 respondents).

Views on proposals to increase both general Council Tax by 1.8% and to apply a 2% Adult Social Care precept to Council Tax 2023/24

5.9.14 Overall, around half of respondents (51%, 48 out of 94 respondents) support some sort of Council Tax increase to help fund the budget gap in 2023/24 - a third support both Council Tax increases - the proposal to increase general Council Tax by 1.8% and the proposal to apply a further 2.0% Social Care Precept in 2023/24. However, half of respondents do not support any increases in Council Tax in 2023/24 (48%, 45 out of 94 respondents):

- A third of respondent's (33%, 31 out of 94 respondents) support both the council's proposals on Council Tax: the proposal to increase general Council Tax by 1.8% and the proposal to apply a further 2.0% Social Care Precept in 2023/24.
- A minority of respondents (11%, 10 out of 94 respondents) support only the proposal to increase general Council Tax by 1.8% in 2023/24.
- A smaller minority of respondents (7%, 7 out of 94 respondents) support only the proposal to apply a 2% Adult Social Care Precept to Council Tax in 2023/24.
- Around half of respondents (49%, 45 out of 94 respondents) do not support either of the council's proposals to increase Council Tax in 2023/24: the proposal to increase general Council Tax by 1.8% and the proposal to apply an Adult Social Care Precept on Council Tax of 2% in 2023/24.

Table 4: Respondents' level of support for proposed Council Tax increases

Please indicate which of the statements below most closely aligns to your opinion in terms of our Council Tax proposals?	%	Base
I support the proposal to increase general Council Tax by 1.8% in 2023/24 and also support the proposal to apply an Adult Social Care Precept on Council Tax of 2% in 2023/24	33%	31
I support the proposal to increase general Council Tax by 1.8% in 2023/24 only	11%	10
I support the proposal to apply an Adult Social Care Precept on Council Tax of 2% in 2023/24 only	7%	7
I do not support any of the proposals to increase general Council Tax or any increase on the Adult Social Care Precept on Council Tax 2023/24	49%	46
Total	100%	94

Savings and income proposals for 2023/24

5.9.15 Respondents were asked to what extent they agree or disagree with the savings and income proposals identified for each of the theme committees in 2023/24:

- **Children’s, Education and Safeguarding Committee received the highest level of support**, with half of respondents (50%, 47 out of 94 respondents) indicating they agree with the saving and income proposals identified within this committee for 2023/24.
- **Public Health and Wellbeing Board**, which had no savings or income generation proposals, received **the second highest level of support**, with just under half of respondents (48%, 45 out of 94 respondents) agreeing.
- **Adults and Safeguarding Committee received the third highest level of support** with two fifths of respondents (39%, 37 out of 94 respondents) agreeing with the saving and income proposals identified within this committee for 2023/24.
- **Community Leadership and Libraries Committee, Housing and Growth Committee, and Environment and Climate Change Committee** all had similar levels of support, with around **a third of respondents agreeing** with the saving and income proposals identified within these committees for 2023/24:
 - Community Leadership and Libraries 35% agreed (32 out of 92 respondents)
 - Committee and Housing and Growth Committee 34% agreed (32 out of 93 respondents)
 - Environment and Climate Change Committee 33% agreed (31 out of 94) respondents).
- **Policy and Resources Committee** received the least support for their saving and income proposals, with a quarter of respondents (27%, 25 out of 93 respondents) agreeing with the saving and income generation proposals identified within this committee for 2023/24.

Further comments on theme committee saving and income proposals for 2023/24

5.9.16 Respondents were also asked if they had any comments to make about the saving and income proposals identified for each theme committee for 2023/24. Of those who responded to the consultation, 40 out of 140 gave a response to this question.

5.9.17 The responses to this question were varied and the most common themes, with a response of four comments or more, have been summarised below:

- Disagree with / Can't afford Council Tax increases (Seven comments)
- Too much spent on Policy and Resources Budget/ management (Seven comments)
- Improvements needed to parks, pavements and facilities (Five comments)
- Increase spending needed on environment, climate change, public transport and active travel (Five comments)
- Not enough detail on where the money will be spent (Five comments)
- Concern with the level of funding on Adult Social Care and the impact on the most vulnerable (Four comments)
- Concern over pressure from NHS for continuing care costs (Four comments)
- Need for more housing especially social/ affordable (Four comments)

Further comments on the overall budget for 2023/24

5.9.18 Respondents were also asked if they had any further comments to make about the councils proposed budget for 2023/24. Of those who responded to the consultation, 53 out of 140 gave a response to this question.

5.9.19 Again, the responses to this question were varied and the most common themes, with a response of three comments or more have been summarised below:

- Cost of living means council tax should be minimised: (Seventeen Comments).
- I would support a higher increase in Council tax: (Nine comments).
- Reduced Policy and Resources Budget/ management costs/ insourcing (Three comments).
- This seems to go against labour's manifesto promise: (Three comments)
- Budget not sustainable / Not credible: (Three comments)

5.9.20 Further details of the types of comments received can be found in Appendix G, Section two.

5.9.21 The council launched a budget consultation in the week beginning 23 December 2022. The consultation ran for six weeks and closed on 4 February 2023.

5.9.22 In terms of service specific consultations, the council has a duty to consult with residents and service users in a number of different situations including proposals to significantly vary, reduce or withdraw services. Consultation is also needed in other circumstances, for example to identify the impact of proposals or to assist with complying with the council's equality duties, where there is a legitimate expectation or legislative requirement to consult. Service specific consultations will take place where necessary in line with timescales for any changes to be implemented.

5.9.23 Where appropriate, separate service specific consultations have already taken place or will be taking place for the 2023/24 savings. The outcomes of these consultations have or will feed into committee decision making process.

5.9.24 There are no direct consultation implications from the decisions recommended within this report.

Appendix A - Summary MTFS

2022/23	MTFS Summary	2023/24	2024/25	2025/26	2026/27
£m	Resources vs. Expenditure	£m	£m	£m	£m
344.334	Expenditure	380.885	410.214	430.184	449.592
(336.380)	Resources	(369.686)	(386.985)	(402.987)	(420.536)
7.954	Cumulative (Surplus)/Shortfall to Balanced Budget	11.199	23.229	27.197	29.056
7.954	In Year Budget Gap before Savings	11.199	12.030	9.444	10.048
(7.954)	Efficiencies and Income Generation options Proposed	(11.199)	(6.554)	(1.255)	(0.622)
(0.000)	(Surplus)/Shortfall to Balanced Budget	0.000	5.476	8.189	9.426
	In year savings requirement	11.199	12.030	3.968	1.859
	Expenditure (Cumulative)				
333.101	Base Expenditure Budget	336.380	380.885	410.214	430.184
7.443	Inflation - Non Pay	13.284	7.444	2.903	3.732
2.727	Inflation - Pay	4.461	4.639	2.412	2.461
1.000	North London Waste Authority levy	0.500	1.500	1.500	1.500
(0.000)	Capital Financing (MRP)	(1.570)	1.224	2.208	1.216
0.000	Pensions: Employer Contribution and Deficit Recovery	0.000	0.000	0.000	0.505
11.170	Statutory / Cost Drivers Sub Total	16.675	14.807	9.024	9.414
(10.225)	Covid-19 Grant: Expenditure	0.000	0.000	0.000	0.000
14.019	Service Pressures and Investments	17.680	7.880	4.788	4.598
0.000	Contingency	7.090	5.000	5.000	5.000
(1.000)	Council Tax Discretionary Payment	0.000	0.000	0.000	0.000
(4.208)	Concessionary Fares (Freedom Pass)	1.599	0.850	0.850	0.000
(1.414)	Service Expenses sub total	26.369	13.731	10.638	9.598
0.501	Public Health Grant expenditure increase	1.461	0.791	0.309	0.397
0.000	Housing Benefit and Council Tax Administration Grant	0.000	0.000	0.000	0.000
0.000	Flexible Homelessness Support Grant	0.000	0.000	0.000	0.000
0.977	ASC Market Sustainability and Improvement Fund	0.000	0.000	0.000	0.000
1.478	Grant Income grossed up	1.461	0.791	0.309	0.397
344.334	Forecast Expenditure (Before Savings)	380.885	410.214	430.184	449.592
(7.954)	Approved Savings/ Further Efficiencies	(11.199)	(6.554)	(1.255)	(0.622)
336.380	Forecast Expenditure (After Savings)	369.686	403.660	428.929	448.970
	Forecast Resources (Calculated year by year)				
	Core Spending Power				
(42.825)	Business Rates (inc. core S31 Grants)	(57.278)	(54.850)	(26.207)	(26.207)
(19.731)	Business Rates (Top Up) / Tariff	(22.132)	(23.330)	(50.408)	(50.408)
(2.800)	Business Rates 8 authority pool income	(1.700)	0.000	0.000	0.000
(65.357)	Total Settlement Funding Assessment	(81.110)	(78.179)	(76.615)	(76.615)
(201.715)	Council Tax - General Element	(210.478)	(224.593)	(240.316)	(257.142)
(2.017)	Council Tax - Social Care Precept	(4.135)	(4.369)	(4.676)	(5.003)
(203.732)	Council Tax Income	(214.612)	(228.963)	(244.992)	(262.145)
(6.518)	Revenue Support Grant	(7.759)	(11.507)	(11.507)	(11.507)
(9.621)	Improved Better Care Fund Grant	(9.622)	(9.622)	(9.622)	(9.622)
(4.049)	2022/23 Services Grant	(2.281)	0.000	0.000	0.000
(12.059)	Social Care Grant	(20.801)	(24.105)	(24.105)	(24.105)
(4.847)	New Homes Bonus Grant	(1.389)	0.000	(1.228)	(1.228)
(0.619)	Lower Tier Services Grant	0.000	0.000	0.000	0.000
(37.713)	Government Grants	(41.852)	(45.234)	(46.461)	(46.461)
(306.801)	Core Spending Power Resources	(337.574)	(352.375)	(368.069)	(385.221)
(18.318)	Public Health Grant	(19.779)	(20.570)	(20.879)	(21.275)
(1.340)	Independent Living Fund Grant	0.000	0.000	0.000	0.000
(4.795)	Homelessness Grant	(4.795)	(4.795)	(4.795)	(4.795)
(0.556)	Local Council Tax Support Administration Grant	(0.556)	(0.556)	(0.556)	(0.556)
(1.357)	Housing Benefit Administration Subsidy Grant	(1.357)	(1.357)	(1.357)	(1.357)
(2.235)	PFI Credit Grant	(2.235)	(2.235)	(2.235)	(2.235)
(0.977)	ASC Market Sustainability and Improvement Fund	(3.390)	(5.096)	(5.096)	(5.096)
(29.579)	Other Grants outside core spending power	(32.112)	(34.610)	(34.918)	(35.315)
(336.380)	Total Resources	(369.686)	(386.985)	(402.987)	(420.536)

Appendix B 2023/24 Council Tax Resolution
Statutory Determination of Council Tax 2023/24 by London Borough of Barnet

The Council is recommended, in accordance with the Local Government Finance Act 1992, to:

1) Note that the Chief Finance Officer, under their delegated powers in accordance with the financial regulations, has calculated **153,073** (Band D equivalent) as the amount for the Council Tax Base for the year 2023/24 [item T in the formula in Section 31B (1) of the Local Government Finance Act 1992, as amended (the “Act”)]

2) Recommend to Council for approval, the following amounts, calculated for 2023/24 in accordance with Sections 31A, 31B and 34 to 36 of the Act:

i) **£1,035,459,013** as the aggregate of the amounts that the Council estimates for the items set out in Section 31A (2) (a) to (f) of the Act;

ii) **£820,846,604** the aggregate of the amounts that the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act;

iii) **£214,612,410** as the Council Tax Requirement in accordance with Section 31A (4) of the Act, being the amount by which the aggregate at 2i) above exceeds the aggregate at 2ii) above. (Item R in the formula section 31B (1) of the Act;

iv) **£1,402.02** as the basic amount of Council Tax for the year, being the Council Tax Requirement at 2iii) above (Item R), divided by the Council Tax Base set out at 1 above (Item T), in accordance with Section 31B (1) of the Act;

3) Recommend to Council, on the advice of the Chief Finance Officer, that it determines that the council’s basic amount of Council Tax for 2023/24 as set out in 2(iv) above is not excessive in accordance with the principles approved under section 52ZB and 52ZC of the Local Government Finance Act 1992, set out in the Referendums relating to Council Tax increases (Principles)(England) Report 2023/24.

4) Note that the table below sets out the amounts of Council Tax for 2023/24 calculated by multiplying the amount at 2 (iv) above by the number which, in the proportion set out in Section 5(1) of the Local Government Finance Act 1992, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Local Government Finance Act 1992, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands:

Council Tax Band	Barnet (£)
A	934.68
B	1,090.46
C	1,246.24
D	1,402.02
E	1,713.58
F	2,025.14
G	2,336.70
H	2,804.04

5) Note that for the year 2023/24, the Greater London Authority has issued precepts to the Council in respect of the functional bodies under its control, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings as shown below:

Council Tax Band	GLA (£)
A	289.43
B	337.66
C	385.90
D	434.14
E	530.62
F	627.09
G	723.57
H	868.28

6) Agree that having calculated the aggregate in each case of the amounts at 4 with the amounts at 5 above, the Council, in accordance with Sections 30(2) and 36 of the Act, hereby sets the following amounts as the amounts of Council Tax for 2023/24 for each of the categories of dwellings as shown below:

Council Tax Band	Total (£)
A	1,224.11
B	1,428.12
C	1,632.14
D	1,836.16
E	2,244.20
F	2,652.23
G	3,060.27
H	3,672.32

Summary General Fund Revenue Budget			
Council Services - Directorate Summary	2022/23 Original Budget	2022/23 Current Budget	2023/24 Proposed Budget
	£	£	£
Adults and Health	111,206,080	115,510,525	131,913,061
Public Health	18,956,706	18,895,470	20,356,124
Assurance	8,424,122	9,526,980	9,519,980
Childrens Family Services	75,893,248	78,692,294	73,735,006
Customer and Place	51,277,520	55,506,789	55,247,439
Strategy and Resources	70,834,346	58,248,307	78,914,576
Total Service Expenditure Budget	336,592,022	336,380,365	369,686,186

Summary General Fund Subjective Analysis by Directorate

Directorate Breakdown	2022/23 Original Budget	2022/23 Current Budget	2023/24 Proposed Budget
Capital Financing	19,272,196	15,022,647	13,128,963
Employee Related	112,522,662	122,160,557	121,685,851
Premises Related	9,159,541	9,371,971	10,085,888
Secondary Recharges	(17,812,241)	(18,397,719)	(18,578,589)
Supplies/Services	137,522,761	134,827,767	153,081,967
Third Party Payments	185,053,186	184,636,011	199,840,556
Transfer Payments	228,806,676	230,746,008	231,311,260
Transport Related	4,883,168	4,456,055	4,583,425
Expenditure	679,407,949	682,823,297	715,139,321
Customer & Client Receipts	(108,465,178)	(106,438,968)	(106,280,500)
Government Grants	(202,137,406)	(204,598,419)	(202,135,553)
Other Grants, Reimbursements	(32,213,343)	(35,405,540)	(37,037,082)
Income	(342,815,927)	(346,442,927)	(345,453,135)
Total Council	336,592,022	336,380,370	369,686,186

Adults and Health			
Directorate Breakdown	2022/23 Original Budget	2022/23 Current Budget	2023/24 Proposed Budget
Capital Financing	0	(2,557,220)	(90,000)
Employee Related	21,030,730	25,660,572	23,683,073
Premises Related	1,283,432	1,283,289	1,362,289
Secondary Recharges	(529,661)	(744,283)	(744,283)
Supplies/Services	7,790,365	7,055,570	7,231,362
Third Party Payments	106,424,127	109,198,126	124,318,650
Transfer Payments	18,466,280	20,023,864	21,654,573
Transport Related	153,020	183,439	183,439
Expenditure	154,618,293	160,103,357	177,599,103
Customer & Client Receipts	(21,629,067)	(17,989,804)	(17,833,945)
Government Grants	(219,383)	(217,530)	(217,530)
Other Grants, Reimbursements	(21,563,763)	(26,385,498)	(27,634,567)
Income	(43,412,213)	(44,592,832)	(45,686,042)
Adults and Health Total	111,206,080	115,510,525	131,913,061

Assurance			
Directorate Breakdown	2022/23 Original Budget	2022/23 Current Budget	2023/24 Proposed Budget
Capital Financing	166,379	166,379	166,379
Employee Related	6,645,099	7,098,421	7,146,422
Premises Related	741,920	741,920	741,920
Secondary Recharges	(315,893)	(315,893)	(315,893)
Supplies/Services	871,111	970,732	970,732
Third Party Payments	1,352,980	1,352,980	1,352,980
Transfer Payments	677,496	978,496	978,496
Transport Related	34,420	33,880	18,880
Expenditure	10,173,512	11,026,915	11,059,915
Customer & Client Receipts	(1,189,390)	(939,935)	(979,935)
Other Grants, Reimbursements	(560,000)	(560,000)	(560,000)
Income	(1,749,390)	(1,499,935)	(1,539,935)
Assurance Total	8,424,122	9,526,980	9,519,980

Childrens Family Services			
Directorate Breakdown	2022/23 Original Budget	2022/23 Current Budget	2023/24 Proposed Budget
Capital Financing	(250,500)	(251,631)	(43,150)
Employee Related	36,214,222	41,250,195	38,715,329
Premises Related	1,071,578	908,955	1,035,263
Secondary Recharges	(6,281,354)	(6,359,511)	(6,581,354)
Supplies/Services	16,558,904	19,557,128	17,893,843
Third Party Payments	31,323,099	28,262,165	24,953,926
Transfer Payments	8,050,993	8,131,230	6,966,131
Transport Related	365,960	223,590	365,960
Expenditure	87,052,902	91,722,121	83,305,947
Customer & Client Receipts	(1,174,821)	(2,212,343)	(835,177)
Government Grants	(4,154,342)	(6,617,208)	(4,154,342)
Other Grants, Reimbursements	(5,830,491)	(4,200,276)	(4,581,422)
Income	(11,159,654)	(13,029,827)	(9,570,941)
Children's Family Services Total	75,893,248	78,692,294	73,735,006

Customer and Place			
Directorate Breakdown	2022/23 Original Budget	2022/23 Current Budget	2023/24 Proposed Budget
Capital Financing	(721,731)	(114,933)	440,123
Employee Related	30,136,041	32,528,406	32,483,493
Premises Related	6,062,611	6,437,807	6,946,416
Secondary Recharges	(12,196,213)	(12,488,912)	(12,383,239)
Supplies/Services	84,941,409	87,229,303	87,126,618
Third Party Payments	22,208,657	22,208,657	22,041,408
Transfer Payments	1,471,000	1,471,000	1,570,642
Transport Related	4,328,553	4,013,931	4,013,931
Expenditure	136,230,327	141,285,259	142,239,392
Customer & Client Receipts	(81,617,900)	(82,442,886)	(83,655,042)
Government Grants	(2,224,331)	(2,224,331)	(2,224,331)
Other Grants, Reimbursements	(1,110,576)	(1,111,253)	(1,112,580)
Income	(84,952,807)	(85,778,470)	(86,991,953)
Customer and Place Total	51,277,520	55,506,789	55,247,439

Public Health			
Directorate Breakdown	2022/23 Original Budget	2022/23 Current Budget	2023/24 Proposed Budget
Employee Related	2,134,220	2,739,448	2,739,449
Secondary Recharges	3,299,000	3,299,000	3,299,000
Supplies/Services	171,634	157,634	157,634
Third Party Payments	13,420,637	12,768,173	14,228,827
Transport Related	1,215	1,215	1,215
Expenditure	19,026,706	18,965,470	20,426,124
Customer & Client Receipts	(70,000)	(70,000)	(70,000)
Income	(70,000)	(70,000)	(70,000)
Public Health	18,956,706	18,895,470	20,356,124

Strategy and Resources			
Directorate Breakdown	2022/23 Original Budget	2022/23 Current Budget	2023/24 Proposed Budget
Capital Financing	20,078,048	17,780,052	12,655,611
Employee Related	13,635,350	12,883,515	12,457,264
Secondary Recharges	(1,788,120)	(1,788,120)	(1,852,820)
Supplies/Services	19,746,338	19,857,400	26,418,039
Third Party Payments	10,323,686	10,845,910	12,944,766
Transfer Payments	200,140,907	200,141,418	200,141,418
Expenditure	262,136,209	259,720,175	262,764,278
Customer & Client Receipts	(2,784,000)	(2,784,000)	(2,906,400)
Government Grants	(195,539,350)	(195,539,350)	(195,539,350)
Other Grants, Reimbursements	(3,148,513)	(3,148,513)	(3,148,513)
Income	(201,471,863)	(201,471,863)	(201,594,263)
Strategy and Resources	60,664,346	58,248,312	61,170,015
<i>Total Pay inflation to be allocated to services</i>	2,727,000	0	4,460,822
<i>Total Non-Pay inflation to be allocated to services</i>	7,443,000	0	13,283,740
Strategy and Resources - Revised Total	70,834,346	58,248,312	78,914,576
Total Service Net Expenditure Budget	336,592,022	336,380,370	369,686,186

Revenue Budget - Council Tax Summary Information

Property values (Based on 1 April 1991 valuations)	2022/23 Rate (£)	2023/24 Rate (£)	2023/24 Tax Yield £
Band A: Up to £40,000	1,164.20	1,224.11	3,191,634
Band B: Over £40,000 & Up To £52,000	1,358.23	1,428.12	8,545,456
Band C: Over £52,000 & Up To £68,000	1,552.26	1,632.14	37,384,428
Band D: Over £68,000 & Up To £88,000	1,746.29	1,836.16	57,940,851
Band E: Over £88,000 & Up To £120,000	2,134.36	2,244.20	63,844,101
Band F: Over £120,000 & Up To £160,000	2,522.42	2,652.23	48,253,002
Band G: Over £160,000 & Up To £320,000	2,910.49	3,060.27	46,824,059
Band H: Over £320,000	3,492.59	3,672.32	15,084,091
Total			281,067,622

	2022/23	2023/24	2023/24
Band D Equivalents	Band D Equivalents	Band D Equivalents	Tax Yield £
Total Properties	180,654	182,427	334,965,772
Exemptions, disabled relief, discounts and premiums	(15,904)	(16,294)	(29,917,449)
Ministry of Defence Contributions	4	4	7,345
Council Tax Support Scheme Discount	(14,741)	(14,457)	(26,544,516)
Adjustments (projections):			
New properties	3,117	4,635	8,511,043
Exemptions (Students)*	0	(119)	(218,503)
Non-collection @ 2.0%	(2,297)	(3,124)	(5,736,069)
Total Council Tax Base and Yield (£)	150,834	153,073	281,067,622

*Students exemptions were not adjusted for in 2022/23 due to a reduction in numbers at Middlesex University of over 1,000 in Oct/Nov 21 and the impact of the Omicron wave

Revenue Budget - Council Tax Requirement Summary			
Council Tax Requirement Summary	2022/23 Original	2022/23 Current	2023/24 Original
	£	£	£
Total Service Expenditure	336,592,022	336,380,372	369,686,186
Contribution to / (from) Specific Reserves	0	0	0
Net Expenditure	336,592,022	336,380,372	369,686,186
Other Grants	(60,985,325)	(60,773,674)	(66,204,554)
Budget Requirement	275,606,697	275,606,698	303,481,632
Business Rates Retention	(42,825,304)	(42,825,305)	(57,278,212)
Business rates top-up	(19,731,211)	(19,731,211)	(22,132,016)
Business Rates & authority pool income	(2,800,000)	(2,800,000)	(1,700,000)
Business Rates Income	(65,356,516)	(65,356,516)	(81,110,228)
RSG	(6,518,401)	(6,518,401)	(7,758,994)
Barnet's Element of Council Tax Requirement	203,731,781	203,731,781	214,612,410
Greater London Authority – Precept	59,668,313	59,668,313	66,455,212
Total Council Tax Requirement	263,400,094	263,400,094	281,067,622

Components of Band D Council Tax Rate (£)	2022/23	2023/24	Change
Mayors Office for Policing and Crime	277.13	292.13	5.41%
London Fire & Emergency Planning Authority and Mayor, Administration, Transport for London, Olympic Games and Boroughs' Collection Fund balances.	118.46	142.01	19.88%
GLA Precept	395.59	434.14	9.74%
London Borough of Barnet	1,350.70	1,402.02	3.80%
Total Council Tax Rate (£) Band D Equivalent	1,746.29	1,836.16	5.15%

Budget Summary and Forward Plan					
Adults and Health		2023/24 £	2024/25 £	2025/26 £	2026/27 £
Original Budget		122,724,209	131,913,061	133,821,770	137,079,345
Savings	Extra Care development of fully integrated service for older people to rent, offering a wide range of services as an alternative to more expensive residential care. Proposed scheme of 50 units based with 50% high needs, 25% medium needs and 25% low needs. Saving is modelled on a 10K saving per person per year, based on the difference between the costs of residential care and extra-care. Saving will be achieved if the scheme is targeted at those who would otherwise have their needs met by residential care.	(100,000)	(70,000)	0	0
	Plans are in place to develop a third Extra-Care Housing scheme at Cheshir House, with 75 units. Current savings projections are based on conservative assumptions using evidence from the first scheme.	0	(210,000)	0	0
	This is a continuation of a saving based on the principle of 'progression', which is that each person with a learning disability has the potential to increase independence if they are given the appropriate care and support. Working with people who use care and support services to be more independent and where appropriate to be supported with less intensive forms of support. This includes using more evidence based approaches to commissioning placements and assistive technology to support adults in supported living settings.	(500,000)	(150,000)	0	0
	The saving is based on Prevention Co-coordinators working with more people at the first point of contact for adults requesting care and support (the 'Front Door'), to delay the development of care needs and ensure that preventative / alternative options to formal care are fully considered and utilised.	(200,000)	(200,000)	0	0
	This is a saving based on the principle of 'progression', which is that each person with a Mental Health need has the potential to increase independence if they are given the appropriate care and support. Working with people who use care and support services to be more independent and where appropriate to be supported with less intensive forms of support. This includes using more evidence based approaches to commissioning placements.	(200,000)	(200,000)	0	0
	The work of the debt project will support residents to increase recovery rates, including through default direct debit set up to make payment easier.	(100,000)	0	0	0
	A new Council wide carved employment scheme to provide a useful step on the work undertaken by BOOST. Promotes independence and reduces need for more traditional day services and their associated costs. DEPENDENCY – Creation of a council wide carved employment scheme which provides 15 job opportunities over first two years. We are ambitious about this and want to bring this to the Barnet Partnership Board to roll out across partnership organisations. This is a cost avoidance saving based on lower use of day services as a result of employment.	(30,000)	(60,000)	0	0
	Increased joint working with housing to increase access to settled social housing tenancies for adults who require care and support. This is a cost avoidance saving.	(75,000)	(150,000)	0	0
	Alternative commissioning arrangements for legal services for adult social care.	0	0	0	0
Savings Total		(1,205,000)	(1,040,000)	0	0
	Maximising income against current agreements for Continuing Health Care. Based on process improvements, exploring opportunities to update arrangements if any opportunities are being missed. This is also based on a 2.8% increase in numbers of people coming forward for support, this is a proportionate increase. This links to the demographic growth pressure.	(1,100,000)	(100,000)	0	0

Adults and Health		2023/24 £	2024/25 £	2025/26 £	2026/27 £
Income generation	Working with our leisure services provider to maximise the VAT efficiency of their contract and service, with the Council benefitting from the saving.	(184,000)	0	0	0
	Over-delivery against projected income from the GLL leisure services contract	(258,000)	0	0	0
	Delivery of West Hendon Playing Fields Masterplan, Progress with Royal Institute of British Architects (RIBA) .The stages will include professional fees required to deliver planning consent; including but not limited to site surveys and investigations, multi disciplinary design team, project management, cost consultancy, civil and structural engineering and planning fees. Potential phased development of proposal would return savings from prioritised facilities. Saving is predicated on securing capital investment to deliver financial benefit. Detail will be presented in the Outline Business Case to be presented to Committee for approval.	0	(200,000)	0	0
	Introduction of semi-permanent café buildings at five sites within the Borough, generating revenue through lease arrangements. Purchase and installation of five cafes at £150k each, funded by ten-year loan. First year surplus estimated at £24k for five sites, allowing for loan repayment and interest. Saving is predicated on securing capital investment to deliver financial benefit.	(24,000)	(24,000)	0	0
	Improvement plan for tennis delivery and facilities within Barnet. Introduction of booking system and programme of investment in facilities, with the intention of establishing sustainable, revenue-generating model. Saving is predicated on securing capital investment to deliver financial benefit, detail will be outlined in the Business Case.	(38,000)	(37,000)	0	0
	Consideration as to the possibility of establishing a trading arm for trees service, offering tree management and policy services to neighbouring local authorities as a commercial enterprise. Initial investment required to confirm feasibility and approach to matters including legal, governance and resources required.	(20,000)	(20,000)	0	0
	Under the Environment Act 2021, all planning permissions granted in England (with a few exemptions) will have to deliver at least 10% biodiversity net gain, expected to be in November 2023. BNG will be measured using Defra's biodiversity metric and habitats will need to be secured for at least 30 years. Improvements can be delivered on site (in Borough) or off site (out of Borough), purchased through a statutory biodiversity credits scheme.	(12,000)	(12,000)	(12,000)	0
Income Generation Total	(1,636,000)	(393,000)	(12,000)	0	
Pressures	Increasing Demographic (1) - estimated cost of the continued upward movement in service user core activity	1,683,060	1,683,060	1,683,060	1,683,060
	Mortuary Service	71,500	78,650	86,515	0
	Leisure - pressure relating to a reduction in expected income levels as a direct consequence of the pandemic and related disruption to the leisure industry.	1,000,000	0	0	0
	Increasing demographic (2) Estimated increase in unit cost of the expected increase in activity, reflects the more complex nature of services being commissioned.	1,500,000	1,500,000	1,500,000	1,500,000
	ASC Reform costs (£1m workforce and £2m fair cost of care)	3,000,000	0	0	0
	Adults Placements full year effect of 22/23 activity and unit cost increase	4,592,000	0	0	0
	Parks and open spaces maintenance	79,000	50,000	0	0
	Playground Maintenance	55,000	30,000	0	0
	Application process for all Events in Parks.	45,000	30,000	0	0
Business Rates Revaluations	4,292	0	0	0	
Pressures Total	12,029,851	3,341,710	3,269,575	3,183,060	
Budget	131,913,061	133,821,770	137,079,345	140,262,404	

Adults and Health

	Original Estimate 2022/23	Current Estimate 2022/23	Original Estimate 2023/24
ASC Prevention Services	2,708,507	2,563,213	2,563,213
A&H Prevention Services	2,708,507	2,563,213	2,563,213
ASC Workforce	17,656,875	19,055,532	19,055,533
A&H Workforce	17,656,875	19,055,532	19,055,533
Integrated Care - Learning Disabilities	30,782,271	29,964,713	29,434,713
Integrated care - Mental Health	10,398,597	9,363,065	9,163,065
Integrated Care - Older Adults	39,381,645	43,120,890	49,320,950
Integrated Care - Physical Disabilities	9,837,377	10,639,590	10,639,590
Social Care 18-25	0	0	7,213,683
Strategic Commissioning	90,399,890	93,088,258	105,772,001
Leisure, Sports and Physical Activity	(1,735,293)	(1,596,577)	(1,038,577)
Leisure, Sports and Physical Activity	(1,735,293)	(1,596,577)	(1,038,577)
Green Spaces & Leisure	1,607,556	1,651,554	1,740,846
Green Spaces & Leisure	1,607,556	1,651,554	1,740,846
Mortuary	568,545	568,545	640,045
Mortuary	568,545	568,545	640,045
Adults transformation programme	0	180,000	3,180,000
Adults transformation programme	0	180,000	3,180,000
Adults and Health	111,206,080	115,510,525	131,913,061

Budget Summary and Forward Plan					
Assurance		2023/24 £	2024/25 £	2025/26 £	2026/27 £
Original Budget		9,526,980	9,519,980	9,459,980	9,434,980
Savings	Explore savings opportunities through Governance Team restructure moving into Cabinet system.	0	(60,000)	0	0
	Explore possible savings in the Mayors Officer through Car Leasing arrangements.	(15,000)	0	0	0
Total Savings		(15,000)	(60,000)	0	0
Income Generation	Opportunities for phased increase in income through re negotiating Proceeds of Crime (POCA) gain-share arrangements with other Local Authorities and partners.	0	0	(50,000)	(50,000)
	Use Cross Council Assurance Service (CCAS) levy income to fund Internal Audit posts.	(40,000)	0	0	0
	Increase Cross Council Assurance Service (CCAS) levy income by moving to multi-supplier framework when contract is re-procured.	0	0	(25,000)	0
Total Income Generation		(40,000)	0	(25,000)	0
Pressures	New Electoral Services staffing structure to comply with new Elections Act requirements upon ERO (subject to possible insufficient funding from DLUHC)	48,000	0	0	0
Total Pressures		48,000	0	0	0
Budget		9,519,980	9,459,980	9,434,980	9,434,980

Assurance

	Original Estimate 2022/23	Current Estimate 2022/23	Original Estimate 2023/24
Assurance & Business Development	875,219	924,513	924,513
Counter Fraud Operations	1,126,658	290,389	290,389
Electoral Service	777,139	836,792	884,792
Governance	2,200,527	2,158,690	2,143,691
Internal Audit	385,460	407,226	367,226
Community Safety	839,995	2,249,322	2,249,322
Assurance Management	861,724	980,924	980,924
Organisational Resilience	1,346,400	1,412,165	1,412,165
Assurance	8,413,122	9,260,021	9,253,022
Legal Advice and Monitoring	11,000	266,959	266,958
Legal Advice and Monitoring	11,000	266,959	266,958
Assurance	8,424,122	9,526,980	9,519,980

Budget Summary and Forward Plan					
Children's Family Services		2023/24 £	2024/25 £	2025/26 £	2026/27 £
Original Budget		71,478,607	73,735,006	73,962,156	74,750,306
Savings	In line with the Public Law Outline review, increase the use of pre-proceedings to address recognised needs and reduce the number of families going to court, which will reduce costs.	(50,000)	0	0	0
	North London Adoption RAA - negotiate reduced contribution	0	(300,000)	0	0
	Increase income generation in BELS through selling more services to schools.	(80,000)	0	0	0
	Barnet Early Years Alliance (BEYA) to start paying the £80k lease for St Margaret's from Early Years funding which previously the Council has been paying. This saving will only be taken forward if the increase in government funding to Maintained Nursery Schools, which has recently been consulted on, goes ahead.	(80,000)	0	0	0
	Use DSG High Needs block for e.g. increased contribution to placements or other LA funded service that can legitimately be funded by DSG. Modelling work still needs to be done.	(300,000)	0	0	0
	Reduce the pressure on SEN Transport through e.g. multi pick up points	0	(200,000)	(200,000)	(200,000)
Total Savings		(510,000)	(500,000)	(200,000)	(200,000)
Income Generation	Additional income generated through the new Parenting Hub	(150,000)	0	0	0
	Remodelling of contact centre to increase income generation by selling to other local authorities	0	(150,000)	(200,000)	0
	Following Covid impact on income, move to full cost recovery for Traded Services, DofE and Finchley Youth Theatre in 23/24 and Newstead and Greentops in 24/25, as well as identifying other traded services income opportunities.	(124,000)	(311,000)	0	0
Total Income Generation		(274,000)	(461,000)	(200,000)	0
	The Troubled Families reserve, which delivered a saving in previous years, has been fully used.	207,350	0	0	0
	Home to school transport cost pressure as a result of rising Education and Health Care Plans	507,650	507,650	507,650	507,650

Children's Family Services		2023/24 £	2024/25 £	2025/26 £	2026/27 £
Pressures	<p>11502 : Respite & Home Support Pressures in costs and numbers of young people supported. ' - Since 2019-20, the Respite and Home Support budget has remained static at £266,316, at which point this was sufficient to cover costs and activity levels. However, since then providers have increased costs and families have come under increased pressure and need for respite. - In 2019-20 we supported 29 young people at an average cost of £8.5k over the year. In 2021-22 we supported 46 young people at an average cost of £11.2k, which resulted in a £295k overspend. It is forecast that costs and activity will continue at similar levels. - The service are working on mitigations to reduce packages of care through a more effective disabilities resources panel and looking at different ways to commission, however there are statutory limits to reductions that can be made. - The bid is equal to the forecast overspend for 2022-23.</p>	295,000	295,000	295,000	295,000
	<p>18+ UASC Provider costs and activity levels in excess of funding available.</p>	219,000	0	0	0
	<p>10549 : Ext Residential Care Pressures in costs of high cost placements. ' - Gross expenditure has increased by £1.95m since 2018-19, but income from DSG and Tripartite agreements has only increased by £1.1m. - After a £1.9m increase to the budget in 19-20, the budget was reduced again by £0.6m - Numbers of young people in external residential placement have increased by 11% (5) from 2018-19 and average cost per young person have increased by £22.9k per year to £161.5k. - Work is ongoing to mitigate high costs through high cost placement reviews, using more internal placements where possible, working with commissioning to find better value for money, and working with Health and Education partners to increase Tripartite contributions where eligible. - The significant pressure is the consistent increase in weekly rates being charged by external providers. A recent CMA report found that providers have a disproportionate power in the market due to low placement sufficiency and high demand. There are no current mechanisms in place from central government or OFSTED, putting a major pressure on external providers to reduce costs and profits. - The bid of £400k is requested based on the 19-20 budget, less £200k to be met by the above mitigations.</p>	200,000	200,000	200,000	200,000
	<p>10550 : Indp Fostering Agency's Placement sufficiency pressures and activity increases.</p>	356,000	0	0	0
	<p>Rate increase for payments to Children's Centres, 6 of 11 attached to schools. Rate increase of 20% to cover increase in utilities, service charges, rents etc. as well as general running of the centres. Big drive around early years, need to increase Fee2 numbers.</p>	223,527	0	0	0

Children's Family Services		2023/24	2024/25	2025/26	2026/27
		£	£	£	£
	ISS School Catering - contract extension / renegotiation.	165,000	0	0	200,000
	Additional capacity to support children with Special Educational needs. The increase in numbers of pupils with EHCPs has continued.	248,000	0	0	0
	11076 : Resid Ord & Sp G'ship Cohort size increases. ' - The gross cost of Special Guardianship placements has increased £190k (12%) from 2018-19 to 2021-22 and the number of young people in SGO arrangements has increased by 15 (7%). - The service has reported an increase in court-ordered SGO arrangements, particularly for younger children, with an associated expectation of longer placements than the previous cohort. - The bid is based on the 2021-22 overspend plus a conservative estimate of 2 more SGOs, costed at the average reported in 21-22.	185,500	185,500	185,500	185,500
	11138 : Short Breaks Activity increases	390,347	0	0	0
	Business Rates Revaluations	43,025	0	0	0
Total Pressures		3,040,399	1,188,150	1,188,150	1,388,150
Budget		73,735,006	73,962,156	74,750,306	75,938,456

Childrens Family Services

	Original Estimate 2022/23	Current Estimate 2022/23	Original Estimate 2023/24
Assessmnt, Intervntion&Planning	8,947,871	10,197,521	9,177,461
Clinical Services	1,371,193	1,971,934	1,545,054
CSC 18-25	8,823,963	6,736,213	300,000
Permanence, Transitions & Corporate	3,224,704	3,739,832	3,421,248
Parenting			
Placements	19,981,525	21,364,084	21,524,500
Safeguarding, QA & Work force Development	3,044,796	3,175,513	3,219,191
Social Care Management	1,352,552	1,329,111	1,375,641
Children's Homes	2,217,816	2,359,864	2,326,817
Leaving Care	1,577,012	862,012	1,796,012
Children with disabilities	3,163,124	3,604,350	3,494,611
YOT, Risk and Vulnerability	2,916,501	2,916,085	3,075,055
Adolescents & adults at risk	413	271,775	413
Children's Social Care	56,621,470	58,528,294	51,256,003
Central Education (Commissioning)	139,690	111,527	144,702
Comms, Complaints & Business Support	1,561,764	1,577,532	1,680,034
Commissioning	1,259,805	1,504,414	1,375,146
Early Help 0-19	5,125,172	5,684,005	5,739,201
Education Skills	5,807,827	6,547,270	7,408,756
Libraries	3,791,340	4,164,311	4,206,488
Partnership and Voice of Child	130,711	152,640	140,922
Performance Improvement & Customer Engagement	1,294,476	1,310,162	1,364,228
Early Intervention & Prevention	19,110,785	21,051,861	22,059,477
Family Services Management	160,993	(887,861)	419,527
Family Services Management	160,993	(887,861)	419,527
Children's Family Services	75,893,248	78,692,294	73,735,006

Budget Summary and Forward Plan

Customer and Place		2023/24	2024/25	2025/26	2026/27
		£	£	£	£
Original Budget		55,406,786	55,247,439	52,858,901	53,005,779
Savings	Review of Estates running costs to identify efficiencies.	(303,500)	0	0	0
	Reduce the Sustainability team budget	(100,000)	0	0	0
	Reduce the frequency of contracted cleaning at council offices	(115,000)	0	0	0
	Eliminate Street Scene re-charges	(5,480)	0	0	0
	Commercial team - partnership (cost of clienting major contracts)	0	(80,000)	0	0
	Customer Services & Digital: Centralisation of the IT estate	(100,000)	0	0	0
	Targeted efficiencies across the Performance, Programmes and Risk service	0	(110,000)	0	0
	Build 87 new council homes for rent on top of existing council housing blocks. Savings achieved as these homes will provide a cheaper alternative to temporary accommodation.	0	(278,000)	0	0
	Buyback of properties through GLA Buyback grant, which the council will use for temporary accommodation.	(95,000)	(22,000)	0	0
	The Modular Homes programme will increase the council's housing supply and result in Temporary Accommodation cost avoidance savings.	0	(50,000)	0	0
	500 additional acquisitions of properties for use as affordable temporary accommodation by Open Door Homes supported by Loan from Council, as a cheaper alternative to existing temporary arrangements which utilise the private rented sector.	(435,000)	(418,000)	0	0
	The delivery of 52 homes on Hermitage Lane, of which 15 will be affordable and available for letting to Barnet housing applicants. Provision of this affordable supply will result in increased temporary accommodation cost avoidance.	0	(48,000)	0	0
	The delivery of 250 homes across 3 schemes. Units will be funded through Housing Revenue Account borrowing and delivered in 2023/24 and 2024/25. Provision of this affordable supply will result in increased temporary accommodation cost avoidance and a general fund benefit.	0	(320,000)	(160,000)	0
	Additional 72 homes for affordable rent built by Open Door Homes. Savings Achieved as these homes will provide a cheaper alternative to temporary accommodation and Open Door Homes will pay a premium to the council for each property.	0	(209,000)	(23,000)	0
	Review of prior year pressures bid for the kick start of Feasibility studies, considering bringing forward sites for new regen schemes. Budget no longer required as alternative funding has been identified.	(59,500)	(120,000)	0	0
Efficiencies from insourcing Estates function	0	(80,000)	0	0	

Customer and Place		2023/24 £	2024/25 £	2025/26 £	2026/27 £
	Review of the Estates service budget, has identified efficiencies in the legal budgets which can provide additional savings..	(100,000)	0	0	0
	Review of the winter maintenance routes and rounds with the move to new depot facilities. Potential to reduce by 2 rounds from the current configuration and remain statutory compliant	(50,000)	(50,000)	0	0
	Reduction in Highways and Transportation Management Budget with the reduction in the clienting function as services transfer back into the councils control.	(194,000)	0	0	0
	Stop/reduce weed spray treatments across Borough. It is expected that 3 treatments per annum should be sufficient as supported by scheduled street cleaning (minimum 2 deep cleans per year / alternate side cleansing delivered to all residential roads)	(37,000)	0	0	0
	Parking - A review of services and policies to ensure a consistent, fair approach to improving traffic, highway air quality and road safety. Meeting existing unaddressed needs and demands on the highway.	(750,000)	(750,000)	0	0
	Expansion of Damage to Highways service based upon successful delivery model currently delivered in one third of the borough. Expansion of the delivery model will require additional resources - on site inspector and back office administration.	(50,000)	(50,000)	0	0
	Stop/reduce pleasant parks littering activity	(169,000)	(124,000)	0	0
Total Savings		(2,563,480)	(2,709,000)	(183,000)	0
	Solar panels – To accelerate de-carbonisation and either sell energy back to grid or offset existing council energy bills.	0	(50,000)	(100,000)	0
	Registrars income increase. 2021/22 is forecasted to see a £0.200m increase due to a backlog of services post-pandemic. 2022/23 will require additional investment in the town hall (carpets, paint etc.) and promotion. Current plans aim to achieve increased targets for weddings. (*2)	(75,000)	0	0	0
	Income received as dividends on completed affordable homes on Hermitage Lane, of which 15 will be affordable and available for letting to Barnet housing applicants	(30,000)	0	0	0
	Income received as dividends on completion of the additional 72 homes for affordable rent built by Open Door Homes.	0	(130,000)	(14,000)	0
	Income received as dividends on completed affordable homes delivered by Opendoor Homes	(71,000)	0	0	0
	Increased income from room rental and Hendon Town Hall and the Colindale office through improvements and quality of office space; additional income from Staff parking and opportunities to generate advertising income on council properties, on non-highways Land.	(13,000)	0	0	0

Customer and Place		2023/24 £	2024/25 £	2025/26 £	2026/27 £
Income Generation	Additional income from the existing commercial portfolio, including new lettings and rent reviews.	(40,000)	(45,000)	(25,000)	(20,000)
	Income generation from 500+ EV charge points installed in residential roads.	186,000	71,000	(126,000)	(310,000)
	Commercial income generation pilot - Grounds Maintenance & Street Cleansing	(15,000)	(17,000)	(20,000)	(30,000)
	Letting out an additional floor of the Colindale office.	0	(323,000)	0	0
	Improved Management of Skips placed on the Public Highway - Utilise available legislation to better manage the safety impact of skips being placed on the Public Highway, including ensuring that all skips placed have been approved with appropriate Licences and that such licence conditions are fully compliant. Whilst there will be costs involved in increased resources to monitor this activity there are also mechanisms within the legislation to recover costs where non-compliance is evident. Currently a low level of compliance is occurring and this raises safety concerns for all highway users and therefore increased focus in this area will be beneficial for all. This will be reported under Matt Lang and will not be part of Street Scene targets.	(50,000)	(25,000)	0	0
	Introduction of a "Green Claims" insurance reclaim model in cooperation with the central insurance team. Currently the council is configured to defend insurance claims from third parties as a result of an alleged incident on the councils land e.g. slips / trips falls etc., these are called "Red Claims". There is a proven industry model that the council can deploy to seek recovery of costs from third parties where they have damaged council property, the Highways and Insurance teams have been trialing this approach in 2022. The proposal is to formalise this approach to pursue cost recovery by third parties on the network	(50,000)	(75,000)	0	0
Total Income Generation		(158,000)	(154,000)	(265,000)	(330,000)
Pressures	Re - Highways Decapitalisation	500,000	0	0	0
	Housing General Fund - Temporary Accommodation (Current change notices and TA support required)	123,544	94,098	75,246	0
	TA Landlord incentives - current package is not competitive enough and is reducing supply of suitable homes for TA who can then be taken off LBB TA responsibility as they transfer to private leasehold	99,642	25,533	25,926	26,327
	TA costs - increase from offering increased TA rate to landlord to ensure supply of suitable TA or alternative would be use of more costly hotels. The estimate allows for demand to increase from current levels and increase in costs.	362,751	200,832	58,706	0
	Capital Betterment Lump Sum – moving to revenue – funded through reserves in 2022/23 – moving to fully revenue in 23/24 - £100,000 is the final shortfall element to be covered through revenue.	100,000	0	0	0
	Growth in number of properties and household waste collection	170,000	0	170,000	0
	Town Keeper x 1.5 - To cover West Hendon and Hendon to cover the redeployment within the area.	80,000	0	0	0

Customer and Place		2023/24	2024/25	2025/26	2026/27
		£	£	£	£
	Loss of income due to Highways responsive works transferred to Tarmac Kere by RE, resulting in at least £0.350m income at risk of which £0.150m is to be achieved by increase in flexi pave work, resulting in pressure of £0.200m.	200,000	0	0	0
	Increase in energy prices for 2023/24. This includes a 40% increase in electricity and 100% increase in Gas prices.	495,773	0	0	0
	Leasing in a property to deliver the Barnet Food Hub	100,000	0	0	0
	Business Rates Revaluations	330,423	0	0	0
Pressures Total		2,562,133	320,462	329,878	2,562,133
Budget		55,247,439	52,858,901	53,005,779	55,567,911

Customer and Place

	Original Estimate 2022/23	Current Estimate 2022/23	Original Estimate 2023/24
Environment Management	1,485,282	1,496,140	1,496,140
Highways and Transport Management	529,985	394,228	200,228
Environment Management	2,015,267	1,890,368	1,696,368
Commercial Services Streetscene	(2,137,671)	(2,112,882)	(2,127,882)
Fleet and Transport	881,349	1,565,376	1,565,376
Ground Maintenance (Front line)	3,196,790	3,342,130	3,173,130
Management and Service Support	880,760	1,550,787	1,550,787
Street Cleansing (Front Line)	5,022,334	5,376,494	5,419,494
Street Scene Management	1,319,705	1,056,965	1,056,966
Waste (Front Line)	7,440,521	7,820,444	7,940,443
Smarter Cities	(25,000)	7,017	193,017
Advertising	(314,000)	(314,000)	(314,000)
Streetscene	16,264,788	18,292,331	18,457,331
Highway Inspection/Maintenance	773,538	825,092	975,091
Parking	(373,240)	(365,659)	(365,659)
Street Lighting	6,640,852	7,098,968	7,098,967
Transportation and Highways	7,041,150	7,558,401	7,708,400
Special Parking Account	(13,882,645)	(13,314,965)	(14,114,965)
Special Parking Account	(13,882,645)	(13,314,965)	(14,114,965)
Commercial Management	907,023	795,551	795,551
Customer Services & Digital	1,224,221	1,284,606	1,109,606
Programmes, Performance & Risk	830,069	881,567	881,567
Commercial and ICT	2,961,313	2,961,724	2,786,724
CSG Managed Budget	3,766,070	4,233,678	4,682,893
CSG Management Fee	22,047,010	22,046,101	21,946,101
Customer Support Group	25,813,080	26,279,779	26,628,994
Re Managed Budgets	2,647,522	2,874,649	3,424,647
RE Management Fee	17,778,786	18,037,750	19,186,000
Guaranteed Income	(16,351,472)	(16,792,418)	(17,940,668)
RE	4,074,836	4,119,981	4,669,980
Deputy Chief Executive	867,090	885,423	885,423
Deputy Chief Executive	867,090	885,423	885,423
Employment Skills & Ec Dev	626,132	674,509	674,509
Estates	1,445,308	1,494,002	1,394,002
Growth and Housing	721,433	765,097	705,597
Housing Strategy	5,343,000	5,343,032	5,297,969
Brent Cross Revenue	(2,013,232)	(1,988,124)	(1,988,124)
Transformation Programme - DCE	0	43,955	43,955
Growth and Development	6,122,641	6,332,471	6,127,908
Sustainability	0	501,276	401,276
Sustainability	0	501,276	401,276
Customer and Place	51,277,520	55,506,789	55,247,439

Budget Summary and Forward Plan				
Public Health	2023/24 £	2024/25 £	2025/26 £	2026/27 £
Original Budget	18,895,471	20,356,124	20,356,124	20,356,124
Grossing up of grants Public Health Grant	1,460,654			
Grossing up of grants total	1,460,654	0	0	0
Budget	20,356,124	20,356,124	20,356,124	20,356,124

Public Health

	Original Estimate 2022/23	Current Estimate 2022/23	Original Estimate 2023/24
Public Health	18,956,706	18,895,470	20,356,124
Public Health	18,956,706	18,895,470	20,356,124
Public Health	18,956,706	18,895,470	20,356,124

Budget Summary and Forward Plan					
Strategy and Resources		2023/24 £	2024/25 £	2025/26 £	2026/27 £
Original Budget		58,348,312	78,914,576	99,480,702	114,354,639
Savings	Payments from the budget put aside for the Teachers early retirement fund are starting to reduce, this saving reflects the reduction in cost against budget.	(200,000)	(85,000)	0	0
	Re-baseline of levies, post Covid, based on actuals trend; including a provision for future estimated cost increases, has resulted in a budget surplus being offered as a saving	(88,900)	(6,500)	0	0
	Reduction in budget to factor in actual spend in HR	(13,000)	0	0	0
Total Savings		(301,900)	(91,500)	0	0
Income Generation	Increase in treasury income via better investment options and improvements in capital forecasting - net as expected new actuals against budget	(235,000)	0	0	0
	Increased recovery of housing benefit overpayments	(122,400)	0	0	0
	Income generation - additional charge to the pension fund including overheads	(64,700)	0	0	0
	Deletion of budgets relating to specialist finance advice. As the finance transformation process has evolved, reliance of specialist advice is less relied on. This reduction in budget is consistent with actuals.	(192,040)	0	0	0
	Saracens Loan interest and ODH Loan interest receivable (Resources)	(3,881,000)	(500,000)	0	0
Total Income Generation		(4,495,140)	0	0	0
Other Changes	Total Pay inflation to be allocated to services	4,460,822	4,639,254	2,412,412	2,460,661
	Total Non-Pay inflation to be allocated to services	13,283,740	7,443,743	2,903,060	3,732,367
	North London Waste Authority levy	500,000	1,500,000	1,500,000	1,500,000
	Contingency	7,089,580	5,000,000	5,000,000	5,000,000
	Concessionary Fares (Freedom Pass)	1,598,856	850,261	850,261	0
	Capital Financing (Minimum Revenue Provision)	(1,569,693)	1,224,366	2,208,203	1,215,823
Total		25,363,304	20,657,625	14,873,937	13,908,850
Budget		78,914,576	99,480,702	114,354,639	128,263,489

Strategy and Resources

	Original Estimate 2022/23	Current Estimate 2022/23	Original Estimate 2023/24
Finance	3,363,983	3,674,402	12,736,138
Revs & Bens	(60,102)	(60,102)	(182,502)
Grants	29,001	29,001	29,001
Central Expenses	7,913,520	4,829,095	4,665,087
Levies and Capital Financing	44,999,545	45,071,769	39,372,076
Finance	56,245,947	53,544,165	56,619,800
Human Resources	2,021,978	2,211,113	2,128,219
Human Resources	2,021,978	2,211,113	2,128,219
Strategy & Communications	2,396,421	2,493,034	2,421,995
Strategy & Communications	2,396,421	2,493,034	2,421,995
Total Pay inflation to be allocated to services	2,727,000	0	4,460,822
Total Non-Pay inflation to be allocated to services	7,443,000	0	13,283,740
Inflation	10,170,000	0	17,744,561
Strategy and Resources	70,834,346	58,248,307	78,914,576

Total Pressures					
Department	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total £'000
Adults & Health	12,030	6,372	3,270	3,183	24,854
Assurance	48	-	-	-	48
Children and Family Services	3,040	1,188	1,188	1,388	6,805
Customer & Place	2,562	320	330	26	3,239
Strategy & Resources	-	-	-	-	-
Total Pressures	17,680	7,880	4,788	4,598	34,946

Department	Theme Committee	Service	Description	2023/24 (£'000)	2024/25 (£'000)	2025/26 (£'000)	2026/27 (£'000)	Total (£'000)
Adults & Health	Environment and Climate Change	Environment Management	Mortuary Service	72	79	87	0	237
Adults & Health	Adults & Safeguarding	Integrated Care - Older Adults	Increasing Demographic (1) - estimated cost of the continued upward movement in service user core activity	1,683	1,683	1,683	1,683	6,732
Adults & Health	Adults & Safeguarding	Leisure, Sports and Physical Activity	Leisure - pressure relating to a reduction in expected income levels as a direct consequence of the pandemic and related disruption to the leisure industry.	1,000	0	0	0	1,000
Adults & Health	Adults & Safeguarding	Placements	Increasing demographic (2) Estimated increase in unit cost of the expected increase in activity, reflects the more complex nature of services being commissioned.	1,500	1,500	1,500	1,500	6,000
Adults & Health	Adults & Safeguarding	Placements	Adults Placements full year effect of 22/23 activity and unit cost increase	4,592	0	0	0	4,592
Adults & Health	Adults & Safeguarding	Workforce	ASC Cap on Care pressure	0	3,000	0	0	3,000
Adults & Health	Adults & Safeguarding	Workforce/Placements	ASC Reform costs (£1m workforce and £2m fair cost of care)	3,000	0	0	0	3,000
Adults & Health	Environment and Climate Change	Greenspaces and Leisure	Parks and open spaces maintenance	79	50	0	0	129
Adults & Health	Environment and Climate Change	Greenspaces and Leisure	Playground Maintenance	55	30	0	0	85
Adults & Health	Environment and Climate Change	Greenspaces and Leisure	Application process for all Events in Parks.	45	30	0	0	75
Adults & Health	Environment and Climate Change	Greenspaces and Leisure	Impact of Business Rates Revaluations	4	0	0	0	4
Adults & Health Total				12,030	6,372	3,270	3,183	24,854

Department	Theme Committee	Service	Description	2023/24 (£'000)	2024/25 (£'000)	2025/26 (£'000)	2026/27 (£'000)	Total (£'000)
Assurance	Policy & Resources	Electoral Services	New Electoral Services staffing structure to comply with new Elections Act requirements upon ERO (subject to possible insufficient funding from DLUHC)	48	0	0		48
Assurance Total				48	0	0	0	48

Service	Description	2023/24 (£'000)	2024/25 (£'000)	2025/26 (£'000)	2026/27 (£'000)	Total (£'000)
Early Help 0-19	The Troubled Families reserve, which delivered a saving in previous years, has been fully used.	207	0	0	0	207
Education Skills	Home to school transport cost pressure as a result of rising Education and Health Care Plans	508	508	508	508	2,031
Children with disabilities	11502 : Respite & Home Support Pressures in costs and numbers of young people supported. ' - Since 2019-20, the Respite and Home Support budget has remained static at £266,316, at which point this was sufficient to cover costs and activity levels. However, since then providers have increased costs and families have come under increased pressure and need for respite. - In 2019-20 we supported 29 young people at an average cost of £8.5k over the year. In 2021-22 we supported 46 young people at an average cost of £11.2k, which resulted in a £295k overspend. It is forecast that costs and activity will continue at similar levels. - The service are working on mitigations to reduce packages of care through a more effective disabilities resources panel and looking at different ways to commission, however there are statutory limits to reductions that can be made. - The bid is equal to the forecast overspend for 2022-23.	295	295	295	295	1,180
Leaving Care	18+ UASC Provider costs and activity levels in excess of funding available.	219	0	0	0	219
Placements	10549 : Ext Residential Care Pressures in costs of high cost placements. ' - Gross expenditure has increased by £1.95m since 2018-19, but income from DSG and Tripartite agreements has only increased by £1.1m. - After a £1.9m increase to the budget in 19-20, the budget was reduced again by £0.6m - Numbers of young people in external residential placement have increased by 11% (5) from 2018-19 and average cost per young person have increased by £22.9k per year to £161.5k. - Work is ongoing to mitigate high costs through high cost placement reviews, using more internal placements where possible, working with commissioning to find better value for money, and working with Health and Education partners to increase Tripartite contributions where eligible. - The significant pressure is the consistent increase in weekly rates being charged by external providers. A recent CMA report found that providers have a disproportionate power in the market due to low placement sufficiency and high demand. There are no current mechanisms in place from central government or OFSTED, putting a major pressure on external providers to reduce costs and profits. - The bid of £400k is requested based on the 19-20 budget, less £200k to be met by the above mitigations.	200	200	200	200	800
Placements	11076 : Resid Ord & Sp G'ship Cohort size increases. ' - The gross cost of Special Guardianship placements has increased £190k (12%) from 2018-19 to 2021-22 and the number of young people in SGO arrangements has increased by 15 (7%). - The service has reported an increase in court-ordered SGO arrangements, particularly for younger children, with an associated expectation of longer placements than the previous cohort. - The bid is based on the 2021-22 overspend plus a conservative estimate of 2 more SGOs, costed at the average reported in 21-22.	186	186	186	186	742
Children with disabilities	11138 : Short Breaks Activity increases	390	0	0	0	390
Placements	10550 : Indp Fostering Agency's Placement sufficiency pressures and activity increases.	356	0	0	0	356
Early Help 0-19	Rate increase for payments to Children's Centres, 6 of 11 attached to schools. Rate increase of 20% to cover increase in utilities, service charges, rents etc. as well as general running of the centres. Big drive around early years, need to increase Fee2 numbers.	224	0	0	0	224
Education, Strategy and Partnership	ISS School Catering - contract extension / renegotiation.	165	0	0	200	365
Education, Strategy and Partnership	Additional capacity to support children with Special Educational needs. The increase in numbers of pupils with EHCPs has continued.	248	0	0	0	248
Education, Strategy and Partnership	Impact of Business Rates Revaluations	43	0	0	0	43
		3,040	1,188	1,188	1,388	6,805

Department	Theme Committee	Service	Description	2023/24 (£'000)	2024/25 (£'000)	2025/26 (£'000)	2026/27 (£'000)	Total (£'000)
Customer & Place	Environment and Climate Change	Highways and Transport Management	Re - Highways Decapitalisation	500	0	0	0	500
Customer & Place	Housing and Growth	Housing Strategy	Housing General Fund - Temporary Accommodation (Current change notices and TA support required)	124	94	75	0	293
Customer & Place	Housing and Growth	Housing General Fund	TA Landlord incentives - current package is not competitive enough and is reducing supply of suitable homes for TA who can then be taken off LBB TA responsibility as they transfer to private leasehold	100	26	26	26	177
Customer & Place	Housing and Growth	Housing General Fund	TA costs - increase from offering increased TA rate to landlord to ensure supply of suitable TA or alternative would be use of more costly hotels. The estimate allows for demand to increase from current levels and increase in costs.	363	201	59	0	622
Customer & Place	Environment and Climate Change	Re Highways Service	Capital Betterment Lump Sum – moving to revenue – funded through reserves in 2022/23 – moving to fully revenue in 23/24 - £100,000 is the final shortfall element to be covered through revenue.	100	0	0	0	100
Customer & Place	Environment and Climate Change	Street Scene	Growth in number of properties and household waste collection	170	0	170	0	340
Customer & Place	Environment and Climate Change	Street Scene	Town Keeper x 1.5 - To cover West Hendon and Hendon to cover the redeployment within the area.	80	0	0	0	80
Customer & Place	Environment and Climate Change	Street Scene	Loss of income due to Highways responsive works transferred to Tarmac Kere by RE, resulting in at least £0.350m income at risk of which £0.150m is to be achieved by increase in flexi pave work, resulting in pressure of £0.200m.	200	0	0	0	200
Customer & Place	Housing and Growth	Estates	Increase in energy prices for 2023/24. This includes a 40% increase in electricity and 100% increase in Gas prices.	496	0	0	0	496
Customer & Place	Housing and Growth	Estates	Leasing in a property to deliver the Barnet Food Hub	100	0	0	0	100
Customer & Place	Housing and Growth	Estates	Impact of Business Rates Revaluations	330	0	0	0	330
Customer & Place Total				2,562	320	330	26	3,239

Summary of Savings & Income Generation Proposals

Savings & Income generation					
Department	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings £'000
Adults and Health	(2,841)	(1,433)	(12)	(12)	(4,298)
Assurance	(55)	(60)	(75)	(50)	(240)
Childrens and Family Services	(784)	(961)	(400)	(200)	(2,345)
Customer & Place	(2,721)	(3,303)	(468)	(360)	(6,852)
Strategy & Resources	(4,797)	(797)	(300)	0	(5,894)
Total	(11,199)	(6,554)	(1,255)	(622)	(19,630)

Adults & Health

Line Ref	Theme Committee	Opportunity Area	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2023/24	2024/25	2025/26	2026/27	Total savings
								£'000	£'000	£'000	£'000	£'000
A&S13	Adults & Safeguarding	Extra Care Housing 2	Extra Care development of fully integrated service for older people to rent, offering a wide range of services as an alternative to more expensive residential care. Proposed scheme of 50 units based with 50% high needs, 25% medium needs and 25% low needs. Saving is modelled on a 10K saving per person per year, based on the difference between the costs of residential care and extra-care. Saving will be achieved if the scheme is targeted at those who would otherwise have their needs met by residential care.	Design principles agreed through consultation on Extra Care 1 (Ansell Court) will be applied in extra care 3, e.g. all flats fully wheelchair accessible. Service specific consultation will be undertaken if required.	This change will increase the range and choice of services available in Barnet.	Satisfaction may increase for adults living in this provision who should be enabled to live more independent lives.	The equalities impact assessment has been refreshed and shows an overall positive impact.	(100)	(70)			(170)
A&S14	Adults & Safeguarding	Extra Care Housing 3	Plans are in place to develop a third Extra-Care Housing scheme at Cheshir House, with 75 units. Current savings projections are based on conservative assumptions using evidence from the first scheme.	Design principles agreed through consultation on Extra Care 1 and 2 will be applied in extra care 3, e.g. all flats fully wheelchair accessible. Service specific consultation will be undertaken if required.	This change will increase the range and choice of services available in Barnet.	Satisfaction may increase for adults living in this provision who should be enabled to live more independent lives.	The equalities impact assessment has been refreshed and shows an overall positive impact.		(210)			(210)
A&S22	Adults & Safeguarding	Progression for people with a learning disability	This is a continuation of a saving based on the principle of 'progression', which is that each person with a learning disability has the potential to increase independence if they are given the appropriate care and support. Working with people who use care and support services to be more independent and where appropriate to be supported with less intensive forms of support. This includes using more evidence based approaches to commissioning placements and assistive technology to support adults in supported living settings.	Individual consultation and engagement with individuals and their families as part of the care and support planning process. Individuals and families will continue to be at the centre of the process as any plans are developed and supported.	Will lead to changes in the way in which the needs of eligible individuals are met but eligible needs will continue to be met.	Moderate - likely to require changes to packages of care. Eligible needs will still be met but some users and their families may prefer alternative care and this could lead to dissatisfaction. Others may be more satisfied given increased levels of independence and meeting personal goals.	The equalities impact assessment has been refreshed and shows an overall positive impact.	(500)	(150)			(650)
A&S31	Adults & Safeguarding	Increased use of prevention services	The saving is based on Prevention Co-coordinators working with more people at the first point of contact for adults requesting care and support (the 'Front Door'), to delay the development of care needs and ensure that preventative / alternative options to formal care are fully considered and utilised.	Individual consultation and engagement with individuals and their families as part of the care and support planning process. Individuals and families will continue to be at the centre of the process as any plans are developed and supported.	This change will increase the range and choice of services available in Barnet.	Satisfaction should increase for people, who should live more independent lives. Wherever a person requires or requests a social care needs assessment, these will continue to be carried out in accordance with the Care Act (2014).	The equalities impact assessment has been reviewed and continues to show an overall positive impact.	(200)	(200)			(400)
A&S8	Adults & Safeguarding	VAT efficient leisure contract (Income)	Working with our leisure services provider to maximise the VAT efficiency of their contract and service, with the Council benefitting from the saving.	Service specific consultation not required	No resident or staff impact	No resident or staff impact	An equalities impact assessment is not required as there is no change to the service provided to residents and no impact on LBB staff.	(184)				(184)
A&S9	Adults & Safeguarding	Leisure Management Contract – Annual Payment (subject to market conditions) (Income)	Over-delivery against projected income from the GLL leisure services contract	Service specific consultation not required	No resident or staff impact	No resident or staff impact	An equalities impact assessment is not required as there is no change to the service provided to residents and no impact on LBB staff.	(258)				(258)
A&S32	Adults & Safeguarding	Progression for people with a Mental Health support need	This is a saving based on the principle of 'progression', which is that each person with a Mental Health need has the potential to increase independence if they are given the appropriate care and support. Working with people who use care and support services to be more independent and where appropriate to be supported with less intensive forms of support. This includes using more evidence based approaches to commissioning placements.	Individual consultation and engagement with individuals and their families as part of the care and support planning process. Individuals and families will continue to be at the centre of the process as any plans are developed and supported.	Will lead to changes in the way in which the needs of eligible individuals are met but eligible needs will continue to be met.	Moderate - likely to require changes to packages of care. Eligible needs will still be met but some users and their families may prefer alternative care and this could lead to dissatisfaction. Others may be more satisfied given increased levels of independence and meeting personal goals.	The equalities impact assessment has been refreshed and shows an overall positive impact.	(200)	(200)			(400)
A&S35	Adults & Safeguarding	ASC Debt recovery improvement/default direct debit	The work of the debt project will support residents to increase recovery rates, including through default direct debit set up to make payment easier.	No service specific consultation required	This approach is expected to have a positive impact on service delivery	There may be some minor negative impact on customer satisfaction	An equalities impact assessment has been undertaken and this proposal will have a minor impact on the overall cohort of older adults, adults with some disabilities and who are female. There should be no negative impact on service delivery but may have some minor impact on customer satisfaction. The recommendation is to proceed with adjustments including support to residents where they have not made regular contribution payments in line with their assessed financial contributions.	(100)				(100)

Line Ref	Theme Committee	Opportunity Area	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings £'000
A&S37	Adults & Safeguarding	Continuing Health Care	Maximising income against current agreements for Continuing Health Care. Based on process improvements, exploring opportunities to update arrangements if any opportunities are being missed. This is also based on a 2.8% increase in numbers of people coming forward for support, this is a proportionate increase. This links to the demographic growth pressure.	No service specific consultation required	This approach is expected to have a positive impact on service delivery	No resident or staff impact	An equalities impact assessment is not required as there is no change to the service provided to residents and no impact on LBB staff.	(1,100)	(100)			(1,200)
A&S38	Adults & Safeguarding	Employment for adults who require care and support	A new Council wide carved employment scheme to provide a useful step on the work undertaken by BOOST. Promotes independence and reduces need for more traditional day services and their associated costs. DEPENDENCY – Creation of a council wide carved employment scheme which provides 15 job opportunities over first two years. We are ambitious about this and want to bring this to the Barnet Partnership Board to roll out across partnership organisations. This is a cost avoidance saving based on lower use of day services as a result of employment.	No service specific consultation required	This approach is expected to have a positive impact on service delivery	Satisfaction may increase for adults receiving this support who should be enabled to live more independent lives.	An equalities impact assessment has been completed and shows an overall positive impact.	(30)	(60)			(90)
A&S39	Adults & Safeguarding	Housing for adults who require care and support	Increased joint working with housing to increase access to settled social housing tenancies for adults who require care and support. This is a cost avoidance saving.	No service specific consultation required	This approach is expected to have a positive impact on service delivery	Satisfaction may increase for adults receiving this support who should be enabled to live more independent lives.	An equalities impact assessment has been completed and shows an overall positive impact.	(75)	(150)			(225)
ENV11	Environment & Climate Change		Delivery of West Hendon Playing Fields Masterplan, Progress with Royal Institute of British Architects (RIBA). The stages will include professional fees required to deliver planning consent; including but not limited to site surveys and investigations, multi disciplinary design team, project management, cost consultancy, civil and structural engineering and planning fees. Potential phased development of proposal would return savings from prioritised facilities. Saving is predicated on securing capital investment to deliver financial benefit. Detail will be presented in the Outline Business Case to be presented to Committee for approval.	Service specific public consultation undertaken in 2018 and 2019. Report presented to Environment Committee. Key stakeholders including statutory bodies. https://engage.barnet.gov.uk/we-asked-you-said-we-did	It is anticipated that subject to investment and scheme approval, there will be a responsibility for the service to manage contracts/ slaps/ partnerships as a result of delivery. This will be reviewed as part of a management options appraisal, detailed within the Outline Business Case.	Investment into West Hendon Playing Fields will transform opportunities for local residents providing a range of facility mixes and improved environmental benefits.	EqIA and HIA undertaken as part of Environment Committee report (March 2020). https://barnet.moderngov.co.uk/feListDocuments.aspx?Cid=695&Mid=9910&Ver=4 Further EqIA / HIA to be completed as part of design development / Outline Business Cases.		(200)			(200)
ENV13	Environment & Climate Change		Introduction of semi-permanent café buildings at five sites within the Borough, generating revenue through lease arrangements. Purchase and installation of five cafes at £150k each, funded by ten-year loan. First year surplus estimated at £24k for five sites, allowing for loan repayment and interest. Saving is predicated on securing capital investment to deliver financial benefit.	Market engagement to review interest in proposal.	Increase in facilities across the parks and open spaces portfolio. Anticipated that specific lease agreements will be secured with market providers / organisations to deliver offer.	The opportunity is anticipated to improve customer satisfaction, providing venues within parks for the community.	An Equality Impact Assessment (EqIA) will be produced as the specific proposals develop.	(24)	(24)			(48)
ENV14	Environment & Climate Change		Improvement plan for tennis delivery and facilities within Barnet. Introduction of booking system and programme of investment in facilities, with the intention of establishing sustainable, revenue-generating model. Saving is predicated on securing capital investment to deliver financial benefit, detail will be outlined in the Business Case.	As proposals are developed, service consultation and engagement will be undertaken as required.	Strategic approach to tennis management and delivery across Barnet, improved operations and efficiency with booking process. Opportunity to generate income which can be reinvested back into creating sustained service.	Potential resident objection in respect of introducing charges for court hire which may have previously been at nil cost. The Outline Business Case will detail a proposed pricing structure to ensure where appropriate concessions are offered in order to co-ordinate a balanced programme.	A full EqIA will be completed as part of the review and evaluation of the Tennis Pilot prior to the implementation of the Tennis Project	(38)	(37)			(75)
ENV16	Environment & Climate Change		Consideration as to the possibility of establishing a trading arm for trees service, offering tree management and policy services to neighbouring local authorities as a commercial enterprise. Initial investment required to confirm feasibility and approach to matters including legal, governance and resources required.	Consultation and engagement plan to be drafted. Changes will not impact on Barnet residents so no consultation is required.	Options appraisal to address review of resources / model required for implementation and provide recommendations. To be factored into business model proposed.	The opportunity is not anticipated to have an adverse impact on customer satisfaction.	The need for an equality impact assessment (EqIA) will kept under review as the proposal develops and carried out if required.	(20)	(20)			(40)

Line Ref	Theme Committee	Opportunity Area	Description of saving	Consultation (How are we consulting on this proposal)	Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings £'000
ENV17	Environment & Climate Change		Under the Environment Act 2021, all planning permissions granted in England (with a few exemptions) will have to deliver at least 10% biodiversity net gain, expected to be in November 2023. BNG will be measured using Defra's biodiversity metric and habitats will need to be secured for at least 30 years. Improvements can be delivered on site (in Borough) or off site (out of Borough), purchased through a statutory biodiversity credits scheme.					(12)	(12)	(12)	(12)	(48)
Total Adults and Health Savings & Income Generation								(2,841)	(1,433)	(12)	(12)	(4,298)

Assurance

Line Ref	Theme Committee	Opportunity Area	Description of saving	Consultation (How are we consulting on this proposal)	Impact Assessment			2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings £'000
					Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity					
Assur_sav2	Policy & Resources	Counter Fraud Operations	Opportunities for phased increase in income through re negotiating Proceeds of Crime (POCA) gain-share arrangements with other Local Authorities and partners.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.			(50)	(50)	(100)
Assur_sav3	Policy & Resources	Internal Audit	Use Cross Council Assurance Service (CCAS) levy income to fund Internal Audit posts.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(40)				(40)
Assur_sav4	Policy & Resources	Internal Audit	Increase Cross Council Assurance Service (CCAS) levy income by moving to multi-supplier framework when contract is re-procured.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.			(25)		(25)
Assur_sav5	Policy & Resources	Governance	Explore savings opportunities through Governance Team restructure moving into Cabinet system.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.		(60)			(60)
Assur_sav6	Policy & Resources	Governance	Explore possible savings in the Mayors Officer through Car Leasing arrangements.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(15)				(15)
Total Growth & Corporate Services Savings & Income Generation								(55)	(60)	(75)	(50)	(240)

Children and Family Services

Ref	Theme Committee	Opportunity Area	Description of saving/additional income	Consultation (how we are consulting on this proposal)	Impact on service delivery	Impact on Customer Satisfaction	Equalities Impact All published EqlAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	Impact Assessment				Total savings £'000
								2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	
NEW SAVING CFS 004	Children, Education & Safeguarding	Family Services- Assessment, Intervention and Planning	In line with the Public Law Outline review, increase the use of pre-proceedings to address recognised needs and reduce the number of families going to court, which will reduce costs.	No service specific consultation required	Positive impact due to earlier intervention and reduction in the number of families going to court		No equalities impact as a result of this proposal	(50)				(50)
NEW INCOME CFS 001	Children, Education & Safeguarding	Family Services- Early Help 0-19	Additional income generated through the new Parenting Hub	No service specific consultation required	There will be no impact on service delivery		No equalities impact is anticipated as a result of this proposal	(150)				(150)
NEW INCOME CFS 002	Children, Education & Safeguarding	Family Services- Corporate Parenting	Remodelling of contact centre to increase income generation by selling to other local authorities	Service specific consultation will be undertaken if required.	Impact on service delivery through greater focus on income generation.		No equalities impact is anticipated as a result of this proposal		(150)	(200)		(350)
NEW INCOME CFS 003	Children, Education & Safeguarding	Family Services- Early Help 0-19	Following Covid impact on income, move to full cost recovery for Traded Services, DoE and Finchley Youth Theatre in 23/24 and Newstead and Greentops in 24/25, as well as identifying other traded services income opportunities.	No service specific consultation required as there is no change in policy.	There will be no impact on service delivery.		No equalities impact is anticipated as a result of this proposal	(124)	(311)			(435)
CFI01	Children, Education & Safeguarding	Staffing Savings - Education and Skills	Increase income generation in BELS through selling more services to schools.	No service specific consultation required	There will be no impact on service delivery			(80)				(80)
NEW CFS	Children, Education & Safeguarding	Education, Strategy and Partnership	Reduce the pressure on SEN Transport through e.g. multi pick up points						(200)	(200)	(200)	(600)
NEW CFS	Children, Education & Safeguarding	Education, Strategy and Partnership	Barnet Early Years Alliance (BEYA) to start paying the £80k lease for St Margaret's from Early Years funding which previously the Council has been paying. This saving will only be taken forward if the increase in government funding to Maintained Nursery Schools, which has recently been consulted on, goes ahead.					(80)				(80)
NEW CFS	Children, Education & Safeguarding	Education, Strategy and Partnership	Use DSG High Needs block for e.g. increased contribution to placements or other LA funded service that can legitimately be funded by DSG. Modelling work still needs to be done.					(300)				(300)
NEW CFS	Children, Education & Safeguarding	Family Services- Placements	North London Adoption RAA - negotiate reduced contribution						(300)			(300)
Total Children and Family Services Savings & Income Generation								(784)	(961)	(400)	(200)	(2,345)

Customer and Place

Line Ref	Theme Committee	Opportunity Area	Corporate Plan Outcome	Description of saving	Consultation (How are we consulting on this proposal)	Impact Assessment								
						Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings £'000	
ENV5	Environment & Climate Change		Outcome 4: Clean, Safe & Well Run	Parking - A review of services and policies to ensure a consistent, fair approach to improving traffic, highway air quality and road safety. Meeting existing unaddressed needs and demands on the highway.	Service specific consultation will be undertaken if required.	This saving requires a change to service delivery.	This saving is not anticipated to have an adverse impact on customer satisfaction and it is possible that it may enhance perception that the Council provides value for money.	The need for an Equality Impact Assessment (EqIA) will kept under review as the specific proposals develop and carried out if required.	(750)	(750)				(1,500)
ENV27	Environment & Climate Change		Outcome 4: Clean, Safe & Well Run	Improved Management of Skips placed on the Public Highway - Utilise available legislation to better manage the safety impact of skips being placed on the Public Highway, including ensuring that all skips placed have been approved with appropriate Licences and that such licence conditions are fully compliant. Whilst there will be costs involved in increased resources to monitor this activity there are also mechanisms within the legislation to recover costs where non-compliance is evident. Currently a low level of compliance is occurring and this raises safety concerns for all highway users and therefore increased focus in this area will be beneficial for all. This will be reported under Matt Lang and will not be part of Street Scene targets.	As required by the specific Legislation related to this area of activity.	Improved safety on the Public Highway	Likely to be positive for the majority of Highway users	The need for an equality impact assessment (EqIA) will kept under review as the proposal develops and carried out if required.	(50)	(25)				(75)
H&G_sav8	Housing and Growth	Housing Strategy	Thriving	500 additional acquisitions of properties for use as affordable temporary accommodation by Open Door Homes supported by Loan from Council, as a cheaper alternative to existing temporary arrangements which utilise the private rented sector.	No service specific consultation required There was an opportunity to comment on our vision and plans for housing and homelessness over the next five years through the Housing and Homelessness Strategy consultations that took place in 2019: https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqIA) has been completed, which indicated there were no expected negative impacts. This will be kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments-0	(435)	(418)				(853)
H&G_sav7	Housing and Growth	Housing Strategy	Thriving	The delivery of 52 homes on Hermitage Lane, of which 15 will be affordable and available for letting to Barnet housing applicants. Provision of this affordable supply will result in increased temporary accommodation cost avoidance.	Service specific consultation has been undertaken on the scheme as it has been developed. Further service specific consultation will be undertaken if required.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqIA) has been completed, which indicated there were no expected negative impacts. This will be kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments-0		(48)				(48)
H&G_sav6	Housing and Growth	Housing Strategy	Thriving	The delivery of 250 homes across 3 schemes. Units will be funded through Housing Revenue Account borrowing and delivered in 2023/24 and 2024/25. Provision of this affordable supply will result in increased temporary accommodation cost avoidance and a general fund benefit.	Service specific consultation will be undertaken as required.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An Equality Impact Assessment (EqIA) has been completed, which indicated there were no expected negative impacts. This will be kept under review as the specific proposals develop. Link: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments-0		(320)	(160)			(480)
H&G_sav5	Housing and Growth	Housing Strategy	Thriving	Additional 72 homes for affordable rent built by Open Door Homes. Savings Achieved as these homes will provide a cheaper alternative to temporary accommodation and Open Door Homes will pay a premium to the council for each property.	There was an opportunity to comment on our vision and plans for housing and homelessness over the next five years through the Housing and Homelessness Strategy consultations that took place in 2019 https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping - Service specific consultation will be undertaken with residents living on affected estates.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An initial Equalities Impact Assessment (EqIA) will be conducted once the proposals have been developed in full.		(209)	(23)			(232)
H&G_sav4	Housing and Growth	Housing Strategy	Thriving	Build 87 new council homes for rent on top of existing council housing blocks. Savings achieved as these homes will provide a cheaper alternative to temporary accommodation.	There was an opportunity to comment on our vision and plans for housing and homelessness over the next five years through the Housing and Homelessness Strategy consultations that took place in 2019 https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping - Service specific consultation will be undertaken with residents living on affected estates.	This saving is not anticipated to impact on service delivery.	Satisfaction of existing residents living in blocks could be affected who will be consulted as specific proposals develop.	An initial Equalities Impact Assessment (EqIA) will be conducted once the proposals have been developed in full.		(278)				(278)
H&G_sav3	Housing and Growth	Housing Strategy	Thriving	Buyback of properties through GLA Buyback grant, which the council will use for temporary accommodation.	Service specific consultation has been undertaken on the schemes as part of the planning process.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(95)	(22)				(117)

Line Ref	Theme Committee	Opportunity Area	Corporate Plan Outcome	Description of saving	Consultation (How are we consulting on this proposal)	Impact Assessment					Total savings £'000			
						Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2023/24 £'000	2024/25 £'000		2025/26 £'000	2026/27 £'000	
H&G_sav2	Housing and Growth	Estates	Thriving	Solar panels – To accelerate de-carbonisation and either sell energy back to grid or offset existing council energy bills.	Service specific consultation will be undertaken if required once the proposals have been developed in full.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An initial Equalities Impact Assessment (EqIA) will be conducted once the proposals have been developed in full.		(50)	(100)			(150)
CLL_Sav1	Community Leadership and Libraries	Registrars	Thriving	Registrars income increase. 2021/22 is forecasted to see a £9,200m increase due to a backlog of services post-pandemic. 2022/23 will require additional investment in the town hall (carpets, paint etc.) and promotion. Current plans aim to achieve increased targets for weddings. (*2)	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(75)					(75)
H&G_inc8	Housing and Growth	Housing Strategy	Thriving	Income received as dividends on completed affordable homes on Hermitage Lane, of which 15 will be affordable and available for letting to Barnet housing applicants	Service specific consultation has been undertaken on the scheme as it has been developed. Further service specific consultation will be undertaken if required.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(30)					(30)
H&G_inc7	Housing and Growth	Housing Strategy	Thriving	Income received as dividends on completion of the additional 72 homes for affordable rent built by Open Door Homes.	There was an opportunity to comment on our vision and plans for housing and homelessness over the next five years through the Housing and Homelessness Strategy consultations that took place in 2019 https://engage.barnet.gov.uk/Housing_Homeless_and_Rough_Sleeping - Service specific consultation will be undertaken with residents living on affected estates.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(130)	(14)				(144)
H&G_inc6	Housing and Growth	Housing Strategy	Thriving	Income received as dividends on completed affordable homes delivered by Opendoor Homes	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(71)					(71)
H&G_inc3	Housing and Growth	Estates	Thriving	Increased income from room rental and Hendon Town Hall and the Colindale office through improvements and quality of office space, additional income from Staff parking and opportunities to generate advertising income on council properties, on non-highways Land.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(13)					(13)
H&G_inc4	Housing and Growth	Estates	Thriving	Additional income from the existing commercial portfolio, including new lettings and rent reviews.	Service specific consultation will be undertaken as required.	This proposal will generate additional income for the council and is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(40)	(45)	(25)	(20)		(130)
H&G_sav1	Housing and Growth	Housing Strategy	Thriving	The Modular Homes programme will increase the council's housing supply and result in Temporary Accommodation cost avoidance savings.	Service specific consultation will be undertaken as required.	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An initial Equalities Impact Assessment (EqIA) will be conducted once the proposals have been developed in full.	(50)					(50)
SSOP1	Environment & Climate Change		Clean, Safe & Well Run	Income generation from 500+ EV charge points installed in residential roads.	No service specific consultation is required	Positive impact as aligning with customer demand for EV's and need to charge where properties do not have off road parking available.			186	71	(126)	(310)		(179)
SSOP2	Environment & Climate Change		Clean, Safe & Well Run	Commercial income generation pilot - Grounds Maintenance & Street Cleansing	No service specific consultation is required	No impact on statutory or general public services. Increased service offer for commercial operations within Borough.			(15)	(17)	(20)	(30)		(82)
SSOP5	Environment & Climate Change	Environment & Climate Change	Clean, Safe & Well Run	Stop/reduce pleasant parks littering activity	No service specific consultation is required	Potential negative effect on satisfaction in the short term resulting from any change to existing arrangements.			(169)	(124)				(293)
SSOP6	Environment & Climate Change	Environment & Climate Change	Clean, Safe & Well Run	Stop/reduce weed spray treatments across Borough. It is expected that 3 treatments per annum should be sufficient as supported by scheduled street cleaning (minimum 2 deep cleans per year / alternate side cleansing delivered to all residential roads)	No service specific consultation is required	Potential negative effect on satisfaction in the short term resulting from any change to existing arrangements.			(37)					(37)
H&G_sav2	Housing and Growth	Growth & Housing	Thriving	Review of prior year pressures bid for the kick start of Feasibility studies, considering bringing forward sites for new regen schemes. Budget no longer required as alternative funding has been identified.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(60)	(120)				(180)
H&G_sav12	Housing and Growth	Estates	Thriving	Efficiencies from insourcing Estates function	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.		(80)				(80)
H&G_sav10	Housing and Growth	Estates	Thriving	Review of the Estates service budget, has identified efficiencies in the legal budgets which can provide additional savings..	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(100)					(100)
H&G_inc12	Housing and Growth	Estates	Thriving	Letting out an additional floor of the Colindale office.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.		(323)				(323)
H&G_sav9	Housing and Growth	Estates	Thriving	Review of Estates running costs to identify efficiencies.	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(304)					(304)
H&G_sav31	Environment & Climate Change	Sustainability	Thriving	Reduce the Sustainability team budget	No service specific consultation required	This saving is not anticipated to impact on service delivery.	This saving will not have an adverse impact on customer satisfaction.	An EqIA is not required.	(100)					(100)
H&G_sav20	Housing and Growth	Estates	Thriving	Reduce the frequency of contracted cleaning at council offices	No service specific consultation required	This saving is not anticipated to impact on service delivery.	Will cause some staff disquiet and complaints	An EqIA is not required.	(115)					(115)
H&G_sav26	Housing and Growth	Estates	Thriving	Eliminate Street Scene re-charges	No service specific consultation required	This saving is not anticipated to impact on service delivery.	No impact on residents	An EqIA is not required.	(5)					(5)

Line Ref	Theme Committee	Opportunity Area	Corporate Plan Outcome	Description of saving	Consultation (How are we consulting on this proposal)	Impact Assessment					Total savings £'000			
						Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2023/24 £'000	2024/25 £'000		2025/26 £'000	2026/27 £'000	
C&P_sav1	Policy & Resources	Commercial		Commercial team - partnership (cost of clienting major contracts)	No service specific consultation required	This saving is not anticipated to impact on service delivery.	No impact on residents	An EqIA is not required.		(80)				(80)
C&P_sav3	Policy & Resources	Customer & Digital		Customer Services & Digital: Centralisation of the IT estate	No service specific consultation required	This saving is not anticipated to impact on service delivery.	No impact on residents	An EqIA is not required.	(100)					(100)
C&P_sav4	Policy & Resources	Programme, Performance & Risk		Targeted efficiencies across the Performance, Programmes and Risk service	Service specific consultation will take place when required.	This saving is not anticipated to impact on service delivery.	No impact on residents	An EqIA is not required.		(110)				(110)
HWOP1	Environment & Climate Change	Highways & Transport		Reduction in Highways and Transportation Management Budget with the reduction in the clienting function as services transfer back into the councils control.					(194)					(194)
HWOP3	Environment & Climate Change	Highways & Transport		Expansion of Damage to Highways service based upon successful delivery model currently delivered in one third of the borough. Expansion of the delivery model will require additional resources - on site inspector and back office administration.					(50)	(50)				(100)
HWOP4	Environment & Climate Change	Highways & Transport		Introduction of a "Green Claims" insurance reclaim model in cooperation with the central insurance team. Currently the council is configured to defend insurance claims from third parties as a result of an alleged incident on the councils land e.g. slips / trips falls etc., these are called "Red Claims". There is a proven industry model that the council can deploy to seek recovery of costs from third parties where they have damaged council property, the Highways and Insurance teams have been trialing this approach in 2022. The proposal is to formalise this approach to pursue cost recovery by third parties on the network					(50)	(75)				(125)
HWOP6	Environment & Climate Change	Highways & Transport		Review of the winter maintenance routes and rounds with the move to new depot facilities. Potential to reduce by 2 rounds from the current configuration and remain statutory compliant.					(50)	(50)				(100)
Total Growth & Corporate Services Savings & Income Generation									(2,721)	(3,303)	(468)	(360)	(6,852)	

Strategy and Resources

Line Ref	Theme Committee	Opportunity Area	Description of saving	Consultation (How are we consulting on this proposal)	Impact Assessment					Total savings £'000			
					Impact on Service Delivery	Impact on Customer Satisfaction	Equalities Impact All published EqIAs are online at: https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity	2023/24 £'000	2024/25 £'000		2025/26 £'000	2026/27 £'000	
Resources	Policy & Resources	Increased use of technology	Introduction of cashbook automation and review of use of cheques resulting in potential staff efficiency	Consultation required- proposed as part of wider budget consultation	Channel shift to different mechanisms	No impact - Channel shift to different mechanisms.	EQIA has been completed and shows minor impact which will be kept under review		(38)				(38)
Resources	Policy & Resources	Improved Treasury Income	Increase in treasury income via better investment options and improvements in capital forecasting - net as expected new actuals against budget	No service specific consultation required	No impact	No impact	No impact	(235)					(235)
Resources	Policy & Resources	Housing Benefits overpayment	Increased recovery of housing benefit overpayments	Increased recovery of housing benefit overpayments	Increased recovery of housing benefit overpayments	No impact	No impact	(122)					(122)
Re005	Policy & Resources	Teachers' pension strain	Payments from the budget put aside for the Teachers early retirement fund are starting to reduce, this saving reflects the reduction in cost against budget.	No service specific consultation required	The actuals data support the realignment factoring in a cautious future indexation calculation.	No impact	No impact	(200)	(85)				(285)
Re006	Policy & Resources	Levies & subscriptions	Re-baseline of levies, post Covid, based on actuals trend; including a provision for future estimated cost increases, has resulted in a budget surplus being offered as a saving	No service specific consultation required	No impact	No impact	No impact	(89)	(7)				(95)
Re009	Policy & Resources	Increased use of technology	Stopping the cash collection service to schools and council departments - channel shifting to more secure alternatives that the council provide such DD, standing orders, PayPoint etc.	1-2-1 engagement schools and council services as the proposals get developed in full	1-2-1 engagement with schools and services to provide alternatives that are available on the market. An EQIA will be developed in full.	Customers shouldn't see an impact as schools etc. will have the opportunity to either channel shift or take much cheaper services on the open market.	Equalities will be considered as part of the staff consultation		(68)				(68)
Re010	Policy & Resources	Review of service	We are planning to implement a new finance and HR system (Oracle Fusion)- once this is completed we will review HR and Finance services to find potential efficiencies	No service specific consultation required	This will be confirmed after the review and will likely need a staff consultation per our policy if any staff member roles change/deleted	No impact	Equalities will be considered as part of the staff consultation		(100)				(100)
Re011	Policy & Resources	Increased use of technology	Review of licenses across the organisation due to retiring legacy systems	No service specific consultation required	It is expected the target will be made as a result of reduced license fees due to retiring legacy system	No impact	No impact			(300)			(300)
Re012	Policy & Resources	Re-charge to pension fund	Income generation - additional charge to the pension fund including overheads	No service specific consultation required	The actuals data support the increased recharge	No impact	No impact	(65)					(65)
Re013	Policy & Resources	Reduction in consultant budgets	Deletion of budgets relating to specialist finance advice. As the finance transformation process has evolved, reliance of specialist advice is less relied on. This reduction in budget is consistent with actuals.	No service specific consultation required	The actuals data support the realignment	No impact	No impact	(192)					(192)
Re014	Policy & Resources	Budget re-alignment	Reduction in budget to factor in actual spend in HR	No service specific consultation required	The actuals data support the realignment	No impact	No impact	(13)					(13)
Re015	Policy & Resources	On-lending benefits	Saracens Loan interest and ODH Loan interest receivable (Resources)	No service specific consultation required	This saving is not anticipated to impact on service delivery.	No impact	An EqIA is not required.	(3,881)	(500)				(4,381)
Total Resources Savings & Income generation								(4,797)	(797)	(300)	0	(5,894)	

Fees and Charges 2023-24

Fees and Charges 2023/24

Department: **Re**
 Area: **Re Strategic Planing & Regen**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Strategic Planning & Regen												
Re	SPR 1 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Day Rates) Commissioning Director	0 - 20 Days	£1,000.25	£1,101.28	£101.03	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 2 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Day Rates) Commissioning Director	Projects 21 - 60 Days	£924.59	£1,017.97	£93.38	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 3 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Day Rates) Commissioning Director	Projects 60 days +	£875.72	£964.17	£88.45	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 4 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Hourly Rates) Commissioning Director	0 - 20 Days	£138.92	£152.96	£14.03	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 5 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Hourly Rates) Commissioning Director	Projects 21 - 60 Days	£128.41	£141.38	£12.97	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 6 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Hourly Rates) Commissioning Director	Projects 60 days +	£121.63	£133.91	£12.28	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 7 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates)	0 - 20 Days	£779.30	£858.01	£78.71	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 8 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates)	Projects 21 - 60 Days	£721.18	£794.02	£72.84	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 9 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates)	Projects 60 days +	£681.55	£750.39	£68.84	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 10 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates)	0 - 20 Days	£108.24	£119.17	£10.93	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 11 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates)	Projects 21 - 60 Days	£100.16	£110.28	£10.12	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 12 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates)	Projects 60 days +	£94.66	£104.22	£9.56	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 13 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates)	0 - 20 Days	£647.21	£712.58	£65.37	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 14 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates)	Projects 21 - 60 Days	£598.34	£658.77	£60.43	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Re	SPR 15 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates)	Projects 60 days +	£566.64	£623.87	£57.23	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 16 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate)	0 - 20 Days	£89.88	£98.96	£9.08	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 17 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate)	Projects 21 - 60 Days	£83.10	£91.49	£8.39	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 18 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate)	Projects 60 days +	£78.70	£86.65	£7.95	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 19 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates)	0 - 20 Days	£548.90	£604.34	£55.44	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 20 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates)	Projects 21 - 60 Days	£507.21	£558.43	£51.23	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 21 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates)	Projects 60 days +	£480.78	£529.34	£48.56	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 22 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates)	0 - 20 Days	£76.23	£83.93	£7.70	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 23 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates)	Projects 21 - 60 Days	£70.44	£77.56	£7.11	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 24 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates)	Projects 60 days +	£66.77	£73.51	£6.74	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 25 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates)	0 - 20 Days	£450.27	£495.75	£45.48	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Re	SPR 26 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates)	Projects 21 - 60 Days	£416.07	£458.09	£42.02	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 27 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates)	Projects 60 days +	£393.61	£433.36	£39.75	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 28 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates)	0 - 20 Days	£62.54	£68.85	£6.32	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 29 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates)	Projects 21 - 60 Days	£57.78	£63.62	£5.84	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 30 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates)	Projects 60 days +	£54.66	£60.18	£5.52	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 31 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates)	0 - 20 Days	£432.67	£476.37	£43.70	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 32 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates)	Projects 21 - 60 Days	£400.22	£440.64	£40.42	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 33 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates)	Projects 60 days +	£379.07	£417.36	£38.29	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 34 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates)	0 - 20 Days	£60.09	£66.16	£6.07	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 35 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates)	Projects 21 - 60 Days	£55.58	£61.19	£5.61	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 36 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates)	Projects 60 days +	£52.64	£57.96	£5.32	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 37 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Day Rates)	0 - 20 Days	£328.30	£361.46	£33.16	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 38 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Day Rates)	Projects 21 - 60 Days	£303.80	£334.48	£30.68	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 39 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Day Rates)	Projects 60 days +	£286.62	£315.57	£28.95	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 40 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Hourly Rates)	0 - 20 Days	£45.59	£50.20	£4.60	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 41 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Hourly Rates)	Projects 21 - 60 Days	£42.19	£46.45	£4.26	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 42 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Hourly Rates)	Projects 60 days +	£39.81	£43.83	£4.02	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 43 Strategic Planning & Regen	Strategic Planning & Regen	Support (Day Rates)	0 - 20 Days	£231.42	£254.79	£23.37	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 44 Strategic Planning & Regen	Strategic Planning & Regen	Support (Day Rates)	Projects 21 - 60 Days	£213.98	£235.59	£21.61	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 45 Strategic Planning & Regen	Strategic Planning & Regen	Support (Day Rates)	Projects 60 days +	£202.09	£222.50	£20.41	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Re	SPR 46 Strategic Planning & Regen	Strategic Planning & Regen	Support (Hourly Rates)	0 - 20 Days	£32.14	£35.39	£3.25	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 47 Strategic Planning & Regen	Strategic Planning & Regen	Support (Hourly Rates)	Projects 21 - 60 Days	£29.71	£32.71	£3.00	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 48 Strategic Planning & Regen	Strategic Planning & Regen	Support (Hourly Rates)	Projects 60 days +	£28.06	£30.89	£2.83	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**
 Area: **Private Sector Housing**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Private Sector Housing											
Re	EH 1 Completion of Works	Private Sector Housing	To carry out work(s) in default of a notice recipient	Per case	All costs to be recorded on an hourly rate up to £94.98 from non compliance visit and charged accordingly plus reasonable cost of works	All costs to be recorded on an hourly rate up to £104.57 from non compliance visit and charged accordingly plus reasonable cost of works	£9.59	10.10%	Local Government (Miscellaneous Provisions(Act 1982	Statutory cost recovery	Increased in line with inflation 10.1%
Re	EH 2 Completion of Works	Private Sector Housing	Empty Property Agency Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 3 Completion of Works	Private Sector Housing	Voluntary Works In Default Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 4 Home Improvement Agency Environmental Health	Private Sector Housing	Enquiry including historical data multiple addresses	Each	On enquiry		£0.00	0.00%	Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 5 Housing Reports	Private Sector Housing	Inspection of house in multiple occupation and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£333.96 plus hourly rate of up to £94.98 for revisits and/or additional advice	£367.69 plus hourly rate of up to £104.57 for revisits and/or additional advice	£33.73 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 6 Housing Reports	Private Sector Housing	Housing Consultation fee	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 7 Housing Reports	Private Sector Housing	Rent Repayment Order Support Service	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 8 Housing Reports	Private Sector Housing	Inspection of single occupied dwelling and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£266.54 plus hourly rate of up to £94.98 for revisits and/or additional advice	£293.46 plus hourly rate of up to £104.57 for revisits and/or additional advice	£26.92 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 9 Housing Reports	Private Sector Housing	HMO Set Up Advice Service	Each	£487.78 plus hourly rate of up to £94.98 for revisits and/or additional advice	£537.05 plus hourly rate of up to £104.57 for revisits and/or additional advice	£49.27 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 10 Housing Reports	Private Sector Housing	Fire risk assessment for standard HMO	Each	£650.02 for a standard HMO plus hourly rate of up to £94.98 for revisits and/or additional advice	£715.67 for a standard HMO plus hourly rate of up to £104.57 for revisits and/or additional advice	£65.65 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 11 Housing Act	Private Sector Housing	Waiver of fee for notices i.e. Improvement Notice, Suspended Improvement Order, Prohibition Order, Emergency Prohibition Order, Suspended Prohibition Order, Emergency Remedial Action excluding the cost of all /any works completed/certificates obtained.	Each	Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB.	Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB.	NA	NA	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 12 Housing Act	Private Sector Housing	Service of an Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 13 Housing Act	Private Sector Housing	Service of a Suspended Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 14 Housing Act	Private Sector Housing	Service of a Prohibition Order	Each	£467 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£514.17 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£47.17 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 15 Housing Act	Private Sector Housing	Service of a Suspended Prohibition Order	Each	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 16 Housing Act	Private Sector Housing	Service of an Emergency Prohibition Order	Each	£459 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 17 Housing Act	Private Sector Housing	Service of a Demolition Order	Each	Cost of administration up to hourly rate of £94.98 plus reasonable cost of works	Cost of administration up to hourly rate of £104.57 plus reasonable cost of works	£9.59	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 18 Housing Act	Private Sector Housing	Taking Emergency Remedial Action	Each	£461 plus the reasonable cost of work	£506.63 plus the reasonable cost of work	£45.63	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 19 Housing Act	Private Sector Housing	Add on fee to notice/order cost if electrical certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 20 Housing Act	Private Sector Housing	Add on fee to notice/order cost if a gas certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 21 Housing Act	Private Sector Housing	Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 22 Housing Act	Private Sector Housing	Add on fee to notice/order cost if a structural engineers report is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 22b Housing Act	Private Sector Housing	Add on fee to notice/order cost if a fire engineers report or similar is required in relation to enforcement	Each	Actual fee plus administration costs of up to £54/hour	Actual fee plus administration costs of up to £60.34/hour	£5.46	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 23 Housing Act	Private Sector Housing	Copying grant files and postage	Each	£10.13	£11.15	£1.02	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 24 Housing Act	Private Sector Housing	Review of Suspended Prohibition Order	Each	£347.66	£382.78	£35.11	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 25 Housing Act	Private Sector Housing	Review of Suspended Improvement Notice	Each	£342.40	£376.98	£34.58	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 26 Housing Act	Private Sector Housing	Hazard Awareness Notice	Each	£316.06	£347.98	£31.92	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 27 Housing Act	Private Sector Housing	Copying enforcement files and postage	Each	11 pence per sheet plus postage costs.	11 pence per sheet plus postage costs.	£0.00	0.00%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 28 Mandatory HMO Licensing	Private Sector Housing	New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,404.02	£1,546	£141.81	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£648.32	£714	£65.48	10.10%			
				Fee 2	£755.70	£832	£76.33	10.10%			
Re	EH 29 Mandatory HMO Licensing	Private Sector Housing	Assisted New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,496.20	£1,647	£151.12	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£756.71	£833	£76.43	10.10%			
				Fee 2	£739.49	£814	£74.69	10.10%			
Re	EH 30 Mandatory HMO Licensing	Private Sector Housing	New Licence fee up to 5 units of accommodation (on-line application - when available) for 5 years	Per HMO (F1+F2)	£1,263.21	£1,391	£127.58	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£583.49	£642	£58.93	10.10%			
				Fee 2	£679.72	£748	£68.65	10.10%			
Re	EH 31 Mandatory HMO Licensing	Private Sector Housing	Assisted New Licence fee up to 5 units of accommodation (online application- when available) for 5 years	Per HMO (F1+F2)	£1,347.29	£1,483	£136.08	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£683.78	£753	£69.06	10.10%			
				Fee 2	£663.52	£731	£67.02	10.10%			
Re	EH 32 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Fee for a 1 year licence (paper application)	Per HMO (F1+F2)	£844.84	£930	£85.33	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£633.13	£697	£63.95	10.10%			
				Fee 2	£211.72	£233	£21.38	10.10%			
Re	EH 33 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Assisted fee for a 1 year licence (paper application)	Per HMO (F1+F2)	£981.60	£1,081	£99.14	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£769.88	£848	£77.76	10.10%			
				Fee 2	£211.72	£233	£21.38	10.10%			
Re	EH 34 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Fee for a 1 year licence (on line application)	Per HMO (F1+F2)	£782.04	£861	£78.99	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£570.32	£628	£57.60	10.10%			
				Fee 2	£211.72	£233	£21.38	10.10%			
Re	EH 35 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Assisted fee for a 1 year licence (on line application)	Per HMO (F1+F2)	£901.57	£993	£91.06	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£689.85	£760	£69.67	10.10%			
				Fee 2	£211.72	£233	£21.38	10.10%			
Re	EH 36 Mandatory HMO Licensing	Private Sector Housing	Discount for accredited landlords	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 37 Mandatory HMO Licensing	Private Sector Housing	Discount for registered charities	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 38 Mandatory HMO Licensing	Private Sector Housing	Renewal fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,235.86	£1,360.68	£124.82	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£480.16	£528.66	£48.50	10.10%			
				Fee 2	£755.70	£832.03	£76.33	10.10%			
Re	EH 39 Mandatory HMO Licensing	Private Sector Housing	Assisted Renewal fee up to 5 units of accommodation (paper application)for 5 years	Per HMO (F1+F2)	£1,282.46	£1,411.99	£129.53	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£526.76	£579.96	£53.20	10.10%			
				Fee 2	£755.70	£832.03	£76.33	10.10%			
Re	EH 40 Mandatory HMO Licensing	Private Sector Housing	Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years	Per HMO (F1+F2)	£1,112.27	£1,224.61	£112.34	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£432.55	£476.24	£43.69	10.10%			
				Fee 2	£679.72	£748.37	£68.65	10.10%			
Re	EH 41 Mandatory HMO Licensing	Private Sector Housing	Assisted Renewal fee up to 5 units of accommodation (on-line application, when introduced)for 5 years	Per HMO (F1+F2)	£1,154.82	£1,271.46	£116.64	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£473.07	£520.85	£47.78	10.10%			
				Fee 2	£681.75	£750.61	£68.86	10.10%			
Re	EH 42 Mandatory HMO Licensing	Private Sector Housing	Renewal fee up to 5 units of accommodation (paper application) for 1 year	Per HMO (F1+F2)	£812.43	£894.49	£82.06	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£481.18	£529.78	£48.60	10.10%			
				Fee 2	£331.25	£364.71	£33.46	10.10%			
Re	EH 43 Mandatory HMO Licensing	Private Sector Housing	Assisted Renewal fee up to 5 units of accommodation (paper application)for 1 year	Per HMO (F1+F2)	£861.05	£948.02	£86.97	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£526.76	£579.96	£53.20	10.10%			
				Fee 2	£334.29	£368.05	£33.76	10.10%			
Re	EH 44 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£645.28	£710.45	£65.17	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£433.56	£477.35	£43.79	10.10%			
				Fee 2	£211.72	£233.10	£21.38	10.10%			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 45 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£684.79	£753.95	£69.16	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£473.07	£520.85	£47.78	10.10%			
				Fee 2	£211.72	£233.10	£21.38	10.10%			
Re	EH 46 Mandatory HMO Licensing	Private Sector Housing	Fee associated with an abortive visit	Per HMO	£81.65	£89.90	£8.25	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 47 Mandatory HMO Licensing	Private Sector Housing	Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO)	Per unit	£26.84	£29.56	£2.71	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 48 Mandatory HMO Licensing	Private Sector Housing	Licence holder changing nominated manager	Per request	£0.00	£0.00	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 49 Mandatory HMO Licensing	Private Sector Housing	Change in Licence holder	Per request	new application fee as per EH28 - EH35, above	new application fee as per EH28 - EH35, above	NEW	NEW	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 50 Mandatory HMO Licensing	Private Sector Housing	Recovery fee for dishonoured cheque	Each	£0.00	£0.00	NEW	NEW	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 51 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing pre inspection refund (to cover preliminary administration costs)	Each licence	Fee 2 will not be charged and a refund will be considered if a property has not been inspected. £59.77 will be retained of Fee 1 to cover the Council's administrative costs.	Fee 2 will not be charged and a refund will be considered if a property has not been inspected. £65.81 will be retained of Fee 1 to cover the Council's administrative costs.	£6.04	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 52 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing post inspection, where no paperwork is drafted refund (to cover preliminary administration costs and inspecting officer costs)	Each licence	Fee 2 will not be charged. £285.67 will be retained of Fee 1 to cover the Council's administrative costs.	Fee 2 will not be charged. £314.52 will be retained of Fee 1 to cover the Council's administrative costs.	£28.85	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 53 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing post inspection refund when the property is found not to be licensable (to cover preliminary administration costs and inspection)	Each licence	Fee 2 will not be charged. £172.21 will be retained of Fee 1 to cover the Council's administrative costs.	Fee 2 will not be charged. £189.61 will be retained of Fee 1 to cover the Council's administrative costs.	£17.40	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 54 Mandatory HMO Licensing	Private Sector Housing	Refund clarification for revocations	Each licence	Where an HMO licence is revoked there is no refund	Where an HMO licence is revoked there is no refund	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 55 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing additional fee for failure to pay 2nd HMO licensing fee within 48 hours of request	Each licence	£15.70 on top of Fee 2	£17.29 on top of Fee 2	£1.59	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Home Improvement Agency											
Re	EH 152 Home Improvement Agency	Care and Repair	Full Home Improvement Agency service	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%	The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 153 Home Improvement Agency	Care and Repair	Assisted grant process	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 15% less than £15k - 14% less than £20k - 12% more than £20k - 10% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%	The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	Increased in line with inflation 10.1%

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**
 Area: **Land Charges**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 1 Land Charges	Land Charges	Full Search	Each	£237.65	£261.65	£24.00	10.1%	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed	Increased in line with inflation 10.1%
Re	LC 2 Land Charges	Land Charges	Expedited 24 hr Full Search	Each	£285.18	£313.98	£28.80	10.1%	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed	Increased in line with inflation 10.1%
Re	LC 3 Land Charges	Land Charges	Certificate of Search (LLC1)	Each	£76.98	£84.75	£7.77	10.1%	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 4 Land Charges	Land Charges	Additional Enquiries (each)	Each	£52.44	£57.73	£5.29	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 5 Land Charges	Land Charges	Extra Parcels of Land (each)	Each	£52.44	£57.73	£5.29	10.1%	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 6 Land Charges	Land Charges	CON29 ONLY	Each	£160.16	£176.33	£16.17	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 7 Land Charges	Land Charges	Search refresh - within 93 days of original search	Each	£100.75	£110.92	£10.17	10.1%	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed	Increased in line with inflation 10.1%
Personal Searches											
One Parcel of Land (view only)											
Re	LC 12 Land Charges	Land Charges	One Parcel of Land (copy of documentation provided)		£29.45	£32.42	£2.97	10.1%	s.8 Environmental Information Regulations 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 13 Land Charges	Land Charges	Extra Parcels of Land (each)	Each	£1.60	£1.76	£0.16	10.0%	s.8 Environmental Information Regulations 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Copy of Official Documentation											
Re	LC 14 Land Charges	Land Charges	Copies of Planning Decisions	Each	£32.81	£36.12	£3.31	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 15 Land Charges	Land Charges	Copies of Enforcement Notices	Each	£32.81	£36.12	£3.31	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 16 Land Charges	Land Charges	Tree Preservation Order Full Document	Each	£32.81	£36.12	£3.31	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 17 Land Charges	Land Charges	Listed Buildings	Each	£47.53	£52.33	£4.80	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 18 Land Charges	Land Charges	Light Obstruction Notices	Each	£43.91	£48.34	£4.43	10.1%	Local Land Charges Rules 1977/985, Rule 10 and Schedule 3 items 1-4	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 19 Land Charges	Land Charges	Repair Notices	Each	£42.11	£46.36	£4.25	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 20 Land Charges	Land Charges	Improvement Grants	Each	£41.85	£46.07	£4.22	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/986	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 21 Land Charges	Land Charges	Covenants	Each	£41.85	£46.07	£4.22	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/987	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 22 Land Charges	Land Charges	Agreements	Each	£56.83	£62.56	£5.73	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/988	Statutory Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 23 Land Charges	Land Charges	Article 4 Directions	Each	£36.16	£39.81	£3.65	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/989	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 24 Land Charges	Land Charges	Duplicate Searches	Each	£54.24	£59.71	£5.47	10.1%	s93 of the Local Government Act 2003	Discretionary	Increased in line with inflation 10.1%
CON29R Enquires of local authority (2007)											
Planning and Building Regulations											
1.1. Planning and building decisions and pending applications											
Which of the following relating to the property have been granted, issued or refused or (were applicable) are the subject of pending applications?											
Re	LC 25 Land Charges	Land Charges	(a) a planning permission *		£19.11	£21.04	£1.93	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 26 Land Charges	Land Charges	(b) a listed building consent *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 27 Land Charges	Land Charges	(c) a conservation area consent *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 28 Land Charges	Land Charges	(d) a certificate of lawfulness of existing use or development *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 29 Land Charges	Land Charges	(e) a certificate of lawfulness of proposed use or development *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 30 Land Charges	Land Charges	(f) building regulations approval		£19.11	£21.04	£1.93	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 31 Land Charges	Land Charges	(g) a building regulation completion certification						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 32 Land Charges	Land Charges	(h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
1.2. Planning designations and proposals											
Re	LC 33 Land Charges	Land Charges	What designations of land use for the property or the area, and what specific proposals of the property, are contained in any existing or proposed development plan?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Roads											
2.1 Roadways, footways and footpaths											
Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:											
Re	LC 34 Land Charges	Land Charges	(a) highways maintainable at public expense *		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 35 Land Charges	Land Charges	(b) subject to adoption and, supported by a bond and bond waver		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 36 Land Charges	Land Charges	(c) to be made up by a local authority who will reclaim the cost from the frontages		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 37 Land Charges	Land Charges	(d) to be adopted by a local authority without reclaiming the cost from the frontages		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 38 Land Charges	Land Charges	2.2 Is any public right of way which abuts on, or crosses the property, shown in a definitive map or revised definitive map?		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 39 Land Charges	Land Charges	2.3 Are there any pending applications to record a public right of way which abuts or crosses the property, on the register?		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 40 Land Charges	Land Charges	2.4 Are there any legal orders to stop up, or divert, alter or create a public right of way which abuts on, or crosses the property, not yet implemented or shown on a revised definitive map?		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 41 Land Charges	Land Charges	2.5 If so, please attach a plan showing the approximate route.		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Other Matters											
3.1 Land required for public purposes											
Re	LC 42 Land Charges	Land Charges	Is the property included in the land required for public purposes?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.2 Land to be acquired for road works											
Re	LC 43 Land Charges	Land Charges	Is the property included in land to be acquired for road works?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.3 Drainage agreements and consents											
Do either of the following exist in relation to the property?									Barnet Council does not charge for this information		
(a) an agreement to drain buildings in combination into an existing sewer by means of a private sewer **									Barnet Council does not charge for this information		
(b) an agreement or consent for (i) a building, or (ii) extension to a building on the property, to be built over, or in the vicinity of a drain, sewer or disposal main? **									Barnet Council does not charge for this information		
3.4 Nearby road schemes											
Is the property (or will it be) within 200 metres of any of the following?											
Re	LC 44 Land Charges	Land Charges	(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme		£19.63	£21.61	£1.98	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 45 Land Charges	Land Charges	(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass flyover, footbridge, elevated road or dual carriageway		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 46 Land Charges	Land Charges	c) the outer limits of construction works for a proposed alteration or improvement to an existing road involving (i) construction of a roundabout (other than a mini roundabout) or (ii) widening by construction of one additional traffic lanes		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 47 Land Charges	Land Charges	(d) the outer limits of (i) construction of a new road to be built by a local authority (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (iii) construction of a roundabout (other than a mini roundabout) or widening by construction or one or more additional traffic lanes.		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 48 Land Charges	Land Charges	(e) the centre line of the line proposed route of the new road under proposals published for public consultation		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Statutory - discretionary fee	Increased in line with inflation 10.1%
Re	LC 49 Land Charges	Land Charges	(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) (iii) widening by construction of one or		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.5. Nearby railway schemes											
Re	LC 50 Land Charges	Land Charges	Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tram, light railway or monorail?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.6. Traffic schemes											
Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in box B) which abut the boundaries of the property?											Increased in line with inflation 10.1%
Re	LC 51 Land Charges	Land Charges	(a) permanent stopping up or diversion		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Statutory - discretionary fee	Increased in line with inflation 10.1%
Re	LC 52 Land Charges	Land Charges	(b) waiting or loading restrictions		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 53 Land Charges	Land Charges	(c) one way driving		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 54 Land Charges	Land Charges	(d) prohibition of driving		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 55 Land Charges	Land Charges	(e) pedestrianisation		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 56 Land Charges	Land Charges	(f) vehicle width or weight restriction		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 57 Land Charges	Land Charges	(g) traffic calming works including road humps		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 58 Land Charges	Land Charges	(h) residents parking controls		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 59 Land Charges	Land Charges	(i) minor road widening of improvement		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 60 Land Charges	Land Charges	(j) pedestrian crossings		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 61 Land Charges	Land Charges	(k) cycle tracks		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 62 Land Charges	Land Charges	(l) bridge building		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.7. Outstanding notices											
Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?											
Re	LC 63 Land Charges	Land Charges	(a) building works		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 64 Land Charges	Land Charges	(b) environment		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 65 Land Charges	Land Charges	(c) health and safety		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 66 Land Charges	Land Charges	(d) housing		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 67 Land Charges	Land Charges	(e) highways		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 68 Land Charges	Land Charges	(f) public health		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.8. Contravention of building regulations											
Re	LC 69 Land Charges	Land Charges	Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.9 Notices, orders, directions and proceedings under Planning Acts											
Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following?											
Re	LC 70 Land Charges	Land Charges	(a) an enforcement notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 71 Land Charges	Land Charges	(b) a stop notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 72 Land Charges	Land Charges	(c) a listed building enforcement notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 73 Land Charges	Land Charges	(d) a breach of condition notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 74 Land Charges	Land Charges	(e) a planning contravention notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 75 Land Charges	Land Charges	(f) another notice relation to a breach of planning control		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 76 Land Charges	Land Charges	(g) a listed building repairs notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 77 Land Charges	Land Charges	(h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 78 Land Charges	Land Charges	(i) a building preservation notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 79 Land Charges	Land Charges	(j) a direction restricting permitted development		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 80 Land Charges	Land Charges	(k) an order revoking or modifying planning permission		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 81 Land Charges	Land Charges	(l) an order requiring discontinuance of use or alteration or removal of building works		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 82 Land Charges	Land Charges	(m) a tree preservation order		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 83 Land Charges	Land Charges	(n) proceedings to enforce a planning agreement or planning contribution		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.10 Community Infrastructure Levy											
Re	LC 84 Land Charges	Land Charges	(a) Is there a CIL charging schedule?		£18.60	£20.47	£1.87	10.1%	s93 of the Local Government Act 2003	Discretionary	Increased in line with inflation 10.1%
Re	LC 85 Land Charges	Land Charges	Yes - There are two charging schedules (i) Mayor of London CIL Charging Schedule (ii) London Borough of Barnet CIL Charging Schedule						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 86 Land Charges	Land Charges	(b) If, yes, do any of the following subsist in relation to the property, or has a Local Authority decided to issue, serve, make or commence any of the following?:		£18.60	£20.47	£1.87	10.1%	s93 of the Local Government Act 2003	Discretionary	Increased in line with inflation 10.1%
Re	LC 87 Land Charges	Land Charges	(i) a liability notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 88 Land Charges	Land Charges	(ii) a notice of chargeable development?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 89 Land Charges	Land Charges	(iii) a demand notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 90 Land Charges	Land Charges	(iv) a default liability notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 91 Land Charges	Land Charges	(v) an assumption of liability notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 92 Land Charges	Land Charges	(vi) a commencement notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 93 Land Charges	Land Charges	(c) Has any demand notice been suspended?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 94 Land Charges	Land Charges	(d) Has the Local Authority received full or partial payment of any CIL liability?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 95 Land Charges	Land Charges	(e) Has the Local Authority received any appeal against any of the above?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 96 Land Charges	Land Charges	(f) Has a decision been taken to apply for a liability order?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 97 Land Charges	Land Charges	(g) Has a liability order been granted?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 98 Land Charges	Land Charges	(h) Have any other enforcement measures been taken?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.11 Conservation area											
Do the following apply in relation to the property?											
Re	LC 99 Land Charges	Land Charges	(a) the making of the area a conservation area before 31 August 1974		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 100 Land Charges	Land Charges	(b) an unimplemented resolution to designate the area a conservation area		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.12 Compulsory purchase											

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 101 Land Charges	Land Charges	Has any enforceable order or decision been made to compulsorily purchase or acquire the property?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.13 Contaminated land											
Do any of the following apply (including any relating land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property)?											
Re	LC 102 Land Charges	Land Charges	(a) a contaminated land notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 103 Land Charges	Land Charges	(b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 104 Land Charges	Land Charges	(i) a decision to make an entry						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 105 Land Charges	Land Charges	(ii) an entry						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 106 Land Charges	Land Charges	c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.14 Assets of Community Value											
Re	LC 107 Land Charges	Land Charges	(a) Has the property been nominated as an asset of community value?		£12.14	£13.36	£1.22	10.0%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 108 Land Charges	Land Charges	(i) Is it listed as an asset of community value?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 109 Land Charges	Land Charges	(ii) Was it excluded and placed on the "nominated but not listed" list?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 110 Land Charges	Land Charges	(iii) Has the listing expired?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 111 Land Charges	Land Charges	(iv) Is the Local Authority reviewing or proposing to review the listing?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 112 Land Charges	Land Charges	(v) Are there any subsisting appeals against the listing?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 113 Land Charges	Land Charges	(b) If the property is listed		£12.14	£13.36	£1.22	10.0%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 114 Land Charges	Land Charges	(i) Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 115 Land Charges	Land Charges	(ii) Has the Local Authority received a notice of disposal?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 116 Land Charges	Land Charges	(iii) Has a community interest group requested to be treated as a bidder?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
CON 290 Optional enquiries of the Local Authority (2007)											
Re	LC 117 Land Charges	Land Charges	4. Road proposals by private bodies		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 118 Land Charges	Land Charges	5. Advertisements		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 119 Land Charges	Land Charges	6. Completion notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 120 Land Charges	Land Charges	7 Parks and Countryside		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 121 Land Charges	Land Charges	8. Pipelines		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 122 Land Charges	Land Charges	9. Houses in multiple occupation		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 123 Land Charges	Land Charges	10. Noise abatement		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 124 Land Charges	Land Charges	11. Urban development areas		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 125 Land Charges	Land Charges	12. Enterprise zones, Local Development Orders & BIDS		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 126 Land Charges	Land Charges	13. Inner urban improvement areas		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 127 Land Charges	Land Charges	14. Simplified planning zones		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 128 Land Charges	Land Charges	15. Land maintenance notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 129 Land Charges	Land Charges	16. Mineral Consultation and Safeguarding Areas		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 130 Land Charges	Land Charges	17. Hazardous substance consents		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 131 Land Charges	Land Charges	18. Environmental and pollution notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 132 Land Charges	Land Charges	19. Food safety notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 133 Land Charges	Land Charges	20. Hedgerow notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 134 Land Charges	Land Charges	21. Flood Defence and Land Drainage Consents		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 135 Land Charges	Land Charges	22. Common land and town or village greens		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department:
Area:

Estates
Colindale Offices

*Please note that these fees were previously charges by half or full day. This has been amended to reflect the lack of demand for this period. All charges are now hourly, with an average hourly rate for prior year identified for comparison purposes only.

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (hourly rate for comparis on only)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£84.62	£96.00	£11.38	13%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£84.62	£116.50	£31.88	38%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£61.54	£71.00	£9.46	15%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£61.54	£85.50	£23.96	39%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£26.92	£30.50	£3.58	13%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£26.92	£36.50	£9.58	36%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£12.69	£25.00	£12.31	97%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£12.69	£30.00	£17.31	136%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£7.69	£14.50	£6.81	89%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£7.69	£17.50	£9.81	128%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£10.38	£20.50	£10.12	97%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£10.38	£24.50	£14.12	136%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£153.85	£156.00	£2.15	1%	s93 Local Government Act 2003/Localism Act	Discretionary	Sum of individual rooms at new rate
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£153.85	£188.50	£34.65	23%	s93 Local Government Act 2003/Localism Act	Discretionary	Sum of individual rooms at new rate
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£16.92	£19.00	£2.08	12%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£16.92	£23.50	£6.58	39%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (hourly rate for comparison on only)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£12.31	£14.00	£1.69	14%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£12.31	£17.00	£4.69	38%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£5.38	£6.00	£0.62	11%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£5.38	£7.50	£2.12	39%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£2.54	£5.00	£2.46	97%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£2.54	£6.00	£3.46	136%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£1.54	£3.00	£1.46	95%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£1.54	£3.50	£1.96	128%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£2.08	£4.00	£1.92	93%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£2.08	£5.00	£2.92	141%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£30.77	£31.00	£0.23	1%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£30.77	£38.00	£7.23	24%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department:

Estates

Area:

Hendon Town Hall Parties, Fairs and Events

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (shown by hour)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£65.00	£82.00	£17.00	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£65.00	£95.00	£30.00	46%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£16.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£19.00	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£34.62	£43.50	£8.88	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£53.08	£58.20	£5.12	10%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£8.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£11.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£34.62	£43.50	£8.88	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Former Committee Room 3 has been turned into the new Heritage Room
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£46.15	£58.20	£12.05	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£8.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	As above
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£11.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	As above
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£19.23	£21.00	£1.77	9%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£23.08	£27.50	£4.42	19%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£4.00	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (shown by hour)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£5.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Adults and Health
Area: Greenspaces

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT1	Events	Greenspaces	Community Events size 1-100	Per Event (Per Day)	£331.34	£342.94	£11.60	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT2	Events	Greenspaces	Community Events size 101-1,000	Per Event (Per Day)	£742.43	£768.42	£25.99	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT3	Events	Greenspaces	Community Events size 1,001-2,500	Per Event (Per Day)	£994.38	£1,029.18	£34.80	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT4	Events	Greenspaces	Community Events size 2,501-5,000	Per Event (Per Day)	£1,325.72	£1,372.12	£46.40	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT5	Events	Greenspaces	All Commercial Events and Community Event size 5,000 +	Per Event (Per Day)	Price on application	Price on application	No change	No change		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT6	Events	Greenspaces	Application Fee (Commercial)	Per Event	£78.00	£80.73	£2.73	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT7	Events	Greenspaces	Application Fee (Community Organisation)	Per Event	£0.00	£0.00	£0.00	0.0%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT8	Events	Greenspaces	Small Fun Fair (Up to 5 rides)	Per Day	£412.46	£426.89	£14.44	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT9	Events	Greenspaces	Medium Fun Fair (6-12 rides)	Per Day	£742.43	£768.41	£25.98	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT10	Events	Greenspaces	Large Fun Fair (13-19 rides)	Per Event	£1,319.87	£1,366.06	£46.20	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT11	Events	Greenspaces	Charity and Community Events	Per Day	80% discount	80% discount	No change	No change	Discount is applied to the appropriate full day rate based on size of event. Applies to GT1 to GT5	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT12	Events	Greenspaces	Non Trading Day costs for events	Per Day	25% discount	25% discount	No change	No change	Discount is applied to the appropriate full day rate based on size of event. Applies to GT1 to GT10	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT13	Events	Greenspaces	Late application fee (Within 4 weeks of a small - medium event)	Per Event	£57.20	£59.20	£2.00	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT14	Events	Greenspaces	Late application fee (Within 12 weeks of a medium - large event)	Per Event	£130.00	£134.55	£4.55	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT15	Events	Greenspaces	Banner costs	Per Week	£35.39	£36.63	£1.24	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT16	Fitness Bookings & Licences	Greenspaces	Sports course bookings (no pavilion) 2hrs max per day	Per Event	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	
GT17	Fitness Bookings & Licences	Greenspaces	Sports course bookings (no pavilion) over 2hrs per day	Per Event	£88.06	£70.44	£2.38	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT18	Fitness Bookings & Licences	Greenspaces	Fitness programmes i.e. exercise classes. - Min. 20 session booking	Per Event	£13.42	£13.89	£0.47	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT19	Fitness Bookings & Licences	Greenspaces	Not for profit fitness programmes - i.e. volunteer led programmes	One off fee, every 6 months	£61.30	£63.44	£2.15	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT20	Fitness Bookings & Licences	Greenspaces	Fitness Instructors annual licence	Annual	£312.00	£322.92	£10.92	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	New Charge for annual licence for 121 fitness instructors in Parks and Open Spaces
GT21	Miscellaneous Fees and Charges	Greenspaces	Storage room rental small	Per Event	£18.97	£19.63	£0.66	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT22	Miscellaneous Fees and Charges	Greenspaces	Storage room rental large	Per Event	£31.80	£32.92	£1.11	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT23	Miscellaneous Fees and Charges	Greenspaces	Charge for bounced cheques	Per Event	£64.65	£66.91	£2.26	3.5%		Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT24	Miscellaneous Fees and Charges	Greenspaces	Site Hire (non sporting/non event use)	Hour	£79.01	£81.78	£2.77	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT25	Miscellaneous Fees and Charges	Greenspaces	Administration Fee	Hour	£26.34	£27.26	£0.92	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT26	Miscellaneous Fees and Charges	Greenspaces	Officer Fee	Hour	£31.61	£32.71	£1.11	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT27	Miscellaneous Fees and Charges	Greenspaces	Postage - per set of keys return and or collection	Per Event	£12.84	£13.29	£0.45	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT28	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 30 mins	Per Visit	£0.00	£0.00	£0.00	0.0%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT29	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 1 hour	Per Visit	£1.15	£1.25	£0.10	8.7%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT30	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 2 hours	Per Visit	£1.70	£1.85	£0.15	8.8%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT31	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 3 hours	Per Visit	£2.20	£2.40	£0.20	9.1%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT32	Parks Car Parks	Greenspaces	Hendon Park Long Stay Bays - Up to 4 hours	Per Visit	£5.60	£6.15	£0.55	9.8%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT33	Parks Car Parks	Greenspaces	Hendon Park Long Stay Bays - All Day	Per Visit	£6.70	£7.35	£0.65	9.7%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT34	Parks Car Parks	Greenspaces	Old Courthouse Rec - Up to 30 minutes	Per Visit	£0.00	£0.00	£0.00	0.0%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT35	Parks Car Parks	Greenspaces	Old Courthouse Rec - Up to 1 hour	Per Visit	£1.05	£1.15	£0.10	9.5%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT60	Pitches & Lettings	Greenspaces	Tennis per court - Adult	Hour	£7.92	£8.00	£0.08	1.0%	Tennis court charging is currently only applied to two locations and the actual fee charged for adults is £7.00 hence the reduced % increase	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT61	Pitches & Lettings	Greenspaces	Tennis per court - Concessionary Adult & Junior	Hour	£3.93	£4.00	£0.07	1.7%	Tennis court charging is currently only applied to two locations and the actual fee charged for adults is £3.60 hence the reduce % increase	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT62	Pitches & Lettings	Greenspaces	Tennis per court - Club/group bookings - Adult (Over 10 bookings VAT exempt)	Hour	£5.90	£6.67	£0.77	13.1%	This charge should be based on VAT saving from GS60. The charge has been amended to align with the correct fee structure	S19, Local Government (Miscellaneous Provisions) Act 1977	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT63	Pitches & Lettings	Greenspaces	Tennis per court - Club/group bookings - Concessionary Adults & Junior (Over 10 bookings VAT exempt)	Hour	£3.01	£3.34	£0.33	11.1%	This charge should be based on VAT saving from GS61. The charge has been amended to align with the correct fee structure	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT64	Pitches & Lettings	Greenspaces	Tennis Coaching annual licence	Annual	£208.00	£215.28	£7.28	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT65	Pitches & Lettings	Greenspaces	Cricket casual adult (Inc. Pavilion)	Game	£147.23	£152.38	£5.15	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT66	Pitches & Lettings	Greenspaces	Cricket casual junior (Inc. Pavilion)	Game	£74.77	£77.39	£2.62	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT67	Pitches & Lettings	Greenspaces	Cricket nets adult	Hour	£9.08	£9.40	£0.32	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT68	Pitches & Lettings	Greenspaces	Cricket nets junior	Hour	£4.45	£4.61	£0.16	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT69	Pitches & Lettings	Greenspaces	Netball/Multi sport court booking	Per game	£11.57	£11.97	£0.40	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT70	Pitches & Lettings	Greenspaces	Netball/Multi sport court	hour	£17.12	£17.72	£0.60	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT71	Pitches & Lettings	Greenspaces	Admin charge for changing dates etc	Per Event	£12.84	£13.29	£0.45	3.5%		Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT72	Pitches & Lettings	Greenspaces	Pavilion with event/sports booking per hour (min charge 2 hrs per day)	Per Event	£18.68	£19.33	£0.65	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT73	Pitches & Lettings	Greenspaces	Pavilion - without sport booking per hour (min charge 2 hrs per day)	Per Event	£37.93	£39.26	£1.33	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT74	Schools Pitches and lettings	Greenspaces	LBB Schools Rounders (Inc. pavilion)	Per Game	£25.67	£26.57	£0.90	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT75	Schools Pitches and lettings	Greenspaces	Non LBB Schools Rugby (Inc. pavilion)	Per Game	£35.51	£36.75	£1.24	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT76	Schools Pitches and lettings	Greenspaces	Pavilion hire for schools or groups such as cubs and scouts	Session (Max 2 Hours)	£18.68	£19.33	£0.65	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT77	Schools Pitches and lettings	Greenspaces	LBB Schools Cricket (Inc. pavilion)	Per Game	£41.69	£43.15	£1.46	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT78	Schools Pitches and lettings	Greenspaces	LBB Schools Football (Inc. pavilion)	Per Game	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT79	Schools Pitches and lettings	Greenspaces	LBB Schools Rugby (Inc. pavilion)	Per Game	£29.38	£30.40	£1.03	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT80	Schools Pitches and lettings	Greenspaces	Non LBB Schools Cricket (Inc. pavilion)	Per Game	£44.82	£46.38	£1.57	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT81	Schools Pitches and lettings	Greenspaces	Non LBB Schools Football (Inc. pavilion)	Per Game	£32.15	£33.28	£1.13	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT82	Schools Pitches and lettings	Greenspaces	Non LBB Schools Rounders (Inc. pavilion)	Per Game	£28.16	£29.15	£0.99	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT83	Schools Pitches and lettings	Greenspaces	Site hire (Inc. pavilion) for events/sports days etc	Per Booking	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT84	Schools Pitches and lettings	Greenspaces	Netball/Multi sport court booking	Per game	£9.08	£9.40	£0.32	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT85	Sports Markings	Greenspaces	Sports markings - mini soccer pitch, rounders, soft ball or similar (25% discount on additional marking on the same site)	Per Event	£115.94	£120.00	£4.06	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT86	Sports Markings	Greenspaces	Sports markings - 8x100m track similar	Per Event	£115.94	£120.00	£4.06	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT87	Sports Markings	Greenspaces	Sport markings - 200 m track	Per Event	£218.06	£225.69	£7.63	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT88	Sports Markings	Greenspaces	Sport markings - 400 m track	Per Event	£367.63	£380.71	£12.88	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT89	Sports Markings	Greenspaces	Additional markings (e.g. relay boxes, markers)	Per Event	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT90	Sports Markings	Greenspaces	Over mark for sports markings	Per Event	£40.42	£44.50	£4.08	10.1%	Increased inline with 10.1% in order to ensure service cost are recovered.	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT91	Trees Fees and Charges	Greenspaces	Memorial Tree (Standard 45/65 litre, 12-14cm girth)	Per Tree, Species Varies	Price on application	Price on application	No change	No change		Local Government Act 2003/Localism Act 2071	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT92	Trees Fees and Charges	Greenspaces	Basic Inspection of trees already on the system for verification and/or management recommendations.	Per day	£335.40	£347.14	£11.74	3.5%		Local Government Act 2003/Localism Act 2067	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT93	Trees Fees and Charges	Greenspaces	Basic Inspection of trees already on the system for verification and/or management recommendations.	Per hour	£50.13	£51.88	£1.75	3.5%		Local Government Act 2003/Localism Act 2068	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT94	Trees Fees and Charges	Greenspaces	Intermediate Tree Inspection / survey. To include: • Identification • Plotting onto GIS system • Safety and condition assessment • Recommendations and management plans	Per hour	£78.18	£80.92	£2.74	3.5%		Local Government Act 2003/Localism Act 2069	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT95	Trees Fees and Charges	Greenspaces	Professional Tree Advice - Assessment of development impact on public trees	Per hour	£102.24	£105.82	£3.58	3.5%		Local Government Act 2003/Localism Act 2070	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Customer & Place**
 Area: **Street Lighting, DLO & EV Charging**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges from 01/01/23	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SL1	Install a Banner on a Street Light Column	Street Lighting	Charge applicable to attaching a banner with dual bracket arm to a lighting column	Each	£100.00 to £200.00 (Depending on volumes)	£100.00 to £200.00 (Depending on volumes)	£0.00	0.00%		s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL2	Install a Banner on a Street Light Column, including design and printing	Street Lighting	Charge applicable to designing, printing and attaching a banner with dual bracket arm to a lighting column	Each	£350.00 to £500.00 (Depending on volumes)	£350.00 to £500.00 (Depending on volumes)	£0.00	0.00%		s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL3	Rent of an approved Advertising Banner placed on Street Furniture	Advertising	Weekly Charge applicable to a banner being displayed on street furniture	Weekly Charge per banner	£250.00	£250.00	£0.00	0.00%		s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL4	Electric Vehicle Charging	EV Charging	Per Kilowatt Hour charge for using the Electric Vehicle Charging points	Per Kilowatt Hour	Between 24p and 34p excl vat (depending on Charger Type)	Between 30p excl vat and 45p excl vat (depending on charger type)	6p to 11p excl vat	33.00%	Summer 22 Energy price increase well above inflation at 60% with additional increases expected in the Autumn and March 23. The % increase has been calculated based on the comparison between the proposed maximum charge in each period, so equates to the maximum potential increase.	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	Energy prices rising above inflation.
SL5	Replacement 10 metre Lighting column	Street Lighting	Replacement double door 10 metre lighting column to accommodate additional attachments	Each	n/a	£3,000.00	n/a	n/a	Where a request is received to authorise attachments to lighting columns which cannot be accommodated without the column being replaced with a new double door column.	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Customer & Place**
 Area: **Street Scene**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS1	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 1100 litre bin including delivery. The bin remains property of the Council	Per Bin	£523.96	£550.00	£26.00	4.96%		s46 Environmental Protection Act 1990	Statutory Discretionary	
SS2	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 660 Litre bin including delivery. The bin remains property of the Council	Per Bin	£358.54	£363.52	£4.98	1.39%		s46 Environmental Protection Act 1991	Discretionary	
SS3	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr black (refuse) bin including delivery. The bin remains property of the Council	Per Bin	£58.32	£61.31	£2.99	5.13%		s46 Environmental Protection Act 1992	Discretionary	
SS4	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr blue (dry recycling) bin including delivery. The bin remains property of the Council	Per Bin	£41.86	£45.85	£3.99	9.53%		s46 Environmental Protection Act 1993	Discretionary	
SS5	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for additional 240 ltr blue (dry recycling) bin including delivery. The bin remains property of the Council	Per Bin	£58.32	£61.31	£2.99	5.13%		s46 Environmental Protection Act 1994	Discretionary	
SS6	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr green (garden) bin including delivery. The bin remains property of the Council	Per Bin	£58.32	£61.31	£2.99	5.13%		s46 Environmental Protection Act 1995	Discretionary	
SS8	Recycling and Waste - 4 Wheeled Bins	Street Scene Service Delivery	Lid for 4 Wheeled bin	Per Lid	£90.30	£93.91	£3.61	4.00%		s46 & s47 Environmental Protection Act 1990	Statutory Discretionary	
SS9	Recycling and Waste - 2 Wheeled Bins	Street Scene Service Delivery	Lid for 2 Wheeled bin	Per Lid	£15.80	£16.43	£0.63	3.99%		s46 & s47 Environmental Protection Act 1991	Statutory Discretionary	
SS10	Recycling and Waste - 4 Wheeled Bins	Street Scene Service Delivery	Wheel for 4 Wheeled bin	Per Wheel	£20.33	£21.14	£0.81	3.98%		s46 & s47 Environmental Protection Act 1992	Statutory Discretionary	
SS11	Recycling and Waste - 2 Wheeled Bins	Street Scene Service Delivery	Wheel for 2 Wheeled bin	Per Wheel	£16.79	£17.46	£0.67	3.99%		s46 & s47 Environmental Protection Act 1993	Statutory Discretionary	
SS12	Bin Maintenance & Repair Works	Street Scene Service Delivery	Priced work as required by the client (cost defined by time, resources and parts used)	Per hour / Per unit	£80.86 per hour plus parts	£84.09 per hour plus parts	£3.23	4.00%		s46 & s47 Environmental Protection Act 1994	Discretionary	
SS13	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Bin supply, delivery, rental and maintenance - 4 wheeled bins (5 year contract with bin - year 1)	Per annum	£311.47	£323.92	£12.45	4.00%		s46 & s47 Environmental Protection Act 1995	Statutory Discretionary	
SS14	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 4 wheeled bins (5 year new bin contract - years 2-5)	Per annum	£103.82	£107.97	£4.15	4.00%		s46 & s47 Environmental Protection Act 1996	Statutory Discretionary	
SS15	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 4 wheeled bins (5 year contract - bins previously supplied)	Per annum	£76.91	£79.98	£3.07	3.99%		s46 & s47 Environmental Protection Act 1997	Statutory Discretionary	
SS16	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Bin supply, delivery, rental and maintenance - 2 wheeled bins (5 year contract with bin - year 1)	Per annum	£57.68	£59.98	£2.30	3.99%		s46 & s47 Environmental Protection Act 1998	Statutory Discretionary	
SS17	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 2 wheeled bins (5 year contract with bin - years 2-5)	Per annum	£23.07	£23.99	£0.92	3.99%		s46 & s47 Environmental Protection Act 1999	Statutory Discretionary	
SS18	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 2 wheeled bins (5 year contract - bins previously supplied)	Per annum	£19.22	£19.98	£0.76	3.95%		s46 & s47 Environmental Protection Act 2000	Statutory Discretionary	
SS19	Commercial Waste - Refuse Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£903.92	£940.07	£36.15	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS20	Commercial Waste - Refuse Band B (Up to 20Kg)	Street Scene Service Delivery	240 Litre Bins	Per container	£446.48	£464.33	£17.85	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS21	Commercial Waste - Refuse Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£561.53	£583.99	£22.46	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	New Charge for annual licence for 121 fitness instructors in Parks and Open Spaces
SS22	Commercial Waste - Refuse Band B (Up to 60Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£821.75	£854.62	£32.87	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS23	Commercial Waste - Refuse Band B (Up to 100Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£1,087.44	£1,130.93	£43.49	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS24	Commercial Waste - Refuse Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£1,076.48	£1,119.53	£43.05	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS25	Commercial Waste - Refuse Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£1,410.67	£1,467.09	£56.42	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS26	Commercial Waste - Recycling Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£676.57	£703.63	£27.06	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS27	Commercial Waste - Recycling Band B (Up to 20Kg)	Street Scene Service Delivery	240 Litre Bins	Per container	£394.44	£410.21	£15.77	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS28	Commercial Waste - Recycling Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£506.74	£527.00	£20.26	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS29	Commercial Waste - Recycling Band B (Up to 60Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£651.91	£677.98	£26.07	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS30	Commercial Waste - Recycling Band B (Up to 100Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£791.62	£823.28	£31.66	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS31	Commercial Waste - Recycling Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£791.62	£823.28	£31.66	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS32	Commercial Waste - Recycling Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£961.44	£999.89	£38.45	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS33	Commercial Waste - Food Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£849.14	£883.10	£33.96	4.00%		s45(4), s47 Environmental Protection Act 1990	Statutory Discretionary	
SS34	Commercial Waste - Garden Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£451.96	£225.98	£-225.98	-50.00%		s45(4), s47 Environmental Protection Act 1990	Statutory Discretionary	
SS35	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	240 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS36	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	360 Litre Bins	Per container	£460.18	£478.58	£18.40	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS37	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	660 Litre Bins	Per container	£586.18	£609.62	£23.44	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS38	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	1100 Litre Bins	Per container	£665.61	£692.23	£26.62	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS39	Commercial Collection Only Food Waste	Street Scene Service Delivery	140 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS40	Commercial Collection Only Food Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS41	Commercial Collection Only Garden waste	Street Scene Service Delivery	240 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS42	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£116.77	£121.44	£4.67	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS43	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£34.83	£36.22	£1.39	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS44	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£102.84	£106.95	£4.11	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS45	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£20.89	£21.72	£0.83	3.97%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS46	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	£95.87	£99.70	£3.83	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS47	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	£13.93	£14.48	£0.55	3.95%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS48	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£92.38	£96.07	£3.69	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS49	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£10.45	£10.86	£0.41	3.92%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS50	Commercial Waste - attend & empty first container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	£108.06	£112.38	£4.32	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS51	Commercial Waste - each additional container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	£26.11	£27.15	£1.04	3.98%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS52	Commercial Waste - attend & empty first container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	£97.60	£101.50	£3.90	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS53	Commercial Waste - each additional container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	£15.66	£16.28	£0.62	3.96%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS54	Commercial Waste - attend & empty first container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	£92.38	£96.07	£3.69	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS55	Commercial Waste - each additional container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	£10.45	£10.86	£0.41	3.92%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS56	Commercial Waste - attend & empty first container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	£89.77	£93.36	£3.59	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS57	Commercial Waste - each additional container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	£9.03	£9.39	£0.36	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS58	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Recycling/Refuse Bins	Per container	£93.55	£97.29	£3.74	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS59	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Recycling/Refuse Bins	Per container	£25.54	£26.56	£1.02	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS60	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Recycling/Refuse Bins	Per container	£88.91	£92.46	£3.55	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS61	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Recycling/Refuse Bins	Per container	£15.32	£15.93	£0.61	3.98%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS62	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Recycling/Refuse Bins	Per container	£86.58	£90.04	£3.46	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS63	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Recycling/Refuse Bins	Per container	£11.14	£11.58	£0.44	3.95%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS64	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Recycling/Refuse Bins	Per container	£85.43	£88.84	£3.41	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS65	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Recycling/Refuse Bins	Per container	£8.59	£8.93	£0.34	3.96%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS66	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 52	£90.39	£94.00	£3.61	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS67	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 104	£173.12	£180.04	£6.92	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS68	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 208	£328.70	£341.84	£13.14	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS69	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 52	£145.17	£150.97	£5.80	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS70	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 104	£282.68	£293.98	£11.30	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS71	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 208	£547.83	£569.74	£21.91	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS72	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 52	£74.51	£77.49	£2.98	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS73	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 104	£142.44	£148.13	£5.69	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS74	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 208	£271.72	£282.58	£10.86	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS75	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 50	£60.58	£63.00	£2.42	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS76	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 100	£115.89	£120.52	£4.63	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS77	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 200	£221.24	£230.08	£8.84	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS78	Commercial Bin Replacement	Street Scene Service Delivery	1100 Litre Bin - Lost/stolen/broken	Per unit	£360.98	£375.41	£14.43	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS79	Commercial Bin Replacement	Street Scene Service Delivery	660 Litre Bin - Lost/stolen/broken	Per unit	£214.09	£222.65	£8.56	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS80	Commercial Bin Replacement	Street Scene Service Delivery	360 Litre Bin - Lost/stolen/broken	Per unit	£71.32	£74.17	£2.85	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS81	Commercial Bin Replacement	Street Scene Service Delivery	240 Litre Bin - Lost/stolen/broken	Per unit	£45.49	£47.30	£1.81	3.98%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS82	Commercial Bin Delivery or Collection	Street Scene Service Delivery	4 wheeled bin	Per bin	£54.52	£56.70	£2.18	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS83	Commercial Bin Delivery or Collection	Street Scene Service Delivery	2 wheeled bin	Per bin	£27.12	£28.20	£1.08	3.98%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS84	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	6 to 10 bins delivered & collected	Per event	£326.59	£339.65	£13.06	4.00%		s45-47 Environmental Protection Act 1990	Discretionary	
SS85	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	Up to 5 bins delivered & collected	Per event	£218.61	£227.35	£8.74	4.00%		s45-47 Environmental Protection Act 1991	Discretionary	
SS86	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Weekly collection of up to a tonne of waste	Per annum	£15,855.48	£16,489.69	£634.21	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS87	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Overweight - only applied to weight after 1 tonne	Per tonne	£131.16	£136.40	£5.24	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS88	Collection Only - Compactor Skip	Street Scene Service Delivery	Collection only charge for additional collections	Per annum	£14,148.77	£14,714.72	£565.95	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS89	Barnet Allotments 12 Yard Skip (2 Weeks maximum on site)	Street Scene Service Delivery	Collection of up to a tonne of green waste	Per skip	£290.29	£301.90	£11.61	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS90	Barnet Allotments 12 Yard Skip (2 Weeks maximum on site)	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	£76.38	£79.43	£3.05	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS91	Barnet Allotments 12 Yard Skip(2 Weeks maximum on site)	Street Scene Service Delivery	Contaminated - applied to complete load	Per tonne	£54.52	£56.70	£2.18	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS92	Skip Charges - Internal Clients 12 Yard Skip (2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - materials up to 1 tonnes	Per skip	£290.29	£301.90	£11.61	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS93	Skip Charges - Internal Clients(2 Weeks maximum on site)	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	£96.81	£100.68	£3.87	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS94	16 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - light/medium weights up to 1.5 tonnes	Per skip	£350.00	£364.00	£14.00	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS95	12 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - light/medium weights up to 1.25 tonnes	Per skip	£290.00	£301.60	£11.60	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS96	8 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - medium/heavy materials up to 1 tonnes	Per skip	£235.00	£244.40	£9.40	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS97	6 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - medium/heavy materials up to 0.75 tonnes	Per skip	£205.00	£213.20	£8.20	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS98	Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Overweight - applied to skip weights exceeding the prescribed limits	Per tonne	£131.16	£136.40	£5.24	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS99	Grab Lorry Hire - All clients	Street Scene Service Delivery	Grab Lorry Service Charge (minimum booking 3.5 hours)	Per hour	£105.35	£109.56	£4.21	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS100	Grab Lorry Hire - All clients	Street Scene Service Delivery	Grab Lorry Disposal costs	Per tonne	£131.16	£136.40	£5.24	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS101	Additional Commercial Waste Clearance Services	Street Scene Service Delivery	Priced work as required by the client (cost defined by tonnages, time taken and resources used)	Per tonne/ Per hour / Per unit	£129.48 per tonne plus resources	£134.65	£5.17	4.00%		s45-47 Environmental Protection Act 1990; s93 Local Government Act 2003	Discretionary	
SS102	Commercial Agreement Non-Payment	Street Scene Service Delivery	Stopped collections administration charge	Per process	£52.68	£54.78	£2.10	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS103	Commercial Agreement Non-Payment	Street Scene Service Delivery	Bin removal or bin return charge	Per action	£54.62	£56.80	£2.18	3.99%		s47 Environmental Protection Act 1990	Statutory Discretionary	
SS104	Bin Maintenance - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per annum	£96.14	£99.98	£3.84	3.99%		s47 Environmental Protection Act 1991	Statutory Discretionary	
SS105	Bin Maintenance - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per annum	£65.36	£67.97	£2.61	3.99%		s47 Environmental Protection Act 1992	Statutory Discretionary	
SS106	Bin Washing Service - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per wash	£21.07	£21.91	£0.84	3.99%		s47 Environmental Protection Act 1993	Statutory Discretionary	
SS107	Bin Washing Service - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per wash	£10.54	£10.96	£0.42	3.98%		s47 Environmental Protection Act 1994	Statutory Discretionary	
SS108	Clinical waste collection	Street Scene Service Delivery	Individual user in own home (per bag, sharp or box)	Per unit collected	Free	Free	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS109	Clinical waste collection	Street Scene Service Delivery	Residential care homes or similar (per bag, sharps or box)	Per unit collected	£37.10	£38.58	£1.48	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS110	Removal of dead domestic animals (private dwellings)	Street Scene Service Delivery	Charge for removal	Per animal	£69.19	£72.64	£3.45	4.99%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS111	Graffiti removal	Street Scene Service Delivery	Charge for 1st square metre	Per area	£69.19	£72.64	£3.45	4.99%		s93 Local Government Act 2003	Discretionary	
SS112	Graffiti removal	Street Scene Service Delivery	Charge for each additional square metre	Per area	£81.37	£85.43	£4.06	4.99%		s93 Local Government Act 2004	Discretionary	
SS113	Commercial Agreement Administration	Street Scene Service Delivery	Customer initiated activity (account changes)	Per process	£26.33	£27.38	£1.05	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS114	Commercial Agreement Administration	Street Scene Service Delivery	Contract termination charge (un-notified)	Per process	10% of annual service costs	10% of annual service costs	£0.00	0.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS115	Bulky & electrical items collection (Domestic Households)	Street Scene Service Delivery	Prepaid charge for removal of up to 3 non electrical items of rubbish or furniture (an additional £10 for each subsequent item up to a maximum of 10 items)	Up to 3 items	£35 up to £105	£35 up to £105	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS116	Bulky & electrical items collection (Domestic Households)	Street Scene Service Delivery	An additional item - up to 10	Per additional item	£10.00	£10.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS117	Commercial Services Administration	Street Scene Service Delivery	Copy of WTN provided	Per Record	£10.40	£10.81	£0.41	3.94%		s45-47 Environmental Protection Act 1990; Local Government Act 2003	Discretionary	
SS118	Commercial Services Administration	Street Scene Service Delivery	Delivery of commercial refuse sacks	Per Delivery	£5.20	£5.40	£0.20	3.85%		s45-47 Environmental Protection Act 1990; Local Government Act 2003	Discretionary	
SS119	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Collection Only Band S2	1100 Litre Bins	£811.20	£843.64	£32.44	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS120	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Refuse Band A* (Up to 40Kg)	1100 Litre Bins	£774.43	£805.40	£30.97	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS121	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Refuse Band D (Up to 200Kg)	1100 Litre Bins	£1,678.64	£1,745.78	£67.14	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS122	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Recycling Band A* (Up to 40Kg)	1100 Litre Bins	£575.41	£598.42	£23.01	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS123	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Recycling Band D (Up to 200Kg)	1100 Litre Bins	£1,168.13	£1,214.85	£46.72	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS124	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Licensed to be on the street for up to 2 weeks	Skips	£60.00	£60.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998;	Statutory Discretionary	
SS125	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Licencing Fee 1 month	Skips	£120.00	£120.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998;	Statutory Discretionary	
SS126	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Parking Bay Suspension Fee	Per Skip/Day	£40.00	£40.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998; s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS127	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Parking Bay Suspension Fee	Per Skip/Day	£55.00	£55.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998; s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS128	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - 1st Bin annual charge	Per Container	£70.00	£70.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS129	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - Per Additional Bin annual charge	Per Container	£50.00	£50.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS130	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - 1st Bin Part Year Charge	Per Container	£40.00	£40.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS131	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - Per Additional Bin Part Year Charge	Per Container	£30.00	£30.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS132	Garden Waste	Street Scene Service Delivery	Removal of garden waste bin	Per Collection	£10.00	£10.00	£0.00	0.00%		s45 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS145	Class 4 MOT fees	Street Scene Service Delivery	Class 4 MOT fees	Per Test	Up to £54	£0.00	Up to £54			Charges capped by DVSA	Statutory Discretionary	
SS146	Class 4 (9 to 12 Seats) MOT fees	Street Scene Service Delivery	Class 4 (9 to 12 Seats) MOT fees	Per Test	Up to £57	£0.00	Up to £57			Charges capped by DVSA	Statutory Discretionary	
SS147	Class 5 MOT fees	Street Scene Service Delivery	Class 5 MOT fees	Per Test	Up to £59	£0.00	Up to £59			Charges capped by DVSA	Statutory Discretionary	
SS148	Class 7 MOT fees	Street Scene Service Delivery	Class 7 MOT fees	Per Test	Up to £58	£0.00	Up To £58			Charges capped by DVSA	Statutory Discretionary	
SS149	Class 4,5,7 MOT retest	Street Scene Service Delivery	Class 4,5,7 MOT retest	Per Test	Up to £20	£0.00	Up to £20			Charges capped by DVSA	Statutory Discretionary	
SS150	Vehicle Inspection, Repair and Maintenance work	Street Scene Service Delivery	Priced work as required by the client (cost defined by time, resources and parts used)	Per Hour	Up to £60 plus parts	£0.00	Up to £60 plus parts			s93 Local Government Act 2003	Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Customer & Place**
 Area: **Parking**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or discretionary)
P1	Surrendered Vehicle Disposal	Parking	End of Life Surrender and disposal	Annual	£60.00	£66.00	£6.00	10.00%		Local Government Act 2003, s93	Statutory discretionary
P2	Schools Permit	Parking	Annual	Annual	£190.00	£209.00	£19.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P3	Key Worker Permits	Parking	Annual	Annual	£190.00	£209.00	£19.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P4	Essential Service Vouchers	Parking	Full-day essential service vouchers	1 Day	£2.50	£2.80	£0.30	12.00%	Above inflation to round to the next suitable price point.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P5	Car Club Permits	Parking	To allow car club permit vehicles to park within the borough	Annual	£1,260.00	£1,387.50	£127.50	10.12%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P6	Restricted Car Park Permit	Parking	Restricted Off Street Location Annual Car Park Permit	Annual	£350.00	£385.50	£35.50	10.14%		Road Traffic Regulation Act 1984, s35	Statutory discretionary
P7	Resident Car Park Permit	Parking	Resident only bays in off street car parks	Annual	£200.00	£220.00	£20.00	10.00%		Road Traffic Regulation Act 1984, s35	Statutory discretionary
P8	Business Permit	Parking	Specific vehicle, g/CO2/km: 0	Annual	£200.00	£220.00	£20.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P9	Business Permit	Parking	Specific vehicle, g/CO2/km: 1-50	Annual	£262.50	£289.00	£26.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P10	Business Permit	Parking	Specific vehicle, g/CO2/km: 51-75	Annual	£472.50	£520.00	£47.50	10.05%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P11	Business Permit	Parking	Specific vehicle, g/CO2/km: 76-90	Annual	£525.00	£578.00	£53.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P12	Business Permit	Parking	Specific vehicle, g/CO2/km: 91-100	Annual	£525.00	£578.00	£53.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P13	Business Permit	Parking	Specific vehicle, g/CO2/km: 101-110	Annual	£525.00	£578.00	£53.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P14	Business Permit	Parking	Specific vehicle, g/CO2/km: 111-130	Annual	£577.50	£636.00	£58.50	10.13%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P15	Business Permit	Parking	Specific vehicle, g/CO2/km: 131-150	Annual	£577.50	£636.00	£58.50	10.13%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P16	Business Permit	Parking	Specific vehicle, g/CO2/km: 151-170	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P17	Business Permit	Parking	Specific vehicle, g/CO2/km: 171-190	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P18	Business Permit	Parking	Specific vehicle, g/CO2/km: 191-200	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P19	Business Permit	Parking	Specific vehicle, g/CO2/km: 201-225	Annual	£787.50	£867.00	£79.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P20	Business Permit	Parking	Specific vehicle, g/CO2/km: 226-255	Annual	£787.50	£867.00	£79.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P21	Business Permit	Parking	Specific vehicle, g/CO2/km: 256+	Annual	£787.50	£867.00	£79.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P22	Business Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£11.00	£1.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P23	Business Permit	Parking	Any vehicle	Annual	£1,272.00	£1,400.50	£128.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P24	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 0	Annual	£500.00	£550.50	£50.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P25	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 1-50	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P26	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 51-75	Annual	£1,181.25	£1,300.50	£119.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P27	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 76-90	Annual	£1,312.50	£1,445.00	£132.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P28	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 91-100	Annual	£1,312.50	£1,445.00	£132.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P29	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 101-110	Annual	£1,312.50	£1,445.00	£132.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P30	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 111-130	Annual	£1,443.75	£1,589.50	£145.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P31	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 131-150	Annual	£1,443.75	£1,589.50	£145.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P32	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 151-170	Annual	£1,640.63	£1,806.50	£165.87	10.11%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P33	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 171-190	Annual	£1,640.63	£1,806.50	£165.87	10.11%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P34	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 191-200	Annual	£1,640.63	£1,806.50	£165.87	10.11%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P35	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 201-225	Annual	£1,968.75	£2,167.50	£198.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P36	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 226-255	Annual	£1,968.75	£2,167.50	£198.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P37	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 256+	Annual	£1,968.75	£2,167.50	£198.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P38	Contractor Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£11.00	£1.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P39	Contractor Permit	Parking	Any vehicle	Annual	£3,152.00	£3,470.50	£318.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P40	Doctors	Parking	Doctors	Annual	£200.00	£220.00	£20.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P41	Builders	Parking	Specific vehicle	Monthly	£38.00	£42.00	£4.00	10.53%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P42	Builders	Parking	Specific vehicle	Annual	£310.00	£341.50	£31.50	10.16%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P43	Builders	Parking	Any vehicle	Monthly	£76.00	£83.50	£7.50	9.87%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P44	Builders	Parking	Any vehicle	Annual	£620.00	£682.50	£62.50	10.08%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P45	Carers	Parking	Annual	Annual	Free	Free	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P46	Religious Permit	Parking	First Vehicle	Annual	£40.00	£44.00	£4.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P47	Religious Permit Surcharge	Parking	2nd or 3rd vehicle	Annual	£30.00	£33.00	£3.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P48	Members	Parking	Member Permit	Annual	Free	As per resident permit				Road Traffic Regulation Act 1984, s46	Statutory discretionary
P49	Admin Fee	Parking	Amendments to existing permit	Each	£0.00	£0.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P50	Admin Fee	Parking	Permit refunds	Each	£0.00	£0.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P51	Bay Suspensions	Parking	One Bay Suspension for One Day	One Day	Admin Fee: £130, Resident £40, Paid parking bay £55	Admin Fee: £145, Resident £45, Paid parking bay £60	Admin Fee: £15 Resident: £5 Paid Parking bay: £5	Admin Fee: 11.1% Resident: 12.5% Paid Parking bay: 9.1%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P52	Resident Permit	Parking	g/CO2/km: 0	Annual	£15.00	£16.50	£1.50	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P53	Resident Permit	Parking	g/CO2/km: 1-50	Annual	£25.00	£27.50	£2.50	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P54	Resident Permit	Parking	g/CO2/km: 51-75	Annual	£25.00	£27.50	£2.50	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P55	Resident Permit	Parking	g/CO2/km: 76-90	Annual	£50.00	£55.00	£5.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P56	Resident Permit	Parking	g/CO2/km: 91-100	Annual	£50.00	£55.00	£5.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P57	Resident Permit	Parking	g/CO2/km: 101-110	Annual	£50.00	£55.00	£5.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P58	Resident Permit	Parking	g/CO2/km: 111-130	Annual	£65.55	£72.00	£6.45	9.84%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P59	Resident Permit	Parking	g/CO2/km: 131-150	Annual	£71.25	£78.50	£7.25	10.18%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P60	Resident Permit	Parking	g/CO2/km: 151-170	Annual	£85.50	£94.00	£8.50	9.94%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P61	Resident Permit	Parking	g/CO2/km: 171-190	Annual	£99.75	£110.25	£10.50	10.28%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P62	Resident Permit	Parking	g/CO2/km: 191-200	Annual	£114.00	£125.50	£11.50	10.09%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P63	Resident Permit	Parking	g/CO2/km: 201-225	Annual	£142.50	£157.00	£14.50	10.18%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P64	Resident Permit	Parking	g/CO2/km: 226-255	Annual	£171.00	£188.50	£17.50	10.23%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P65	Resident Permit	Parking	g/CO2/km: 256+	Annual	£182.25	£200.50	£18.25	10.01%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P66	Resident Permit	Parking	g/CO2/km: 0	3 Month	£3.75	£4.20	£0.45	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P67	Resident Permit	Parking	g/CO2/km: 1-50	3 Month	£6.25	£7.00	£0.75	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
P68	Resident Permit	Parking	g/CO2/km: 51-75	3 Month	£6.25	£7.00	£0.75	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P69	Resident Permit	Parking	g/CO2/km: 76-90	3 Month	£12.50	£14.00	£1.50	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P70	Resident Permit	Parking	g/CO2/km: 91-100	3 Month	£12.50	£14.00	£1.50	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P71	Resident Permit	Parking	g/CO2/km: 101-110	3 Month	£12.50	£14.00	£1.50	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P72	Resident Permit	Parking	g/CO2/km: 111-130	3 Month	£16.39	£18.25	£1.86	11.35%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P73	Resident Permit	Parking	g/CO2/km: 131-150	3 Month	£17.81	£19.75	£1.94	10.89%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P74	Resident Permit	Parking	g/CO2/km: 151-170	3 Month	£21.38	£23.75	£2.37	11.09%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P75	Resident Permit	Parking	g/CO2/km: 171-190	3 Month	£24.94	£27.75	£2.81	11.27%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P76	Resident Permit	Parking	g/CO2/km: 191-200	3 Month	£28.50	£31.50	£3.00	10.53%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P77	Resident Permit	Parking	g/CO2/km: 201-225	3 Month	£35.63	£39.50	£3.87	10.86%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P78	Resident Permit	Parking	g/CO2/km: 226-255	3 Month	£42.75	£47.25	£4.50	10.53%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P79	Resident Permit	Parking	g/CO2/km: 256+	3 Month	£45.56	£50.25	£4.69	10.29%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P80	Resident Permit Surcharge	Parking	2, 3 or 4th vehicle	Annual	£25.00	£27.50	£2.50	10.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P81	Resident Permit Surcharge	Parking	2, 3 or 4th vehicle	3 Month	£6.25	£7.00	£0.75	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P82	Resident Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£11.00	£1.00	10.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P83	Resident Permit Diesel Surcharge	Parking	Annual	3 Month	£2.50	£2.80	£0.30	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P84	Resident Permit 7 seater discount	Parking		Each	As 2020/21	As 2022/23	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P85	Resident Visitor Vouchers - Virtual	Parking	All resident permit zones, except Event Day, visitor vouchers. Sold in batches of 4 visitor vouchers, minimum purchase is 12 vouchers with a maximum per household of 200 in any 12 month period. Limit applies across virtual and printed.	Day	£1.10	£1.20	£0.10	9.09%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P86	Resident Visitor Vouchers - Printed	Parking	All resident permit zones, except Event Day, visitor vouchers. Sold in batches of 4 visitor vouchers, minimum purchase is 12 vouchers with a maximum per household of 200 in any 12 month period. Limit applies across virtual and printed.	Day	£1.25	£1.40	£0.15	12.00%	Above inflation to round to the next suitable price point.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P87	Event Day Visitor Vouchers	Parking	Event Day controlled parking zone visitor vouchers with a maximum per household or workplace of 88 in any 12 month period.	12 Month Period	£1.10	£1.20	£0.10	9.09%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P88	On Street Parking Charges	Parking	Payment to Park	As per location, local signage and Traffic Management Order 2019-20	As 2020/21	As 2022/23 plus 10.1%	£0.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P89	Off Street Parking Charges	Parking	Payment to Park	As per location, local signage and Traffic Management Order 2019-20	As 2020/21	As 2022/23 plus 10.1%	£0.00	10.10%		Road Traffic Regulation Act 1984, s35	Statutory discretionary
P90	Parking Voucher	Parking	Sold in batches of 4	one hour	£2.56	£2.80	£0.24	9.38%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P91	Parking Voucher	Parking	Sold in batches of 4	half hour	£1.28	£1.40	£0.12	9.38%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P92	Business Permit Charity Discount	Parking	Discount for applicants who receive charitable business rates relief	Each	50%	As 2022-23		0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P93	Admin Fee	Parking	Administration fee associated with setting up each property with limit on number of permits allowed on the permit system - for developments of up to 100 units	Each	25	£27.50	£2.50	10.00%		Local Government Act 2003, s93;	Discretionary
P94	Admin Fee	Parking	Administration fee associated with setting up each property with limit on number of permits allowed on the permit system - for developments of 101 to 250 units	Each	20	£22.00	£2.00	10.00%		Local Government Act 2003, s93;	Discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
P95	Admin Fee	Parking	Administration fee associated with setting up each property with limit on number of permits allowed on the permit system - for developments of 251 units and upwards	Each	15	£16.50	£1.50	10.00%		Local Government Act 2003, s93;	Discretionary

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Re
Area: Highways

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 1 Highways	Highways	Unlicensed Skip found on the highway	Each	£338.51	£372.70	£34.19	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998; Section 140 Highways Act 1980	Statutory Discretionary	
Re	HW 2 Highways	Highways	Traffic sensitive site inspection charge Skips	Each	£67.25	£74.05	£6.79	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 3 Highways	Highways	Licence to erect or retain on or over a highway any scaffolding or other structure	Each	£202.88	£223.37	£20.49	10.10%		s.169 Highways Act 1980 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 4 Highways	Highways	Licence to erect a hoarding or fence and site inspections to monitor compliance	Each	£202.88	£223.37	£20.49	10.10%		s.172&173 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 5 Highways	Highways	Licence to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	£202.88	£223.37	£20.49	10.10%		For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 6 Highways	Highways	Licence to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	£202.88	£223.37	£20.49	10.10%		s.171, s171A Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretion	
Re	HW 8 Highways	Highways	Vehicle Crossover - On occasions where it is necessary for obstructions to be considered for removal in order for a crossover to be constructed such as a tree or lighting column, thereby necessitating a site visit by a tree officer/lighting engineer.	Each	£161.41	£177.71	£16.30	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 9 Highways	Highways	Rechargeable construction Works - Vehicle Crossovers, Street Lighting, Highway Construction, Sign supply and installation etc.	Each	£271.26	£298.65	£27.40	10.10%		s. 184 and s.278 Highways Act 1980; and reg. 4, Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 11 Highways	Highways	Section 50 Street works licence	Per licence	£583.99	£642.97	£58.98	10.10%		s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary	
Re	HW 12 Highways	Highways	Section 50 Street works licence - additional phases of works on previously excavated sites	per application	£260.05	£286.31	£26.26	10.10%		s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary	
Re	HW 13 Highways	Highways	Memorial Seat/bench, up to 6ft in length, including on-going care for 10 years (minimum bench cost £1438.91 dependant on material availability)	Each Bench	up to £1306.91 plus £625 fixings and installation plus £500 on going care	up to £1438.91 plus £688 fixings and installation plus £550 on going care	£245.00	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 14 Highways	Highways	Type 1 Bronze Plaque 152 x 63mm Flush Fitted	Each	£240.44	£264.72	£24.28	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 15 Highways	Highways	Type 2 Bronze Plaque 152 x 63mm Flush Fitted	Each	£284.86	£313.63	£28.77	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 16 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application initial meeting to discuss proposed developments.	Each	£678.14	£746.63	£68.49	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 17 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice or Pre-approval meeting to discuss proposed development and the scope of adoptable highway works in connection with new developments	Hourly Rate up to Snr Eng.	£145.72	£160.43	£14.72	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 18 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice or Pre-approval meeting to discuss proposed development and the scope of adoptable highway works in connection with new developments	Hourly Rate above Snr Eng.	£226.42	£249.29	£22.87	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 19 Highways	Highways	The alteration of parking layout through Traffic Management Order (TMO) processes. Charge covers the public consultation, advertising and one TMO alteration	Each	£1,527.60	£1,681.89	£154.29	10.10%		reg. 4 and Sch. 1 Para. 1 Tables 1 & 2 Local Authorities (Transport Charges) Regulations 1998; Road Traffic Regulation Act 1984; Local Government Act 2003	Statutory Discretionary	
Re	NEW HW19b	Highways	Finalisation of the TMO - 1 TMO alteration	Each	£738.84	£813.47	£74.62	10.10%		reg. 4 and Sch. 1 Para. 1 Tables 1 & 2 Local Authorities (Transport Charges) Regulations 1998; Road Traffic Regulation Act 1984; Local Government Act 2003	Statutory Discretionary	
Re	NEW HW19c	Highways	Review and respond to any objections received	Each	£221.24	£243.58	£22.35	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 20 Highways	Highways	Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar	Each	£244.35	£269.03	£24.68	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 20b	Highways	Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar items or queries over and above those set out in HW20.	Per Item	£79.01	£86.99	£7.98	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 23 Highways	Highways	Section 38, 278 and 106 Highway Work : Technical approval of highway layout & construction details and the supervision of adoptable highway works in connection with new estate roads offered for adoption. These works are carried out under Section 38 / 278 of the Highways Act 1980 and / or Section 106 of the Town and Country Planning Act by Agreement. Highest percentage figure used when works cost in under £400,000. Lowest percentage used when works cost £1m to £2m. When works cost over £2m they are subject to individual negotiation. The Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will also be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	12%, 15.5% and 20.5%	12%, 15.5% and 20.5%	£0.00	0.00%		S. 278 Highways Act 1980	Statutory Discretionary	
Re	HW 24 Highways	Highways	Minor Offsite Highways Work : Technical approval of highway layout & construction details and the supervision of highway works on the public highway for minor offsite highways work necessitated by the new development. Under section 184 of the Highways Act 1980, the charges relate to each access created or closed. This fee applies for all new developments (two or more units) requiring light / heavy duty crossovers, temporary habitual crossings, accesses serving multiple dwellings, commercial or industrial development, accesses to car park / forecourt, accesses for emergency and refuse vehicles or single access that forms part of a multiple property development to facilitate site construction or permanent accesses for the new development. The Council levies a fixed charge per access / crossover created or redundant crossover reinstated. Total fees are calculated based on the number of accesses, crossovers and redundant crossovers which need to be created, realigned or reinstated on the public highway for the whole development. The fees cover costs associated with Officer time and the administration, site assessment, technical approval, estimation of highway works refundable deposit, inspection and certification of the works and covers staff cost from the time of application made to the completion of highway works. The fees do not include the costs of carrying out the works or costs associated with lowering of services affected by development proposals	Each	£3,392.94	£3,735.63	£342.69	10.10%		The Highways Act 1980 - S184	Statutory discretionary	
Re	HW 25 Highways	Highways	Highway Licences : Processing of Licences under the Highways Act 1980 on new developments (i.e. under Sections 142;177;179, etc.) Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,250.42	£4,679.72	£429.29	10.10%		Highways Act 1980 - Sections 142; 177; 179; s.179 application fee charged under Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory discretionary	
Re	HW 26 Highways	Highways	Processing of Stopping Up Order Under Section 247 of Town & Country Planning Act 1990 - Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£5,548.42	£6,108.81	£560.39	10.10%		s.247 Town and Country Planning Act 1990	Statutory discretionary	
Re	HW 27 Highways	Highways	Processing of Stopping Up Order Under the Highways Act 1980 - Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£8,720.54	£9,601.32	£880.77	10.10%		Statutory Discretionary - s.177 Highways Act 1980	Statutory discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 28 Highways	Highways	Processing of Notification for Transport for London approval under TMA 2004. Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,250.42	£4,679.72	£429.29	10.10%		s.278 Highways Act 1980	Statutory discretionary	
Re	HW 29 Highways	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor	Each	£199.52	£219.67	£20.15	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 30 Highways	Highways	Minimum deposit related to an application for a licence to erect or retain on or over a highway any scaffolding or other structure	Each	£617.61	£679.99	£62.38	10.10%		s.169 Highways Act 1980 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 31 Highways	Highways	Minimum deposit related to an application to erect a hoarding or fence and site inspections to monitor compliance	Each	£617.61	£679.99	£62.38	10.10%		s.172&173 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 32 Highways	Highways	Minimum deposit in relation to a request to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	£617.61	£679.99	£62.38	10.10%		For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 33 Highways	Highways	Minimum deposit in relation to an application to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	£271.20	£298.59	£27.39	10.10%		s.171 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretion	
Re	HW 34 Highways	Highways	Vehicle Crossover Legal Agreement	Each	£216.33	£238.18	£21.85	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 35 Highways	Highways	Vehicle Crossover White Line - Process Application	Each	£172.62	£190.05	£17.43	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 36 Highways	Highways	Vehicle Crossover White Line Installation	Each	£190.55	£209.80	£19.25	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	NEW HW 36a	Highways	Vehicle crossover White Line Installation - markings over 5m for every additional metre	Each	£21.07	£23.20	£2.13	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 38 Highways	Highways	Licence to place skip on the highway	Each	£30.26	£33.32	£3.06	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 39 Highways	Highways	Renewal for expired skip licence	Each	£30.26	£33.32	£3.06	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 41 Highways	Highways	Private Street Name Plate - Quote and Specification Fee	Each	£129.58	£142.67	£13.09	10.10%		Localism Act 2011	Discretionary	
Re	HW 42 Highways	Highways	Temporary Traffic Regulation Order - 14.1 Road Traffic Regulation Act- Extension per month - The additional fee is applied each month between months 4 and 18 of an order period to enable further co-ordination, permitting and network management functions	Each	£208.00	£229.01	£21.01	10.10%		The Road Traffic Regulation Act - S14	Statutory Discretionary	
Re	HW 43 Highways	Highways	Damage to Highways - Recharges Recharge cost of repairs to damage caused to the public highway by building works. S133 Highways Act 1980	Per incident	Cost + 40%	Cost + 40%	£0.00	0.00%		The Highways Act 1980 - S133	Statutory Discretionary	
Re	HW 44 Highways	Highways	Failure to secure lighting or safety markings on a skip. Penalty for no lighting of safety markings on a builders skip deposited on the highway. S139 (4) (a) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 45 Highways	Highways	Failure to clearly mark owners details on a skip. Penalty for not clearly marking the owner of a skip on the public highway. S139 (4) (b) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed	
Re	HW 46 Highways	Highways	Depositing or storing building materials on the public highway without a licence. Penalty for depositing or storing building materials on the public highway without a licence. S148 (a) & (c) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		Highways Act (1980) S.148(b), FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed	
Re	HW 47 Highways	Highways	Erection of a scaffold or any other structure on the public highway without a licence. Penalty for the erection of a scaffold or any other structure on the public highway without a licence. S169 (5) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		Highways Act (1980) S.169(5), FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed	
Re	HW 48 Highways	Highways	Affixing a sign or banner upon the public highway without authorisation. Penalty for erecting or fixing a sign on the public highway, tree or highway structure without authorisation. S132 (1) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		Highways Act (1980) S.169(5), FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003 The Highways Act 1980 - S132 (1)	Statutory prescribed	
Re	HW 49 Highways	Highways	Crane over-sailing licence. The minimum licence period is 3 months and each individual licence costs £1568.88. Once the licence has expired you will be required to apply for a new licence should you require longer than 3 months.	Per incident	£1,424.96	£1,568.88	£143.92	10.10%		s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	To properly and robustly manage extensions of these licences it is necessary to apply the same rigour as is required for the initial application. The existing weekly renewal fee does not cover the cost of the work required to do this and multiple weekly extensions are an inefficient means of administering this process
Re	HW 50 Rechargeable Works	Rechargeable Works	Provide and place new salt bin, inc. salt	Item	£412.49	£454.15	£41.66	10.10%		Localism Act 2011	Discretionary	
Re	HW 51 Rechargeable Works	Rechargeable Works	Replace damaged salt bin, inc. salt refill	Item	£412.49	£454.15	£41.66	10.10%		Localism Act 2011	Discretionary	
Re	HW 52 Rechargeable Works	Rechargeable Works	Salt refill of bin	Item	£164.77	£181.41	£16.64	10.10%		Localism Act 2011	Discretionary	
Re	HW 54 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to facilitate a Special Event or similar whether on or off-street. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings. This is a fee to cover initial consideration including site inspection, consultations, estimate preparation and processing costs only. The cost of physical construction work will be a separate composite unit rate based on contractor's tendered rate plus 30% overhead costs to cover detailed design, drafting and advertising traffic order/notice(s). Supervision and admin costs. Note: Discretionary charges or a waiver of fees may be applied in instances where the Council considers it appropriate – for example Charity events.	Per order	£232.02	£255.46	£23.43	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 55 Rechargeable Works	Rechargeable Works	Approval to carry out a traffic count on borough roads	Each	£364.29	£401.08	£36.79	10.10%		Localism Act 2011	Discretionary	
Re	HW 56 Rechargeable Works	Rechargeable Works	Anything done to restrict or prohibit traffic on a road in order to carry out works on or near the road. Includes making temporary traffic orders, advertising, providing notification of the restrictions and making, erecting, maintaining diversion signs, barriers etc. to implement the road closure and removal thereof.	Per order	£4,486.93	£4,940.11	£453.18	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 57 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings	Per order	£2,289.98	£2,521.27	£231.29	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 58 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road when restriction is required without delay. Includes site meetings, making temporary traffic notices and erecting street notices. Excludes signs/road markings	Per order	£1,878.62	£2,068.36	£189.74	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 59 Rechargeable Works	Rechargeable Works	Consideration of a request to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	Per Sign	£388.95	£428.23	£39.28	10.10%		Localism Act 2011	Discretionary	
Re	NEW HW 59a	Rechargeable Works	Consideration, quotation and specification to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	Per Sign	£155.57	£171.29	£15.71	10.10%		Localism Act 2011	Discretionary	
Re	HW 60 Rechargeable Works	Rechargeable Works	Provide traffic flow data from automatic traffic counters or previously conducted manual counts	Each	£476.38	£524.49	£48.11	10.10%		Localism Act 2011	Discretionary	
Re	HW 75 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - material and depth failure	Per failure	£145.93	£160.67	£14.74	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 76 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 1 layer	Per failure	£188.62	£207.68	£19.05	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 77 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 2 layers	Per failure	£233.80	£257.42	£23.61	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 78 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 3 layers	Per failure	£278.97	£307.15	£28.18	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 79 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 4 layers	Per failure	£324.15	£356.89	£32.74	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 80 Rechargeable Works	Rechargeable Works	Commutated Sums for Highways	Unit depends on the Assets Adopted	Commutated Sum rates calculated based on ADEPT Guidelines	Commutated Sum rates calculated based on ADEPT Guidelines	N/A	N/A		s.278 Highways Act 1980	statutory discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 81 - Highways	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor where the contractor is already onsite undertaking a footway relay.	Each	£146.91	£161.75	£14.84	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 82 - Highways	Highways	Construction cost of residential crossover (per sq. metre)	Per sq. Metre	£182.00	£200.38	£18.38	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 082a -Highways	Highways	Construction cost of residential crossover (per sq. metre) where works are carried by the authority via the highways term contractor where the contractor is already onsite undertaking a footway relay.	Per sq. Metre		£150.29	NEW			s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	Construction costs discounted by 25% when where the contractor is already onsite undertaking a footway relay.
Re	HW 83 - Highways	Highways PUBLIC PATH ORDERS	Stage 1 Process Application. Check application, site visit, map preparation, initial consultation, correspondence and prepare committee report. Legal advice if required will be charged at £150 per hour (an estimate of costs will be provided before works start) Additional time dealing with consultee responses will be charged at £40 per hour (an estimate of costs to be provided before works start)	per path	up to £955	up to £1051.45	£96.45	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 84 - Highways	Highways PUBLIC PATH ORDERS	Stage 2 – Order Making. Prepare Order, Notice, and statement. Sign and seal Order. Distribute Order to all consultees and advertise (28 days consultation period) and advertise on Barnet website. Post, check and remove notices. Respond to queries and seek to overcome objections charged at £40 per hour. Additional site meetings if required charged at £110 per visit. Forward to Secretary of State if objections upheld and follow due process with possible Public Inquiry (non-chargeable work)	per order	up to £685	up to £754.19	£69.19	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 85 - Highways	Highways PUBLIC PATH ORDERS	Stage 3 & 4 – Confirmation of Order/Legal Event Order Confirm works completed to agreed standard. Sign confirmed Order, draft confirmation notice. Quality control check. Distribute Order. Post notices on site, check and remove. Advertise notice of confirmation of order (cost not included, advertising cost will be charged at the prevailing rate). Send copies to prescribed organisations. Amend Definitive Map and Statement. Produce Legal event Order (LEO) and sign and seal 2 copies	per order	up to £550	£605.55	£55.55	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 86 - Highways	Highways PUBLIC PATH ORDERS	Stage 5 Certification. Confirm works completed to agreed standard as detailed in Certificate of Works plus any additional agreements. Draft certificate, advertise (advertising cost not included, advertising cost will be charged at the prevailing rate) and send to all on consultation list including applicant, landowners and Ordnance Survey.	per certificate	up to £245	£269.75	£24.75	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 87 - Highways	Highways Act S31(6)	Deposit of first declaration, statement and map £245. Deposit of subsequent declarations within expiry period of first deposit (20 years) £245. Multiple areas of land may require more than one application and more than one fee. In the event of a joint application under s15A(1) of the Commons Act additional fees may apply for that element for which an estimate of costs will be provided before works commence	per landholding	£225.00	£247.73	£22.73	10.10%		Section 31(6) (Highways Act 1980) s.93 Local Government Act 2003 and s.1 Localism Act 2011	Discretionary	
Re	HW 88 - Highways	Highways -Eruv Licence	Significant Eruv Licence renewal - 5 year licence plus legal fees charged at £150 per hour (an estimate of costs will be provided before works start)	per Eruv area	£1,648.00	£1,814.45	£166.45	10.10%		s169 Highways Act 1980 Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Re	HW 89 - Highways	Highways -Eruv Licence	Significant Eruv Licence new - 5 year licence minimum fee £1814.45 dependant on size of area, complexity, number of roadways affected and number of wires and poles required (plus legal fees charged at £150 per hour an estimate of costs will be provided before works start)	per Eruv area	£1,648.00	£1,814.45	£166.45	10.10%		Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Re	HW 90 -Highways	Highways -Eruv Licence	Small Eruv Licence - 5 year licence up to £1841.45 dependant on size of area, complexity, number of roadways affected and number of wires and poles required (plus legal fees charged at £150 per hour an estimate of costs will be provided before works start)	per Eruv area	upto £1648.00	£1,814.45	£166.45	10.10%		Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 2	Statutory Discretionary	
Re	HW 91 Highways	Highways	Private Street Name Plate - Supply and Installation on supporting poles, posts or wall	Each	up to 714.60	£786.77	£72.17	10.10%		s.93 Local Government Act 2003; Localism Act 2011	Discretionary	
Re	TSL 57 Trading Standards and Licensing	Trading Standards and Licensing	Demarcation of a street trading pitch by insertion of studs into the footway or road	Per stud	£22.88	£25.19	£2.31	10.10%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**
 Area: **Environmental health**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Environmental Health												
Re	EH 1 Completion of Works	Environmental Health	To carry out work(s) in default of a notice recipient	Per case	All costs to be recorded on an hourly rate up to £94.98 from non compliance visit and charged accordingly plus reasonable cost of works	All costs to be recorded on an hourly rate up to £104.57 from non compliance visit and charged accordingly plus reasonable cost of works	£9.59	10.10%		Local Government (Miscellaneous Provisions) Act 1982	Statutory cost recovery	
Re	EH 2 Completion of Works	Environmental Health	Empty Property Agency Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 3 Completion of Works	Environmental Health	Voluntary Works In Default Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 4 Home Improvement Agency Environmental Health	Environmental Health	Enquiry including historical data multiple addresses	Each	On enquiry		£0.00	0.00%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Re	EH 5 Housing Reports	Environmental Health	Inspection of house in multiple occupation and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£333.96 plus hourly rate of up to £94.98 for revisits and/or additional advice	£367.69 plus hourly rate of up to £104.57 for revisits and/or additional advice	£33.73 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 6 Housing Reports	Environmental Health	Housing Consultation fee	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 7 Housing Reports	Environmental Health	Rent Repayment Order Support Service	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 8 Housing Reports	Environmental Health	Inspection of single occupied dwelling and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£266.54 plus hourly rate of up to £94.98 for revisits and/or additional advice	£293.46 plus hourly rate of up to £104.57 for revisits and/or additional advice	£26.92 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 9 Housing Reports	Environmental Health	HMO Set Up Advice Service	Each	£487.78 plus hourly rate of up to £94.98 for revisits and/or additional advice	£537.05 plus hourly rate of up to £104.57 for revisits and/or additional advice	£49.27 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 10 Housing Reports	Environmental Health	Fire risk assessment for standard HMO	Each	£650.02 for a standard HMO plus hourly rate of up to £94.98 for revisits and/or additional advice	£715.67 for a standard HMO plus hourly rate of up to £104.57 for revisits and/or additional advice	£65.65 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 11 Housing Act	Environmental Health	Waiver of fee for notices i.e. Improvement Notice, Suspended Improvement Order, Prohibition Order, Emergency Prohibition Order, Suspended Prohibition Order, Emergency Remedial Action excluding the cost of all /any works completed/certificates obtained.	Each	umber forwarded to LBB.	umber forwarded to LBB.	NA	NA		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 12 Housing Act	Environmental Health	Service of an Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 13 Housing Act	Environmental Health	Service of a Suspended Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 14 Housing Act	Environmental Health	Service of a Prohibition Order	Each	£467 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£514.17 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£47.17 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 15 Housing Act	Environmental Health	Service of a Suspended Prohibition Order	Each	£459 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 16 Housing Act	Environmental Health	Service of an Emergency Prohibition Order	Each	£459 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 17 Housing Act	Environmental Health	Service of a Demolition Order	Each	Cost of administration up to hourly rate of £94.98 plus reasonable cost of works	Cost of administration up to hourly rate of £104.57 plus reasonable cost of works	£9.59	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 18 Housing Act	Environmental Health	Taking Emergency Remedial Action	Each	reasonable cost of work	reasonable cost of work	£45.63	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 19 Housing Act	Environmental Health	Add on fee to notice/order cost if electrical certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 20 Housing Act	Environmental Health	Add on fee to notice/order cost if a gas certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 21 Housing Act	Environmental Health	Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 22 Housing Act	Environmental Health	Add on fee to notice/order cost if a structural engineers report is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 22b Housing Act	Environmental Health	Add on fee to notice/order cost if a fire engineers report or similar is required in relation to enforcement	Each	n costs of up to £54/hour	osts of up to £60.34/hour	£5.46	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 23 Housing Act	Environmental Health	Copying grant files and postage	Each	£10.13	£11.15	£1.02	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 24 Housing Act	Environmental Health	Review of Suspended Prohibition Order	Each	£347.66	£382.78	£35.11	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 25 Housing Act	Environmental Health	Review of Suspended Improvement Notice	Each	£342.40	£376.98	£34.58	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 26 Housing Act	Environmental Health	Hazard Awareness Notice	Each	£316.06	£347.98	£31.92	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 27 Housing Act	Environmental Health	Copying enforcement files and postage	Each	sheet plus postage costs.	sheet plus postage costs.	£0.00	0.00%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 28 Mandatory HMO Licensing	Environmental Health	New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,404.02	£1,546	£141.81	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£648.32	£714	£65.48	10.10%				
				Fee 2	£755.70	£832	£76.33	10.10%				
Re	EH 29 Mandatory HMO Licensing	Environmental Health	Assisted New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,496.20	£1,647	£151.12	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£756.71	£833	£76.43	10.10%				
				Fee 2	£739.49	£814	£74.69	10.10%				
Re	EH 30 Mandatory HMO Licensing	Environmental Health	New Licence fee up to 5 units of accommodation (on-line application - when available) for 5 years	Per HMO (F1+F2)	£1,263.21	£1,391	£127.58	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£583.49	£642	£58.93	10.10%				
				Fee 2	£679.72	£748	£68.65	10.10%				

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 31 Mandatory HMO Licensing	Environmental Health	Assisted New Licence fee up to 5 units of accommodation (online application- when available) for 5 years	Per HMO (F1+F2)	£1,347.29	£1,483	£136.08	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£883.78	£753	£89.06	10.10%				
				Fee 2	£663.52	£731	£67.02	10.10%				
Re	EH 32 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Fee for a 1 year licence (paper application)	Per HMO (F1+F2)	£844.84	£930	£85.33	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£633.13	£697	£63.95	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 33 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Assisted fee for a 1 year licence (paper application)	Per HMO (F1+F2)	£981.60	£1,081	£99.14	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£769.88	£848	£77.76	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 34 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Fee for a 1 year licence (on line application)	Per HMO (F1+F2)	£782.04	£861	£78.99	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£570.32	£628	£57.60	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 35 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Assisted fee for a 1 year licence (on line application)	Per HMO (F1+F2)	£901.57	£993	£91.06	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£689.85	£760	£69.67	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 36 Mandatory HMO Licensing	Environmental Health	Discount for accredited landlords	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 37 Mandatory HMO Licensing	Environmental Health	Discount for registered charities	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 38 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,235.86	£1,360.68	£124.82	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£480.16	£528.66	£48.50	10.10%				
				Fee 2	£755.70	£832.03	£76.33	10.10%				
Re	EH 39 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (paper application)/for 5 years	Per HMO (F1+F2)	£1,282.46	£1,411.99	£129.53	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£526.76	£579.96	£53.20	10.10%				
				Fee 2	£755.70	£832.03	£76.33	10.10%				
Re	EH 40 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years	Per HMO (F1+F2)	£1,112.27	£1,224.61	£112.34	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£432.55	£476.24	£43.69	10.10%				
				Fee 2	£679.72	£748.37	£68.65	10.10%				
Re	EH 41 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (on-line application, when introduced)/for 5 years	Per HMO (F1+F2)	£1,154.82	£1,271.46	£116.64	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£473.07	£520.85	£47.78	10.10%				
				Fee 2	£681.75	£750.61	£68.86	10.10%				
Re	EH 42 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (paper application) for 1 year	Per HMO (F1+F2)	£812.43	£894.49	£82.06	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£481.18	£529.78	£48.60	10.10%				
				Fee 2	£331.25	£364.71	£33.46	10.10%				
Re	EH 43 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (paper application)/for 1 year	Per HMO (F1+F2)	£861.05	£948.02	£86.97	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£526.76	£579.96	£53.20	10.10%				
				Fee 2	£334.29	£368.05	£33.76	10.10%				
Re	EH 44 Mandatory HMO Licensing	Environmental Health	HMO Licensing Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£645.28	£710.45	£65.17	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£433.56	£477.35	£43.79	10.10%				
				Fee 2	£211.72	£233.10	£21.38	10.10%				

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 45 Mandatory HMO Licensing	Environmental Health	HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£684.79	£753.95	£69.16	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£473.07	£520.85	£47.78	10.10%				
				Fee 2	£211.72	£233.10	£21.38	10.10%				
Re	EH 46 Mandatory HMO Licensing	Environmental Health	Fee associated with an abortive visit	Per HMO	£81.65	£89.90	£8.25	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 47 Mandatory HMO Licensing	Environmental Health	Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO)	Per unit	£26.84	£29.56	£2.71	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 48 Mandatory HMO Licensing	Environmental Health	Licence holder changing nominated manager	Per request	£0.00	£0.00	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 49 Mandatory HMO Licensing	Environmental Health	Change in Licence holder	Per request	per EH28 - EH35, above	per EH28 - EH35, above	NEW	NEW		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 50 Mandatory HMO Licensing	Environmental Health	Recovery fee for dishonoured cheque	Each	£0.00	£0.00	NEW	NEW		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 51 Mandatory HMO Licensing	Environmental Health	HMO Licensing pre inspection refund (to cover preliminary administration costs)	Each licence	ci's administrative costs.	ci's administrative costs.	£6.04	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 52 Mandatory HMO Licensing	Environmental Health	HMO Licensing post inspection, where no paperwork is drafted refund (to cover preliminary administration costs and inspecting officer costs)	Each licence	ci's administrative costs.	ci's administrative costs.	£28.85	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 53 Mandatory HMO Licensing	Environmental Health	HMO Licensing post inspection refund when the property is found not to be licensable (to cover preliminary administration costs and inspection)	Each licence	ci's administrative costs.	ci's administrative costs.	£17.40	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 54 Mandatory HMO Licensing	Environmental Health	Refund clarification for revocations	Each licence	evoked there is no refund	evoked there is no refund	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 55 Mandatory HMO Licensing	Environmental Health	HMO Licensing additional fee for failure to pay 2nd HMO licensing fee within 48 hours of request	Each licence	£15.70 on top of Fee 2	£17.29 on top of Fee 2	£1.59	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Food, Health & Safety												
Re	EH 56 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Per person	Per person	£72.00	£72.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 57 Food Safety Courses	Food, Health and Safety	Level 3 Award in Food Safety - Supervising food safety in catering.	Per person	£355.00	£355.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 58 Food Safety Courses	Food, Health and Safety	Level 3 Award in Food Safety - Supervising food safety in catering. - Block bookings by organisations	Per session	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 59 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Council Services	Per person	£62.00	£62.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 60 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - examination resit.	Per person	£35.00	£35.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 61 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Refresher - Per person	Per person	£55.00	£55.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 62 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Group Courses - Block Bookings	Per session	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 63 Food Safety Courses	Food, Health and Safety	Administration charge for cancelled courses (minimum of 24 hours before course, otherwise full fee for no show)	Per person/session as applicable	30% of course fee	no change	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 64 Food Safety Courses	Food, Health and Safety	Level 1 Award in Food Safety	Per person	£50.00	£50.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 65 Food Safety Courses	Food, Health and Safety	Food Allergen training	Per person	£25.00	£25.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 66 Food Safety Courses	Food, Health and Safety	Level 1 Award in Food Safety - block bookings	per course	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 67 Food Safety Courses	Food, Health and Safety	Food Allergen training courses - block bookings	per course	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 68 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Per person	£72.00	£72.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 69 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Registered Charities	£72.00	£72.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 70 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Council Services	£62.00	£62.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 71 Health and Safety at Work Courses	Food, Health and Safety	Level 2 Certificate in Health and Safety Group Courses - Block Bookings	Per session	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

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Re	EH 72 Health and Safety at Work Courses	Food, Health and Safety	Administration charge for cancelled courses (minimum of 24 hours before course, otherwise full fee for no show)		30% of course fee	no change	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 73 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business (SFBB) Pack (Sent by post)	Each	£18.50	£20.37	£1.87	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 74 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business (SFBB) Pack (Collected)	Each	£15.00	£16.52	£1.52	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 75 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business diary	Each	£10.00	£11.01	£1.01	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 76 Miscellaneous Food Business Charges	Food, Health and Safety	Requested Food Hygiene Rating Scheme Re-rating Inspection	Per inspection	£243.00	£267.54	£24.54	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 77 Miscellaneous Food Business Charges	Food, Health and Safety	Unsound Food (Business and Commercial premises) - collection and disposal	Per seizure/voluntary surrender		Actual cost of disposal + 30% transport and admin fee	no change	£0.00	0.00%	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 78 Miscellaneous Food Business Charges	Food, Health and Safety	Food Export Certificates	Per certificate		Actual cost of officer time at officer hourly rate (minimum 1 hour)	no change	£0.00	0.00%		Discretionary	
Re	EH 79 Miscellaneous Food Business Charges	Food, Health and Safety	Expenses arising from additional official controls	Hourly rate		Actual cost of officer time at officer hourly rate (minimum 1 hour)	no change	£0.00	0.00%		Discretionary	
Re	EH 80 Miscellaneous Food Business Charges	Food, Health and Safety	Sampling of Private Water Supplies (The Private Water Supplies (England) Regulations 2016)			Actual laboratory analytical fees and sampling visit charges (based on officer hourly rates) up to statutory maximums	no change	£0.00	0.00%	The Private Water Supplies (England) Regulations 2016 sch.5 para. 1	Statutory cost recovery	
Environmental Health Licensing Fees												
Re	EH 81 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	New	Each	£105 application fee £410 licence fee	£115.60 application fee £451.41 licence fee	£10.60 £41.41	10.1% 10.1%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Re	EH 82 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	Renewal	Each	£105 application fee £400 licence fee	£114.50 application fee £440.40 licence fee	£9.50 £40.40	10.1% 10.1%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Re	EH 83 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	Zoo (Zoo Licensing Act 1981)	Each	Costs incurred including administration costs	Costs incurred including administration costs	£0.00	0.00%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Band A - Low risk and non-invasive treatments, including manicure, pedicure, ear and nose piercing using a single use piercing gun designed for the purpose, and sun beds												
Re	EH 84 Licence for Massage and Special Treatments (including cosmetic)	piercing)	New licence	Each	£160 Application fee £100 licence fee	£176.16 Application £110.10 licence	£16.16 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 85 Licence for Massage and Special Treatments (including cosmetic)	piercing)	Renewal licence	Each	£107 Application fee £100 licence	£117.81 Application fee £110.10 licence	£10.81 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band B - medium risk non-invasive treatments including some beauty treatments and therapeutic treatments, head, neck and below the knee massage.												
Re	EH 86 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£249 Application fee £100 licence	£274.15 Application fee £110.10 licence	£25.15 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 87 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£198 application £100 licence fee	£218 application £110.10 licence fee	£20 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Band C - Higher risk or invasive treatments, including body massage (other than described in Band B), electrolysis, acupuncture, tattooing, saunas and laser/intense pulsed light treatments.												
Re	EH 88 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£360 application £100 licence fee	£396.36 application £110.10 licence fee	£36.36 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 89 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£320 application £100 licence fee	£352.32 application £110.10 licence fee	£32.32 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 90 Transfer and Variation Fee	Environmental Health Licensing Fees	Band A	Each	£65.50	£72.12	£6.62	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 91 Transfer and Variation Fee	Environmental Health Licensing Fees	Band B	Each	£84.00	£92.48	£8.48	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 92 Transfer and Variation Fee	Environmental Health Licensing Fees	Band C	Each	£102.00	£112.30	£10.30	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 93 Transfer and Variation Fee	Environmental Health Licensing Fees	Additional licensing fee for Laser Removal of hair and intense pulsed light treatments	Each	£78.00	£85.88	£7.88	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 94 Transfer and Variation Fee	Environmental Health Licensing Fees	Administration fee on all aborted licence applications	Each	£0.00	£0.00	£0.00	0.00%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	

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Re	EH 95 Primary Authority Services	Environmental Health Licensing Fees	Annual fee per subject area	Per annum	Up to £750 each area of regulation	no charge	£0.00	0.00%		Regulatory Enforcement and Sanctions ACT 2008	Cost recovery	
Re	EH 96 Primary Authority Services	Environmental Health Licensing Fees	Primary authority work	Per hour	Up to £60 per hour	Up to £66 per hour	£6.00	10.00%		Regulatory Enforcement and Sanctions ACT 2008	Cost recovery	
Re	EH 97 Special Treatment Licences	Environmental Health Licensing Fees	EH Special Treatment Licences - Sole trader based at home	each application	£10 discount on licence fee for all new and renewal applications	£10 discount on licence fee for all new and renewal applications	£0.00	0.00%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 98 Animal Welfare	Environmental Health Licensing Fees	Licence application fee under	per application	£130.00	£143.13	£13.13	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 99 Animal Welfare	Environmental Health Licensing Fees	inspections fee animal boarding	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 100 Animal Welfare	Environmental Health Licensing Fees	inspection fee home boarding	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 101 Animal Welfare	Environmental Health Licensing Fees	inspection fee breeding establishments	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 102 Animal Welfare	Environmental Health Licensing Fees		per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 103 Animal Welfare	Environmental Health Licensing Fees	inspection fee performing animals	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 104 Animal Welfare	Environmental Health Licensing Fees		per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 105 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments >30 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 106 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments >15 & <30 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 107 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments ,15 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 108 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - New Application	Each	Fee 1 £131 plus inspection fee 2 Annual fee £155	Fee 1 £144.23 plus inspection fee 2 Annual fee £170.66	£13.23 £15.66	10.1% 10.1%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 109 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Variation of Licence	Each Application	£130 plus inspection fee (if required)	£143.13 plus inspection fee (if required)	£13.13	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 110 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Transfer	Each Application	£130.00	£143.13	£13.13	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 111 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Change of details	Each Application	£21.00	£23.12	£2.12	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 112 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Duplicate Licence	Each Application	£21.00	£23.12	£2.12	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 113 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Request revisit	Each Application	£41.50 plus inspection fee	£45.69 plus inspection fee	£4.19	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 114 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Annual Fee	On Grant of application and annually on grant date	£156.00	£171.76	£15.76	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 115 Pest Control	Environmental Health Licensing Fees	Rats	Per treatment	£156.50	£172.31	£15.81	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 116 Pest Control	Environmental Health Licensing Fees	Mice	Per treatment	£156.50	£172.31	£15.81	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 117 Pest Control	Environmental Health Licensing Fees	Cockroaches	Per treatment	£156.50	£172.31	£15.81	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 118 Pest Control	Environmental Health Licensing Fees	Bed Bugs for a 2 bedroom property	Per treatment	£242.00	£266.44	£24.44	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 119 Pest Control	Environmental Health Licensing Fees	Bed Bugs (per additional bedroom)	Per treatment	£52.50	£57.80	£5.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 120 Pest Control	Environmental Health Licensing Fees	Fleas	Per treatment	£151.50	£166.80	£15.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 121 Pest Control	Environmental Health Licensing Fees	Exotic Ants	Per treatment	£202.00	£222.40	£20.40	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 122 Pest Control	Environmental Health Licensing Fees	Wasps	Per treatment	£73.50	£80.92	£7.42	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 123 Pest Control	Environmental Health Licensing Fees	Domestic crawling insects (Carpet beetles, larder beetles, etc.)	Per treatment	£151.50	£166.80	£15.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 124 Pest Control	Environmental Health Licensing Fees	Garden Ants	Per treatment	£151.50	£166.80	£15.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 125 Pest Control	Environmental Health Licensing Fees	Squirrels	Per Treatment	£293.50	£323.14	£29.64	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 126 Pest Control	Environmental Health Licensing Fees	Site pest assessment (where treatment not requested)	Per visit	Deleted	Deleted	Deleted	Deleted		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 127 Pest Control	Environmental Health Licensing Fees	Call out fee for advice (refundable against the full cost of treatment)	Per visit	£30.00	£33.03	£3.03	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 128 Pest Control	Environmental Health Licensing Fees	Discount for Barnet residents (homeowners) receiving Means Tested Benefits	Per treatment	35% off list price	35% off list price	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 129 Pest Control	Environmental Health Licensing Fees	Commercial Premises and monitoring contracts	Per annual contract	Price on application	Price on application	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 130 Pest Control	Environmental Health Licensing Fees	Discounted charges on any pest control treatment when booked concurrently for more than one premises	Per block treatment	Price on application	Price on application	£0.00	0.00%		S93 - Local Government Act / Localism Act 2012	Discretionary	
Pollution Prevention and Control Act 1999												
									set by DEFRA			
Re	EH 131 Environmental Permit	Pollution Prevention and Control Act 1999	Application Standard	each	£1,650.00	£1,650.00	£0.00	0.00%	set by DEFRA			
Re	EH 132 Environmental Permit	Pollution Prevention and Control Act 1999	Application Reduced fee	each	£155.00	£155.00	£0.00	0.00%	set by DEFRA			
Re	EH 133 Environmental Permit	Pollution Prevention and Control Act 1999	Application Petrol vapour I&II	each	£257.00	£257.00	£0.00	0.00%	set by DEFRA			
Re	EH 134 Environmental Permit	Pollution Prevention and Control Act 1999	Application Vehicle refinishers	each	£362.00	£362.00	£0.00	0.00%	set by DEFRA			
Re	EH 135 Environmental Permit	Pollution Prevention and Control Act 1999	Application Mobile screening and crushing plant for 1st and 2nd permits	1st & 2nd applications	£1,650 (985 3rd to 7th, 485 subsequent applications)	£1,650 (985 3rd to 7th, 485 subsequent applications)	£0.00	0.00%	set by DEFRA			
Re	EH 136 Environmental Permit	Pollution Prevention and Control Act 1999	Fee operating without a permit	each	£1,188.00	£1,188.00	£0.00	0.00%	set by DEFRA			
Re	EH 137 Environmental Permit	Pollution Prevention and Control Act 1999	Late payment fee	each	£52.00	£52.00	£0.00	0.00%	set by DEFRA			
Re	EH 138 Environmental Permit	Pollution Prevention and Control Act 1999	Annual subsistence charge		Low = £772 / Medium = £1,161 / High = £1,747	Low = £772 / Medium = £1,161 / High = £1,747	£0.00	0.00%	set by DEFRA			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 139 Environmental Permit	Pollution Prevention and Control Act 1999	Standard	each	Low = £772 / Medium = £1,161 / High = £1,747	Low = £772 / Medium = £1,161 / High = £1,747	£0.00	0.00%	set by DEFRA			
Re	EH 140 Environmental Permit	Pollution Prevention and Control Act 1999	Reduced fee	each	Low = £79 / Medium = £158 / High = £237	Low = £79 / Medium = £158 / High = £237	£0.00	0.00%	set by DEFRA			
Re	EH 141 Environmental Permit	Pollution Prevention and Control Act 1999	Petrol vapour I&II	each	Low = £113 / Medium = £226 / High = £341	Low = £113 / Medium = £226 / High = £341	£0.00	0.00%	set by DEFRA			
Re	EH 142 Environmental Permit	Pollution Prevention and Control Act 1999	Vehicle refinishers	each	Low = £228 / Medium = £365 / High = £548	Low = £228 / Medium = £365 / High = £548	£0.00	0.00%	set by DEFRA			
Re	EH 143 Environmental Permit	Pollution Prevention and Control Act 1999	Mobile screening and crushing plant for 1st and 2nd permits	each	Low = £626 / Medium = £1034 / High = £1,551	Low = £626 / Medium = £1034 / High = £1,551	£0.00	0.00%	set by DEFRA			
Re	EH 144 Environmental Permit	Pollution Prevention and Control Act 1999	Standard Transfer and substantial change	each	Std Transfer = £169 / Partial transfer = £497 / Sub. Change = £1050	Std Transfer = £169 / Partial transfer = £497 / Sub. Change = £1050	£0.00	0.00%	set by DEFRA			
Re	EH 145 Environmental Permit	Pollution Prevention and Control Act 1999	Reduced fee Transfer and substantial change	each	Red. Fee Transfer = £78 / Partial Transfer = £47 / Substantial change = £112	Red. Fee Transfer = £78 / Partial Transfer = £47 / Substantial change = £112	£0.00	0.00%	cost from gradko not a huge increase			
Re	EH 146 Environmental Permit	Pollution Prevention and Control Act 1999	Adopt a tube scheme p/a		£144.00	£158.54	£14.54	10.10%				
Re	EH 147 General Consultancy Fees	Pollution Prevention and Control Act 1999	Specialist Environmental Health Advice/Consultancy in Barnet	Per hour	Up to £120	Up to £120	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 148 General Consultancy Fees	Pollution Prevention and Control Act 1999	Specialist Environmental Health Advice/Consultancy in Barnet	Per Day	Up to £600 plus expenses	Up to £660.60 plus expenses	£60.60	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Charges made for the seizure, removal and detention of equipment.												
Re	EH 149 Noise Act 1996	Pollution Prevention and Control Act 1999	Seizure, removal and storage of seized equipment	Each	£182.00	£200.38	£18.38	10.10%		Sch. 1 Noise Act 1996	Statutory Discretionary	
Re	EH 150 Contaminated Land Enquiries	Pollution Prevention and Control Act 1999	Basic Enquiry	Each	£54.00	£59.45	£5.45	10.10%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Re	EH 151 Contaminated Land Enquiries	Pollution Prevention and Control Act 1999	Enquiry including historical data multiple addresses	Each	£123.00	£135.42	£12.42	10.10%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Home Improvement Agency												
Re	EH 152 Home Improvement Agency	Care and Repair	Full Home Improvement Agency service	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%		The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	
Re	EH 153 Home Improvement Agency	Care and Repair	Assisted grant process	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 15% less than £15k - 14% less than £20k - 12% more than £20k - 10% Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5% Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%		The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	
Online Training												
Re	EH 154 Online Training	Environmental Health	Food Safety Level 1	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 155 Online Training	Environmental Health	Food Safety Level 2	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 156 Online Training	Environmental Health	Food Safety Level 3	Per Course	£175.00	£175.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 157 Online Training	Environmental Health	Food Safety Level 2 Manufacturing	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 158 Online Training	Environmental Health	Introduction to Allergens	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 159 Online Training	Environmental Health	Health and Safety Level 1	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 160 Online Training	Environmental Health	Health and Safety Level 2	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 161 Online Training	Environmental Health	Health and Safety Level 3	Per Course	£175.00	£175.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 162 Online Training	Environmental Health	Manual Handling	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 163 Online Training	Environmental Health	Level 2 Award for Personal Licence Holders	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 164 Online Training	Environmental Health	Level 2 Fire Safety	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 165 Online Training	Environmental Health	Level 2 Customer Service	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 166 Online Training	Environmental Health	Level 2 Understanding Stewarding at Spectator Events	Per Course	£95.00	£95.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 167 Online Training	Environmental Health	Level 2 Spectator Safety	Per Course	£115.00	£115.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 168 Online Training	Environmental Health	Level 2 Warehousing and Storage	Per Course	£80.00	£80.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 169 Online Training	Environmental Health	Care Certificate	Per Course	£35.00	£35.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 170 Online Training	Environmental Health	Emergency First Aid at Work	Per Course	£10.00	£10.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 171 Online Training	Environmental Health	First Aid at Work	Per Course	£15.00	£15.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 172 Online Training	Environmental Health	An Introduction to Fire Safety in the Workplace	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 173 Online Training	Environmental Health	Communication	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 174 Online Training	Environmental Health	Equality and Diversity	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 175 Online Training	Environmental Health	Managing Conflict	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 176 Online Training	Environmental Health	Self-Awareness and Personal Development	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 177 Online Training	Environmental Health	Teamworking	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 178 Online Training	Environmental Health	Environmental awareness	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 179 Online Training	Environmental Health	GDPR	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 180 Online Training	Environmental Health	Fraud and Fraud Awareness	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 181 Online Training	Environmental Health	An Introduction to the Bribery Act	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 182 Online Training	Environmental Health	Stress management	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 183 Online Training	Environmental Health	Money Laundering	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 184 Online Training	Environmental Health	Safe use and control of Anaphylaxis and Autoinjectors	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 185 Online Training	Environmental Health	Display screen equipment (DSE)	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Re
 Area: Cem and Crem

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
A. Grave purchase for LBB Residents:												
Re	C&C 1 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (7'6" x 3' 6") - grave pre-purchase only - LBB Residents	Each	£7,935.00	£8,736.00	£801.00	10.09%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 2 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (7'6" x 3' 6") for immediate use - LBB Residents	Each	£5,678.00	£6,251.00	£573.00	10.09%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 3 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") grave pre-purchase only - LBB Residents	Each	£3,967.00	£4,368.00	£401.00	10.11%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 4 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' grave (6'6" x 2' 6") for immediate use - LBB Residents	Each	£2,834.00	£3,120.00	£286.00	10.09%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Half size grave for burial of ashes (Ash Grave)Note there are a limited number of these and no new 1/2 graves will be created.												
Re	C&C 5 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3'6") - half grave pre-purchase only - LBB Residents	Each	£3,967.00	£4,368.00	£401.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 6 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (3'6" x 3'6") half grave for immediate use - LBB Residents	Each	£2,834.00	£3,120.00	£286.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 7 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") - half grave pre-purchase only - LBB Residents	Each	£1,963.00	£2,161.00	£198.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 8 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' grave (3'0" x 2' 6") half grave for immediate use - LBB Residents	Each	£1,389.00	£1,529.00	£140.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
B. Grave purchase for Non-LBB Residents:												
Re	C&C 9 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (7'6" x 3' 6") grave pre-purchase only - Non LBB Residents	Each	£17,108.00	£18,836.00	£1,728.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 10 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (7'6" x 3' 6") for immediate use - Non LBB Residents	Each	£10,686.00	£11,765.00	£1,079.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 11 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") grave pre-purchase only - Non LBB Residents	Each	£9,058.00	£9,973.00	£915.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 12 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") for immediate use - Non LBB Residents	Each	£5,730.00	£6,309.00	£579.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Half size grave for burial of ashes (Ash Grave)Note there are a limited number of these and no new 1/2 graves will be created.												
Re	C&C 13 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3'6") - half grave pre-purchase only - Non LBB Residents	Each	£7,820.00	£8,610.00	£790.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 14 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3' 6") half grave for immediate use - Non LBB Residents	Each	£4,846.00	£5,335.00	£489.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 15 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") - half grave pre-purchase only - Non LBB Residents	Each	£3,801.00	£4,185.00	£384.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 16 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") half grave for immediate use - Non LBB Residents	Each	£2,366.00	£2,605.00	£239.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
C. Mausoleums (Single price for LBB residents and non-residents)												
Re	C&C 17 Cemetery and Crematorium	Cemetery and Crematorium	Mausoleum pre-purchase	Each	£22,750.00	£25,048.00	£2,298.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 18 Cemetery and Crematorium	Cemetery and Crematorium	Mausoleum space for immediate use	Each	£16,500.00	£18,167.00	£1,667.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 19 Cemetery and Crematorium	Cemetery and Crematorium	Construction of Mausoleum	Each	£13,300.00	£14,643.00	£1,343.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 20 Cemetery and Crematorium	Cemetery and Crematorium	Community Mausoleum	Each	£10,000.00	£7,990.00	-£2,010.00	-20.10%	Reduced following benchmarking	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
D. Burial Vaults												
Re	C&C 21 Cemetery and Crematorium	Cemetery and Crematorium	Burial Vault (Resident)	Each	£12,000.00	£9,990.00	-£2,010.00	-16.75%	Reduced following benchmarking	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 22 Cemetery and Crematorium	Cemetery and Crematorium	Burial Vault (Non resident)	Each	£18,000.00	£14,000.00	-£4,000.00	-22.22%	Reduced following benchmarking	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
E. Interments (Single price for LBB Residents and non-Residents)												
Re	C&C 23 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Persons over 16 years of age (single depth)	Each	£946.00	£1,042.00	£96.00	10.15%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 24 Cemetery and Crematorium	Cemetery and Crematorium	Interment - pre-dug grave	Each	£705.00	£775.00	£70.00	9.93%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 26 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Additional charge for each additional coffin depth (up to maximum of 4)	Each	£268.00	£295.00	£27.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 27 Cemetery and Crematorium	Cemetery and Crematorium	Burial of Ashes into a private grave at minimum depth without movement of memorial/landing (see separate charge for removal of memorial)	Each	£499.00	£549.00	£50.00	10.02%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 28 Cemetery and Crematorium	Cemetery and Crematorium	Public interment - Persons over 16 years of age	Each	£584.00	£643.00	£59.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
F. General Burial Fees												
Re	C&C 31 Cemetery and Crematorium	Cemetery and Crematorium	Exhumation of Deceased	Each	£1,537.00	£1,692.00	£155.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 32 Cemetery and Crematorium	Cemetery and Crematorium	Removal and/or replacing of memorials (all parts of the cemetery) kerbs and landing unto 4ft 6	Each	£315.00	£347.00	£32.00	10.16%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 33 Cemetery and Crematorium	Cemetery and Crematorium	Removal and/or replacing of memorials (all parts of the cemetery) over 4ft 6	Each	Price on application	Price on application	£0.00	0.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 34 Cemetery and Crematorium	Cemetery and Crematorium	Additional charge for a Weekend or Bank Holiday Burial.	Each	£268.00	£295.00	£27.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 35 Cemetery and Crematorium	Cemetery and Crematorium	Additional charge for a Weekend or bank Holiday Burial for cremated remains	Each	£140.00	£154.00	£14.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 36 Cemetery and Crematorium	Cemetery and Crematorium	Shroud Burials	Each	£230.00	£253.00	£23.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 37 Cemetery and Crematorium	Cemetery and Crematorium	Casket Burial	Each	£326.00	£359.00	£33.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 38 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Resident 'B' class per year (minimum of 5 years)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 39 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Non Resident 'A' Class per year (minimum of 5 years)	Each	£102.00	£112.00	£10.00	9.80%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 40 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Non Resident 'B' Class per year (minimum of 5 years)	Each	£50.00	£55.00	£5.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 41 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround standard 'A' Class grave (7'6" x 3' 6")	Each	£184.00	£203.00	£19.00	10.33%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 42 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'B' Class grave (6'6" x 2' 6")	Each	£151.00	£166.00	£15.00	9.93%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 43 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'A' Class - Ash Grave (3'6" x 3'6")	Each	£100.00	£110.00	£10.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 44 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'B' Class - Ash Grave (3'0" x 2' 6")	Each	£89.00	£98.00	£9.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 45 Cemetery and Crematorium	Cemetery and Crematorium	Washing of Half size Kerb and Landing and Headstone only	Each	£69.00	£76.00	£7.00	10.14%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 46 Cemetery and Crematorium	Cemetery and Crematorium	Washing of Full Size Kerb and Landing Memorial including Headstone	Each	£117.00	£129.00	£12.00	10.26%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 47 Cemetery and Crematorium	Cemetery and Crematorium	Raise and Level of Headstone and Half Size kerb and Landing	Each	£86.00	£95.00	£9.00	10.47%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 48 Cemetery and Crematorium	Cemetery and Crematorium	Raise and Level of Headstone and Full size Kerb and Landing	Each	£117.00	£129.00	£12.00	10.26%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 49 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Seat, 6ft, inclusive of plaque up to 60 letters maximum inscription, (no on-going care) for placement on a pre-owned grave subject to payment of additional permit fee.	Each	£1,494.00	£1,645.00	£151.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
G. Permits												
Permit for erecting new monuments, memorials, grave stones and tablets for the right to erect or place on private graves (including first inscription)												
Re	C&C 50 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Headstone with kerbs	Each	£347.00	£382.00	£35.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 51 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Headstone only	Each	£268.00	£295.00	£27.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	

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Re	C&C 52 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Conversion of existing Headstone to include kerbs	Each	£113.00	£124.00	£11.00	9.73%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 53 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Memorial in the form of a vase, tablet, seat or bench or wooden cross etc.	Each	£92.00	£101.00	£9.00	9.78%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 54 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Renovation or additional inscription	Each	£113.00	£124.00	£11.00	9.73%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 55 Cemetery and Crematorium	Cemetery and Crematorium	Retrospective permit application	Each	2 x permit normal fee	2 x permit normal fee	£0.00	0.00%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
H. Annual Planting etc. and General Attention of Private Graves (per single grave space)												
Re	C&C 56 Cemetery and Crematorium	Cemetery and Crematorium	Planting Evergreen shrubs only	Each	£225.00	£248.00	£23.00	10.22%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 57 Cemetery and Crematorium	Cemetery and Crematorium	Turfing only	Each	£163.00	£179.00	£16.00	9.82%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 58 Cemetery and Crematorium	Cemetery and Crematorium	Planting - Seasonal Bedding	Each	£336.00	£370.00	£34.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 59 Cemetery and Crematorium	Cemetery and Crematorium	Turfing or Moulding (No maintenance)	Each	£92.00	£101.00	£9.00	9.78%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 60 Cemetery and Crematorium	Cemetery and Crematorium	Provision of a wooden cross including brass plaque	Each	£178.00	£196.00	£18.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 61 Cemetery and Crematorium	Cemetery and Crematorium	1 Yr full grave maintenance to include seasonal bedding and 1 washing of headstone.	Each	£383.00	£422.00	£39.00	10.18%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 62 Cemetery and Crematorium	Cemetery and Crematorium	1 Yr full grave maintenance to include seasonal bedding and 1 washing of full size kerb and landing.	Each	£431.00	£475.00	£44.00	10.21%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
I. Transfer of Grave Ownership												
Re	C&C 63 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by Probate, Letters of Administration, or Private Statutory Declaration	Each	£82.00	£90.00	£8.00	9.76%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 64 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by Assignment, Assent, Hendon Statutory Declaration or Renunciation	Each	£135.00	£149.00	£14.00	10.37%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 65 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by combination of Probate, Letters of Administration, or Private Statutory Declaration and Assignment, Assent, Hendon Statutory Declaration or Renunciation	Each	£199.00	£219.00	£20.00	10.05%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 66 Cemetery and Crematorium	Cemetery and Crematorium	Duplicate of Deed of Ownership	Each	£26.00	£28.00	£2.00	7.69%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	

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Re	C&C 67 Cemetery and Crematorium	Cemetery and Crematorium	Duplicate of Cremation Certificate	Each	£15.00	£16.00	£1.00	6.67%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
J. Cremation Fees												
Re	C&C 68 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday (Funeral Directors Not holding an account)	Each	£763.00	£840.00	£77.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 69 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekend and bank Holidays (Funeral Directors Not holding an account)	Each	£884.00	£973.00	£89.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 70 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday (Funeral Directors holding an account)	Each	£681.00	£750.00	£69.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 71 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekends and bank Holidays (Funeral Directors holding an account)	Each	£804.00	£885.00	£81.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 72 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekends and bank Holidays + 2 hours in North chapel	Each	£1,440.00	£1,585.00	£145.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 73 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday between 09:00-09:45	Each	£405.00	£446.00	£41.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 76 Cemetery and Crematorium	Cemetery and Crematorium	Public Health Cremations	Each	£230.00	£253.00	£23.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
K. Memorials - memorial gardens												
Re	C&C 77 Cemetery and Crematorium	Cemetery and Crematorium	Standard Rose Bush 3 yr. lease	Each	£252.00	£277.00	£25.00	9.92%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 78 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Bush and Plaque 3 yr. lease	each	£194.00	£214.00	£20.00	10.31%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 79 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Bush renewable 3 yr. lease	each	£326.00	£359.00	£33.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 80 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Standard and Plaque 3 yr. lease	each	£394.00	£434.00	£40.00	10.15%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 81 Cemetery and Crematorium	Cemetery and Crematorium	Rose Plaque	each	£146.00	£161.00	£15.00	10.27%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 82 Cemetery and Crematorium	Cemetery and Crematorium	Columbarium Niche (10 year lease)	Each	£1,790.00	£1,971.00	£181.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 83 Cemetery and Crematorium	Cemetery and Crematorium	Placing additional urn in same niche	Each	£176.00	£194.00	£18.00	10.23%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

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Re	C&C 84 Cemetery and Crematorium	Cemetery and Crematorium	Lily Pond tablet (10 year lease)	Each	£683.00	£752.00	£69.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 85 Cemetery and Crematorium	Cemetery and Crematorium	Cleaning of Lily Pond tablet	Each	£67.00	£74.00	£7.00	10.45%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 86 Cemetery and Crematorium	Cemetery and Crematorium	Leather Panel Scheme (10 year lease, Max 60 letters)	Each	£189.00	£208.00	£19.00	10.05%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 87 Cemetery and Crematorium	Cemetery and Crematorium	Wall tablet in Book of Remembrance Hall (10 Yr lease)	Each	£1,115.00	£1,228.00	£113.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 88 Cemetery and Crematorium	Cemetery and Crematorium	Old Memorial - Inscriptions	Each	£3.99	£4.35	£0.36	8.92%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 89 Cemetery and Crematorium	Cemetery and Crematorium	Entry in Book of Remembrance consisting of 2 lines	Each	£173.00	£190.00	£17.00	9.83%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 90 Cemetery and Crematorium	Cemetery and Crematorium	Entry in Book of Remembrance consisting of 5 lines	Each	£247.00	£272.00	£25.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 91 Cemetery and Crematorium	Cemetery and Crematorium	Copy of Book of Remembrance - 2 lines	Each	£82.00	£90.00	£8.00	9.76%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 92 Cemetery and Crematorium	Cemetery and Crematorium	Book of Remembrance copy 5 lines	Each	£134.00	£146.00	£12.00	8.96%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 93 Cemetery and Crematorium	Cemetery and Crematorium	Armorial bearing or badges (these may be engrossed in the Book of Remembrance only if accompanied by an inscription of at least 5 lines)	Each	£336.00	£370.00	£34.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 94 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Jewellery	Each	£43.00	£47.00	£3.90	9.07%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
L. Urns and Caskets												
M. Ashes strewing and storage												
Re	C&C 95 Cemetery and Crematorium	Cemetery and Crematorium	Strewing of Ashes when returned to Hendon after 12 month of cremation	Each	£124.00	£137.00	£13.00	10.48%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 96 Cemetery and Crematorium	Cemetery and Crematorium	Strewing of Ashes when cremated elsewhere	Each	£163.00	£179.00	£16.00	9.82%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 97 Cemetery and Crematorium	Cemetery and Crematorium	Long-term storage of Ashes per month	Each	£27.00	£29.00	£2.00	7.41%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 98 Cemetery and Crematorium	Cemetery and Crematorium	Long-term storage of Ashes per year	Each	£273.00	£301.00	£28.00	10.26%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

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N. Chapel Hire and Organist Fees												
Re	C&C 99 Cemetery and Crematorium	Cemetery and Crematorium	Fee for Organ Music and Services of Organist	Each	£66.00	£73.00	£7.00	10.61%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 100 Cemetery and Crematorium	Cemetery and Crematorium	Use of Chapel for additional ½ hour Service	Each	£125.00	£138.00	£13.00	10.40%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 101 Cemetery and Crematorium	Cemetery and Crematorium	Use of Chapel plus Organist for additional ½ hour Service	Each	£194.00	£214.00	£20.00	10.31%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	
O. Web access to services												
Re	C&C 102 Cemetery and Crematorium	Cemetery and Crematorium	Live video streaming of funeral services and provision of DVD	Each	£263.00	£290.00	£27.00	10.27%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	
P. Anniversary Services												
Re	C&C 103 Cemetery and Crematorium	Cemetery and Crematorium	Placing of flowers etc. at key anniversary dates for the client. Take photograph and e mail client picture of placed memorial (excludes cost of flowers)	Each	£100.00	£110.00	£10.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Q. Memorial Bird Boxes												
Re	C&C 104 Cemetery and Crematorium	Cemetery and Crematorium	Bird	Each	£15.00	£16.00	£1.00	6.67%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 105 Cemetery and Crematorium	Cemetery and Crematorium	Bat	Each	£35.00	£38.00	£3.00	8.57%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 106 Cemetery and Crematorium	Cemetery and Crematorium	Owl	Each	£60.00	£66.00	£6.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 107 Cemetery and Crematorium	Cemetery and Crematorium	Tawny Owl	Each	£120.00	£132.00	£12.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 108 Cemetery and Crematorium	Cemetery and Crematorium	Bird (with memorial plaque)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 109 Cemetery and Crematorium	Cemetery and Crematorium	Bat (with memorial plaque)	Each	£45.00	£49.00	£4.00	8.89%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 110 Cemetery and Crematorium	Cemetery and Crematorium	Owl (with memorial plaque)	Each	£70.00	£77.00	£7.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 111 Cemetery and Crematorium	Cemetery and Crematorium	Tawny Owl (with memorial plaque)	Each	£130.00	£143.00	£13.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
R. New Memorials												
Re	C&C 114 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (5 year lease) (includes 1st standard inscription)	Each	£833.00	£917.00	£84.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

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Re	C&C 115 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (10 year lease) (includes 1st standard inscription)	Each	£1,080.00	£1,189.00	£109.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 116 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (15 year lease) (includes 1st standard inscription)	Each	£1,250.00	£1,376.00	£126.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 117 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (20 year lease) (includes 1st standard inscription)	Each	£1,500.00	£1,652.00	£152.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 118 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (30 year lease) (includes 1st standard inscription)	Each	£2,000.00	£2,202.00	£202.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 119 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (50 year lease) (includes 1st standard inscription)	Each	£2,916.00	£3,211.00	£295.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 120 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (75 year lease) (includes 1st standard inscription)	Each	£5,000.00	£5,505.00	£505.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 121 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£150.00	£165.00	£15.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 122 Cemetery and Crematorium	Cemetery and Crematorium	Additional inscription	per letter	£2.80	£3.05	£0.25	8.93%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 123 Cemetery and Crematorium	Cemetery and Crematorium	Additional ashes interment	Each	£250.00	£275.00	£25.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 126 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (5 year lease) (includes 1st standard inscription)	Each	£833.00	£917.00	£84.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 127 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (10 year lease) (includes 1st standard inscription)	Each	£1,080.00	£1,189.00	£109.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 128 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (15 year lease) (includes 1st standard inscription)	Each	£1,250.00	£1,376.00	£126.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 129 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (20 year lease) (includes 1st standard inscription)	Each	£1,500.00	£1,652.00	£152.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 130 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (30 year lease) (includes 1st standard inscription)	Each	£2,000.00	£2,202.00	£202.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 131 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (50 year lease) (includes 1st standard inscription)	Each	£2,916.00	£3,211.00	£295.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 132 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (75 year lease) (includes 1st standard inscription)	Each	£5,000.00	£5,505.00	£505.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 133 Cemetery and Crematorium	Cemetery and Crematorium	Flower posey Holder	Each	£62.50	£69.00	£6.50	10.40%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 134 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£150.00	£165.00	£15.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 136 Cemetery and Crematorium	Cemetery and Crematorium	Additional ashes interment	Each	£250.00	£275.00	£25.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 137 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (10 Year lease) (includes 1 standard inscription)	Each	£375.00	£413.00	£38.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 138 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (15 Year lease) (includes 1 standard inscription)	Each	£520.00	£573.00	£53.00	10.19%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 139 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (20 Year lease) (includes 1 standard inscription)	Each	£625.00	£688.00	£63.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 140 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (30 Year lease) (includes 1 standard inscription)	Each	£830.00	£914.00	£84.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 141 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (50 Year lease) (includes 1 standard inscription)	Each	£1,210.00	£1,332.00	£122.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 142 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (75 Year lease) (includes 1 standard inscription)	Each	£1,730.00	£1,905.00	£175.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 143 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£150.00	£165.00	£15.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 145 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (10 Year lease) (includes 1 standard inscription)	Each	£375.00	£413.00	£38.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 146 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (15 Year lease) (includes 1 standard inscription)	Each	£465.00	£512.00	£47.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 147 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (20 Year lease) (includes 1 standard inscription)	Each	£555.00	£611.00	£56.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 148 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (30 Year lease) (includes 1 standard inscription)	Each	£740.00	£815.00	£75.00	10.14%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

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Re	C&C 149 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (50 Year lease) (includes 1 standard inscription)	Each	£1,075.00	£1,184.00	£109.00	10.14%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 150 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (75 Year lease) (includes 1 standard inscription)	Each	£1,540.00	£1,696.00	£156.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 151 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£75.00	£83.00	£8.00	10.67%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 153 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (5 year lease) (includes 1st standard inscription)	Each	£1,750.00	£1,927.00	£177.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 154 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (10 year lease) (includes 1st standard inscription)	Each	£2,275.00	£2,505.00	£230.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 155 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (15 year lease) (includes 1st standard inscription)	Each	£2,625.00	£2,890.00	£265.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 156 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (20 year lease) (includes 1st standard inscription)	Each	£3,150.00	£3,468.00	£318.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 157 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (30 year lease) (includes 1st standard inscription)	Each	£4,200.00	£4,624.00	£424.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 158 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (50 year lease) (includes 1st standard inscription)	Each	£6,125.00	£6,744.00	£619.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 159 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (75 year lease) (includes 1st standard inscription)	Each	£8,750.00	£9,634.00	£884.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 160 Cemetery and Crematorium	Cemetery and Crematorium	Additional memorials from catalogue	Each	Price on application		£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 161 Cemetery and Crematorium	Cemetery and Crematorium	Lease renewal	Each	75% of the current new lease price		£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
S. Spring bulbs to be planted by cemetery staff												
Re	C&C 162 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (15 bulbs)	Each	£8.33	£9.08	£0.75	9.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 163 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (50 bulbs)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 164 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (100 bulbs)	Each	£41.66	£46.00	£4.34	10.42%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 165 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (200 bulbs)	Each	£66.66	£73.00	£6.34	9.51%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 166 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (15 bulbs)	Each	£12.50	£13.60	£1.10	8.80%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 167 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (50 bulbs)	Each	£33.33	£36.00	£2.67	8.01%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 168 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (100 bulbs)	Each	£58.33	£64.00	£5.67	9.72%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 169 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (200 bulbs)	Each	£100.00	£110.00	£10.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 170 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (15 bulbs)	Each	£8.33	£9.08	£0.75	9.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 171 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (50 bulbs)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 172 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (100 bulbs)	Each	£41.66	£46.00	£4.34	10.42%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 173 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (200 bulbs)	Each	£66.66	£73.00	£6.34	9.51%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 174 Cemetery and Crematorium	Cemetery and Crematorium	Other varieties can be purchased	Each	Price on application		£0.00	0.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Traffic Control												
Re	C&C 175 Cemetery and Crematorium	Cemetery and Crematorium	Traffic Management	Per funeral	£250.00	£275.00	£25.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Milesplit New Cemetery												
All fees and charges currently charged at Hendon Cemetery & Crematorium will be replicated at Milesplit New Cemetery as applicable.												

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**
 Area: **Trading Standards and Licensing**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 166 Trading Standards and Licensing	Trading Standards and Licensing	Verification or calibration of weights and measures equipment	Per officer hour	£100	£109.00	£9.00	9.00%		Weights and Measures Act - s.11 Weights and Measures Act 1985	Statutory Discretionary	
Re	TSL 36 Trading Standards and Licensing	Trading Standards and Licensing	Licence to store explosives, by virtue of regulation 27 of, and Schedule 5 to, the 2021 Regulations. Split by lower bracket and upper bracket (determined by net explosive quantity).	Per application (1-5 years)	1 Year: £111 / £189 2 Years: £144 / £248 3 Years: £177 / £311 4 Years: £211 / £382 5 Years: £243 / £432	1 Year: £111 / £189 2 Years: £144 / £248 3 Years: £177 / £311 4 Years: £211 / £382 5 Years: £243 / £432	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 37 Trading Standards and Licensing	Trading Standards and Licensing	Renewal of licence to store explosives	Per application (1-5 years)	1 Year: £55 / £88 2 Years: £88 / £150 3 Years: £123 / £211 4 Years: £155 / £272 5 Years: £189 / £333	1 Year: £55 / £88 2 Years: £88 / £150 3 Years: £123 / £211 4 Years: £155 / £272 5 Years: £189 / £333	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 38 Trading Standards and Licensing	Trading Standards and Licensing	Varying the name of licensee or address of site	Per application	£37	£37	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 39 Trading Standards and Licensing	Trading Standards and Licensing	Transfer of licence	Per application	£37	£37	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 40 Trading Standards and Licensing	Trading Standards and Licensing	Replacement of licence if lost	Per application	£37	£37	£0.00	0.00%	statutory maximum as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 41 Trading Standards and Licensing	Trading Standards and Licensing	Any other kind of variation	Per application	The reasonable cost of the licensing authority of having the work carried out	The reasonable cost of the licensing authority of having the work carried out	£0.00	0.00%	statutory maximum as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory Discretionary	
Re	TSL 42 Trading Standards and Licensing	Trading Standards and Licensing	All year round sale of fireworks	Per application	£500	£500	£0.00	0.00%	statutory maximum as set by HSE	The Fireworks Regulations 2004	Statutory Prescribed	
Re	TSL 44 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - new	Per application	£2370 Fee 1. £1141 Fee 2. £1229	£2609.37 Fee 1. £1256.24 Fee 2. £1353.13	£239.77 £115.24 £124.13	10.1% 10.1% 10.1%		Local Governemt (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary	
Re	TSL 45 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - renewal	Per application	£2370 Fee 1. £1141 Fee 2. £1229	£2609.37 Fee 1. £1256.24 Fee 2. £1353.13	£239.77 £115.24 £124.13	10.1% 10.1% 10.1%		Local Governemt (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary	
Re	TSL 46 Trading Standards and Licensing	Trading Standards and Licensing	Hypnotism	Per Event	£22	£24.22	£2.22	10.10%		s2A Hypnotism Act 1952	Statutory Discretionary	
Re	TSL 47 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Permanent licences	Per application	£572 Fee 1. £122 Fee 2. £450	£629.77 Fee 1. £134.32 Fee 2. £495.45	£57.77 £12.32 £45.45	10.1% 10.1% 10.1%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	
Re	TSL 48 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Temporary Licences	Per application	£416 per 6 months Fee1. £100 Fee2. £316 £187 up to 2 months Fee 1. £100 Fee2. £87	£458.02 per 6 months Fee1. £110.10 Fee2. £347.92 £205.89 up to 2 months Fee 1. £110.10 Fee 2. £95.79	£42.02 per 6 months Fee1. £10.10 Fee2. £31.92 £18.89 up to 2 months Fee 1. £10.10 Fee2. £8.79	10.1% per 6 months Fee1. 10.1% Fee2. 10.1% 10.1% up to 2 months Fee 1. 10.1% Fee2. 10.1%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	
Re	TSL 51 Trading Standards and Licensing	Trading Standards and Licensing	Permanent Street Market Traders Licence	Per month	£15.00	£16.52	£1.52	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 52 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. Per event up to 7 days	Per trader, per event	£18.00	£19.82	£1.82	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 53 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. One day event	Per trader	£15.00	£16.52	£1.52	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 54 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. Per event up to 7 days	Per trader, Per event	£12.00	£13.21	£1.21	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 55 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. One Day event	Per trader	£10.00	£11.01	£1.01	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 56 Trading Standards and Licensing	Trading Standards and Licensing	Licence to place an Advertising or 'A' Board on the public highway	Per application	£145 Fee 1 £104 Fee 2 £41	£159.64 Fee 1 £114.5 Fee 2 £45.14	£14.64 £10.50 £4.14	10.1% 10.1% 10.1%		s.115F(1) Highways Act 1980	Statutory Discretionary	
Re	TSL 57 Trading Standards and Licensing	Trading Standards and Licensing	Demarcation of a street trading pitch by insertion of studs into the footway or road	Per stud	£22.88	£25.19	£2.31	10.10%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	
Re	TSL 58 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence New	Per application	£624 Fee 1 £129 Fee 2 £495	£687.03 Fee 1 £142.03 Fee 2 £545	£63.03 £13.03 £50	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 59 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence variation	Per application	£247 Fee 1 £115 Fee 2 £132	£271.95 Fee 1 £126.62 Fee 2 £145.33	£24.95 £11.62 £13.33	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	

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Re	TSL 60 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Renewal	Per application	£488 Fee 1 £123 Fee 2 £365	£537.29 Fee 1 £135.42 Fee 2 £401.87	£49.29 £12.42 £36.87	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 61 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Duplicate licence	Per application	21.5		£23.67	£2.17	10.10%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 62 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence - Change of details	Per application	32.5		£35.78	£3.28	10.10%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 63 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence New	Per application	£289 Fee 1 £116 Fee 2 £173	£318.19 Fee 1 £127.72 Fee 2 £190.47	£29.19 £11.72 £17.47	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 64 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence Variation	Per application	£140 Fee 1 £110 Fee 2 £30	£154.14 Fee 1 £121.11 Fee 2 £33.03	£14.14 £11.11 £3.03	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 65 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence renewal	Per application	£218 Fee 1 £113 Fee 2 £105	£240.02 Fee 1 £124.41 Fee 2 £115.61	£22.02 £11.41 £10.61	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 66 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence duplicate	Per application	£21.50		£23.67	£2.17	10.10%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 67 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence - Change of details	Per application	£32.50		£35.78	£3.28	10.10%	Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Sports Grounds												
Re	TSL 68 Trading Standards and Licensing	Trading Standards and Licensing	Fee for issue/amendment of a safety certificate for a designated stand under Safety at Sports Ground Act 1975.	Per application	£3,454.00		£3,802.85	£348.85	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1987	Statutory Cost Recovery	
Re	TSL 69 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: Total capacity of sport ground 500-999	Per application	£931.00		£1,025.03	£94.03	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1988	Statutory Cost Recovery	
Re	TSL 70 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: Total capacity of sport ground 1000-4999	Per application	£1,684.00		£1,854.08	£170.08	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1989	Statutory Cost Recovery	
Re	TSL 71 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: Total capacity of sport ground 5000-9999	Per application	£3,449.00		£3,797.35	£348.35	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1990	Statutory Cost Recovery	
Re	TSL 72 Trading Standards and Licensing	Trading Standards and Licensing	Fees for transfer of either a regulated stand or safety certificate	Per application	£1,158.00		£1,274.96	£116.96	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1991	Statutory Cost Recovery	
Re	TSL 73 Trading Standards and Licensing	Trading Standards and Licensing	Fee for replacement or cancellation of either a regulated stand or safety certificate	Per application	£56.00		£61.66	£5.66	10.10%	Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1992	Statutory Cost Recovery	
Film classification												
Re	TSL 74 Trading Standards and Licensing	Trading Standards and Licensing	Fee for classification of a film	per film	£105.00		£115.61	£10.61	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	
Gambling												
Re	TSL 75 Trading Standards and Licensing	Trading Standards and Licensing	New Bingo Premises	Per application	£1,144.00		£1,259.54	£115.54	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee £1,750]
Re	TSL 76 Trading Standards and Licensing	Trading Standards and Licensing	New Adult Gaming Centre	Per application	£1,144.00		£1,000.00	£-144.00	-12.59%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 77 Trading Standards and Licensing	Trading Standards and Licensing	New Betting Premises Track	Per application	£1,144.00		£1,250.00	£106.00	9.27%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,250
Re	TSL 78 Trading Standards and Licensing	Trading Standards and Licensing	New Family Entertainment Centre	Per application	£1,144.00		£1,000.00	£-144.00	-12.59%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 79 Trading Standards and Licensing	Trading Standards and Licensing	New Betting Premises (Other)	Per application	£1,144.00		£1,259.54	£115.54	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,500]
Annual fees												
Re	TSL 80 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises annual fee	Annual fee	£603.00		£663.90	£60.90	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1,000 annual fee]
Re	TSL 81 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre annual fee	Annual fee	£603.00		£663.90	£60.90	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1,000 annual fee]
Re	TSL 82 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track annual fee	Annual fee	£603.00		£663.90	£60.90	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1,000 annual fee]
Re	TSL 83 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre annual fee	Annual fee	£603.00		£663.90	£60.90	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £750 annual fee]
Re	TSL 84 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) annual fee	Annual fee	£603.00		£663.90	£60.90	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1000 annual fee]
Provisional Statement												
Re	TSL 85 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Provisional Statement	Per application	£1,112.00		£1,224.31	£112.31	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £3,500]
Re	TSL 86 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Provisional Statement	Per application	£1,112.00		£1,224.31	£112.31	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £2000]
Re	TSL 87 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Provisional Statement	Per application	£950.00		£1,045.95	£95.95	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £2,500]
Re	TSL 88 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Provisional Statement	Per application	£950.00		£1,045.95	£95.95	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £2000]
Re	TSL 89 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Provisional Statement	Per application	£1,112.00		£1,224.31	£112.31	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £3000]
Application Fee – Provisional Statement Holders												
Re	TSL 90 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Application Fee – Provisional Statement Holders	Per application	£1,040.00		£1,145.04	£105.04	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,200]
Re	TSL 91 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Application Fee – Provisional Statement Holders	Per application	£1,040.00		£1,145.04	£105.04	10.10%	Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,200]

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 92 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Application Fee – Provisional Statement Holders	Per application	£988.00	£950.00	-\$38.00	-3.85%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 93 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Application Fee – Provisional Statement Holders	Per application	£988.00	£950.00	-\$38.00	-3.85%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 94 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Application Fee – Provisional Statement Holders	Per application	£1,040.00	£1,145.04	£105.04	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	
Transfer												
Re	TSL 95 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises transfer	Per application	£1,102.00	£1,200.00	£98.00	8.89%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Re	TSL 96 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre transfer	Per application	£1,102.00	£1,200.00	£98.00	8.89%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Re	TSL 97 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track transfer	Per application	£950.00	£950.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 98 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre transfer	Per application	£950.00	£950.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 99 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) transfer	Per application	£1,200.00	£1,200.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Variation												
Re	TSL 100 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Variation	Per application	£1,060.00	£1,167.06	£107.06	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,167.06
Re	TSL 101 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Variation	Per application	£1,000.00	£1,000.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 102 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Variation	Per application	£1,060.00	£1,167.06	£107.06	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,167.06
Re	TSL 103 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Variation	Per application	£1,000.00	£1,000.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 104 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Variation	Per application	£1,060.00	£1,167.06	£107.06	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,167.06
Reinstatement												
Re	TSL 105 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Re	TSL 106 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Re	TSL 107 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 108 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 109 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Reinstatement	Per application	£1,200.00	£1,200.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Permit												
Re	TSL 110 Trading Standards and Licensing	Trading Standards and Licensing	Notification of change of circumstances fee – All Premises	Per application	£50.00	£50.00	£0.00	0.00%		reg. 10 Gambling (Premises Licence Fees) (England and Wales) Regulations 2007	Statutory Discretionary	Maximum fee is £50
Re	TSL 111 Trading Standards and Licensing	Trading Standards and Licensing	Copy of Licence Fee – All Premises	Per application	£25.00	£25.00	£0.00	0.00%		Reg. 13 Gambling (Premises Licence Fees) (England and Wales) Regulations 2007	Statutory Discretionary	Maximum fee is £25
Re	TSL 112 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - New	Per application	£150.00	£150.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3(a) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 113 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Annual Fee	each	£50.00	£50.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 114 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Variation	Per application	£100.00	£100.00	£0.00	0.00%		Reg. 3(b) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 115 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Transfer	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3(c) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 116 Trading Standards and Licensing	Trading Standards and Licensing	Notification of two of less gaming machines	per notification	£50.00	£50.00	£0.00	0.00%		Reg 3 Gaming Machines in Alcohol Licensed Premises (Notification Fee) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 120 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - New	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 121 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Annual fee	each	£50.00	£50.00	£0.00	0.00%		Gambling Act 2005 - Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 122 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Variation	Per application	£100.00	£100.00	£0.00	0.00%		Regulation 15 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 123 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - New	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	Maximum fee is £300
Re	TSL 124 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - renewal	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	Maximum fee is £300
Re	TSL 125 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - Change of name	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	Maximum fee is £25
Re	TSL 126 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - New	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	Maximum fee is £300
Re	TSL 127 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Renewal	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	Maximum fee is £300

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation (maximum fee is £25)
Re	TSL 128 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Change of Name	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	[maximum fee is £25]
Re	TSL 129 Trading Standards and Licensing	Trading Standards and Licensing	Copy of All Permits	Per application	£15.00	£15.00	£0.00	0.00%		Gambling Act 2005 - Regulation 6 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	[maximum fee is £15]
Re	TSL 130 Trading Standards and Licensing	Trading Standards and Licensing	Small Society Lottery - New registration	Per registration	£40.00	£40.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	[maximum fee is £40]
Re	TSL 131 Trading Standards and Licensing	Trading Standards and Licensing	Small society Lottery - Renewal	each	£20.00	£20.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	[maximum fee is £20]
Licensing Act 2003 Fees												
Re	TSL 132 Trading Standards and Licensing	Trading Standards and Licensing	New Premises Licence / Club Premises Certificate	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	0	0		Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 133 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence / Club Premises Certificate - Provisional Statement	Per application	315	315	£0.00	0.00%		Schedule 6 The Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 134 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate variation	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 135 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - additional fees (new & variation)	Per application	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 136 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club Premises Certificate - Annual Fee	each	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £350	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £350	0	0		Licensing Act 2003 - Reg 5. and Sch. 5 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 137 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - Annual fee additional fees	Per application	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	£0.00	0.00%		Licensing Act 2003 - Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 138 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - Transfer	Per application	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 139 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - DPS variation	Per application	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 140 Trading Standards and Licensing	Trading Standards and Licensing	Temporary Event Notice/Late Temporary Event Notice	Per Notice	£21.00	£21.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 141 Trading Standards and Licensing	Trading Standards and Licensing	Personal Licence Application - New & Renewal	Per application	£37.00	£37.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 142 Trading Standards and Licensing	Trading Standards and Licensing	Duplicate copy of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 143 Trading Standards and Licensing	Trading Standards and Licensing	Change of details of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 144 Trading Standards and Licensing	Trading Standards and Licensing	Notification of Interest	per notification	£21.00	£21.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, Statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 145 Trading Standards and Licensing	Trading Standards and Licensing	Interim Authority Notice	per notification	£23.00	£23.00	£0.00	0.00%		Legislation Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 146 Trading Standards and Licensing	Trading Standards and Licensing	Minor Variation Application	Per application	£89.00	£89.00	£0.00	0.00%		Reg 4A The Licensing Act 2003 (Fees) Regulations 2004	Statutory Prescribed	
Assisted Licensing												
Re	TSL 148 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with scrap metal application	Per application	Checking Service £41 Assisted service £114	Checking Service £45.14 Assisted service £125.51	Checking Service £4.14 Assisted service £11.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 149 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with street trading application	Per application	Checking Service £41 Assisted service £114	Checking Service £45.14 Assisted service £125.51	Checking Service £4.14 Assisted service £11.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 150 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with temporary event notice application	Per application	Checking Service £15 Assisted service £52	Checking Service £16.52 Assisted service £57.25	Checking Service £1.52 Assisted service £5.25	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 151 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with transfer application	Per application	Checking Service £31 Assisted service £83	Checking Service £34.13 Assisted service £91.38	Checking Service £3.13 Assisted service £8.38	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 152 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with full variation application	Per application	Checking Service £83 Assisted service £312	Checking Service £91.38 Assisted service £343.51	Checking Service £8.38 Assisted service £31.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 153 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with DPS variation application	Per application	Checking Service £31 Assisted service £83	Checking Service £34.13 Assisted service £91.38	Checking Service £3.13 Assisted service £8.38	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 154 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with minor variation application	Per application	Checking Service £15 Assisted service £52	Checking Service £16.52 Assisted service £57.25	Checking Service £1.52 Assisted service £5.25	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 155 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with new premises licence application	Per application	Checking Service £83 Assisted service £312	Checking Service £91.38 Assisted service £343.51	Checking Service £8.38 Assisted service £31.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
General Consultancy Fees												
Re	TSL 156 Trading Standards and Licensing	Trading Standards and Licensing	Specialist trading standards or licensing Advice/Consultancy in Barnet	Per hour	Up to £124	Up to 136.52	£12.52	10.10%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 157 Trading Standards and Licensing	Trading Standards and Licensing	Specialist trading standards or licensing Advice/Consultancy in Barnet	Per Day	Up to £124	up to £136.52	£12.52	10.10%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Primary authority work												
Re	TSL 158 Trading Standards and Licensing	Trading Standards and Licensing	Primary authority work	Per hour	Up to £62 per hour	Up to £68.26 per hour	£6.26	10.10%		Regulatory Enforcement and Sanctions ACT 2008	Statutory Discretionary	
Fixed penalty notices under London Local Authority Act 1990 (as amended)												
Re	TSL 159 Trading Standards and Licensing	Trading Standards and Licensing	Penalty Charges Under the Energy Performance of Buildings (England and Wales) Regulations 2012	Per offence	As set by legislation - Currently The penalty charge specified in the notice shall be— (a) in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i) where the building is a dwelling, £200; (ii) where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b) in relation to a breach of a duty under regulation 14(3)(a), £1000; (c) in relation to a breach of a duty under regulation 14(3)(b), £500; (d) in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e) in relation to a breach of a duty under regulation 35(5), £200.	As set by legislation - Currently The penalty charge specified in the notice shall be— (a) in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i) where the building is a dwelling, £200; (ii) where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b) in relation to a breach of a duty under regulation 14(3)(a), £1000; (c) in relation to a breach of a duty under regulation 14(3)(b), £500; (d) in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e) in relation to a breach of a duty under regulation 35(5), £200.	£0.00	0.00%		s.38 Energy Performance of Buildings (England and Wales) Regulations 2012/3118	Statutory Prescribed	
Re	TSL 160 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notice under Section 52 Anti-social Behaviour, Crime and Policing Act 2014	Per offence	£100.00	100	£0.00	0.00%		s.52 Anti-Social Behaviour, Crime and Policing Act 2014	Statutory Prescribed	
Re	TSL 161 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notices under the London Local Authorities Act 2003 in relation to abatement notices served under Section 80 of the Environmental Protection Act 1990	per offence	Residential £150 Business/Trade/Industrial £400		£0.00	0.00%		s.80ZA Environmental Protection Act 1990		
Re	TSL 162 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Redress Schemes for Lettings Agency Work and Property Management Work Requirement to Belong to a Scheme etc) (England) Order 2014	per offence	Up to £5000	Up to £5000	£0.00	0.00%		Article 8 Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 163 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Part 3 Chapter 3 of the Consumer Rights Act 2015 (Letting Agent)	per offence	Up to £5000	Up to £5000	£0.00	0.00%		s.87 Consumer Rights Act 2015	Statutory Discretionary	
Re	TSL 164 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Charging unlawful fees)	per offence	First Offence - up to £5,000 fine Further breach within 5 years Financial Penalties of up to £30,000	First Offence - up to £5,000 fine Further breach within 5 years Financial Penalties of up to £30,000	£0.00	0.00%		s.8 Tenant Fees Act 2019	Statutory Discretionary	
Re	TSL 165 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Unlawfully retaining the holding deposit)	per offence	up to £5,000 fine	up to £5,000 fine	£0.00	0.00%		s.8 Tenant Fees Act 2019	Statutory Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Environmental Safety
 Area: Fixed Penalty Notices - Community Safety

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments/ Regulation Description
Environmental Safety	Fixed Penalty Notices	Community Safety	Littering	Per Fixed Penalty	£100	£100	£0	0%	Statute	Environmental Protection Act 1990, Section 87/88	Minimum: £65 Maximum: £150
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Domestic Waste	Per Fixed Penalty	£100	£60	-40	-40%	Statute	Environmental Protection Act 1990, Section 46 Specific statutory procedure on how to issue FPN – must be notice of intent and final notice issued and right of appeal to 1st tier tribunal. Any issue of FPN must be compliant with s.46A-D EPA 1990	Default: £60 FPN Range: £40-80
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£42	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Business and Commercial Waste Presentation Notices	Per Fixed Penalty	£100	£100	£0	0%	Statute	Environmental Protection Act 1990, Section 47	Minimum: £75 Maximum: £110 Reduced Amount: £60 min
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Distributing Free Literature without Consent	Per Fixed Penalty	£80	£50	-30	-38%	Statute	Environmental Protection Act 1990, Schedule 3A, paragraph 7	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£35	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Failing to Produce Authority	Per Fixed Penalty	£300	£300	£0	0%	Statute	Control of Pollution (Amendment) Act 1989, Section 5B	Amount of FPN is £300.00 (s.5B(9) CoP(A) 1989)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£210	n/a	n/a	Statute		Reduced Amount – not less than £180.00 (Reg 11 – 2017 Regulations) Minimum: £150 Maximum: £400
Environmental Safety	Fixed Penalty Notices	Community Safety	Failing to Produce Waste Transfer Notes	Per Fixed Penalty	£300	£300	£0	0%	Statute	Environmental Protection Act 1990, Section 34	(s.34ZA(8) EPA 1990 Reduced Amount – not less than £180.00 (Reg 11 – 2017 Regulations) Payment of reduced amount period = 10 days (s.34ZA(9) EPA 1990)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£210	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - First Offence	Per Fixed Penalty First Offence	£400	£200	-200	-50%	Statute	Environmental Protection Act 1990, Section 34 (2A)	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£140	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - Second Offence	Per Fixed Penalty Second Offence	n/a	£400	n/a	n/a	Statute		New 23/24
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£280	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - Third Offence	Per Fixed Penalty Third Offence	n/a	n/a	n/a	n/a	Statute	Automatic court based prosecution referral	New 23/24
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	n/a	n/a	n/a	Statute	Automatic court based prosecution referral	
Environmental Safety	Fixed Penalty Notices	Community Safety	Community Protection Notices	Per Fixed Penalty	£100	£100	£0	0%	Statute	Anti-Social Behaviour, Crime and Policing Act 2014, Section 48	Not more than £100.00 (s.52(7) 2014 Act) section 52(8)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Requiring payment of lesser amount is paid before the 14 days.
Environmental Safety	Fixed Penalty Notices	Community Safety	Public Spaces Protection Orders	Per Fixed Penalty	£100	£100	£0	0%	Statute	Anti-Social Behaviour, Crime and Policing Act 2014, Section 63 and 67	Not more than £100.00 (s.68(6) 2014 Act)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Requiring payment of lesser amount is paid before the 14 days.
Environmental Safety	Fixed Penalty Notices	Community Safety	Abandoned Vehicles	Per Fixed Penalty	£200	£200	£0	0%	Statute	Refuse Disposal (Amenity) Act 1978, Section 2A – Abandoned Vehicles	Amount of FPN = £200.00 s.2A(8) RD(A)A 1978
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£140	n/a	n/a	Statute		Reduced Amount – not less than £120.00 (Reg 10 – 2017 Regulations)
Environmental Safety	Fixed Penalty Notices	Community Safety	Graffiti and Fly Posting	Per Fixed Penalty	£80	£100	£20	25%	Statute	Anti-Social Behaviour Act 2003, Section 43	Minimum: £65 Maximum: £150
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Reduced Amount – not less than £50.00 (Reg 8 – 2017 Regulations)
Environmental Safety	Fixed Penalty Notices	Community Safety	Nuisance Vehicles	Per Fixed Penalty					Statute	Cleaner Neighbourhoods and Environment Act 2005, Section 3 & 4	Amount of FPN is £100.00 (s.6(9) CNaEA2005)
Environmental Safety	Fixed Penalty Notices	Community Safety	(S.3) Exposing vehicles for sale upon a road;		£100	£100	£0	0%	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	(S.4) Repairing vehicles upon the road.		£100	£100	£0	0%	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Reduced Amount – not less than £60.00 (Reg 9 – 2017 Regulations)
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - First Offence	Per Fixed Penalty First Offence	£400	£200	-200	-50%	Statute	Environmental Protection Act 1990, Section 33(1)(a)	Minimum: £150 Maximum: £400 (s.33ZA(9) EPA 1990)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£140	n/a	n/a	Statute		Reduced Amount – not less than £120
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - Second Offence	Per Fixed Penalty Second Offence	n/a	£400	n/a	n/a	Statute		payment of reduced amount period = 10 days (s.33ZA(10) EPA 1990)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£280	n/a	n/a	Statute		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments/ Regulation Description
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - Third Offence	Per Fixed Penalty Third Offence	n/a	Automatic court based prosecution referral	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	Automatic court based prosecution referral	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Willful obstruction of the highway	Per Fixed Penalty	£100	£100	£0	0%	Statute	Highways Act 1980 Section 137 (1)	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Interruption of user	Per Fixed Penalty	£100	£100	£0	0%	Statute	Highways Act 1980 Section 148(c)	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Smoking in Smoke free premises or Business vehicle	Per Fixed Penalty	£50	£50	£0	0%	Statute	Health Act 2006 Section 7	Amount of FPN is £50.00,(29 days to pay) Reduced Amount = £30.00 and payment of reduced amount period = 15 days
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£50	n/a	n/a	Statute		[Payment periods within s.9 and Schedule 1 of HA 2006]

Terminology key

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Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department:	Children's & Family Services
Area:	Family Resource Centre

Fee/Charge Title	Description	Unit of Measure	Charges 2022/23	Charges from 01/01/23	Change from prior year (actual)	Change from prior year (%)	Comments/ use volume	Additional detail for new charges / above or below inflation	Statutory Basis for charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary).
Referral Fee	Referral Fee	Per Referral	£0.00	£25.00	£25.00	New	Estimate 1 per month	There is considerable work involved in processing a referral, so this covers the admin time	Local Government Act 2003, Section 93	Discretionary
Contact Agreement Meeting and Contact review meeting	Contact Agreement Meeting and Contact review meeting	Per Meeting	£0.00	£35.00	£35.00	New	Estimate 1 per month	This reflects staff time taken to organise, chair and write up the outcome the meeting	Local Government Act 2003, Section 93	Discretionary
Weekday supervised Contact (up to two hours contact)	Weekday supervised Contact (up to two hours contact)	Per 3 Hour Session	£86.70	£100.00	£13.30	15.34%	Estimate 8 per month	This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Weekend supervised Contact (up to 2 hours contact)	Weekend supervised Contact (up to 2 hours contact)	Per 3 Hour Session	£130.50	£160.00	£29.50	22.61%		This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Weekday supported (room only)	Weekday supported (room only)	Per Hour	£23.20	£30.00	£6.80	29.31%	Estimate 1 per month	This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Weekend supported (room only)	Weekend supported (room only)	Per Hour	£34.70	£45.00	£10.30	29.68%		This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Court Report writing fee	Court Report writing fee	Per Report	£0.00	£35.00	£35.00	New		This reflects staff time	Local Government Act 2003, Section 93	Discretionary
Handover service	Handover service	Per Handover	£0.00	£20.00	£20.00	New		This is a new proposed service, and reflects staff time	Local Government Act 2003, Section 93	Discretionary
Second Supervisor	Second Supervisor	Per Hour	£0.00	£35.00	£35.00	New		This is a new proposed fee	Local Government Act 2003, Section 93	Discretionary
Attendance at Court	Attendance at Court	Per Attendance	£0.00	£150.00	£150.00	New		This is a new proposed fee	Local Government Act 2003, Section 93	Discretionary

Terminology key

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Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Children's Family Services**
 Area: **Children Centres**

Reference/	Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Comments	Additional detail for new charges / above inflation	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of Charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Children Centres	Parkfield child care			Age 2	Per Child Per Hour	£6.12	£6.12	£6.12	£6.49	£0.37	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Parkfield child care			Age 3-4	Per Child Per Hour	£5.87	£5.87	£5.87	£6.22	£0.35	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Meals			Children Centre - Parkfield	Per Child Per Hour	£2.31	£2.31	£2.31	£2.45	£0.14	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Wingfield child care			Age 2	Per Child Per Hour	£5.97	£5.97	£5.97	£6.33	£0.36	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Wingfield child care			Age 3-4	Per Child Per Hour	£5.71	£5.71	£5.71	£6.05	£0.34	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Meals			Children Centre - Wingfield	Per Child Per Hour	£2.14	£2.14	£2.14	£2.27	£0.13	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Newstead Child care			Age 2	Per Child Per Hour	£6.51	£6.51	£6.51	£6.90	£0.39	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Newstead Child care			Age 3-4	Per Child Per Hour	£6.25	£6.25	£6.25	£6.63	£0.38	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Meals			Children Centre - Newstead	Per Child Per Hour	£2.19	£2.19	£2.19	£2.32	£0.13	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday Schemes	Per day	£18.36	£18.36	£18.36	£19.46	£1.10	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday Schemes - Siblings charge	Per day	£14.79	£14.79	£14.79	£15.68	£0.89	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday schemes including aftercare	Per day	£22.95	£22.95	£22.95	£24.33	£1.38	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday Schemes including aftercare - Siblings charge	Per day	£19.38	£19.38	£19.38	£20.54	£1.16	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	After School Club			Term Time Only	Per Session	£7.00	£7.00	£7.00	£7.42	£0.42	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	School Holiday Play Scheme			Holiday Playscheme	Per Day	£20.00	£20.00	£20.00	£21.20	£1.20	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	School Holiday Play Scheme			Sibling	Per Day	£16.50	£16.50	£16.50	£17.49	£0.99	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	Nursery fee paying			Age 2-3	Per Session	£18.00	£18.00	£18.00	£19.08	£1.08	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) – legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Children's Family Services**
 Area: **0-19 Traded Services**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Comments	Additional detail for new charges / above inflation	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of Charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
0 - 19 Early Help Service Traded Service & Programmes	Equipment		Partnership/charitable	Per Item	£4.00	£4.00	£4.00	£4.24	£0.24	6.00%	Equipment for hire with lighting Box for Theatre Productions	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Hire of Theatre, Blue Room, Foyer and PA System / lighting Box for Theatre Productions		Partnership/charitable		£200.00	£200.00	£200.00	£212.00	£12.00	6.00%	Hourly Rate for Hire of FYC Theatre, Foyer and PA System / CV Hall, stage, kitchen area, reception and PA System including lighting Box for Theatre Productions	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Theatre Production Booking, Full Day Hire		Partnership Rate		£550.00	£550.00	£550.00	£583.00	£33.00	6.00%	Full Day booking for Theatre Hire for Productions. All Area Access, Theatre with seating for 80 - 100 people. Dance Studio, Blue Room (behind theatre). Foyer for entrance including cafe area. Or CV Hire seating 100 - 120 with kitchen, summer house and reception area includes PA System and Lighting Box. Full Day Hire	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Theatre Production Booking, Per Hour, Minimum of 3 Hour Hire		Partnership Rate		£100.00	£100.00	£100.00	£106.00	£6.00	6.00%	Full Day booking for Theatre Hire for Productions. All Area Access, Theatre with seating for 80 - 100 people. Dance Studio, Blue Room (behind theatre). Foyer for entrance including cafe area. Or CV Hire seating 100 - 120 with kitchen, summer house and reception area includes PA System and Lighting Box. Full Day Hire includes PA System and Lighting Box per hour. Minimum of 3 hour Booking	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Membership on Provider Directory on 0 - 19 Website		Standard		£400.00	£400.00	£400.00	£424.00	£24.00	6.00%	ANNUAL CHARGE for Provider Directory where the Provider will have their company link and course details. Companies will be vetted to meet suitability of 0 - 19 website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Homepage TOP Banner - Advertising space peak times		Standard		£200.00	£200.00	£200.00	£212.00	£12.00	6.00%	MONTHLY advertising on homepage TOP banner Space on 0 - 19 Website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Homepage BOTTOM Banner - Advertising space on website off peak		Standard		£150.00	£150.00	£150.00	£159.00	£9.00	6.00%	MONTHLY advertising on homepage BOTTOM banner Space on 0 - 19 Website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Miscellaneous Pages - Banner Advertising space on website		Standard		£100.00	£100.00	£100.00	£106.00	£6.00	6.00%	MONTHLY advertising on miscellaneous pages on 0 - 19 Website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary

Terminology key

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Fees and Charges 2023/24

Department: Re
 Area: Planning

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 1 Planning Policy Publications	Planning	Planning Briefs & Supplementary Planning Guidance	Each	£45.50	£50.10	£4.60	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 2 Planning Policy Publications	Planning	(for residents only)	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 3 Planning Conservation Publications	Planning	Conservation Area Character Appraisals	Each (sub areas within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document)	£38.00	£41.84	£3.84	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 4 Planning Conservation Publications	Planning	(for residents only)	Each. Each sub area within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document.	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 5 Planning Conservation Publications	Planning	Statutory List of Buildings of special architectural or historic interest	Each	£46.50	£51.20	£4.70	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 6 Planning Conservation Publications	Planning	(for residents only)	Each	£24.50	£26.97	£2.47	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 7 Planning Conservation Publications	Planning	Schedule of Building of local or historic interest	Each	£39.00	£42.94	£3.94	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 8 Planning Conservation Publications	Planning	(for residents only)	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 9 Planning Conservation Publications	Planning	Statutory List extracts	Each	£24.25	£26.70	£2.45	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 10 Planning Conservation Publications	Planning	One building per extra copy	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 11 Planning Conservation Publications	Planning	Article 4 Directions per area	Each	£36.50	£40.19	£3.69	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 12 Planning Conservation Publications	Planning	Conservation Area Maps	Each	£45.75	£50.37	£4.62	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 13 Planning Conservation Publications	Planning	(for residents only)	Each	£26.01	£28.64	£2.63	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 14 Planning Development Control Documents	Planning	Copies of Planning Decisions	Each	£33.50	£36.88	£3.38	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 15 Planning Development Control Documents	Planning	Copies of Enforcement Notices	Each	£33.50	£36.88	£3.38	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 16 Planning Development Control Documents	Planning	Weekly list of Planning applications per area by email	Each	£32.00	£35.23	£3.23	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 17 Planning Development Control Documents	Planning	Tree Preservation Order Full Document	Each	£32.00	£35.23	£3.23	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 18 Planning Development Control Documents	Planning	Tree Preservation Order Full Document	Each	£16.50	£18.17	£1.67	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 19 All Planning and Building Control Services	Planning	Photocopying per A3 copy	Each	£1.50	£1.65	£0.15	10.10%	s93 of the Local Government Act 2003 or s13A Local Land Charges Act 1975	Discretionary		
Re	PL 20 All Planning and Building Control Services	Planning	Photocopying per A4 copy	Each	£1.00	£1.10	£0.10	10.10%	s93 of the Local Government Act 2003 or s13A Local Land Charges Act 1975	Discretionary		
Re	PL 21 Reproduction of maps/drawings	Planning	Photocopy A1-A0	Each	£24.50	£26.97	£2.47	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 22 Reproduction of maps/drawings	Planning	Photocopy A2	Each	£19.32	£21.27	£1.95	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 25 Cancellation of application / Withdrawal	Planning	Charge made for withdrawal of application post registration prior to consideration by a planning officer - % of application fee	Each	25%	25%	N/A	N/A	s93 of the Local Government Act 2003	Discretionary		
Re	PL 26 Electronic copies of applications	Planning	Per CD / USB Stick	Each	£39.02	£42.96	£3.94	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 27 Electronic copies of applications	Planning	Either of the above (for residents only)	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 28 Historic Planning Information	Planning	File retrieval from archive	Each	£19.00	£20.92	£1.92	10.10%	s93 of the Local Government Act 2003	Discretionary		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 29 Historic Planning Information	Planning	(for residents only for applications decided before 1 Jan 200) Requests for files may take a month to process as the files are archived off site.	Each	£13.00	£14.31	£1.31	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 30 Enforcement Specific Charges	Planning	Requests to withdraw an Enforcement Notice	Each	£480.00	£528.48	£48.48	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 31 Enforcement Specific Charges	Planning	Requests to withdraw an Enforcement Notice – one hour meeting included	Each	£560.00	£616.56	£56.56	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 32 Enforcement Specific Charges	Planning	Confirmation of compliance with clauses in a S106 planning obligation - desktop exercise	per hour	£0.00	£240.00	£240.00	0.00%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 33 Enforcement Specific Charges	Planning	Enforcement meeting (at the Head of Development Management's discretion)	per hour	£89.50	£98.54	£9.04	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 34 Correspondence requiring research to answer	Planning	Correspondence requiring research to answer	per hour	£26.00	£28.63	£2.63	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 35 Correspondence requiring research to answer	Planning	Enforcement Enquiry per question per address	per hour	£26.00	£28.63	£2.63	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 36 High Hedge Complaints	Planning	High Hedge Complaint Investigation (50% discount for income support)	Per address	£698.00	£768.50	£70.50	10.10%	Anti-social Behaviour Act 2003 s68(1)(b)	Discretionary		
Re	PL 37 Postage	Planning	Postage A5 letter	Each	£2.32	£2.55	£0.23	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 38 Postage	Planning	Postage A4 package	Each	£7.05	£7.77	£0.71	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 39 Postage	Planning	Postage A4 letter	Each	£4.73	£5.21	£0.48	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 40 Planning Advice Charges (PreApplication Advice)	Planning	Category A (Complex - 150+ residential units or 4000m2+ of commercial floor space)	Initial meeting	£10,865.00	£11,500.00	£635.00	5.84%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 41 Planning Advice Charges (PreApplication Advice)	Planning	Category B (Complex - 100+ residential units or 4000m2+ of commercial floor space)	Initial meeting	£8,449.00	£10,500.00	£2,051.00	24.28%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 42 Planning Advice Charges (PreApplication Advice)	Planning	Category C (Major 10 - 99 residential units or 1000m2 - 3999m2 of commercial floor space)	Initial meeting	£6,044.00	£8,500.00	£2,456.00	40.64%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 44 Planning Advice Charges (PreApplication Advice)	Planning	Category D (Minor - 2-9 residential units, 100m2-900m2 commercial floor space) HMO's (100m2 - 999m2)	Initial meeting	£1,852.00	£2,250.00	£398.00	21.49%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 45 Planning Advice Charges (PreApplication Advice)	Planning	Category E (Minor - 2-4 residential units, 100m2-999m2 commercial floor space) HMO above 100m2	Written Advice only, no meeting	£990.00	DELETE	DELETE	DELETE	DELETE	DELETE	DELETE	Delete
Re	PL 46 Planning Advice Charges (PreApplication Advice)	Planning	Category F (Creation of one residential unit: creation of one additional residential house or flat; The replacement of an existing residential unit; The conversion of 1 property into 2 residential units, including demolition and rebuild not within a conservation area)	Initial meeting	£328.00	DELETE	DELETE	DELETE	DELETE	DELETE	DELETE	Delete
Re	PL 46 Planning Advice Charges (PreApplication Advice)	Planning	New Category (Creation of one dwelling)	Initial meeting	N/A	£1,300.00	New charge	New charge	s93 of the Local Government Act 2004	Discretionary	Rename as category E	
Re	PL 47 Planning Advice Charges (PreApplication Advice)	Planning	Category G Creation of one residential unit in a conservation area / listed building / or with associated complex heritage issues with meeting including Heritage Officer	Initial meeting	£997.00	DELETE	DELETE	DELETE	DELETE	DELETE	DELETE	Delete
Re	PL 48 Planning Advice Charges (PreApplication Advice)	Planning	Category H Creation of one residential unit in a conservation area / listed building / or with associated complex heritage issues	Written Advice only, no meeting	£703.00	DELETE	DELETE	DELETE	DELETE	DELETE	DELETE	Delete
Re	PL 49 Planning Advice Charges (PreApplication Advice)	Planning	Category F Small scale development: Small extensions/ alterations (including advertisements) to commercial or similar premises below the threshold of category G; Small changes of use to such premises below the threshold of category G Other small scale developments below the threshold of category G HMO below 100m2	Written Advice only, no meeting	£235.00	£258.74	£23.74	10.10%	s93 of the Local Government Act 2003	Discretionary	Was I	
Re	PL 50 Planning Advice Charges (PreApplication Advice)	Planning	Category G Householder development: Extensions or alterations to a single residential unit	Written Advice only, no meeting	£130.00	£143.13	£13.13	10.10%	s93 of the Local Government Act 2003	Discretionary	Was J	
Re	PL 51 Planning Advice Charges (PreApplication Advice)	Planning	Category H Householder development: Extensions or alterations to a single residential unit with heritage issues	Written Advice only, no meeting	£195.00	£214.70	£19.70	10.10%	s93 of the Local Government Act 2003	Discretionary	Was K	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 52 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Case Officer up to Principal Planner	Per hour	£258.00	£284.06	£26.06	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 53 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Team Leader/Manager	Per hour	£322.00	£354.52	£32.52	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 54 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Service Heads and Directors	Per hour	£387.00	£426.09	£39.09	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 55 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Specialist Advice (egg: Trees, Conservation & Design, Highways) Additional specialist advice available	Per hour	£322.00	£354.52	£32.52	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 56 Additional Services	Planning	Choice of case officer (up to senior only) 10% on category charge - minimum charge listed	Per application	Delete	Delete	Delete	Delete	Delete	Delete	Delete	Delete
Re	PL 57 Additional Services	Planning	Choice of case officer (Principal or above) 20% on category charge - minimum charge listed	Per application	Delete	Delete	Delete	Delete	Delete	Delete	Delete	Delete
Re	PL 58 Additional Services	Planning	Consultation/meeting in relation to proposed tree work, with written notes	Base fee	£482.00	£530.68	£48.68	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 59 Additional Services	Planning	cost per additional tree with the above service	Per tree	£53.50	£58.90	£5.40	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 60 Fast Track - householder applications	Planning	Service 1 a - Registration of application within 24 hours b - Consultation of neighbouring properties within 24 hours. c - Provision of an officer's recommendation within 5 weeks of validation	Per application	£403.00	£443.70	£40.70	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 61 Fast Track - householder applications	Planning	Service 2 Visit to site within 5 working days of registration - only where Service 1 is taken	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 62 Fast Track - householder applications	Planning	Service 3 a - Registration of application within 1 day b - Review of the information submitted with the application within 2 working days of the site visit, if Service 2 accepted, or 7 working days from validation (if Service 2 not accepted) c - Provision of an email setting out any required changes to the application or confirming support/refusal of the application	Per application	£330.00	£363.33	£33.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 63 Fast Track - householder applications	Planning	Service 4 a - Registration of application within 1 day b - Consultation of neighbours within 1 working day c - Provision of an officers recommendation within 1 working day following on from the end of the consultation period (28 days)	Per application	£704.50	£775.65	£71.15	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 64 Fast Track - householder applications	Planning	Additional and faster services	Per application	N/A	N/A	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 65 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 5 1- Registration of valid application within 1 working day of receipt 2- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 15 working days of registration. 3- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 66 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 6 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 10 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£292.00	£321.49	£29.49	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 67 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 7 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 5 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£347.00	£382.05	£35.05	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 68 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 8 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 2 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£460.50	£507.01	£46.51	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 69 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 9 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 1 working days of registration.	Per application	£693.00	£762.99	£69.99	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 70 Fast Track - conditions and certificate of lawfulness applications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 71 Fast Track - Office to Residential Prior Notifications	Planning	Service 10 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours c - Provision of an officer's recommendation within 4 weeks of validation	Per application	£398.50	£438.75	£40.25	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 72 Fast Track - Office to Residential Prior Notifications	Planning	Service 11 Subject to a prior notification application is approved, provision of letter confirming compliance with relevant legislation.	Per application	£85.50	£94.14	£8.64	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 73 Fast Track - Office to Residential Prior Notifications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 74 Fast Track - Larger Home Extensions Prior Notifications	Planning	Service 12 - Larger homes a- Registration of valid application within 1 working day of receipt b- Consultation of neighbouring properties within 24 hours c- Provision of an officer's recommendation within 5 weeks of validation	Per application	£221.09	£243.41	£22.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 75 Fast Track - Larger Home Extensions Prior Notifications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 76 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 13 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Per application	£222.00	£244.42	£22.42	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 77 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 14 - only available if service 13 is taken a - Review of the information submitted within 5 working days from the validation of the application b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Per application	£332.50	£366.08	£33.58	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 78 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 15 Provision of an officer's recommendation within 5 weeks of validation.1 - 4 residential units / 100m2 - 999m2	Per application	£222.00	£244.42	£22.42	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 79 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 16 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Per application	£330.00	£363.33	£33.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 80 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 17 - only available if service 16 is taken a - Review of the information submitted within 5 working days from the validation of the application b - Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Per application	£460.50	£507.01	£46.51	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 81 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 18 Provision of an officer's recommendation within 5 weeks of validation.	Per application	£330.00	£363.33	£33.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 82 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 83 Fast Track - Pre-Application advice Category A and B	Planning	Tailored service - Quote provided on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 85 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 19 1- Accelerated offer of meeting at our offices (or on site) within 10 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 86 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 20 1- Accelerated offer of meeting at our offices (or on site) within 5 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 87 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 21 1- Accelerated offer of meeting at our offices (or on site) within 2 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 88 Fast Track - Pre-Application advice Category D, E and F	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 89 Fast Track - Pre-Application advice Categories G and J	Planning	Service 22 Accelerated offer of meeting at our offices (or on site) within 10 working days	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 90 Fast Track - Pre-Application advice Categories G and J	Planning	Service 23 Accelerated offer of meeting at our offices (or on site) within 5 working days	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 91 Fast Track - Pre-Application advice Categories G and J	Planning	Service 24 Accelerated offer of meeting at our offices (or on site) within 2 working days	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 92 Fast Track - Pre-Application advice Categories G and J	Planning	Service 25 Provision of written notes within 6 working days of meeting	Per application	£59.75	£65.78	£6.03	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 93 Fast Track - Pre-Application advice Categories G and J	Planning	Service 26 Provision of written notes within 3 working days of meeting	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 94 Fast Track - Pre-Application advice Categories G and J	Planning	Service 27 Provision of written notes within 6 working days of request (when no meeting is required)	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 95 Fast Track - Pre-Application advice Categories G and J	Planning	Service 28 Provision of written notes within 3 working days of request (when no meeting is required)	Per application	£225.00	£247.73	£22.73	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 96 Fast Track - Pre-Application advice Categories G and J	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 97 Fast Track - Category K	Planning	Service 29 Accelerated offer of meeting at our offices (or on site) within 6 working days	Per application	£176.87	£194.73	£17.86	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 98 Fast Track - Category K	Planning	Service 30 Accelerated offer of meeting at our offices (or on site) within 3 working days	Per application	£347.00	£382.05	£35.05	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 99 Fast Track - Category K	Planning	Service 31 Accelerated offer of meeting at our offices (or on site) within 1 working days	Per application	£579.50	£638.03	£58.53	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 100 Fast Track - Category K	Planning	Service 32 Provision of written notes within 6 working days of meeting	Per application	£23.15	£25.49	£2.34	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 101 0 Fast Track - Category K	Planning	Service 33 Provision of written notes within 3 working days of meeting	Per application	£88.43	£97.37	£8.93	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 102 1 Fast Track - Category K	Planning	Service 34 Provision of written notes within 1 working days of meeting	Per application	£176.87	£194.73	£17.86	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 103 2 Fast Track - Category K	Planning	Service 35 Provision of written notes within 6 working days (when no meeting is required)	Per application	£85.50	£94.14	£8.64	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 104 3 Fast Track - Category K	Planning	Service 36 Provision of written notes within 3 working days (when no meeting is required)	Per application	£169.00	£186.07	£17.07	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 105 4 Fast Track - Category K	Planning	Service 37 Provision of written notes within 1 working day (when no meeting is required)	Per application	£339.50	£373.79	£34.29	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 106 5 Fast Track - Category K	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 107 6 Fast Track - Additional Services	Planning	Service 38 10 to 24 residential units or 1000-1999 m2 commercial floorspace	Per application	£7,042.00	£7,753.24	£711.24	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 108 7 Fast Track - Additional Services	Planning	Service 39 25 to 49 residential units or 2000-3999m2 commercial floorspace	Per application	£10,509.00	£11,570.41	£1,061.41	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Street Naming and Numbering												
Re	SNN 1 Street Naming and Numbering	Street Naming and Numbering	Application for numbering a property - new development or conversion	Per property	£108.07	£118.98	£10.91	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 2 Street Naming and Numbering	Street Naming and Numbering	Application for naming a new street (Authority choice of name)	Per Street	£282.90	£311.47	£28.57	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 3 Street Naming and Numbering	Street Naming and Numbering	Application for naming a new street (Applicants choice of name adhering to SNN Policy)	Per Street	£338.70	£372.91	£34.21	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 4 Street Naming and Numbering	Street Naming and Numbering	Renaming existing street	Base fee per street	£413.30	£455.05	£41.74	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 5 Street Naming and Numbering	Street Naming and Numbering		Per property for street name change	£31.00	£34.13	£3.13	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 6 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of buildings (Authority choice of name)	Per block/house	£187.22	£206.13	£18.91	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 7 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of buildings (Applicants choice of name, adhering to SNN Policy)	Per block/house	£224.67	£247.36	£22.69	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 8 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of Parks and Open Spaces	Per name	£187.22	£206.13	£18.91	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 11 Street Naming and Numbering	Street Naming and Numbering	Retrospective application for street naming / building naming / building numbering	per unit/street	As per schedule +30%	As per schedule +30%	N/A	N/A	s93 Local Government Act 2003	Discretionary		
Re	SNN 12 Street Naming and Numbering	Street Naming and Numbering	Officer hourly rate	per hour	£52.02	£57.27	£5.25	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 13 Street Naming and Numbering	Street Naming and Numbering	Confirmation of Address	per unit	£104.04	£114.55	£10.51	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 14 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	5 to 19 units - base fee	£525.40	£578.47	£53.07	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 15 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per unit	£41.44	£45.63	£4.19	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 16 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	20 to 49 units - base fee	£1,153.82	£1,270.36	£116.54	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 17 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per unit	£29.66	£32.66	£3.00	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 18 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	50 to 100 units - base fee	£1,986.35	£2,186.97	£200.62	10.10%	s93 Local Government Act 2003	Discretionary		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	SNN 19 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per unit	£21.65	£23.84	£2.19	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 20 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	100 plus units - base fee	£2,227.78	£2,452.79	£225.01	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 21 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per additional unit	£14.43	£15.89	£1.46	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 22 Street Naming and Numbering	Street Naming and Numbering	Application for Renumbering existing property	Per Unit	£129.64	£142.74	£13.09	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 23 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments Fixed price plus reduced price per unit	Above 50	£525.40	£578.47	£53.07	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 24 Street Naming and Numbering	Street Naming and Numbering	Written (letter or email) confirmation of official address or additional copies of official notification letter	Per application reference	£32.54	£35.82	£3.29	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 25 Street Naming and Numbering	Street Naming and Numbering	Amendment to officially agreed addresses due to change in plot numbers, plot positions, building number - only available within 6 months of decision	Per property	£61 plus £6.00 per unit	£67.16 plus £6.61 per unit	£6.16 £0.61	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 26 Street Naming and Numbering	Street Naming and Numbering	Site visit	per visit	£156.06	£171.82	£15.76	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 27 Street Naming and Numbering	Street Naming and Numbering	Direct action	Per Address	Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred	Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred	N/A	N/A	s93 Local Government Act 2003	Discretionary		

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**
 Area: **Building Control**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Hourly Rate												
Re	BC 4 Building Control	Building Control	Any chargeable function	Per chargeable hour	£73.25	£77.00	£3.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Discretionary	
Table A(1)												
Building Notice and Full Plans												
Re	BC 5 Building Control	Building Control	Single storey dwelling	Fixed Fee	£1,062.13	£1,116.50	£54.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 6 Building Control	Building Control	Each additional dwelling (single storey)	Fixed Fee	£256.38	£269.50	£13.13	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 7 Building Control	Building Control	Two storey dwelling	Fixed Fee	£1,098.75	£1,155.00	£56.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 8 Building Control	Building Control	Each additional dwelling (two storey)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 9 Building Control	Building Control	Two storey dwelling* (incorporating a basement storey)	Fixed Fee	£1,391.75	£1,463.00	£71.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 10 Building Control	Building Control	Three storey dwelling	Fixed Fee	£1,318.50	£1,386.00	£67.50	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 11 Building Control	Building Control	Each additional dwelling (three storey)	Fixed Fee	£402.88	£423.50	£20.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 12 Building Control	Building Control	Three storey dwelling* (incorporating a basement storey)	Fixed Fee	£1,501.63	£1,578.50	£76.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 13 Building Control	Building Control	Block of flats (up to 6 units/3 storeys)	Fixed Fee	£2,527.13	£2,656.50	£129.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table A(2)												
Building Notice and Full Plans												
Re	BC 14 Building Control	Building Control	Conversion into 1 dwelling/flat	Fixed Fee	£402.88	£423.50	£20.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 15 Building Control	Building Control	Each additional dwelling/flat	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table B(1)												
Building Notice and Full Plans												
Re	BC 16 Building Control	Building Control	Single storey extension (total floor area less than 6m ²)	Fixed Fee	£476.13	£500.50	£24.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 17 Building Control	Building Control	Single storey extension (total floor area 6m ² to 60m ²)	Fixed Fee	£659.25	£693.00	£33.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 18 Building Control	Building Control	Two storey extension (total floor area less than 60m ²)	Fixed Fee	£805.75	£847.00	£41.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 19 Building Control	Building Control	Loft conversion (total floor area less than 60m ²)	Fixed Fee	£659.25	£693.00	£33.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 20 Building Control	Building Control	Each additional 20m ² over 60m ² total floor area (above)	Fixed Fee	£183.13	£192.50	£9.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 21 Building Control	Building Control	Single storey basement (total floor area less than 60m ²)	Fixed Fee	£1,062.13	£1,116.50	£54.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 22 Building Control	Building Control	Garage conversion	Fixed Fee	£402.88	£423.50	£20.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 23 Building Control	Building Control	Basement conversion	Fixed Fee	£439.50	£462.00	£22.50	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 24 Building Control	Building Control	Single storey (attached or detached) garage/outbuilding (total floor area less than 60m ²)	Fixed Fee	£622.63	£654.50	£31.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 25 Building Control	Building Control	Construction of enclosed carport	Fixed Fee	£183.13	£192.50	£9.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table B(2)												
Building Notice and Full Plans												
Re	BC 26 Building Control	Building Control	Underpinning (up to 20 linear meters)	Fixed Fee	£586.00	£616.00	£30.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 27 Building Control	Building Control	Window and door replacement(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 28 Building Control	Building Control	Re-roofing/renovation of thermal element(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 29 Building Control	Building Control	Load bearing wall removal(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 30 Building Control	Building Control	Chimney breast removal(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 31 Building Control	Building Control	Installation of WC/bathroom/en suite	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 32 Building Control	Building Control	Drainage connection to foul system (porch / conservatory / outbuilding)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 33 Building Control	Building Control	Electrical work (non-competent person/up to a 3 bed house)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	BC 34 Building Control	Building Control	Alterations (total cost of works £1-£5,000)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 35 Building Control	Building Control	Alterations (total cost of works £5,001-£10,000)	Fixed Fee	£366.25	£385.00	£18.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 36 Building Control	Building Control	Alterations (total cost of works £10,001-£15,000)	Fixed Fee	£476.13	£500.50	£24.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 37 Building Control	Building Control	Alterations (total cost of works £15,001-£20,000)	Fixed Fee	£549.38	£577.50	£28.13	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table C(1)												
Building Notice and Full Plans												
Re	BC 38 Building Control	Building Control	Single storey office (total floor area less than 100m²)	Fixed Fee	£2,234.13	£2,348.50	£114.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 39 Building Control	Building Control	Single storey shop/commercial unit (total floor area less than 100m²)	Fixed Fee	£1,977.75	£2,079.00	£101.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 40 Building Control	Building Control	Single storey assembly/recreation building (total floor area less than 100m²)	Fixed Fee	£2,490.50	£2,618.00	£127.50	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 41 Building Control	Building Control	Single storey industrial unit (total floor area less than 100m²)	Fixed Fee	£1,794.63	£1,886.50	£91.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table C(2)												
Building Notice and Full Plans												
Re	BC 42 Building Control	Building Control	Conversion into a hotel or boarding house (up to 5 rooms)	Fixed Fee	£2,051.00	£2,156.00	£105.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 43 Building Control	Building Control	Conversion into a shop	Fixed Fee	£1,062.13	£1,116.50	£54.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table D(1)												
Building Notice and Full Plans												
Re	BC 44 Building Control	Building Control	Office extension (total floor area less than 100m²)	Fixed Fee	£1,648.13	£1,732.50	£84.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 45 Building Control	Building Control	Shop/commercial unit extension (total floor area less than 100m²)	Fixed Fee	£1,538.25	£1,617.00	£78.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 46 Building Control	Building Control	Assembly/recreational building extension (total floor area less than 100m²)	Fixed Fee	£1,758.00	£1,848.00	£90.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 47 Building Control	Building Control	Industrial unit extension* (total floor area less than 100m²)	Fixed Fee	£1,501.63	£1,578.50	£76.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table D(2)												
Building Notice and Full Plans												
Re	BC 48 Building Control	Building Control	Shop/commercial unit fit-out (shell only)	Fixed Fee	£695.88	£731.50	£35.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 49 Building Control	Building Control	Shop/commercial unit fit-out (shell and core)	Fixed Fee	£915.63	£962.50	£46.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 50 Building Control	Building Control	Replacement shop front	Fixed Fee	£586.00	£616.00	£30.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 51 Building Control	Building Control	Installation of a shopping centre kiosk (total floor area under 9m²)	Fixed Fee	£769.13	£808.50	£39.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 52 Building Control	Building Control	Installation of a mezzanine floor (total floor area less than 500m²)	Fixed Fee	£1,172.00	£1,232.00	£60.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 53 Building Control	Building Control	Window and door replacement(s)	Fixed Fee	£476.13	£500.50	£24.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 54 Building Control	Building Control	Re-roofing/renovation of thermal element(s)	Fixed Fee	£549.38	£577.50	£28.13	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Regularisation Charge												
Re	BC 55 Building Control	Building Control	Retrospective application charge	Per chargeable hour plus 50% risk factor	50%	50%	£0.00	0.00%	VAT not applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table E(1)												
Demolition and Dangerous Structures												
Re	BC 56 Building Control	Building Control	Demolition of a single building (total floor area less than 100m²)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT not applicable	Section 10 of the London Local Authorities Act 2004 and Building Act 1984 sections 107, 108 and 110 (S109 has been repealed);	Statutory discretionary	
Re	BC 57 Building Control	Building Control	Demolition of building(s) (total floor area(s) less than 1000m²)	Fixed Fee	£586.00	£616.00	£30.00	5.12%	VAT not applicable	Section 10 of the London Local Authorities Act 2004 and Building Act 1984 sections 107, 108 and 110 (S109 has been repealed);	Statutory discretionary	
Re	BC 58 Building Control	Building Control	Surveying a dangerous structure during normal working hours	Fixed Fee	£128.19	£134.75	£6.56	5.12%	VAT not applicable	S66 The London Building Acts (Amendment) Act 1939: All expenses incurred by [the local authority] in respect of any dangerous structure shall be paid by the owner of the structure but without prejudice to his right to recover the amount of the said expenses from any person liable to pay the expenses of the repair of the structure.	Statutory discretionary	
Re	BC 59 Building Control	Building Control	Surveying a dangerous structure out of working hours	Fixed Fee	£183.13	£192.50	£9.38	5.12%	VAT not applicable	S66 The London Building Acts (Amendment) Act 1939 - As above	Statutory discretionary	
Re	BC 60 Building Control	Building Control	Making safe or removing an immediate danger	Cost recovery	Cost recovery	Cost recovery	£0.00	0.00%	VAT not applicable	S66 The London Building Acts (Amendment) Act 1939 - As above	Statutory discretionary	
Table E(2)												

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Business Support												
Re	BC 61 Building Control	Building Control	Reproduction of archived documentation	Per chargeable hour	£73.25	£77.00	£3.75	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
Re	BC 62 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A4	£1.00	£1.10	£0.10	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 63 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A3	£1.50	£1.65	£0.15	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 64 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A2	£19.32	£21.27	£1.95	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 65 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A0 - A1	£24.50	£26.97	£2.47	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 66 Building Control	Building Control	Postage A5 letter	Each	£2.32	£2.55	£0.23	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 67 Building Control	Building Control	Postage A4 package	Each	£7.05	£7.76	£0.71	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 68 Building Control	Building Control	Postage A4 letter	Each	£4.73	£5.21	£0.48	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 69 Building Control	Building Control	Cancellation of application (after validation)	Fixed Fee	£73.25	£77.00	£3.75	5.12%	VAT applicable	Building Regulations 2010/2214 ("Principal Regulations"), Schedule 1 of Building Control Act 1984; and The Building (Local Authority Charges) Regulations 2010/404.	Statutory discretionary	
Re	BC 70 Building Control	Building Control	Cancellation of application (after plan assessment)	Fixed Fee	£439.50	£462.00	£22.50	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
Re	BC 71 Building Control	Building Control	Reactivation of application (per application)	Fixed Fee	£109.88	£115.50	£5.63	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
Re	BC 72 Building Control	Building Control	Administration (per hour)	Per chargeable hour	£73.25	£77.00	£3.75	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
Table F(1)												
Premium Services												
Re	BC 76 Building Control	Building Control	Pre-application advice over 1 hour	Per chargeable hour	£109.88	£115.50	£5.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set e.g. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters e.g. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Department: **Electoral Services**
 Area: **Electoral Registration**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments/ Regulation Description
Electoral Services	Electoral Registration	Electoral Services	Marked Register - data format	Per Open Register	20.00	20.00	0.00	0%	s110 Representation of the People (England and Wales) Regulations 2001 (SI 2001/341)	Statutory	https://www.electoralcommission.org.uk/running-electoral-registration-england/access-and-supply-electoral-register/access-and-supply-edited-register
			plus £1.50 for 1,000 entries (or remaining part of 1,000 entries)		1.50	1.50	0.00	0%			
Electoral Services	Electoral Registration	Electoral Services	Marked Register - data format	Per Open Register	20.00	20.00	0.00	0%	s110 Representation of the People (England and Wales) Regulations 2001 (SI 2001/341)	Statutory	
			plus £1.50 for 1,000 entries (or remaining part of 1,000 entries)		5.00	5.00	0.00	0%			

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

<https://www.electoralcommission.org.uk/running-electoral-registration-england/access-and-supply-electoral-register/access-and-supply-edited-register>

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department:	Adults and Health
Area:	Adult Social Care

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 60+	Weekly	156.95	156.95	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 25-59	Weekly	87.55	87.55	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 18-25	Weekly	71.60	71.60	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Respite Care (All client groups) (2)	Social Care	Residential Respite (per week)	Weekly	116.20	116.20	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Fairer Contributions charge rate	Community Services	The rate charged for Community Services	Hourly	18.76	19.25	£0.49	2.61%	Increase in the maximum charge rate for homecare services to reflect the higher hourly rate the Council pays for delivery of homecare each year in line with contractual obligations	s 14 The Care Act 2014	Predominantly Statutory prescribed but guidance also included where there is discretion (e.g. reasonable expenses)	From April 2023, the only proposed increase to adult social care charges is an increase of 2.61% to the Fairer Contributions Charge Rate for homecare. This is to reflect the increase in average hourly rate the council pays for homecare, to £19.25.
Adult Social Care	Charges for arranging care for people above the capital/savings threshold	All Placement Areas	One-off arrangement fee for new care packages / placements	One-off charge	£300.00	£300.00	£0.00	0.00%	Charges for arranging care for people above the capital/savings threshold	s 14 The Care Act 2014	Statutory prescribed, based on recovering costs	This was agreed in Feb 2020 - https://barmet.moderngov.co.uk/documents/s58014/Fees%20and%20Charges%20-%20Fairer%20Contribution%20Policy.pdf Committee paper sets out stat guidance, calc based on full cost recovery and benchmarking with neighbors on cost. Our internal costs will not have changed in this period but more importantly it is not yet clear whether we will be able to charge for this under the new system. Clarification on this has been requested.
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Standard hourly administrative and processing charge		£18.82	£18.82	£0.00	0.00%	The interest rate for deferred payments was set at 1% from 1 April 2016. It is proposed that the interest rate charges will be reviewed every three months by Adults and Communities. The power to vary and change interest rates for deferred payments will be delegated to the Council's section 151 officer.	s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Standard legal hourly charge		£52.29	£52.29	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Non- standard legal hourly charge e.g. debt recovery		£71.59	£71.59	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Land Registry Fees		£26.00	£26.00	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Property Valuation Fees		£250.00	£250.00	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

			No proposed charging structure at Finchley Lido Leisure Centre as the car park is externally managed by a third party operator.
Finchley Lido Leisure Centre	FREE	FREE	
Hendon Leisure Centre	£0.50	£1.00	
New Barnet Leisure Centre	£0.50	£1.00	

Terminology key

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Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Growth and Corporate Services**
 Area: **Births, Deaths and Marriages**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges/ above inflation
Birth Deaths and Marriages	Certificates from archived registers		Standard Birth, Death, Marriage and civil partnership certificate	Per certificate	£11.00	£11.00	£0.00	0%	Birth & Death Registration Act 1953; and Marriage Act 1949	Prescribed - Statute	General Register Office - statutory figures introduced
Birth Deaths and Marriages			Short Birth Certificate	Per certificate	£11.00	£11.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute	
Birth Deaths and Marriages			Priority service certificate - same day	Per certificate	£24.00	£24.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute	
Birth Deaths and Marriages			Standard Birth Death Marriage or Civil Partnership certificates (at registration)	Per certificate	£11.00	£11.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute	
Birth Deaths and Marriages			Standard Birth Death Marriage or Civil Partnership certificates (after registration)	Per certificate	£11.00	£11.00	£0.00	0%	Marriage Act 1949	Prescribed - Statute	
Birth Deaths and Marriages	Foreign Divorce Clearance		LRS clearance	Per Divorce	£50.00	£50.00	£0.00	0%	S111(1), Local Government Act 1972	Prescribed - Statute	
Birth Deaths and Marriages			GRO Clearance	Per Divorce	£75.00	£75.00	£0.00	0%	S1(3), RSA 1953	Prescribed - Statute	
Birth Deaths and Marriages	Corrections to an entry		LRS correction	Per correction	£75.00	£75.00	£0.00	0%	B&D Regn Act and Reg 55 to 58 Registration of Births and Deaths Regulations 1987; and S.61, Mge Act 1949 and Reg 19 & 20 Registration	Prescribed - Statute	
Birth Deaths and Marriages			GRO Correction	Per correction	£90.00	£90.00	£0.00	0%		Prescribed - Statute	
Birth Deaths and Marriages			Space 17	Per change	£40.00	£40.00	£0.00	0%		Prescribed - Statute	
Birth Deaths and Marriages	Civil Partnership Conversion		Conversion of civil partnership in accordance with the standard procedure	Per Conversion	£45.00	£45.00	£0.00	0%	Reg 6 The Marriage of Same Sex Couples (Conversion of Civil Partnership) Regulations 2014	Prescribed - Statute	
Birth Deaths and Marriages	Notice of marriage and civil partnership		British, Irish or Relevant National	Per notice	£35.00	£35.00	£0.00	0%	Marriage Act 1949	Prescribed - Statute	
Birth Deaths and Marriages			Foreign National with Home Office referral	Per notice	£47.00	£47.00	£0.00	0%	Marriage Act 1949	Prescribed - Statute	
Marriages			of date or time	Ceremony	£21.00	£23.00	£2.00	9.5%		Discretionary	nearest whole number (brought in line with
Birth Deaths and Marriages		Heritage Room	Mondays to Thursday	Per Ceremony	£180.00	£200.00	£20.00	11.1%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			Friday	Per Ceremony	£200.00	£220.00	£20.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			Saturday	Per Ceremony	£300.00	£330.00	£30.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges/ above inflation	
Birth Deaths and Marriages	Ceremonies at Hendon Town Hall		Sundays	Per Ceremony	£385.00	£425.00	£40.00	10.4%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Parnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			Public Holidays	Per Ceremony	£680.00	£750.00	£70.00	10.3%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Parnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Marriages		Committee Room 402	Mondays to Friday	Ceremony	£240.00	£265.00	£25.00	10.4%	1949; Reg 12(6), The	Discretionary	nearest whole number (brought in line with	
Birth Deaths and Marriages				Saturday	Per Ceremony	£350.00	£385.00	£35.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Parnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages				Sundays	Per Ceremony	£450.00	£495.00	£45.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Parnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages				Public Holidays	Per Ceremony	£680.00	£750.00	£70.00	10.3%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Parnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	Associated ceremony fees		Non-refundable booking fee	Per Ceremony	£70.00	£80.00	£10.00	14.3%	Marriage and Civil Partnership (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			Administration fee for change of date or time	Per Ceremony	£20.75	£23.00	£2.25	10.8%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Parnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			Wedding in a registered building (e.g. church)	Per Ceremony	£88.00	£88.00	£0.00	0.0%	S.44(2)(a), Mge Act 1949	Prescribed - Statute	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			Administration fee for late running ceremony	Per Ceremony	£21.00	£23.00	£2.00	9.5%		Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			External approved Premise Monday - Friday	Per Ceremony	£400.00	£440.00	£40.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Parnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			External approved Premise Saturday	Per Ceremony	£440.00	£484.00	£44.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Parnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges/ above inflation
Birth Deaths and Marriages	Ceremonies at External venues		External approved Premise Sunday	Per Ceremony	£550.00	£605.00	£55.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			External approved premises Bank Holiday	Per Ceremony	£680.00	£748.00	£68.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			Late arrival fee at an approved premise in Barnet	Per Ceremony	£55.00	£60.50	£5.50	10.0%		Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	Private Citizenship Ceremonies		Weekdays	Per Ceremony	£135.00	£148.50	£13.50	10.0%	schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	Private Citizenship Ceremonies		Weekends	Per Ceremony	£155.00	£170.50	£15.50	10.0%	schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Children's & Family Services
 Area: Libraries

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Library charges	Printing/ photocopying		Black & white A4	Per sheet	£0.20	£0.20	£0.20	£0.20	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Printing/ photocopying		Colour A4	Per sheet	£0.80	£0.80	£0.80	£0.80	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Printing/ photocopying		Black & white A 3	Per sheet	£0.30	£0.30	£0.30	£0.30	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Printing/ photocopying		Colour A3	Per sheet	£1.20	£1.20	£1.20	£1.20	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Advertising space		This charge will be levied for advertising space in library activity booklets/ publicity	A5 page per 3 months	£300.00	£300.00	£300.00	£330.00	£30.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Lost Library card		This charge is levied where a replacement library card is issued	Per card (adults)	£2.00	£2.00	£2.00	£2.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Lost Library card		This charge is levied where a replacement library card is issued	Per card (child/ concessions)	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	DVD hire		This charge is levied for the loan of DVDs	Per DVD, per week	£1.60	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Market place adverts		This charge is levied for advertising on library noticeboards/ windows	A6 advert per week	£1.00	£1.00	£1.00	£1.10	£0.10	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Market place adverts		This charge is levied for advertising on library noticeboards/ windows	A5 advert per week	£1.50	£1.50	£1.50	£1.65	£0.15	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Market place adverts		This charge is levied for advertising on library noticeboards/ windows	A4 advert per week	£2.50	£2.50	£2.50	£2.75	£0.25	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Library Service fees and charges (not amended in libraries Review)		This charge is levied for the use of display cabinets and windows in libraries	Per cabinet/ window per week external	£25.00	£25.00	£25.00	£27.50	£2.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Library Service fees and charges (not amended in libraries Review)		This charge is levied for the use of display cabinets and windows in libraries	Per cabinet/ window per week internal	£20.00	£20.00	£20.00	£22.00	£2.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Adult Book Fines		This charge is levied for the late return of adult book items. Items can now be renewed 24/7 online or by phone	Per Day, Per item	£0.25	£0.25	£0.25	£0.25	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Child Book Fines		This charge would be levied for the late return of child and teen book items. Items can now be renewed 24/7 online or by phone	Per day, Per item	£0.05	£0.05	£0.05	£0.05	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Reservation, No Notification/ email (specially purchased stock)		This charge is levied where an item is purchased in response to a reservation	Per item	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Reservation, Postal Notification (specially purchased stock)		This charge is levied where an item is purchased in response to a reservation	Per item	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Reservation, No Notification/ email notification (Barnet stock)		Customers are notified by email that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	Per item	£0.00	£0.00	£0.00	£0.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No fee associated with this item.	
Library charges	Reservation, Postal Notification (Barnet stock)		Customers are notified by post that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	Per item		2nd class postage only	2nd class postage only	2nd class postage only	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	Fee not determined by Libraries.	
Library charges	Late return fees for items borrowed from the British library		This charge is levied where items borrowed from the British Library are returned late	Per item	£4.55	£4.55	£4.55	£5.45	£0.90	19.78%	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	
Library charges	Reservations from the British Library		This charge is levied where items are borrowed from the British Library	Per item	£4.6	£4.6	£4.6	£15.00	Up to £9 more	-	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	
Library charges	Renew a British Library loan		This charge is levied where items borrowed from the British Library are renewed	Per item			£4.30	£5.70	£5.70	New	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	New charge
Library charges	Reservations from Interlibrary loan (not British Library)		This charge is levied when reservations are obtained from other library authority or institution	Per item			£4.00	£6.00	£2.00	50.00%	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	
Library charges	One off events		This includes a range of author and cultural events. A mix of charges would be applied dependent upon the cost of hosting the specific event and its intended audience. These are in addition to the core service of events which remains free.	Per session, per person	£0 up to £21	£0 up to £21	£0 up to £21	£0 up to £25	Up to £4 more	19.05%	Public Libraries and Museums Act, 1964	Discretionary	Current charges are under the average market rate.	
Library charges	Training courses for professionals and organisations (1/2 day - off the peg)		Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per delegate	£75.00	£75.00	£75.00	£82.50	£7.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Training courses for professionals and organisations (1/2 day - bespoke)		Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per organisation	£400.00	£400.00	£400.00	£440.00	£40.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Local History Training/ Talks for organisations (bespoke)		Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per session	£75.00	£75.00	£75.00	£82.50	£7.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Music Sets And Scores for choirs based in Barnet		Subscription fee	Per subscription Per annum	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for choirs based in Barnet		Overdue charge	Per score, Per week	25p per score, Per month/ part month	25p per score, Per month/ part month	25p per score, Per month/ part month	25p per score, Per month/ part month	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for all choirs		Courier delivery charge for direct delivery	Per box	£5.00	£5.00	£5.00	£5.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for all choirs		Cancellation fee for every score ordered but then not required	Per title	£10.00	£10.00	£10.00	£10.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for all choirs		Administration fee to replace lost items. This is payable by music groups and organisations.	Per set lost	£10.00 + cost of replacement	£10.00 + cost of replacement	£10.00 + cost of replacement	£10.00 + cost of replacement	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Library charges	Music Sets And Scores for choirs based outside Barnet		Subscription fee	Per subscription Per annum	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for choirs based outside Barnet		Overdue charge	Per score, Per week	35p per score, Per month/ cart month	35p per score, Per month/ cart month	35p per score, Per month/ cart month	35p per score, Per month/ cart month	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores		Charge made to other Boroughs for the loan of Barnet sets and scores	Per 20 items	£12.00	£12.00	£12.00	£12.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	soft play hire party booking package		Hire charge	Per booking of 3 hours	£180.00	£180.00	£180.00	£196.00	£18.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Play sets		Subscription fee to play sets service	Per subscription, per annum	£25.00	£25.00	£25.00	£27.50	£2.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
School Libraries Resources Service	Subscription		Annual fee to Barnet schools	Per year, per pupil	£7.55	£7.90	£8.30	£8.80	£0.50	6.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1/2 year subscription	Per 1/2 year, per pupil	£4.90	£5.10	£5.10	£5.40	£0.30	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1 term	Per term, per pupil	£3.50	£3.80	£3.80	£4.00	£0.20	5.26%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for half term	Per 1/2 ter, per pupil	£1.80	£2.00	£2.00	£2.10	£0.10	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Annual fee for non Barnet schools	Per year, per pupil	£8.65	£9.00	£9.40	£9.90	£0.50	5.32%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1/2 year subscription for non Barnet schools	Per 1/2 year, per pupil	£5.65	£5.60	£5.60	£5.90	£0.30	5.36%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1 term for non Barnet schools	Per term, per pupil	£3.80	£3.95	£3.95	£4.20	£0.25	6.33%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for half-term for non-Barnet schools	Per 1/2 term, per pupil	£1.95	£2.10	£2.10	£2.20	£0.10	4.76%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		One-off fee 'try me' (Barnet schools)	Per pupil, per term	£3.50	£3.80	£3.80	£4.00	£0.20	5.26%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		One-off fee 'try me' (non Barnet schools)	Per pupil, per term	£3.80	£3.95	£3.95	£4.20	£0.25	6.33%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Topic box		Topic box (box containing circa 40 books on a specific topic area)	Per topic box, per 1/2 term	£85.00	£85.00	£85.00	£90.00	£5.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	artefact		Box of artefacts to be used in the classroom to support teaching and learning	Per box, per 1/2 term	£85.00	£85.00	£85.00	£90.00	£5.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Secondary schools pay as you go registration fee		Fee to register for pay as you go topic boxes - one off admin charge	Per school	£220.00	£220.00	£220.00	£230.00	£10.00	4.55%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Secondary schools pay as you go loans (20 books per loan)		Charge for as and when loan collections	Per collection of 20 books, per school	£40.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Guided reading sets		Charge for the loan of guided reading sets	Per class, per year	£135.00	£135.00	£135.00	£143.00	£8.00	5.93%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Long-term book loan		Charge for the long-term loan of books to support school libraries	300 books for 6 months	£425.00	£425.00	£425.00	£450.00	£25.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Long-term book loan		Charge for the long-term loan of books to support school libraries	300 books for 12 months	£810.00	£810.00	£810.00	£850.00	£40.00	4.94%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (Barnet schools)	Per hour	£40.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (non-Barnet schools)	Per hour	£45.00	£45.00	£45.00	£47.00	£2.00	4.44%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (non-subscribing Barnet schools)	Per hour	£50.00	£50.00	£50.00	£53.00	£3.00	6.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (non-subscribing non-Barnet schools)	Per hour	£55.00	£55.00	£55.00	£58.00	£3.00	5.45%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Lost/ damaged books		Charge levied to schools for the replacement of lost books	Per item	£20.00	£20.00	£20.00	£21.00	£1.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Lost/ damaged artefacts		Charge levied to schools for the replacement of lost artefacts	Per item	£10-100	£10-100	£10-100	£10-100	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Late orders surcharge		Additional charge made to schools that submit requests after the standard delivery deadline	Per order	£15.00	£15.00	£15.00	£16.00	£1.00	6.67%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at 6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
School Libraries Resources Service	Additional delivery charge		Charge for additional deliveries	Per visit, up to 12 crates	£25.00	£25.00	£25.00	£26.00	£1.00	4.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Additional delivery charge		Charge for additional deliveries	Per visit, 13-24 crates	£35.00	£35.00	£35.00	£37.00	£2.00	5.71%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Additional delivery charge		Charge for additional deliveries	Per visit, 25-36 crates	£45.00	£45.00	£45.00	£47.00	£2.00	4.44%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Annual subscription EYFS and KS1 only - Barnet schools		Charge levied to schools for annual subscription for stated year groups only	Per school, per year	£8.20	£8.60	£8.60	£9.10	£0.50	5.81%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Library charges	Room hire (library opening hours)		Room Hire Chipping Barnet Library Room 1	per hour	£30.00	£35.00	£35.00	£37.00	£2.00	5.71%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Chipping Barnet Library Room 2	per hour	£30.00	£30.00	£30.00	£32.00	£2.00	6.67%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library Room 1	per hour	£30.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library Room 2	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library Room 3	per hour	£15.00	£20.00	£20.00	£21.00	£1.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library 1, 2, 3 together	per hour	£0.00	£65.00	£65.00	£69.00	£4.00	6.15%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library kitchen as add on	per hour	£0.00	£5.00	£5.00	£5.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library kitchen only	per hour	£0.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Colindale Library Room 1	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Edgware Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Golders Green Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire North Finchley Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Osidge Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Hendon Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire East Finchley Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Appendix G

Business Planning 2023/24

Final Report General budget consultation 2023/24

23 December 2022 – 4 February 2023

Consultation Team, Strategy

1. EXECUTIVE SUMMARY

This report sets out the consultation findings from the General Budget Consultation 2023/24 which will be presented as part of the budget paper at Policy and Resources Committee on 23 February 2023 and Council on 28 February 2023.

1.1 Response to the consultation

- a total of 140 questionnaires were completed
 - the findings in this report are based on “valid responses”, i.e., all those providing an answer at each question (this may or may not be the same as the total response) unless otherwise specified. The base size may therefore vary from question to question.
- the majority (96%) of responses were from residents
- one written response was received via email

1.2 Summary of consultation approach

- the consultation ran from 23 December 2022 to 4 February 2023.
- the consultation consisted of an online questionnaire and summary consultation document which was published on engage.barnet.gov.uk.
- paper copies and an easy-read version of the consultation were also made available on request.
- as part of the council’s statutory duty to consult with National Non-Domestic Rate (NNDR) payers, letters were sent out to all the council’s NNDR payers inviting them to take part in the consultation.
- the consultation was widely promoted via the council’s residents’ e newsletter, Barnet First resident’s magazine delivered to all household in the boroughs; the website; Twitter and Facebook ads.
- super-users, i.e., users of non-universal services, were also invited to take part in the consultation through the Barnet Together newsletter and other LBB service user newsletters and circulars.

1.2 Summary of key findings

1.2.1 Views on the overall budget for 2023/24

- A third of respondents agree (31%, 43 out of 140 respondents) with the council’s proposed budget for 2023/24, of which (3%, 4 out of 140 respondents strongly agree, and 28%, 39 out of 140 respondents tend to agree).
- Just under half disagree (46%, 64 out of 140 respondents) with the council’s proposed budget for 2023/24 (20%, 28 out of 140 respondents tend to disagree, and 27%, 36 out of 140 respondents strongly disagree).
- The remainder were either neutral (18%, 25 out of 140 respondents) or said they did not know or were not sure (6%, 8 out of 140 respondents).

1.2.2 Views on the council's Council Tax proposals for 2023/24

Overall, just over half of respondents (51%, 48 out of 94 respondents) **support some sort of Council Tax increase to help fund the budget gap in 2023/24** - a third support both Council Tax increases - the proposal to increase general Council Tax by 1.8% and the proposal to apply a further 2.0% Social Care Precept in 2023/24.

However, just under half of respondents do not support any increases in Council Tax in 2023/24 (49%, 45 out of 94 respondents).

- A third of respondent's (33%, 31 out of 94 respondents) support **both the council's proposals on Council Tax**: the proposal to increase general Council Tax by 1.8%, and the proposal to apply a further 2.0% Social Care Precept in 2023/24
- A minority of respondents (11%, 10 out of 94 respondents) **support only** the proposal to increase general Council Tax by 1.8% in 2023/24
- A smaller minority of respondents (7%, 7 out of 94 respondents) **support only** the proposal to apply a 2% Adult Social Care Precept to Council Tax in 2023/24
- Just under half of respondents (49%, 45 out of 94 respondents) **do not support either of the council's proposals to increase Council Tax in 2023/24**: the proposal to increase general Council Tax by 1.8% and the proposal to apply an Adult Social Care Precept on Council Tax of 2% in 2023/24.

1.2.3 Views on theme committee saving and income proposals for 2023/24

- **Children's, Education and Safeguarding Committee received the highest level of support**, with half of respondents (50%, 47 out of 94 respondents) indicating they agree with the saving and income proposals identified within this committee for 2023/24
- **Public Health and Wellbeing Board**, which had no savings or income generation proposals, received **the second highest level of support**, with just under half of respondents (48%, 45 out of 94 respondents) agreeing
- **Adults and Safeguarding Committee received the third highest level of support** with two fifths of respondents (39%, 37 out of 94 respondents) agreeing with the saving and income proposals identified within this committee for 2023/24.
- **Community Leadership and Libraries Committee, Housing and Growth Committee, and Environment and Climate Change Committee** all had similar levels of support, with around **a third of respondents agreeing** with the saving and income proposals identified within these committees for 2023/24:
 - Community Leadership and Libraries Committee 35% agreed (32 out of 92 respondents)
 - Housing and Growth Committee 34% agreed (32 out of 93 respondents)
 - Environment and Climate Change Committee 33% agreed (31 out of 94 respondents).
- **Policy and Resources Committee** received the **least support** for their saving and income proposals, with just over a quarter of respondents (27%, 25 out of 93

respondents) agreeing with the saving and income generation proposals identified within this committee for 2023/24.

1.2.4 Further comments on Theme Committee saving and income proposals for 2023/24

Respondents were also asked if they had any comments to make about the saving and income proposals identified for each theme committee for 2023/24. Of those who responded to the consultation, 40 out of 140 gave a response to this question.

The responses to this question were varied and the most common themes, with a response of four comments or more, have been summarised below.

- *Disagree with / Can't afford Council Tax increases* (Seven comments)
- *Too much spent on Policy and Resources Budget/ management* (Seven comments)
- *Improvements needed to parks, pavements and facilities* (Five comments)
- *Increase spending needed on environment, climate change, public transport and active travel* (Five comments)
- *Not enough detail on where the money will be spent:* (Five comments)
- *Concern with the level of funding on Adult Social Care and the impact on the most vulnerable* (Four comments)
- *Concern over pressure from NHS for continuing care costs* (Four comments)
- *Need for more housing especially social/ affordable* (Four comments)

1.2.5 Further comments on the proposed budget for 2023/24

Respondents were also asked if they had any further comments to make about the council's proposed budget for 2023/24. Of those who responded to the consultation, 53 out of 140 gave a response to this question.

Again, the responses to this question were varied and the most common themes, with a response of three comments or more have been summarised below:

- *Cost of living means council tax should be minimised:* (Seventeen Comments).
- *I would support a higher increase in Council tax:* (Nine comments).
- *Reduced Policy and Resources Budget/ management costs/ insourcing* (Three comments).
- *This seems to go against labour's manifesto promise:* (Three comments)
- *Budget not sustainable / Not credible:* (Three comments)

Further details of the types of comments received can be found in section three of this report.

2. CONSULTATION METHOD AND RESPONSE

2.1 Introduction

The budget proposals for 2023/24 have been subject to a formal public consultation.

This report sets out the full findings from the council's consultation on its Business Plan 2023/24. The findings will be considered by Full Council on 28 February 2023, where the final decision on the council's budget for 2023/24 will be taken.

2.2 Summary of consultation approach

The 2023/24 General Budget Consultation began after Policy and Resources Committee on 23 December 2022 and concluded on 4 February 2023.

In terms of service-specific consultations, the council has a duty to consult with service users where there are proposals to vary, reduce or withdraw services. Where appropriate, separate service-specific consultations have already taken place or will take place in the next few months for the 2023/24 savings. The outcomes of these consultations are being reported into committee decision-making processes.

2.3 Technical details and method

2.3.1 In summary, the consultation was administered as follows:

- The general consultation consisted of an online questionnaire published on <http://engage.barnet.gov.uk> together with a summary consultation document which provided background information about the council's budget setting process and the financial challenges the council faces,
- Paper copies and an easy-read version of the consultation were also made available on request,
- As part of the council's statutory duty to consult with National Non-Domestic Rate (NNDR) payers, letters were sent out to all the council's NNDR payers inviting them to take part in the consultation.
- The consultation was widely promoted via the council's residents' magazine (Barnet First delivered to all households), the council resident's enewsletter, the council's website, local press, Twitter, and Facebook,
- super-users, i.e., users of non-universal services, were also invited to take part in the consultation through the Barnet Together Newsletter, and other LBB service user newsletters and circulars.

2.3.2 Questionnaire design

The questionnaire was developed to ascertain residents' views on the overall size and individual components of the proposed 2023/24 budget. In particular the consultation invited views on the:

- overall budget, and savings and income generation proposals for 2023/24.
- proposal to increase General Council Tax by 1.8% in 2023/24.
- proposal to apply an Adult Social Care Precept on Council Tax of 2% to help pay for adult social care.

Throughout the questionnaire and where applicable, hyperlinks were provided to the relevant sections of the consultation document and to the detailed savings and/or income proposals for each committee. Links to further information on each of the Theme Committees' portfolio was also provided.

2.4 Response to the consultation

A total of 140 questionnaires were completed – all were submitted online. One written response was also submitted via email.

2.4.1 Response profile

The table below shows the profile of those who responded to the consultation.

Table 1: Profile of those who responded to the General Budget Consultation

Stakeholder	%	Base
Barnet resident	96%	89
A person working within the London Borough of Barnet area	0%	0
Barnet business	1%	1
Representing a school	0%	0
Representing a voluntary/community organisation	1%	1
Representing a public-sector organisation	0%	0
Other	0%	0
Prefer not to say	2%	2
Total who answered this question	100%	93
Not Answered		47
Total response to the consultation		140

There was also one written response via e mail. The response has been incorporated into the findings and further details are provided in section 3.6 of this report.

2.4.2 Profile of protected characteristics

The council is required by law (the Equality Act 2010) to pay due regard to equalities in eliminating unlawful discrimination, advancing equality of opportunity, and fostering good relations between people from different groups.

The protected characteristics identified in the Equality Act 2010 are age, disability, ethnicity, sex, sex reassignment, marriage and civil partnership, pregnancy, maternity, religion or belief, sexual orientation and marital status.

To assist us in complying with the duty under the Equality Act 2010 we asked the respondents to provide equalities monitoring data and explained that collecting this information will help us understand the needs of our different communities and that all the information provided will be treated in the strictest confidence and will be stored securely in accordance with our responsibilities under data protection legislation (such as the General Data Protection Regulation or the Data Protection Act 2018).

Table 2 over the page shows the profile of those who answered these questions. However, due to the low completion of these questions However, due to the low completion of these questions, it has not been possible to do any demographic analysis on the consultation findings.

GENERAL BUDGET CONSULTATION 2023/24

Table 2: Protected Characteristic, profile of those that completed the questionnaire

Protected Characteristic	Response	
	Number	%
Age		
16-17	1	1%
18-24	2	1%
25-34	10	7%
35-44	17	12%
45-54	9	6%
55-64	15	11%
65-74	17	12%
75+	8	6%
Prefer not to say	13	9%
Not answered	48	34%
Total	140	100%

Sex		
Female	28	20%
Male	47	34%
If you prefer your own term	1	1%
Prefer not to say	13	9%
Not answered	51	27%
Total	140	100%

Is the sex you identify with the same as your sex registered at birth?		
Yes, it's the same	72	51%
No, it's different	0	0%
Prefer not to say	13	9%
Not answered	55	39%
Total	140	100%

Disability		
Yes	8	6%
No	66	47%
Prefer not to say	15	11%
Not answered	51	36%
Total	140	100%

GENERAL BUDGET CONSULTATION 2023/24

Protected Characteristic	Response	
	Number	%
Ethnicity		
Asian	6	4%
Black	3	2%
Mixed	3	2%
Other	4	3%
White	60	43%
Prefer not to say	12	9%
Not answered	52	37%
Total	140	100%

Faith		
Baha'i	0	0%
Buddhist	2	0%
Christian	28	15%
Hindu	2	5%
Humanist	0	0%
Jain	1	2%
Jewish	10	8%
Muslim	4	1%
Sikh	0	0%
No religion	20	24%
Other Faith	1	1%
Prefer not to say	12	14%
Not answered	52	29%
Total	140	100%

Pregnancy and maternity leave		
Pregnant	1	1%
On maternity leave	1	1%
Neither	29	21%
Prefer not to say	10	7%
Not answered	99	71%
Total	140	100%

GENERAL BUDGET CONSULTATION 2023/24

Protected Characteristic	Response	
	Number	%
Sexual Orientation		
Bisexual	1	1%
Gay or Lesbian	3	2%
Straight or heterosexual	55	39%
Other sexual orientation	4	3%
Prefer not to say	24	17%
Not answered	53	38%
Total	140	100%

Marital Status		
Single	12	9%
Co-habiting	5	4%
Married	47	34%
Divorced	4	3%
Widowed	3	2%
In a same sex civil partnership	0	0%
Prefer not to say	16	11%
Not answered	53	38%
Total	140	100%

2.5 Calculating and reporting on results

- The results for each question are based on “valid responses”, i.e., all those providing an answer (this may or may not be the same as the total sample) unless otherwise specified. The base size may therefore vary from question to question.
- Where percentages do not add up to 100, this may be due to rounding, or the question is multi-coded - i.e., respondents could give more than one answer.
- Due to the small total sample size the findings have been reported on in terms of percentages and numbers.
- All open-ended responses have been classified based on the main themes arising from the comments, so that they can be summarised. It should also be noted that the responses were very varied, however there were a number of common themes that were evident, and the most common themes have been summarised in this report.

3. RESULTS IN DETAIL

3.1 Views on the overall budget for 2023/24

Respondents were asked to what extent they agree or disagree with the proposed budget for 2023/24. 140 respondents completed this question.

Table 3 below shows that:

- A third of respondents agree (31%, 43 out of 140 respondents) with the council's proposed budget for 2023/24 (3%, 4 out of 140 respondents strongly agree, and 28%, 39 out of 140 respondents tend to agree).
- Just under half disagree (46%, 64 out of 140 respondents) with the council's proposed budget for 2023/24 (20%, 28 out of 140 respondents tend to disagree, and 27%, 36 out of 140 respondents strongly disagree).
- The remainder were either neutral (18 %, 25 out of 140 respondents) or said they did not know or were not sure (6%, 8 out of 140 respondents).

Table 3: Respondents' level of support for the proposed budget for 2023/24

To what extent do you agree or disagree with our proposed budget for 2023/24?	%	Base
Strongly agree	3%	4
Tend to agree	28%	39
Neither agree nor disagree	18%	25
Tend to disagree	20%	28
Strongly disagree	26%	36
Don't know / not sure	6%	8
Total	100%	140

3.2 Views on proposals to increase Council Tax in 2023/24

Respondents were asked to indicate which of the following statements most closely aligns to their opinion in terms of the Council Tax proposals for 2023/24. 94 respondents completed this question.

Overall, around half of respondents (48%, 48 out of 94 respondents who completed this question) **support some sort of Council Tax increase to help fund the budget gap in 2023/24** - a third (33%) support both council tax increases. However, half of respondents do not support any increases in Council Tax in 2023/24 (49%, 45 out of 94 respondents)

GENERAL BUDGET CONSULTATION 2023/24

Table 4 below shows that:

- A third of respondent's (33%, 31 out of 94 respondents) **support both the council's proposals on Council Tax**: the proposal to increase general Council Tax by 1.8% and the proposal to apply a further 2.0% Social Care Precept in 2023/24
- A minority of respondents (11%, 10 out of 94 respondents) **support only** the proposal to increase general Council Tax by 1.8% in 2023/24
- A smaller minority of respondents (7%, 7 out of 94 respondents) **support only** the proposal to apply a 2% Adult Social Care Precept to Council Tax in 2023/24
- Around half of respondents (49%, 45 out of 94 respondents) **do not support either of the council's proposals to increase Council Tax in 2023/24**: the proposal to increase general Council Tax by 1.8% and the proposal to apply an Adult Social Care Precept on Council Tax of 2% in 2023/24.

Table 4: Respondents' level of support for proposed Council Tax increases

Please indicate which of the statements below most closely aligns to your opinion in terms of our Council Tax proposals?	%	Base
I support the proposal to increase general Council Tax by 1.8% in 2023/24 and also support the proposal to apply an Adult Social Care Precept on Council Tax of 2% in 2023/24	33%	31
I support the proposal to increase general Council Tax by 1.8% in 2023/24 only	11%	10
I support the proposal to apply an Adult Social Care Precept on Council Tax of 2% in 2023/24 only	7%	7
I do not support any of the proposals to increase general Council Tax or any increase on the Adult Social Care Precept on Council Tax 2023/24	49%	46
Total	100%	94

3.3 Views on Theme Committee saving/income proposals for 2023/24

Respondents were asked to what extent they agree or disagree with each of the saving and income proposals identified for each of the Theme Committees in 2023/24. 90 to 94 respondents completed these questions. Table 5 over the page shows that:

- **Children’s, Education and Safeguarding Committee received the highest level of support**, with half of respondents (50%, 47 out of 94 respondents) indicating they agree with the saving and income proposals identified within this committee for 2023/24.
- **Public Health and Wellbeing Board**, which had no savings or income generation proposals, received **the second highest level of support**, with just under half of respondents (48%, 45 out of 94 respondents) agreeing
- **Adults and Safeguarding Committee received the third highest level of support** with two fifths of respondents (39%, 37 out of 94 respondents) agreeing with the saving and income proposals identified within this committee for 2023/24.
- **Community Leadership and Libraries Committee, Housing and Growth Committee, and Environment and Climate Change Committee** all had similar levels of support, with around **a third of respondents agreeing** with the saving and income proposals identified within these committees for 2023/24:
 - Community Leadership and Libraries, 35% of respondents agreed (32 out of 92 respondents) with the saving and income proposals identified within this committee
 - Committee and Housing and Growth Committee, 34% of respondents agreed (32 out of 93 respondents) with the saving and income proposals identified within this committee
 - Environment and Climate Change Committee 33% of respondents agreed (31 out of 90 respondents) with the saving and income proposals identified within this committee.
- **Policy and Resources Committee** received the **least support** for their saving and income proposals, with a quarter of respondents (27%, 25 out of 93 respondents) agreeing with the saving and income generation proposals identified within this committee for 2023/24.

GENERAL BUDGET CONSULTATION 2023/24

Table 5: Views on the savings and income proposals identified by each Theme Committee

Theme Committee	Agree		Neither agree nor disagree		Disagree		Don't know / not sure		No comment		Total
	%	Base	%	Base	%	Base	%	Base	%	Base	Base
Children, Education and Safeguarding Committee	50%	47	14%	13	21%	20	6%	6	9%	8	94
Public Health, Health and Well-being board	48%	45	13%	12	21%	20	9%	8	10%	9	94
Adults and Safeguarding Committee	39%	37	12%	11	34%	32	6%	6	9%	8	94
Community Leadership and Libraries Committee	35%	32	25%	23	27%	25	5%	5	8%	7	92
Housing and Growth Committee	34%	32	18%	17	35%	33	5%	5	6%	6	93
Environment and Climate Change Committee	33%	31	14%	13	43%	40	4%	4	6%	6	94
Policy and Resources Committee	27%	25	24%	22	30%	28	10%	9	10%	9	93

3.4 Additional comments on Theme Committee saving/income proposals

Respondents were also asked if they had any comments to make about the saving and income proposals identified for each theme committee for 2023/24. Of those who responded to the consultation, 40 out of 140 gave a response to this question.

The responses to this question were varied and a summary of the most common themes, with a response of four comments or more, have been summarised below.

Further details of the type comments received are provided in table 6 over the page.

- *Disagree with / Can't afford Council Tax increases* (Seven comments)
- *Too much spent on Policy and Resources Budget/ management* (Seven comments)
- *Improvements needed to parks, pavements and facilities* (Five comments)
- *Increase spending needed on environment, climate change, public transport and active travel* (Five comments)
- *Not enough detail on where the money will be spent:* (Five comments)
- *Concern with the level of funding on Adult Social Care and the impact on the most vulnerable* (Four comments)
- *Concern over pressure from NHS for continuing care costs* (Four comments)
- *Need for more housing especially social/ affordable* (Four comments)

Table 6 over the page gives full details of the types of comments received.

GENERAL BUDGET CONSULTATION 2023/24

Table 6: Comments on the saving and income generation proposals that have been identified in each committee for 2023/24

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2023/24?	
Number of respondents who completed this question	40
Description / Type of verbatim comments	
<p>Disagree with / Can't afford Council Tax increases: Each Committee budgets does not make sense against the last 2 years budgets. Overall the increase to Council Tax is going to be substantial, together with the Mayor's added increase, and the spending you have undertaken drawing down from reserves, overall looks like a significant increase beyond what is realistic and logical to maintain, in the long term will impact services overall at the expense of the Residents/ I do not agree with the 2% Precept, as a family we just can't afford this, on top of higher food prices, higher gas & electric bills, higher mortgages due to interest rates increases. I am barely accepting the 1.8% council tax increase, but not the 2% Precept. / How much is the council spending outsourcing work to Capita? Surely this work could more efficiently, & cost effectively managed in-house. We live in a small two-bedroom flat and pay over £200 a month in council tax. Raising it would be unaffordable/ Make more savings / Higher reductions should be put in place in all areas/ There is no detail to say what you're cutting back on/ Before you raise council tax for residents you should be able to show clearly that you have exhausted what you already have without waste.</p>	7
<p>Too much spent on Policy & Resources Budget/ management: I don't understand the breadth and need for the Policy and Resources Committee, which accounts for a quarter of the proposed budget. It sounds like this committee is responsible for the financial & administrative activities of the council (more overhead-based), whereas the others are responsible for tangible services and activities. [...]more savings should come from that committee& the others were restored based on their full anticipated needs. /Why do we need such a big budget for this? Too much bureaucracy, red tape and overpaid managerial jobs/ Sack your woke managers who contribute nothing at all/ more cost cutting in central services e.g. HR & areas such as diversity training to fund [cleaning of streets, pavements and parks]/ I think policy & resources budget should be further reviewed and the money saved could further increase the budgets of the areas of higher need/ I strongly disagree with the Policy & Resources Committee having a budget of £94m, it is absolutely outrageous! This should be reduced to under £35m & remaining £59m to be split between Adults & Safeguarding/ Children, Education and Safeguarding/ I am uncertain what actually controls???</p>	7
<p>Improvements needed to parks, pavements and facilities: If you are going to charge for tennis court hire, they need to be in good enough condition. Often the tarmac is uneven/cracked, the nets have holes in or have fallen. I agree with reduced weed spraying. Far better for the environment. Also, your neighbourhood Skips Service is too limited to large items. I am a single woman of 60 - how the heck am I supposed to lug a washing machine or a gate as far as the skip? I would give my broken toaster, etc, if accepted. The criteria for using skips is a bit silly and very limiting/ more resources needed to enable better cleaning of streets, pavements and parks that are frankly disgusting in Barnet / Reducing the weed spray levels is a mistake. The cost savings since 2010 are based on the Capita contract which you are abolishing and have always denied / Stop spending on Graham Park / Colindale / Burnt Oak, all community funding is wasted in one area. Spend in Muswell Hill - start by fixing the pavements - cleaning the streets - providing free bulky items collections. Build a leisure centre in Muswell Hill. Refurbish South Friern library. / Community skips unnecessary and a waste of money at this moment in time. Many community events are unnecessary at this moment in time. Subsidised rent developments unnecessary at this moment in time especially at 50% market rent</p>	5

GENERAL BUDGET CONSULTATION 2023/24

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2023/24?	
Number of respondents who completed this question	40
Description / Type of verbatim comments	
<p>Increase spending needed on environment, climate change, public transport and active travel: would be great to see an increase in spending for environmental and climate change considering that a greener borough brings definitely an array of mental and physical health benefits to the public/ Environment and climate change committee needs more funding: we are severely lagging compared to neighbouring boroughs/ H&G_sav2 - can more solar panels be installed on Council buildings with higher savings? Why no specific examination of widespread energy efficiency retrofits of Council buildings, partnering with the Green Finance Institute? ENV5 - Parking review does not mention the potential of examining installation of solar panels above parking lots which could generate revenue for council and make it more pleasant for people parking (avoiding rain, keeping cars cool). Council should review potential for differentiated parking changes for EV vs convention cars. ENV14 - Tennis courts - I oppose introduction of a charging/fee as this would negatively impact the health of people on low incomes by making people pay for our free parks. This is unjust and inequitable. SSOP1 - EV charging - I support roll out of EV charging for streets that lack off street parking but Council should allow residents to install their own as well, H&G_sav31 - Sustainability team budget - No justification is given for reducing this budget, so it should be maintained, Assur_sav6 - Mayors office car leasing - ensure all are electric/ I strongly believe in environment I can't see where such budget has been or is to be invested and it seems to be going to pockets or into private firms (very concerning)/ For the Environment and Climate Change Committee's £34m, how much will go towards Public Transport and Active Travel infrastructure?</p>	5
<p>Not enough detail on where the money will be spent Not enough detail on what the money will be spent on so hard for resident to give an informed view of whether you are doing the right thing. It is very disappointing and makes me feel that you don't really want my view, you just want to be able to raise taxes and say you consulted on it/ Based on this level of detail it seems very difficult for anyone to make an informed & useful response/ Where are the details of the income generation proposals? Where are the details of where the Council's income comes from? / No information in the Budget Consultation document which describes exactly / Need more information on what each of these 7 Theme Committees spend money on. For example, without clear detail on what the £119.3 million spent on "Adult and Safeguarding" actually entails, it is impossible to comment on how that compares with or what the appropriate increase or decrease should be for next year versus £98.9 million spent on "Policy& Resources" without knowing exactly what those entails.</p>	5
<p>Concern with the level of funding on Adult Social Care and the impact on the most vulnerable Whilst I welcome the emphasis on Prevention in learning disability and mental health particularly I do have concerns at how the level of savings will be achieved and the impact this may have on eligibility thresholds. Frankly, I find the conclusion of the EIAs rather optimistic. It is important that the Council has the social work structure in place to support Prevention and that there is close working with provider organisations and their expertise/ We welcome the plans for progression work (Adult Social Care), but they will need to be carefully planned if they are to be effective. It is important to work with residents and families, so that they have information and confidence to make the envisaged changes. It is important to support preventative approaches to help manage demand fairly / Strongly Disagree. Yet another cut to the budget of one of the most vulnerable groups in society. Barnet's Community Care Assessments are being conducted illegally: the 9 areas of Wellbeing as identified under the 2014 Care Act are not being identified as all the areas of need. At present only 'Eligible Needs' are being met. The 9 Areas of Wellbeing needs which are not being met, are not recorded as unmet need, therefore the budget cannot take</p>	4

GENERAL BUDGET CONSULTATION 2023/24

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2023/24?	
Number of respondents who completed this question	40
Description / Type of verbatim comments	
account of them. The 'eligible' needs that are met is what budget will allow and may not correspond to those identified by the vulnerable person as the most important for their Wellbeing. It was this poor practice that brought the Care Act into being. The assumption of 'progression' is both patronising, & for those with a permanent disability, disingenuous. As is the concept of 'Strengths Based Practise'. Changes in care packages that might lead to dissatisfaction cannot be legal under the Care Act. I am personally aware of service users who have either been offered services which don't meet their needs, or not offered services at all that would have qualified under the Care Act/ I am supportive of the council needing to spend more on vulnerable people.	
Concern over pressure from NHS for continuing care costs - While a 'saving' of £1m plus would be welcome for the Council in essence this is basically cost-shunting within the public sector - we were attempting this over 30 years ago and weren't too successful then! If you are successful what other services might be reduced by the NHS causing additional cost pressures on LBB / I think the tables should be clear against which committees the adult social care levy is being used and how this is enabling those budgets to grow proportionately faster than the other areas. This levy should be for additional investment in these areas, not to be offset elsewhere/ Why yet again are we paying for social care? This should be funded by the government / Surely there is discrepancies how so much of the budget is spent on this category. I don't have all the details but there surely can be much larger savings reducing this budget	4
Need for more housing especially social/ affordable More SOCIAL housing for rent is needed in Barnet/ Approve the intention to acquire housing as affordable housing and for housing applicants and temporary accommodation/ If you don't act now and do something about the housing crisis, it will lead to much bigger challenges in the future, on education, health, security, and other areas. / You are reducing investment in some of the areas that need it the most, especially housing. If you don't act now and do something about the housing crisis, it will lead to much bigger challenges in the future, on education, health, security, and other areas/ I strongly believe in less housing benefit support and more in housing growth support within return will benefit business and the resident housing crisis.	4
Concern over Education budget: This budget should increase by 20% at least to help protect and build whatever is our future which is largely depending on our children and their education. / The children and education proposals are noticeably incomplete. The impact on poorer families, of e.g. increasing income from traded services and DofE, do not seem to have been adequately assessed. There is less sign of truly transformative approaches being considered in this theme/ Barnet Early Years Alliance (BEYA) to start paying the £80k lease for St Margaret's from Early Years funding which previously the Council has been paying. This saving will only be taken forward if the increase in government funding to Maintained Nursery Schools, which has recently been consulted on, goes ahead/ The children and education proposals are noticeably incomplete. The impact on poorer families, of e.g. increasing income from traded services & DofE, do not seem to have been adequately assessed. There is less sign of truly transformative approaches being considered in this theme	3
More funding needed for Public Health: I wondered why there has been no plan by the Public Health, Health and Well-being board. Health and Well-being is the anchor upon which every other concern rest and able to thrive, survive/ I am very against closing Finchley Lido. The building, whilst poor in design, is well-used by a large cross-section of the community. If closed, I am convinced that alternative provision will not be forthcoming and that yet another public sports facility will be lost to Londoners. The negative impact on health cannot be underestimated. /NHS is very mismanaged, personally I've had the best customer service experience and worst in	3

GENERAL BUDGET CONSULTATION 2023/24

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2023/24?	
Number of respondents who completed this question	40
Description / Type of verbatim comments	
different NHS teams hence my comment. I believe the budget needs to be increased but much better scrutinised and correctly managed.	
Comment on the proposal to reduce adult care dependency through work opportunity: Approve of the intention to provide more home-based adult service to reduce the need for residential care. Concerned about the attempt to reduce "dependency" though providing job opportunities. / We welcome the employment initiatives and proposals to carve out council posts. It is important to support preventative approaches to help manage demand fairly.	2
Comment on parking: Don't see how the huge saving on "parking" is to be achieved. Is it a huge hike in parking charges, or cut in traffic wardens? / You have not been clear how you raise money from Parking charges.	2
Concern of the creation of new tower blocks: Building new units on top of existing ones is going to create tower blocks? Do we really need these? Can you not find other, lower-level Brown Field sites to use? Stop building houses & Flats	2
Agree with Council Tax increases I understand the desire to limit the increase, but the council tax in Barnet is so much lower than for neighbouring boroughs. It is crucial we increase funding for local services by the maximum possible each year for the next 5 years. We cannot look after vulnerable residents, house people that need help given how unaffordable it now is to live in Barnet, have clean and safe streets, and also tackle climate change without generating the income to pay for that. / We support the council using the maximum social care precept, and to maintaining services.	2
Support for greater resident engagement: We also strongly support the work to engage residents - children, adults and families, so that their voices are heard. The budget consultation notes mention the financial cost of COVID but we feel it is still having a huge social impact on people.	1
Budget need more cuts in Adults and Safeguarding Committee: 10 million more spending for adults and safeguarding spending is too much, which should be Re-distributed more evenly between the other committee.	1
Not enough spent on Libraries: Community Leadership and Libraries - why is there no provision for increasing funding for libraries to return to paid for staff?	1
Too much spent on "Community Leadership and Libraries": Do we really need to spend £15M on "Community Leadership and Libraries"? Is the money not better be put into Children, Education and Safeguarding Committee or Public Health needs?	1
Reconsider advertising income from billboards: advertising income from bill boards on Council buildings seems very crass commercialism. Please reconsider this.	1
Reduce budget for environment& climate change: It is ridiculous to pump money into the Environment& Climate Change committee when people are struggling to survive	1
Could not get links to work in consultation document	1
Total number of different types of comments	62¹

¹ Respondents gave more than one type of comment. A total of 62 different types of comments were received from the 40 respondents who answered this question.

3.5 Additional comments on the proposed budget for 2023/24

Respondents were also asked if they had any further comments to make about the council's proposed budget for 2023/24. Of those who responded to the consultation, 53 out of 140 gave a response to this question.

Again, the responses to this question were varied and the most common themes, with a response of three comments or more have been summarised over the page.

- *Cost of living means council tax should be minimised: (Seventeen Comments).*
- *I would support a higher increase in Council tax: (Nine comments).*
- *Reduced Policy and Resources Budget/ management costs/ insourcing (Three comments).*
- *This seems to go against labour's manifesto promise: (Three comments).*
- *Budget not sustainable / Not credible: (Three comments)*

Table 7 over the page gives full details of the types of comments received under each theme committee. Comments that were only cited by one respondent are grouped as 'other' under each theme committee.

GENERAL BUDGET CONSULTATION 2023/24

Table 7: Further comments about the proposed budget for 2023/24

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2023/24?	
Number of respondents who completed this question	53
Description / Type of verbatim comments	Number of comments
<p>Cost of living means council tax should be minimised: With the rising cost of living, any amount of money required from residents is an added burden, reduction of families' disposable income and potential crime generator, shoplifting, for example. / There's no free cash with food, power etc going up. I fear that services will need to be cut / Should not be an increase of 2% precept on council tax as already the council tax increase of 1.8% is demanding to the residents. Should be found and discussed other ways to raise that money. Eventually, maybe agree and apply the increase of precept only when all other possibilities have been exhausted. / Everyone has to make savings times are hard / I know it's difficult to set a budget. However, even people who live in larger properties cannot afford to pay a Council Tax increase of 3% and counting. We have wages below inflation and huge bills to pay as well, you know. / 3.8% increase is unaffordable at present and the council should be cutting back further or not wasting money on unnecessary new projects like skips. / In light of the current cost of living crises with the massive increase in energy cost and rising prices all round, any further tax increase will send people into a state of being unable to live and the knock on effect of this will cause more local services to be required and a vicious circle of tax increases whereas lower taxes would relieve the burden partially resulting in less local services being required /This is a dramatic combined increase impacting households. Please re-consider and lower in increase to contributions to not more than 2%. / Please stop 1.8% council tax increase and the 2% adult precept. Nowadays we work just to cover bills and don't have left over to do anything else, we have to abstain from doing anything to get some joy in this life because what we earn covers just bills, mortgage and food. We just can't afford a council tax increase and a 2% adult precept in addition ... we are not cash cows ... please stop these increases! / The proposal to increase taxes from an already outstandingly high level during this economic crisis period for households is astonishing to me. Will taxes ever go back down from these sorts of levels where they will soon begin to approach PAYE levels and will be effectively another form of income tax on individuals and therefore be effectively doubling the already terribly high tax burdens. / Council tax is a huge amount of money every month to owners of properties and renters alike / Another tax increase, when people are already dealing with the biggest cost of living crisis in recent times, goes against everything we should stand for. Now is the time to alleviate taxation, especially for those who are struggling the most. / I can't afford any increases. I am working hard with no pay increases. / We are already paying high council charges, paying extra for recycling. Most people's wages have not increased in line with inflation which means that we are earning less but paying more for everything. Labour will not retain the council if they increase council tax in the current economic climate. They should freeze it - the cost of living crisis is too great for ordinary people to pay more. Most of the services you mention will not affect the great majority of paying council tax residents. / Yes, some of us will not get a pay rise in April and are struggling to pay Bill's but get no help as a so-called middle earner, I would be better off on benefits. And now you want to take even more from me / Cut council tax / There should be a reduction and not an increase due to the cost of living</p>	<p>17</p>

GENERAL BUDGET CONSULTATION 2023/24

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2023/24?	
Number of respondents who completed this question	53
Description / Type of verbatim comments	Number of comments
<p>I would support a higher increase in Council tax: I think councils should increase council tax to the maximum permitted - residents expect all sorts of services to be provided, how do they expect these to be funded? Not sure that central government should be able to dictate levels of council tax increases - surely these are local matters, otherwise why have a council at all? / Barnet's services have been decimated by the outsourcing experiment by the previous administration. Their attempts to deliver zero Council Tax increase during inflation was irresponsible. To bring the income up to the amount to deliver a half decent service, increases must be made, and I OPPOSE 1% REFUND of the social care premium from the previous year. The Campaign for Real Care will continue to fight for the full implementation of the Care Act to ensure that the service users remain in control of their needs, and services. / I think you should increase the council tax even more. I can afford it and there are people in need. I know that would go against a Labour Party promise, so your hands are tied. / I value good local services and care for the vulnerable in our community. Therefore, I agree with the increase in the council tax and the 2% increase in adult social care precept / I disagreed with the refund of the 1% increase planned for 2022-23. I thought this was an unwise election gimmick in the current economic climate. I would like to see the tax for 2023-24 increase by 2.8%, not 1.8% / I understand you cannot go back on a political promise for the 1%, but please stop making promises to do expensive and unnecessary things like collecting bins every week, rebating tax increases. We need to create a more equitable and sustainable society. So please think about playgrounds and parks, caring for our elderly, and insulating and increasing the number of affordable homes. / An option to increase Council Tax by 3% should be included. Have there not been years or decades of under-taxation? / I appreciate that you have a commitment from the manifesto to 'refund' some of last year's increase - however I believe that much of Barnet's financial issues stem from not applying the full increase allowed in previous years and the cumulative effect of that. I think that the full C Tax increase allowed without a referendum, plus the Social Care precept should have been considered, and at least offered as an option in this exercise. / We understand the council's manifesto commitment but feel that council tax rises could be higher than 1.8%. Barnet has under-used its tax-raising powers in recent years and we need more investment in local services. The pressure on contract prices is having an impact on recruitment and retention in the VCS. We appreciate the potential impact on residents who are struggling with the cost-of-living crisis and would want to see these impacts mitigated.</p>	9
<p>Budget not sustainable / Not credible: How can anyone believe what you have proposed, it is not credible. You are spending from the reserves. This is NOT sustainable. / Wasteful expenditure increased cuts in the wrong places overall a very poor show/ / This budget is unnecessarily high and should be reconsidered in all areas. / Barnet Council has received notoriety for mismanagement over the years. After such a long period of suffering from bad leadership & management residents are now being asked to pay for a recovery. Where is the evidence that increased council tax will provide better services. Also, why is the top priority safeguarding for adults rather than public health, for AK and informal education and housing?</p>	3

GENERAL BUDGET CONSULTATION 2023/24

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2023/24?	
Number of respondents who completed this question	53
Description / Type of verbatim comments	Number of comments
<p>Reduced Policy and Resources Budget/ management costs/ insourcing. The council can do much more to reduce office costs with remote working, reducing carbon footprint and use increased saving in areas of more need. There is also a need to reduce senior manager costs and return services inhouse, including housing functions. / I think the levels of Council Tax levied in Barnet are already far too high. I was disappointed in 2022 to see some of that money (per a ward update leaflet I received) being spent on the harassment of homeless people. Barnet remains one of the few boroughs in North London with no food waste collection. Barnet Council outsources many of its services to Capita, and also uses Capita-owned companies to carry out aggressive and disproportionate debt collections (including bailiffs who act outside the law—I have experienced this myself). I would strongly recommend you seek savings through in-housing services and making cuts to management expenditure rather than squeezing those of us unlucky enough to live here. / Save money by reducing the layers or bureaucracy and waste in the Council</p>	3
<p>This seems to go against labour's manifesto promise: 1% rebate now seems like a con. / The Labour manifesto was for a cut/ proposal is very disappointing in terms of democracy. Election was less than 1 year ago & the Labour councillors were clear in their manifesto that they were opposed to increasing council tax. We had a rise this year, so there should have been no rise for 23-24. The claim they have delivered on the manifesto by increasing it by less than they would have done otherwise appears deceitful. It undermines the democratic process and trust in the party. There are many first-time Labour voters living here and this is a really disappointing experience. If there is to be a rise for 2023-24 then this should be communicated as a 2.8% increase plus a reversal of last year. There would then need to be a refund to all households of the 1% extra they paid in 22-23. / You clearly stated in your manifesto that you were refund the 1% social care precept from last year's proposal. But as will all politics, you have u-turned on that.</p>	4
<p>The squeezed middle get no services: People in the middle are always getting targeted with new taxes. We have nothing in return. No zebra crossings along GPW, lots of rubbish and leaves across the streets, unsafe neighbourhoods. Try tackling these issues first and make some citizens happy too. / Yes, some of us will not get a pay rise in April and are struggling to pay Bill's but get no help as a so called middle earner, I would be better off on benefits. And now you want to take even more from me</p>	2
<p>More expenditure on improving roads and pavements: Much more needs to be spent on rectifying the very poor road and pavement conditions in Barnet/ Would like the pavement and more drop kerbs to relayed for a wheelchair user</p>	2
<p>Not enough detail on where the money will be spent: Give some detail on the plans and I'll be able to tell you. The consultation document is far too basic for any insight whatsoever. / Please provide a breakdown of each thematic expense</p>	2
<p>Housing should be a priority: Housing is very important.</p>	1
<p>Looking forward to service improvements: I look forward to seeing all the improvements that the detailed document indicates.</p>	1

GENERAL BUDGET CONSULTATION 2023/24

Do you have any comments to make about the savings and income generation proposals that have been identified in each committee for 2023/24?	
Number of respondents who completed this question	53
Description / Type of verbatim comments	Number of comments
Council tax rate shouldn't be based on size of house: Not sure i understand what he value/size of a house has to do with how much tax is paid. On a daily basis i see people is "small" accommodation, paying low rates of tax, but using two rubbish bins, parking on pavements, causing noise/air etc pollution and no one from the council seems to care (please don't ask me to call your "help" numbers - do try calling them yourselves to see the lack of any meaningful response) - I strongly believe that everyone should be either paying the same tax irrespective of the size of their house or even better create a system where people pay for whatever facilities they use.	1
More money must be spent on cycle infrastructure: Although money should be spent on to help decarbonise, more money must be spent on cycle infrastructure than EV chargers. As well as decarbonising, cycling is better for health and would reduce pressure on health services,	1
No more development of new homes: Stop building houses & flats - The borough is overcrowded as it is with no additional doctors/dentists etc.	1
No expenditure on community events: Cancel all expenditure on woke events such as black history month - it is divisive. Winter Festival? do you mean Christmas?	1
Unsure about the adult social care levy: I agree with the 1.8% increase in council tax but am unsure about the adult social care levy of 2%. Only because the system needs a shakeup first and streamlining before pouring more money into it because you need a review first to see which areas require funding most and then do a consultation on this.	1
My area needs regeneration: My doctors' surgery is in an old house not a nice new building like so many people enjoy. the stairs are rickety, and the whole environment is one of at least 70 years ago	1
There should be a voluntary higher rate of council tax: A well-publicised option and campaign should be created for people with relatively higher incomes to voluntarily pay additional Council tax i.e., if XX thousand people paid the 3% increase, it could close X% of the budget gap	1
Safer streets a priority: Stop wasting money on the environment and increase the safety of our streets	1
Council tax increase should be in step with economic growth: Council Tax increases to that extent under the current markets is not the correct approach to cover budgets. Council Tax increase of 0.5% and reviewed every 2 years makes sense from economic growth. However, mismanaged reflect all community. Additional Medium size business support from tax reliefs or employment support would multiply our economy growth. The higher earning few businesses should have tax contribution obligation to make up the budget growth which in return should prioritise children education sector.	1
Could not get links to work in consultation document	1
Total number of different types of comments	55

3.6 Written response to consultation

One response was received via e mail from a Barnet resident and referred to roads and potholes in Barnet:

- *When will something be done about our roads? The potholes just get bigger and bigger, and you cannot avoid them. It's disgusting that they are not fixed correctly instead of just patching them up.*

Appendix H

Business Planning 2023/24

Cumulative Equalities Impact Assessment (CEqIA)

2023/24

Consultation, Strategy Team

1. Introduction and scope of assessment

Barnet Council, in line with its statutory responsibilities, undertakes Equality Impact Assessments (EqIAs). EqIAs provide a systematic way of assessing the impact of decision making on different equality groups. During the council's annual budget cycle, EqIAs are completed for all proposals identified as requiring them to inform decision making. An EqIA should be completed if a proposal affects residents or staff with protected characteristics; these characteristics are set out on page two of this appendix.

This document summarises the Equality Impact Assessment for the budget proposals for the financial year 2023/24 and takes account of previous CEqIA reports. Budget decisions can have different impacts on different groups of people, either through changes to individual services or changes to a range of services, which have an impact cumulatively on a particular group. This report highlights:

- the key impacts of potential budget decisions for legally protected groups
- where a series of decisions might have a greater negative impact on a specific group
- ways in which negative effects across the council may be minimised or avoided, and where positive impacts can be maximised or created.

2. Legal duties

Decision makers should have due regard to the public sector equality duty in making their decisions. The equalities duties are continuing duties they are not duties to secure a particular outcome. The equalities impact will be revisited on each of the proposals as they are developed. Consideration of the duties should precede the decision. It is important that Policy and Resources committee has regard to the statutory grounds in the light of all available material such as consultation responses. The statutory grounds of the public sector equality duty are found at section 149 of the Equality Act 2010 and are as follows:

A public authority must, in the exercise of its functions, have due regard to the need to:

- a. eliminate discrimination, harassment, victimisation, and any other conduct that is prohibited by or under this Act
- b. advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- c. foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard to the need to:

- a. remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic
- b. take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it
- c. encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include steps to take account of disabled persons' disabilities.

Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard to the need to:

- a. tackle prejudice
- b. promote understanding.

Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act. The relevant protected characteristics are:

- age
- disability
- gender reassignment
- pregnancy and maternity
- race
- religion or belief
- sex
- sexual orientation
- marriage and civil partnership.

The Equality Duty does not impose a legal requirement to conduct an Equality Impact Assessment, rather it requires public bodies to demonstrate their consideration of the Equality Duty and the conscious thought of the Equality Duty as part of the process of decision-making. This entails an understanding of the potential effect the organisation's activities could have on different people and a record of how decisions were reached.

In addition to the protected characteristics identified within the Equality Duty, Barnet Council also considers the impact of decision making on other groups who may be considered disadvantaged and/or vulnerable. This includes carers, unemployed people, families on low wage

3. Our approach

In Barnet we use the EqIA process to identify the main potential impacts on groups covered by legislation (the protected characteristics in the Equality Act 2010). The budget savings report includes a line for each savings proposal, indicating whether an EqIA is required. An EqIA is required for any proposal which alters service delivery and is assessed to impact those with protected characteristics.

This report identifies areas where there is a risk that changes resulting from individual budget proposals for 2023/2024, may have, when considered together, a negative impact on groups.

It is important to note this is an ongoing process. As individual budget proposals are developed and implemented, they will be subject to further assessment. This assessment also describes mitigating actions that are being put in place.

4. Context

We have always taken a long-term and proactive approach to financial planning in difficult circumstances. We have saved over £213million between 2010 and 2022 and protected frontline services as far as possible. However, with reduced funding and increases in the demand and cost of services, the next few years still present further challenges.

This year we've seen an unprecedented rise in the cost of living, impacting on everyone in Barnet. As everything is becoming more expensive, we also have higher costs. At the same time, demand for our services continues to grow. Our population is growing, people are generally living longer and the type of services that people need is changing. This comes at a time where we are still recovering from the financial costs of supporting and protecting our residents during the Covid pandemic. As a council, we have continued to respond flexibly to these challenges, working with our local partners to maintain support for those that need it most.

We have taken a leading role working with our health, education and voluntary sector partners and communities to help support our most vulnerable residents during the cost-of-living crisis.

The five-year Medium-Term Financial Strategy (MTFS) presented to [Policy & Resources Committee](#) in December 2022 showed that we faced an anticipated budget gap of just over £30million to 2026/27 (excluding money for schools and local housing). This included a budget gap of £1.7million for 2023/24.

Our approach to equality, diversity and inclusion is integral to everything including our MTFS, how we work with our residents and communities and the services we provide. Our commitment goes beyond complying with our statutory duties as laid out in the Equality Act 2010. We know that not everyone's experience is equal. Recognising that it is easier for some to access services and to take advantage of opportunities we know there is more we need to do to ensure that we care for people according to their individual needs and circumstances to address inequalities within our communities.

Our new [Draft Corporate Plan 2023 – 2026](#) will set out our priorities and ambitions for a borough where all residents can fulfil their potential and access the services they need in Barnet. Our aim is to tackle inequalities by proactively listening to and considering different perspectives in decision-making. We want to create a place where people feel they belong and where they are respected. As part of delivering this ambition we are refreshing our Equalities, Diversity and Inclusion Policy which was last updated in 2021. Despite these challenges we remain ambitious for the borough.

With people of many cultural backgrounds, faiths and life experiences living side by side, one of Barnet's biggest strengths is its richness of diversity. We want to create a place where people feel they belong, are respected, and accepted. Where we have fun together, share our cultures and build an understanding amongst one another.

5. Findings from previous year

The CEqIA for 2022/23 showed that the Budget proposals would have positive and neutral benefits on Barnet residents and businesses including the protected characteristics. However, minimal negative impacts were identified in the following areas, where mitigating actions would need to be introduced:

- Overall, it was identified that there was no cumulative negative impact on residents by different protected characteristics
- In addition to those with protected characteristics, the following groups may be negatively impacted by the 22/23 budget: carers, people with a low income, and unemployed.

- It also identified some cumulative positive impacts. These were on older people, those with disabilities and gender being positively impacted by the proposed changes.

6. 2023/24 Savings Proposals with EqlAs

The table on the following page summarises the 2023/24 budget savings proposals which have EqlAs.

Key: Positive + Major Negative - - Minor Impact - No Impact/ Neutral o Unknown u

Summary of 2023/24 savings proposals which have EqlAs

Budget Ref	Description of saving	Overall Outcome of EQIA including mitigation	Age	Disability	Gender reassignment	Pregnancy and maternity	Race / Ethnicity	Religion or belief	Sex	Sexual orientation	Marital status	Other key groups
Adults and Safeguarding Committee												
A&S13	<p>Procurement of care and support at Atholl House Extra Care Housing Scheme in Burnt Oak:</p> <p>Extra Care development of fully integrated service for older people to rent, offering a wide range of services as an alternative to more expensive residential care.</p> <p>Proposed scheme of 50 units based with 50% high needs, 25% medium needs and 25% low needs. Saving is modelled on a 10K saving per person per year, based on the</p>	Positive	+	+	o	o	+	+	+	o	+	+
												(Carers, People with mental health issues, People on low income)

Budget Ref	Description of saving	Overall Outcome of EQIA including mitigation	Age	Disability	Gender reassignment	Pregnancy and maternity	Race / Ethnicity	Religion or belief	Sex	Sexual orientation	Marital status	Other key groups
	<p>difference between the costs of residential care and extra-care. Saving will be achieved if the scheme is targeted at those who would otherwise have their needs met by residential care.</p> <p>The full EqIA can be found here.</p>											
A&S22	<p>Progression for people with a Learning Disability</p> <p>This is a continuation of a saving based on the principle of 'progression', which is that each person with a learning disability has the potential to increase independence if they are given the appropriate care and support.</p> <p>Working with people who use care and support services to be more independent and where appropriate to be supported with less intensive forms of support. This includes using more evidence-based approaches to commissioning placements and assistive technology to support adults in supported living settings.</p> <p>The full EqIA can be found here.</p>	Positive	+	+	0	0	0	0	+	0	0	+ (Carers,)
A&S31	Enhanced Prevention Offer:	Positive	+	+	0	0	0	0	+	0	0	+ (Carers,)

Budget Ref	Description of saving	Overall Outcome of EQIA including mitigation	Age	Disability	Gender reassignment	Pregnancy and maternity	Race / Ethnicity	Religion or belief	Sex	Sexual orientation	Marital status	Other key groups
	<p>This saving is based on Prevention Co-coordinators working with more people at the first point of contact for adults requesting care and support (the 'Front Door'), to delay the development of care needs and ensure that preventative / alternative options to formal care are fully considered and utilised.</p> <p>The full EqIA can be found here.</p>											
A&S32	<p>Progression for people with a Mental Health support need</p> <p>This saving is based on the principle of 'progression', which is that each person with a Mental Health need has the potential to increase independence if they are given the appropriate care and support. Working with people who use care and support services to be more independent and where appropriate to be supported with less intensive forms of support. This includes using more evidence-based approaches to commissioning placements.</p> <p>The full EqIA can be found here.</p>	Positive	+	+	0	0	0	0	+	0	0	+ (Carers).
A&S35	<p>Adult Social Care Debt Project</p> <p>The work of the debt project will support residents to increase recovery rates, including through default direct debit set up to make payment easier.</p>	Minor negative	-	-	0	0	0	0	+	0	0	0

Budget Ref	Description of saving	Overall Outcome of EQIA including mitigation	Age	Disability	Gender reassignment	Pregnancy and maternity	Race / Ethnicity	Religion or belief	Sex	Sexual orientation	Marital status	Other key groups
	<p>Provisions of a legal framework for ALL debt recovery already exist under the Council Debt Management Policy, to enable legal enforcement (where necessary and appropriate) to recover debts.</p> <p>This proposal is for a high-level Policy statement for how adults social care debt will be pursued, ensuring staff and customers are clear how LBB take a fair and firm approach to the recovery of the monies owed to the council for the provisions of adult’s social care debt services. This policy sets out to formalise best practice and includes guidance to ensure that we have a transparent, consistent, and proportionate approach to recovery of monies owed to the council. Taking into consideration the vulnerability of the customers and not causing any undue hardship because of any recovery actions.</p> <p>Implementing the policy will mitigate the risk of non-recovery of current and new adults social care debt by ensuring there is a common understanding of our approach to debt collection.</p> <p>The full EqIA can be found here.</p>											
A&S38	Employment and day opportunities	Positive	+	+	0	0	+	0	+	0	0	+ (Carers).

Budget Ref	Description of saving	Overall Outcome of EQIA including mitigation	Age	Disability	Gender reassignment	Pregnancy and maternity	Race / Ethnicity	Religion or belief	Sex	Sexual orientation	Marital status	Other key groups
	<p>A new Council wide carved employment scheme to provide a useful step on the work undertaken by BOOST. Promotes independence and reduces need for more traditional day services and their associated costs. DEPENDENCY – Creation of a council wide carved employment scheme which provides 15 job opportunities over first two years. We are ambitious about this and want to bring this to the Barnet Partnership Board to roll out across partnership organisations.</p> <p>This is a cost avoidance saving based on lower use of day services as a result of employment.</p> <p>The full EqIA can be found here.</p>											
A&S39	<p>Increased joint working with housing to increase access to social housing.</p> <p>Increased joint working with housing to increase access to settled social housing tenancies for adults who require care and support. This is a cost avoidance saving.</p> <p>The aim would be to support more people to continue to live independently in their own accommodation, preventing breakdown of Private Rented Sector Tenancies related to periods of time spent away from the property due to care and support needs.</p>	Positive	0	+	0	0	+	+	+	0	0	+ (Carers).

Budget Ref	Description of saving	Overall Outcome of EQIA including mitigation	Age	Disability	Gender reassignment	Pregnancy and maternity	Race / Ethnicity	Religion or belief	Sex	Sexual orientation	Marital status	Other key groups
	The full EqIA can be found here											

Housing and Growth												
Budget Ref	Description of proposals	Overall Outcome of EQIA including mitigation	Age	Disability	Gender reassignment	Pregnancy and maternity	Race / Ethnicity	Religion or belief	Sex	Sexual orientation	Marital status	Other key groups
H&GS8	<p>Development of affordable housing supply</p> <p>This is a continuation of the previous business planning initiative. 500 additional acquisitions of properties for use as affordable temporary accommodation by Open Door Homes supported by Loan from Council, as a cheaper alternative to existing temporary arrangements which utilise the private rented sector. Savings also enhanced by premium of 1.24% interest on loans made by the council to Open Door Homes.</p> <p>The full EqIA can be found here.</p>	Positive impact	+	+	0	0	0	0	0	0	0	0

All Fees & Charges												
	Description of proposals	Overall Outcome of EQIA including mitigation	Age	Disability	Gender reassignment	Pregnancy and maternity	Race / Ethnicity	Religion or belief	Sex	Sexual orientation	Marital status	Other key groups
All Fees and charges	<p>All Fees and Charges This EqIA has been conducted on a proposed increase to fees and charges (F&C) from January 2023. This EqIA covers all relevant fees and charges for all services apart from Leisure Services. There is a separate EqIA for Leisure services fees and charges which is included in the table below.</p> <p>Fees and charges are reviewed on an annual basis to ensure that the costs of chargeable services are covered, and the council is achieving value for money.</p>	Minor Negative impact	-	--	0	-	0	-	0	0	-	- (Lone parents)

<p>All fees and charges should be full cost recovery where the legislative framework allows with:</p> <ul style="list-style-type: none"> • consideration being given to how the fees and charges increases will be prioritised. • noting that some are driven by inflation so should be increased by the August inflation rate (Consumer Price Index (CPI) at around 10.1%. • noting that others are driven by demand, statutory prescription, and other factors; and • consideration being given to consultation/ Equalities Impact Assessment (EQIA) requirements. <p>Fees and Charges have been reviewed by theme committee:</p> <p><u>Adults & Safeguarding Committee</u></p> <p>The Fees and Charges for Adult Social Care have been frozen at 2022/23 levels where practically possible, if at the discretion of the Committee. One fee has increased and this was partially set by statute and any discretion the council had to increase it was kept to a minimum of . an increase of 2.61%. As such there is not deemed to be any negative impacts across all characteristics.</p>											
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<p>The Fees and Charges for Leisure Services have been subject to a full EQIA owing to the fee changes and this is appended to the report.</p> <p><u>Children, Education & Safeguarding Committee</u></p> <p>The fees and charges for Family Resource centre are charged to external clients who need a supervised contact service i.e. other local authorities with CIC placed in our area and families going through private law proceedings. There is not deemed to be any negative impacts on individual residents across all characteristics.</p> <p>The fees for 0-19 traded services are increasing by 6%, so below inflation (10.1%)</p> <p>Early Help 0-19 Children’s Centres has an impact, and this is detailed within this document.</p> <p><u>Community Leadership and Libraries Committee</u></p> <p>Fees and charges for registrars; where prescribed by statute have remained at the same level as 2022/23, discretionary charges have increased by CPI. There would be an impact on those wanting to get married which may include certain religious groups.</p> <p>Library fees are to increase by a mixture of inflation (10.1%), market competitive prices, those directly</p>											
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<p>set by the British library, or no change from 2022/23. The fees which are increasing by inflation are for advertising within the library. The majority of fees which impact upon an individual have no change from 2022/23 as such there is not deemed to be any negative impacts across all characteristics.</p> <p><u>Environment and Climate Change Committee</u></p> <p>There is an impact within parking fees and charges, and this is detailed in this document.</p> <p>For Greenspaces there is an impact on age and this is detailed in this document.</p> <p>Street Scene have an average proposed increase of 4%, there is not deemed to be any negative impacts across all characteristics.</p> <p>Street Lighting (advertising), EV Charging: no impact is expected on any protected characteristic.</p> <p>Cemetery and Crematorium: There is an impact and this is detailed in this document.</p> <p>Highways: no impact is expected on any protected characteristic.</p> <p>Trading Standards and Licensing: no impact is expected on any protected characteristic.</p> <p>Environmental Health: no impact is expected on any protected characteristic.</p> <p><u>Housing and Growth Committee</u></p>													
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	<p>Hendon Town Hall/Colindale Office: no impact is expected on any protected characteristic. This change to a more flexible booking may have a positive impact on those wishing to book rooms for a shorter time saving them money on a day or half days booking.</p> <p>Land Charges: no impact is expected on any protected characteristic.</p> <p>Strategic Planning and Regeneration: no impact is expected on any protected characteristic.</p> <p>Private Sector Housing: no impact is expected on any protected characteristic.</p> <p><u>Policy and Resources Committee</u></p> <p>Planning: no impact is expected on any protected characteristic.</p> <p>Building Control: no impact is expected on any protected characteristic.</p> <p>Electoral register: no impact is expected on any protected characteristic.</p> <p>The full EqIA can be found here.</p>											
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	Description of proposals	Overall Outcome of EQIA	Age	Disability	Gender	Pregnancy and	Race / Ethnicity	Religion or belief	Sex	Sexual orientation	Marital status	Other key groups
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		including mitigation										
Leisure Services Fees and charges	<p>An EqIA has been conducted on a proposed increase to leisure pay and play fees and charges (F&C) from January 2023. This is an exercise that is conducted annually in partnership with GLL (London Borough of Barnet's contracted leisure operator), which is ratified by Policy and Resources Committee and subsequently approved by the Adults & Safeguarding Committee.</p> <p>This F&C review has been based on a maximum percentage increase of up to 10.1% (CPI July 2022). Establishing a maximum percentage increase provides flexibility for pricing points to be increased within a range - averaged at 6.6% - 10.1% within the appended F&C 2023 spreadsheet. This subsequently safeguards and supports continued access to leisure provision for residents, especially those from protected characteristic groups.</p> <p>The Fit & Active Barnet (FAB) Card provides discounts to leisure-based activities in the borough, and these are further enhanced for residents who meet the concessionary criteria e.g., older people (55+), full time students, those in receipt of benefits, disabled, carers (including foster), looked after children and young people, and those who are care experienced.</p> <p>It is proposed that casual swimming is increased by 10.1%. The rationale for this is a result of increased energy prices and subsequent operational costs to operate pools across the boroughs leisure portfolio (with an estimated subsidy of c.£5.54 per head). It is</p>	Minor Negative impact	-	-	0	-	-	0	0	0	0	0

<p>further proposed that racket sports and hire of a sports hall, pitch and multi-use games area are also increased up to 10.1%. These facilities are typically used by two to 14 players (activity dependant), therefore an increase of up to 10.1% will subsequently result in a share of any price inflation, thus keeping access to leisure services affordable.</p> <p>Any resulting negative impact in price increases will be alleviated by discounts related to the FAB Card (as detailed above).</p> <p>To further mitigate any negative cost impact, monthly (direct debit) membership options are available across leisure facilities operated by GLL which offer value for money for regular leisure centre use. This is in addition to GLL delivering subsidised/free health and community-based activities that are accessible to Barnet residents.</p> <p>The Full EqIA can be found here.</p>											
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7. Analysis of the cumulative equalities impact

For the 2023/24 budget there are ten savings and income proposals for which EqlAs have been conducted; three of these are continuation of a previous business planning initiative. Overall, seven EqlAs have forecasted the outcome of a positive impact and three are forecast to give a minor negative impact.

It is anticipated that there could be cumulative equalities impact on three protected characteristics -age, disability, and pregnancy and maternity leave -this due to accumulation of impact on these groups in terms the Fees and Charges EqlAs and the Adult Social Care Debt Project. However, there are some cumulative positive impacts. Alongside the protected characteristics carers may be positively impacted have been identified.

Further details on all the EqlAs and their impacts and any identified mitigating actions can be found in the following tables in this section, and in the conclusions under section 9 of this report.

Age

Six out of the ten EqlAs completed show a positive impact on specific age groups (young people, older people, and people of working age), details of which can be found in Table One below.

Three out of the ten EqlAs completed showed a possible a minor negative impact, these are relating to:

- the introduction to the of the Adults Social Dare Debt Recovery Policy
- the impact of increasing Fees and Charges and the possible impact on dependants (children and young people)' when increasing Fees and charges in Children Centres and Green Spaces sports facilities in our parks, and older resident in on older residents in terms of increase of fees and charges in Cemeteries and Crematoriums with increases fees
- the impact of increasing Leisure Services Fees and Charges on different age groups, specifically dependents (children and young people) and older people with limited income/pensioners.

These impacts have been thoroughly considered and the following mitigations have been identified. It is anticipated that further mitigations will be put in place as and when proposals and projects develop.

Table one over the page illustrates the impacts on age and the mitigating actions where there is a possible negative impact

Table one: Age - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
<p>A&S 13: Procurement of care and support at Atholl House Extra Care Housing Scheme in Burnt Oak</p>	<p>Positive impact: Overall, this should have a positive impact on older adults' quality of life.</p> <p>The majority of scheme residents will be older people (a significant proportion of whom will have dementia). For this age group, the scheme will have a significant positive impact in that it will:</p> <ul style="list-style-type: none"> • maximise choice, offering an independent living option which is alternative to residential care • maximise independence, with residents being able to live in their own home, experience reduced social isolation and increased wellbeing. • provide a home for life, with flexibility in care and support to meet changing need. • enable couples to remain living together, whereas this can be difficult in residential care. 	<p>None required</p>
<p>A&S 22: Progression for people with a Learning Disability</p>	<p>Positive impact: Overall, this should have a positive impact on adults quality of life</p> <p>Adults of all ages may be impacted by this proposal, although based on the current demographic of adults with a learning disability in receipt of services, it is likely that this will affect a disproportionate number of 'working age' Adults. While some service users may be initially less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people's quality of life.</p>	<p>Any negative impacts will be minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes.</p> <p>Each service user will have their case individually reviewed and assessed as to their needs. Changes to support plans will only be made following negotiation and agreement with the service user and relevant family / carers. Risk assessments will be carried out to mitigate all risks. Those carrying out assessments and support planning will consider social needs and identify other ways in which these needs can be met. Any negative impacts are minimised by our person-centred approach to</p>

Table one: Age - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
		social work, with assessments considering of people's goals and wishes.
A&S 31: Enhanced Prevention Offer	<p>Positive impact: Overall, this should have a positive impact on adults quality of life.</p> <p>Adults of all ages may be impacted by this proposal, although based on the current demographic of new service users, it is likely that this will affect a disproportionate number of adults aged 65+. While some service users may be less satisfied if they receive lower levels of support / more independence-focused support, overall, this should have a positive impact on people's quality of life.</p>	Any negative impacts will be minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes. .
A&S32 Progression for people with a Mental Health support	<p>Positive impact: Overall, this should have a positive impact on adults quality of life.</p> <p>Adults of all ages may be impacted by this proposal, although based on the current demographic of adults with mental health conditions in receipt of services. There are more</p>	Any negative impacts will be minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes.

Table one: Age - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
	<p>'working age' than 'older adults' receiving Mental Health Services.</p> <p>While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people's quality of life.</p> <p>.</p>	
<p>A&S35 Adult Social Care Debt Recovery</p>	<p>Minor Negative Impact: Overall Adults of all ages may have some 'minor' impact by this proposal, although based on the current demographic of adults, it is likely that this will affect a disproportionate number of '65+' Adults. This is not expected to have a negative impact on service delivery but may impact on customer satisfaction.</p> <p>Older adults, particularly frail people receiving care services can find financial transactions and communication confusing and may not act on them appropriately, causing potential financial difficulties. Older adults sometimes have a legal representative (POA/LPOA, Appointee ship / Deputyship) or unofficial person helping them manage their financial affairs.</p> <p>The Care Act 2014, set out how LA can charge for the cost incurred in meeting social care and support needs. It sets out a framework when not to make a charge and that a financial assessment of the person's resources must be undertaken to determine what they can afford to contribute towards the cost of their care. It sets out the</p>	<p>Evidence has shown that the main reason why older adults have ended up in debt, was not because of their vulnerability or their ability/affordability to pay, but because their financial representative had chosen not to pay. This policy goes some way to mitigate against this risk. Where a representative fails to make three consecutive payments, the invoice would be readdressed back to the service user and an officer will make contact to establish the best way forward. This will include, where necessary a Mental Capacity Assessment and exploration of other formal route to managing service user's financial affair.</p>

Table one: Age - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
	detail with regards to financial assessments and how to calculate what a person can afford.	
A&S38 Employment and Day Opportunities	<p>Positive impact: All adults of working age accessing services will have the opportunity to benefit from the proposal as it aims to provide new day services and employment opportunities for this group.</p> <p>Young adults Feedback from young adults and their families have identified that younger adults would like to be able to do activities and develop networks with people of a similar age. Person-centred services will enable younger adults to better tailor their support to meet their specific needs. Young adults (aged 18-25 years) who may have either low needs or very complex needs will benefit from having a menu of person-centred options to support them to progress to greater independence by: developing their skills and confidence; supporting them to access education and employment; developing their social networks and supporting them to be an active part of their local community.</p>	<p>To mitigate any negative impact the council has consulted and worked with autistic people to identify the types of roles young people would like to access and are now working to identify job roles across Education, Health, Care and the Voluntary Sector and supporting employers with training and advice. We have also worked with autistic adults to identify challenges they may face in entering or staying in employment, they want face to face local holistic support covering employment, welfare rights and housing and we are working with to address some of these challenges through increased awareness of duties under equalities legislation to make reasonable adjustments. This dialogue is ongoing and helping to shape our commissioning plan for employment and day opportunities.</p> <p>Bright Futures includes an employment service and works alongside the Autism Advisors service funded by NHS North Central London ICB</p>
H&G8: Acquisition of affordable housing from the open market	<p>Positive Impact: This proposal will have a positive impact on older residents.</p> <p>With the council acquiring units itself, it is better able to ensure a type and quality of homes to meet the requirements of those in housing needs, specifically suitable for older people.</p>	None required

Table one: Age - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
All Fees and charges excluding Leisure Services	<p>Minor negative impact:</p> <p><u>Children’s Centres</u></p> <p>There may be a minor impact to age groups, specifically dependents (children and young people). The increase is 6%, which is below inflation. There is a holiday activity fund in place to support vulnerable families.</p> <p><u>Greenspaces</u></p> <p>There is an increase on fees and charges in relation to sport e.g. football, cricket. This is deemed to have a negative impact on younger age groups. However, the increase is below inflation and capped at 3.5%.</p> <p><u>Cemeteries and Crematoriums</u></p> <p>There is likely to be an impact on older age groups.</p>	<p>The council has recently launched the Barnet Resident Support Fund, where residents can apply for financial support to help with the rising cost of living.</p> <p>To help mitigate any negative impact individual services will also monitor any impact on service users.</p>
Leisure Services Fees and charges	<p>Minor negative impact</p> <p>An increase in fees and charges may have a minor impact to age groups, specifically dependents (children and young people) and older people with limited income/pensioners</p>	<p>Applying a variable increase to pricing points provides the flexibility to reduce the negative impact to age groups where cost may be a barrier to participation.</p> <p>The FAB Card is a free membership available to all residents that provides discounts on base prices for adults, juniors, and concessions.</p> <p>Free swimming is available for U8’s and £1 swimming for 8 – 15-year-olds (Mon – Sat during public swim sessions). U5’s swim for free. Carers (including foster carers), children and young people that are looked after, and those that are care experienced have access to free swimming at all times during public swim sessions.</p>

Disabilities

Seven out of the ten EqlAs completed show a positive impact on people with disabilities, details of which can be found in Table two below.

Three out of the ten EqlAs completed showed a possible a minor negative impact people with disabilities, these are relating to:

- the introduction to the of the Adults Social Dare Debt Recovery Policy
- increasing Fees and Charges in parking
- increasing Leisure Services Fees and Charges.

These impacts have been thoroughly considered and the following mitigations have been identified. It is anticipated that further mitigations will be put in place as and when proposals and projects develop.

Table two below illustrates the impacts on people with disabilities and the mitigating actions where there is a possible negative impact.

Table two: Disabilities - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
A&S 13: Procurement of care and support at Atholl House Extra Care Housing Scheme in Burnt Oak	<p>Positive impact: The scheme is designed for older people with various health conditions and frailty, and for younger adults with disabilities (for whom living in an older people setting would be appropriate).</p> <p>The whole scheme is fully accessible to wheelchair users with:</p> <ul style="list-style-type: none"> • 100% wet-room bathrooms with shower only • two lifts to facilitate emergency exit • strengthened ceilings in bedrooms for hoists as required • other facilities compliant with lifetime homes. 	None required

Table two: Disabilities - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
	<p>There are a number of flats that have been specifically allocated for wheelchair users. The flats allocated for wheelchair users will have kitchens that allow for the surfaces to be lowered and raised, plug sockets at a height appropriate for wheelchair users and hallway space for electronic wheel chairs to be charged.</p> <p>For disabled people, the scheme will have significant positive impact in that it will:</p> <ul style="list-style-type: none"> • maximise choice, offering an independent living option which is alternative to residential care • maximise independence, with residents being able to live in their own home, experience reduced social isolation and increased wellbeing. • provide a home for life, with flexibility in care and support to meet changing need. • enable couples to remain living together, whereas this can be difficult in residential care. 	
<p>A&S 22: Progression for people with a Learning Disability</p>	<p>Positive impact: Overall this work is anticipated to have a positive impact on people with a disability by improving independence, supporting individuals in gaining and maintaining employment, and reducing the intrusiveness of care.</p> <p>All clients impacted by this proposal will have some form of disability. While some service users may be initially less satisfied if they receive lower levels of support / more independence-focussed</p>	<p>Any negative impacts will be minimised by our person-centred approach to social work, with assessments considering of people’s goals and wishes.</p> <p>Each service user will have their case individually reviewed and assessed as to their needs. Changes to support plans will only be made following discussion with the service user and relevant family / carers. Risk assessments will be carried out to mitigate all risks. Those carrying out assessments and support planning</p>

Table two: Disabilities - Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
	support, overall, this should have a positive impact on people's quality of life.	will consider social needs and identify other ways in which these needs can be met
A&S 31: Enhanced Prevention Offer	<p>Positive impact: Overall, this should have a positive impact on people with a disability quality of life.</p> <p>The majority of new services users have needs for care and support, the highest proportion having physical support needs. While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people's quality of life</p>	Any negative impacts will be minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes. one required
A & S32 Progression for people with a Mental Health support	<p>Positive impact: Overall, this should have a positive impact on people with a disability quality of life. Whilst not all people in receipt of mental health services will be registered as disabled, we can assume that almost all have a "mental impairment that has a substantial and long-term adverse effect on [their] ability to carry out normal day-to-day activities". While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people's quality of life</p>	Any negative impacts will be minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes

<p>A&S35 Adult Social Care Debt Recovery</p>	<p>Minor Negative Impact: Not expected to have a negative impact on service delivery but may impact on customer satisfaction.</p> <p>Many disability groups may be disproportionately affected as they do not have access to and use of bank account making it harder for them to manage their money effectively. Similarly, some disabilities may lead to general difficulties in managing financial affairs and/or in understanding financial transactions and communication. Those with hearing or visual impairment may also have other requirements.</p> <p>It is the Care Act 2014, that sets out how LA can charge for the cost incurred in meeting social care and support needs. It sets out a framework when not to make a charge and that a financial assessment of the person's resources must be undertaken to determine what they can afford to contribute towards the cost of their care. It sets out the detail with regards to financial assessments and how to calculate what a person can afford.</p>	<p>The council have evidence that highlights the main reason why adults with some disabilities have ended up in debt, was not because of their vulnerability or their ability/affordability to pay, but rather their financial representative had chosen not to pay.</p> <p>This policy goes some way to mitigate against this risk. Where a representative fails to make three consecutive payments, the invoice would be readdressed back to the service user and an officer will make contact to establish the best way forward. This will include, where necessary an MCA and exploration of other formal route to managing service user's financial affair.</p> <p>As part of the ASC debt recovery Policy, we have set out an MDT Panel that looks at individual cases, and the ability and personal circumstances of everyone to pay. Each service user will have their case individually reviewed and decision made based on ALL evidence available.</p>
<p>A&S38 Employment and Day Opportunities</p>	<p>Positive Impact: The proposal will have a positive impact on disabled people: People with learning disabilities will benefit from having a range of person-centred options that will enable them to have greater choice about how they spend their day. They will benefit from there being a tailored and bespoke carved employment offer that will support their skills and knowledge, enabling them to increase their independence, support them to have an active role in the community, support</p>	<p>None required</p>

	<p>them to access training and volunteering opportunities and to retain employment</p> <p>People with learning disabilities will benefit from having employment support through close work with employers to carve out identify sustainable employment opportunities.</p> <p>People with profound and multiple learning and physical disabilities (PMLD) who also have additional complex needs could benefit from having specialist skilled support to support their physical and emotional wellbeing, to give them greater choice in how they spend their day, enabling them to access the community. They will benefit from being supported by providers who are experienced in using assistive technology and sensory programmes to improve outcomes for people with complex needs. There will be learning (PMLD)</p> <p>Autism People with autism will benefit from having providers that have the skills and knowledge to enable them to increase their independence, support them to have an active role in the community and to gain employment, training or volunteering opportunities.</p> <p>Physical disability and sensory impairment People with physical disabilities and will benefit from having providers that have the skills and knowledge to enable them to increase their independence, support their physical and emotional wellbeing, support them to remain well and to have an active</p>	
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	<p>role in the community and to gain employment, training or volunteering opportunities.</p> <p>Mental health Adults with severe and enduring mental illness face considerable social exclusion. This is evidenced through high rates of unemployment, social isolation, poorer physical health and insecure housing arrangement.</p> <p>Retaining employment, securing a job, managing debt and having a secure home are key parts of recovery for adults with mental health conditions.¹ However, employment rates for individuals with mental health</p> <p>People with mental health conditions who require a period of additional support beyond the mainstream offer and the enablement offer provided by the mental health social care teams, will benefit from having access to intensive employment support services that can respond to people’s individual needs and supported them to gain or retain employment.</p>	
<p>A&S39 Increased joint working with housing to increase access to social housing</p>	<p>Positive Impact: The proposal will have a positive impact on disabled people, who are more likely to access care and support services than the non-disabled population. Disabled people are also at greater risk of homelessness.</p> <p>Greater opportunities to access housing tenancies will give people more options to live independently.</p>	<p>None required</p>

	People with learning disabilities are more likely to be living independently in Barnet compared to the national and regional averages, however there are still opportunities to support more people to do so.	
H&G8: Acquisition of affordable housing from the open market	Positive Impact: The proposal will have a positive impact on disabled people, wWith the council acquiring units itself, it is better able to ensure a type and quality of homes to meet the requirements of those in housing needs, specifically properties suitable for disabled (including wheelchair adapted) homes.	None required
All Fees and charges excluding Leisure Services	Minor negative impact: <u>Parking</u> There may be a minor impact to people with a disability and/or long-term health conditions, especially those on low income/in receipt of benefits. This is mitigated by subsidised or free parking for blue badge holders.	The Council has recently launched the Barnet Resident Support Fund, where residents can apply for financial support to help with the rising cost of living. To help mitigate any negative impact individual services will also monitor any impact on service users.
Leisure Services Fees and charges	Minor negative impact An increase fees and charges may have a minor impact to people with a disability and/or long-term health conditions, especially those on low income/in receipt of benefits.	Applying a variable increase to pricing points provides the flexibility to reduce the negative impact to people with a disability and/or long-term health condition where cost may be a barrier to participation. The FAB Card is a free membership available to all residents that provides discounts on base prices for adults, juniors, and concessions .

Marriage and Civil Partnership

One out of the ten EqlAs completed showed a possible minor negative impact on Marriage and Civil Partnership due to the terms of the increased charges in registrars and the possible negative impact this may have on people who want to get married.

The impacts have been thoroughly considered and the following mitigations have been identified.

Table three below illustrates the impacts on sex and the mitigating actions where there is a possible negative impact.

Table three: Marriage and Civil Partnership – Positive and negative impacts and mitigations		
Ref.	Impact	Mitigation
All Fees and charges excluding Leisure Services	Minor negative impact: <u>Registrars</u> There may be a minor negative impact on people wanting to get married.	The Council has recently launched the Barnet Resident Support Fund, where residents can apply for financial support to help with the rising cost of living. To help mitigate any negative impact individual services will also monitor any impact on service users.

Pregnancy and maternity leave

Two out of the ten EqlAs completed showed a possible minor negative impact on people who are Pregnancy and maternity leave due to increased Fees and charges in parking Leisure services. The impacts have been thoroughly considered and the following mitigations have been identified.

Table four below illustrates the impacts on Pregnancy and maternity leave and the mitigating actions where there is a possible negative impact.

Table four: Pregnancy and maternity leave – Positive and negative impacts and mitigations		
Ref.	Impact	Mitigation
All Fees and charges excluding Leisure Services	Minor negative impact: <u>Parking</u> May have an adverse disproportionate effect people who are Pregnant or on maternity leave, ability to use alternatives methods of transport is hampered.	The council has recently launched the Barnet Resident Support Fund, where residents can apply for financial support to help with the rising cost of living.

Table four: Pregnancy and maternity leave – Positive and negative impacts and mitigations		
Ref.	Impact	Mitigation
		To help mitigate any negative impact individual services will also monitor any impact on service users.
Leisure Services Fees and charges	Minor negative impact An increase fees and charges may have a minor impact to people who are pregnant or on maternity leave.	The FAB Card is a free membership available to all residents that provides discounts on base prices for adults, juniors, and concessions .

Race /Ethnicity

Three out of the ten EqlAs completed show a positive impact on Race /Ethnicity, details of which can be found in Table five below.

One out of the ten EqlAs completed showed a possible a minor negative impact, this was in relation to the impact of increasing Leisure Services Fees and Charges.

The impact has been thoroughly considered and the following mitigations have been identified. It is anticipated that further mitigations will be put in place as and when proposals and projects develop.

Table five below page illustrates the impacts on people from different ethic back grounds and the mitigating actions where there is a possible negative impact.

Table Five: Race and ethnicity – Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
A&S 13: Procurement of care and support at Atholl House Extra Care Housing	Positive impact: The service specification will require personalised care and support to be provided in a culturally appropriately manner to meet the needs of Barnet’s diverse communities.	None required

Table Five: Race and ethnicity – Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
Scheme in Burnt Oak	People of all ethnic groups will be admitted to the scheme, and this will be reflected in the allocations policy. Places will be allocated on the basis of need, and not on the basis of race / ethnicity.	
A&S38 Employment and Day Opportunities	<p>Positive impact: Adults of all racial and ethnic background may be impacted by this proposal and based on current demographics of service users compared to the overall makeup of the Barnet population, no disproportionate impact is expected.</p> <p>The proposal supports the council’s Equalities, Diversity and Inclusion principle of an inclusive and cohesive borough and the development of inclusive communities</p>	<p>Negative impacts will be minimised by our person-centred approach to social work, with assessments considering people’s goals and wishes.</p> <p>Person centred support plans will also enable service users to specify any specific support requirements they need to enable them to meet cultural needs.</p>
A&S39 Increased joint working with housing to increase access to social housing	<p>Positive Impact:</p> <p>Adults of all racial and ethnic background may be impacted by this proposal and based on current demographics of service users compared to the overall makeup of the Barnet population, no disproportionate impact is expected.</p>	<p>Any negative impacts will be are minimised by our person-centred approach to social work, with assessments considering people’s goals and wishes.</p> <p>Person centred support plans will also enable service users to specify any specific support requirements they need to enable them to meet cultural needs.</p>
Leisure Services Fees and charges	<p>Minor negative impact:</p> <p>An increase in fees and charges may have a minor impact to Black, Asian, and Minority Ethnic residents, specifically if from LESG.</p>	<p>Applying a variable increase to pricing points provides the flexibility to reduce the negative impact to Black, Asian, and Minority Ethnic groups where cost may be a barrier to participation.</p> <p>The FAB Card is a free membership available to all residents that provides discounts on base prices for adults, juniors, and concessions.</p>

Religion or belief

Two out of the ten EqlAs completed show a positive impact on Religion or belief, details of which can be found in Table six below.

One out of the ten EqlAs completed showed a possible a minor negative impact, this was in relation to the impact of increasing Fees and Charges in Registrars that could impact on those wanting to get married which may include certain religious groups.

The impact has been thoroughly considered and the following mitigations have been identified. It is anticipated that further mitigations will be put in place as and when proposals and projects develop.

Table six below illustrates the impacts on people from different ethic back grounds and the mitigating actions where there is a possible negative impact.

Table Six: Religion or belief – Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
<p>A&S 13: Procurement of care and support at Atholl House Extra Care Housing Scheme in Burnt Oak</p>	<p>Positive impact: The service specification will require personalised care and support to be delivered in a culturally sensitive way, taking into account each resident’s religion or belief.</p> <p>People of all faiths or none will be admitted to the scheme, and this will be reflected in the allocations policy. Places will be allocated on the basis of need, and not on the basis of religion or belief.</p> <p>It is not possible to determine the proportion of people of different religions / beliefs that will enter the scheme.</p>	<p>None required</p>
<p>A&S39 Increased joint working with housing to increase access</p>	<p>Positive impact: Overall, this should have a positive impact on people’s quality of life. Adults of all racial and ethnic background may be impacted by this proposal, but based on current demographics of service users,</p>	<p>While some service users may be less satisfied if they receive lower levels of support / more independence-focused support, Negative impacts are minimised by our person-centred approach to social work, with assessments considering of people’s goals and wishes.</p>

Table Six: Religion or belief – Positive, negative impacts and mitigations		
Ref.	Impact	Mitigation
to social housing	White ethnicity service users are in majority and will be proportionately impacted.	Culturally appropriate community support and care services will continue to be available to all service users - for example home carers who understand their cultural background and are able if needed to speak their language if English is not their first language.
All Fees and charges excluding Leisure Services	Minor negative impact: <u>Registrars</u> There would be an impact on those wanting to get married which may include certain religious groups.	The Council has recently launched the Barnet Resident Support Fund, where residents can apply for financial support to help with the rising cost of living. To help mitigate any negative impact individual services will also monitor any impact on service users.

Sex

Fiver out of the ten EqIAs show a possible positive impact on sex, details of which can be found in Table seven. Three below. There were no negative impacts on sex. The impacts have been thoroughly considered and the following mitigations have been identified.

Table seven below illustrates the impacts on sex and the mitigating actions where there is a possible negative impact.

Table seven: Sex – Positive and negative impacts and mitigations		
Ref.	Impact	Mitigation
A&S 13: Procurement of care and support at Atholl House Extra Care Housing Scheme in Burnt Oak	<p>Positive impact: The scheme will have positive impact on all potential residents regardless of sex.</p> <p>Due to the higher proportion of women among Barnet’s older people population, it is likely that there will be a slightly higher proportion of women than men living in the scheme due to the following factors:</p> <ul style="list-style-type: none"> • There are more women than men in the older population in Barnet. • As age increases, the ratio of women to men in the Barnet population increases, and dementia becomes more common with age. • More women than men are affected by health issues and therefore are more likely to have care needs. • Women are more likely to develop dementia than men. This is mostly because women tend to live longer than men and as dementia becomes more common with age, more women develop the condition. 	None required
A & S 22: Progression for people with a Learning Disability (formerly: ‘Support for Working age adults’	<p>Positive impact: Overall, this should have a positive impact on both sexes’ quality of life.</p> <p>Adults of both sexes may be impacted by this proposal, however there is a greater proportion of males in this cohort. While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people’s quality of life.</p>	Any negative impacts are minimised by our person-centred approach to social work, with assessments considering of people’s individual goals and wishes.

Table seven: Sex – Positive and negative impacts and mitigations		
Ref.	Impact	Mitigation
A&S 31: Enhanced Prevention Offer	<p>Positive impact: Overall, this should have a positive impact on both sexes' quality of life and levels of independence.</p> <p>Adults of both sexes may be impacted by this proposal, however there is a greater proportion of females in this cohort. While some service users may be less satisfied if they receive less formal / traditional forms of support, overall, this should have a positive impact on people's quality of life and levels of independence</p>	Any negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes.
A&S32 Progression for people with a Mental Health support	<p>Positive impact: Overall, this should have a positive impact on both sexes' quality of life.</p> <p>Adults of both sexes may be impacted by this proposal, however there is a greater proportion of males in this cohort. Proportionately more males will be subject to regular</p> <p>While some service users may be less satisfied if they receive lower levels of support / more independence-focussed support, overall, this should have a positive impact on people's quality of life review and strengths-based provision of care.</p>	Any negative impacts are minimised by our person-centred approach to social work, with assessments considering of people's goals and wishes.
A&S35 Adult Social Care Debt Recovery	<p>Positive impact: Adults of both sexes may be impacted by this proposal, however there is a greater proportion of female in this cohort. This proposal will not have a negative impact on service delivery for this group but may impact on customer satisfaction.</p>	None required

Table seven: Sex – Positive and negative impacts and mitigations		
Ref.	Impact	Mitigation
A&S38 Employment and Day Opportunities	Positive impact: The scheme will have positive impact on all potential residents regardless of sex.	None required
A&S39 Increased joint working with housing to increase access to social housing	Positive impact: The scheme will have positive impact on all potential residents regardless of sex.	None required

Other key groups

There are four other key identified groups that may experience positive impact from the 2023/24 saving and income proposals. These include Carers, people with a low income, and unemployed.

Further details are provided below:

Positive impact:

- A&S 13, Procurement of care and support at Atholl House Extra Care Housing Scheme in Burnt Oak: Carers, People with mental health issues, and people on low income may experience a positive impact
- A&S 22, Progression for people with a Learning Disability: Carers may experience a positive impact.
- A&S 31, Enhanced Prevention Offer: Carers, may experience a positive impact.
- A&S 32, Progression for people with a Mental Health support need:
- A&S 38, Employment and day opportunities: Carers, may experience a positive impact
- A&S 39, Increased joint working with housing to increase access to social housing, Carers, may experience a positive impact.
- A&S 39, Increased joint working with housing to increase access to social housing, Carers, may experience a positive impact.

Negative impact

- All Fees and Charges, lone parents, residents who are unemployed or on benefits may experience a minor negative impact.

8. Results from the budget consultation

The council consulted on its 23/24 budget between 23 December 2022 and 4 February 2023. A total of 140 individuals responded to the Budget Consultation survey, and one written e mail was received.

A break-down of respondents by protected characteristic is provided in the accompanying Appendix G. Due to the completion of the questions on protected characteristics, it has not been possible to analyse the survey results by protected characteristics.

9. Conclusions

For the 2023/24 budget, ten saving / income proposals carried out EqlAs. Overall, seven EqlAs have forecasted the outcome of an outcome of positive impact and three are forecast to give a minor negative impact.

Analysis of the cumulative effect of these EqlAs on residents has been summarised below:

- Overall, it has been identified that there may be some cumulative negative impact on older residents, younger residents, and dependents (children and young people), disabled residents, and residents who are pregnant who are on maternity leave.
- In addition to those with protected characteristics, the following groups may be negatively impacted by the 23/24 budget: lone parents, and residents who are unemployed or on benefits.
- It has also identified some cumulative positive impacts. These were on older people, those with disabilities and sex being positively impacted by the proposed changes.

The CEqlA underlines that as the council takes some difficult decisions about service provision, we identify and take practical steps to mitigate, wherever possible, any negative impacts of specific proposals for our residents including the protected characteristics and other vulnerable groups.

The council is satisfied that this CEqlA demonstrates how we have paid due regard to equalities, analysed the individual and cumulative impacts of our proposals, taking account of any negative impact from previous years and making every effort to avoid, minimise and mitigate any negative impacts wherever possible (as outlined in the individual EqlAs). However, given the scale of savings the council is obliged to make, change is inevitable.

10. Looking Forward

The EqlA process is an iterative process. As Budget proposals are implemented, they will be kept under review and further equalities analysis will be undertaken and individual EqlAs updated as these proposals develop.

Appendix I1:

Capital Strategy 2023 - 2030

1. Purpose of the Capital Strategy

The Capital Strategy 2023/24 underpins the council's Medium-Term Financial Strategy and combined forms a key component of the council's strategic response to the financial challenges it faces and its ambitions for the borough.

It sets out the council's approach to capital investment and provides both a mechanism to ensure capital investment is driven by and aligned with the council's corporate plan and a framework by which decisions on the capital programme are made and monitored.

The objectives of the Capital Strategy are to;

- Maintain an affordable rolling multi-year capital programme;
- Ensure capital resources are aligned with the council's strategic vision and corporate priorities;
- Prioritise the use of Capital resources to maximise outcomes for Residents;
- Use the Infrastructure Delivery Plan (IDP) to inform the strategic vision of the council by prioritising Capital delivery for the next 15 years;
- Maximise available resources by actively seeking appropriate external from the Community Infrastructure Levy (CIL), Section 106 or Grant income;
- Undertake prudential borrowing only when there is enough money to meet, in full, the implications of capital expenditure, both borrowing and running costs; and
- Enable the Council to be agile and competitive in responding to strategic opportunities.

This document sets out how the council will deliver those objectives, including the governance and financing arrangements.

The Capital Strategy is aligned to the Corporate Plan that is being developed.

The draft corporate plan identifies Caring for our People, Places and Planet as key priorities, operating as an engaged and effective council. Decision making in the context of the Borough's Capital Programme will orientate around the delivery of outcomes that align with these priorities.

The Capital Strategy will be reviewed and revised annually, to ensure it reflects the needs and priorities of the council.

2. Corporate Plan

The council's corporate plan that has been developed alongside this strategy sets our vision and strategic priorities for the MTFS period. This includes outcomes we want to achieve for the borough, the priorities we will focus limited resources on, and our approach for how we will deliver these. Placing People, Place and Planet at the heart of everything we do.

The Infrastructure Delivery plan with the Capital Delivery Plan sets out the council's revised direction and purpose for Capital Delivery. This document has defined a list of developments which will meet the most critical needs and objectives on a priority basis.

The approach to delivery matches what the council wants to achieve, against a backdrop of resources available for us to deliver them. The IDP has a list of core developments that the council will deliver in due course. This list is under constant review and embraces the opportunity to push new schemes forward, to ensure that the local infrastructure matches the growth of the borough.

This section highlights the key aims and achievements of the current Capital Programme, the emphasis of which will evolve and adapt over time.

Capital Strategy Outcomes

The council has allocated over £345.677m of investment for housing matters including housing strategy, homelessness, social housing & housing grants and commissioning of environmental health functions for private sector housing from 2020/21 onwards. Initiatives include:

- Continuing open market purchases of affordable homes. Acquisition of 620 homes over the next 4 years with 250 already completed
- Development of 126 Extra Care homes at affordable rents for vulnerable older people, diversifying Barnet's accommodation to support older people and allow them to remain independent, give them security of tenure and further quality of life;
- 337 homes funded through Right to Buy receipts, GLA grant and HRA borrowing with 94 of those homes due on site by March 2023.
- £2m is supporting the development of a planning application to accelerate the regeneration the North East corner of Grahame Park

- Major repairs work on some of regeneration estates to bring them to compliant and decent home standards, where regeneration projects are not expected to start for several years, including development work to make homes lettable to increase the supply of accommodation in the area.
- Continued investment in building and fire safety improvements to council homes, with a £30m programme identified to medium and low-rise stock following delivery of the £52m programme to high-risk stock
- Continued investment in council homes to ensure the Decent Homes Standard is maintained across the stock, including targeted investment in estate improvements
- Delivering a programme of sustainability improvements to the council stock, in order to contribute to the wider aspirations of the council
- Providing adaptations for properties to make them accessible for tenants

The council has set aside a further £177.034m to continue development on completion of 341 new homes at affordable rent in the borough by 2023 of which 295 are now completed and purchase 500 residential properties in Greater London, to increase the supply of affordable housing for homeless households. 207 of these homes have been acquired.

Delivery of the Brent Cross Cricklewood Regeneration Programme continues. The council has a further £139.373m invested within the overall Brent Cross Programme. Within this total, £10.043m relates to the purchase of land to progress the scheme and £95.544m to complete the Brent Cross West Station construction inclusive of a new Waste Transfer Station. There is £16.29m to be spent on critical infrastructure, which will provide residents and visitors with improved access to the area, pedestrian, cycling and vehicle links across the railway and replace outdated waste and freight facilities. Finally, £17.496m of third-party land acquisitions funded by the Brent Cross Town Joint Venture, that will facilitate the comprehensive regeneration of the 151-hectare area including affordable homes, employment, retail, leisure and social infrastructure such as schools, public realm and green space, offering benefits to both the local population, and wider London.

The council is investing £23.085m within the Hendon Hub (The Burroughs) project, which includes strategic acquisitions and project costs to take the overall scheme forward to delivery. The funds are expected to be recovered if an investor comes on board. The project itself will provide regeneration of buildings in Hendon, and economic, social and place making benefits as well as supporting our strategic partnership with Middlesex University and creating an income stream for affordable and commercial properties. A resolution to grant planning for the scheme was received on 10th January 2022 with determination across 4 applications pending 3 new applications are being prepared to accommodate changes to the Library location. In parallel the project team are undertaking soft market engagement exploring funding opportunities.

The council is spending £9.304m on Disabled Facilities and £3.471m on Assistive Technology for residents, which will also ensure the council meets its statutory duties and prescribed timescales under the Housing Grants, Construction and Regeneration Act 1996.

The council's Children, Education & Safeguarding Committee oversees a capital programme with a budget of £46.787m. The Committee has a wide range of responsibilities for all matters relating to children, schools, and education. Initiatives include;

- Modernisation programme which will oversee improvements to Community school infrastructure;
- Special Educational Need (SEN) Schemes have enabled an additional 126 SEN places to be created since July 2019 as well as the rebuild of the Pupil Referral Unit, and
- The creation of new nursery places and a new children's home.

The Council has delivered a successful Primary and Secondary School Places Capital Investment programme over previous years. This has largely resolved the need across the borough. There remains predicted need in the Colindale area. The Council will be working with partners to agree this need being met.

The Council aspires to source funding and invest in its provision of school facilities for those with Special Educational Needs. This will enable access to good quality education for all children in the borough and avoid the need for dependance on out of borough provision.

The council continues to spend on our Network Recovery Programme, to improve the boroughs highway infrastructure, parking, environment, air quality and traffic flow. Additionally, we are investing a further £5.7m to upgrade the borough wide street lighting, replacing them with LED powered columns which are more environmentally efficient and provide a better night perception.

Barnet's highway network is our largest and most visible community asset and is probably the most used of all our services. It is vital to the economic, social and environmental well-being of our community. The council continues to spend on our Highways Portfolio with:

- £42m on our Network Recovery Programme to maintain and enhance our highway assets- including footways, carriageways, drainage and structures
- £1m of Strategic CIL on a Healthy Routes to Schools Programme to deliver the role out of School Streets
- £1m of Strategic CIL to support and facilitate the delivery of the Barnet Loop- a walking a cycling circular route around the borough
- £450k of CIL per year to support Road Safety and Parking initiatives

The council has established a Strategic Opportunities fund of £13.185m to enable strategic purchases which will help to deliver outcomes that align with the corporate plan and can generate a return to the council.

The council is spending a further £26.8m as part of our Parks and Open Spaces Strategy, which has been developed to guide future investment in parks, ensuring that they are practical and are part of the well-used fabric of the local community. Including planned provision of modern facilities and enhanced outdoor space, contribution to council's strategic commitments to provide additional sports and playing pitches with increased usage by residents and users.

The council has already invested £45m on the creation of two new leisure centres at Barnet Cophall and Victoria Park in New Barnet.

The Council has prioritised £23.5m of investment to transform our town centres, developing great partnerships with local residents and businesses, that will help to shape the design.

The council spent £2.83m upgrading our Waste and Street cleansing vehicles to more fuel-efficient vehicles enabled with routing software to support smarter route planning and execution. The Council is also investing in its facilities to maintain and operate the streetscene services, positioning the service within borough to strengthen continuity and effectiveness of the service to residents.

3. Capitalisation Policy and Investment Programme

Capital expenditure comprises the purchase, construction or improvement of physical assets, such as buildings, land, vehicles and other property, including streetlights and road signs. It also includes grants and advances that the council may make to other bodies for capital purposes. Full details of the council’s capitalisation policy are disclosed within the Accounting Policies. These can be found within the Statement of Accounts.

Barnet has an ambitious capital investment strategy. The capital programme anticipates investment of more than £1,034.129m over the next five years. This is summarised in the following table, with full detail included with the council’s accounts.

Theme Committee	2022-23	2023-24	2024-25	2025-26	2026-27	Total
	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	4,860	5,000	3,762	0	0	13,621
Housing and Growth (Brent Cross)	73,894	39,597	25,882	0	0	139,373
Children, Education & Safeguarding	13,282	12,173	9,374	5,431	5,821	46,082
Community Leadership and Libraries	461	2,013	0	0	0	2,474
Environment	26,866	30,843	17,864	12,960	0	88,533
Housing and Growth Committee	53,319	135,688	67,911	45,936	860	303,713
Policy & Resources	20,475	18,767	4,770	0	0	44,012
Total - General Fund	193,157	244,081	129,562	64,327	6,681	637,808
Housing Revenue Account	97,969	110,188	76,941	63,848	47,376	396,321
Total - All Services	291,125	354,269	206,504	128,175	54,057	1,034,129

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4. Capital Financing

As mentioned in the previous sections, the council’s Capital programme is dynamic and will develop over time; based on priority need and resource availability. For example, CIL funding will be further enabled in future years, as council services communicate with external developers for increased contributions towards infrastructural growth around the local area.

The financing of the capital programme set out in section 3 is summarised as follows:

Theme Committee	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor’s Energy Efficiency Fund)	Borrowing (PWLB)	Total
Adults and Safeguarding	9,752	155	38	0	3,471	0	205	13,621
Housing and Growth (Brent Cross)	109,566	0	17,517	1,011	0	0	11,280	139,374
Children, Education & Safeguarding	39,931	2,809	158	0	363	0	2,822	46,082
Community Leadership and Libraries	0	0	0	0	2,363	0	111	2,474
Environment	3,795	6,354	395	0	42,290	0	35,698	88,532
Housing and Growth Committee	54,369	7,938	13,676	491	38,841	11,700	176,698	303,713
Policy & Resources	1	45	166	0	4,183	0	39,617	44,012

Total - General Fund	217,415	17,301	31,949	1,502	91,510	11,700	266,430	637,808
Housing Revenue Account	25,819	3,700	10,989	53,586	0	0	302,228	396,322
Total - All Services	243,234	21,001	42,939	55,088	91,510	11,700	568,867	1,034,129

The council seeks to maximise external funding opportunities, such as grants or section 106, and limiting internal sources, such as revenue funding. Capital funding sources are described below.

External Capital Grants - Grant funding is one of the largest sources of financing for the Capital Programme. Most grants are awarded by Central Government departments, but some are received from external bodies, including The Lottery Fund or Sport England.

Grants can be specific to a scheme, have conditions attached (such as time and criteria restrictions), or for general use.

Capital receipts - The income received over the value of £10,000 from the disposal of Fixed Assets or the repayment of loans for capital purposes is defined as a capital receipt. They can normally only be used to fund capital expenditure or repay debt. Some capital receipts have additional restrictions on their use. The council seeks to obtain the highest possible receipt achievable from each disposal after considering wider community or service benefits. The council ring-fences receipts generated from the disposal of HRA assets to fund HRA projects.

Section 106 (s106) and Community Infrastructure Levy (CIL)

Planning Obligations, commonly referred to as Section 106 agreements, are used to mitigate the impact of unacceptable developments, making them acceptable in planning terms. Section 106 agreements can require the developer to pay money to the council, to address these impacts. For example, by providing funding to mitigate parking or highways impacts.

Community Infrastructure Levy is a fixed charge levied on new development to fund infrastructure. The money can be used to support development by funding infrastructure that the council, local community, and neighbourhoods want.

Private finance initiative (PFI) / Public private partnerships (PPP)

The council makes use of additional Government support through PFI and PPP and has dedicated resources to manage schemes that are funded via this source. The council currently has a street lighting programme that is funded this way.

Borrowing (known as prudential borrowing)

The council can determine the level of its borrowing for capital financing purposes, based upon its own views regarding; the affordability, prudence and sustainability of that borrowing, in line with the CIPFA Prudential Code for Capital Finance. Borrowing levels for the Capital Programme are therefore, constrained by this assessment and by the availability of the revenue budget to meet the cost of this borrowing which is built into the council’s Medium-Term Financial Strategy (MTFS).

Particularly in the case of capital that requires borrowing, there is a need for strong business cases and decision making that is observant of prudential code and investments that potentially leave the Council exposed to debts that cannot be serviced.

The Council will investigate potential use of alternative funding structures such as short-term borrowing and development finance. This could bring forward projects that would otherwise be unachievable under current financing models. At present there is no decision on feasibility

or legality and this will require careful consideration.

Revenue Funding - The council can use revenue resources to fund capital projects on a direct basis. However, given the pressures on the revenue budget of the council, it is unlikely that the council will choose to undertake this method of funding if other sources are available.

5. Governance

Oversight and decision making

The Capital Strategy Board (CSB) has oversight of the council's capital programme. The CSB is an officer body with a remit to discuss capital strategy at a senior director cross cutting level. It takes any decision-making power from the delegated authority of officers attending as set out in the Financial Regulations and the council's Constitution. It makes decisions solely in accordance with the existing priorities agreed in the budgetary framework. It also ensures that necessary consultation is carried out with the council Management Team (CMT) and (P&R) and relevant directors as part of the decision-making process. Any decision or policy that is outside the agreed budget or policy framework is referred to P&R Committee and/or council in accordance with the Constitution.

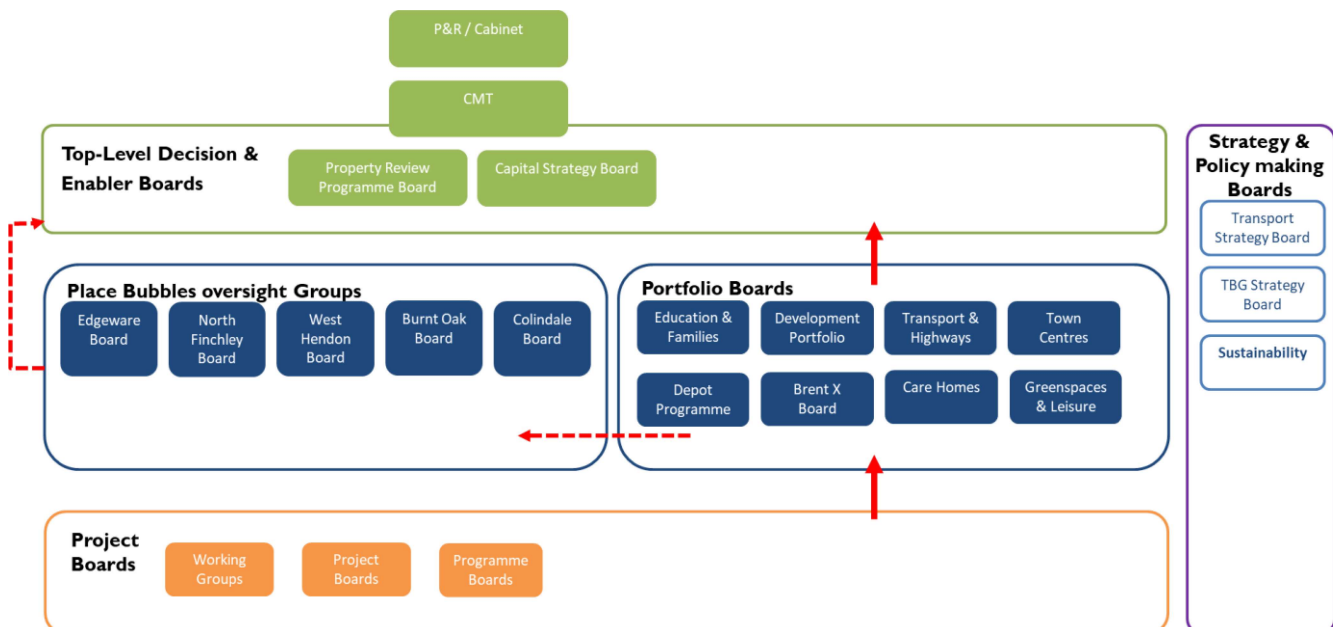
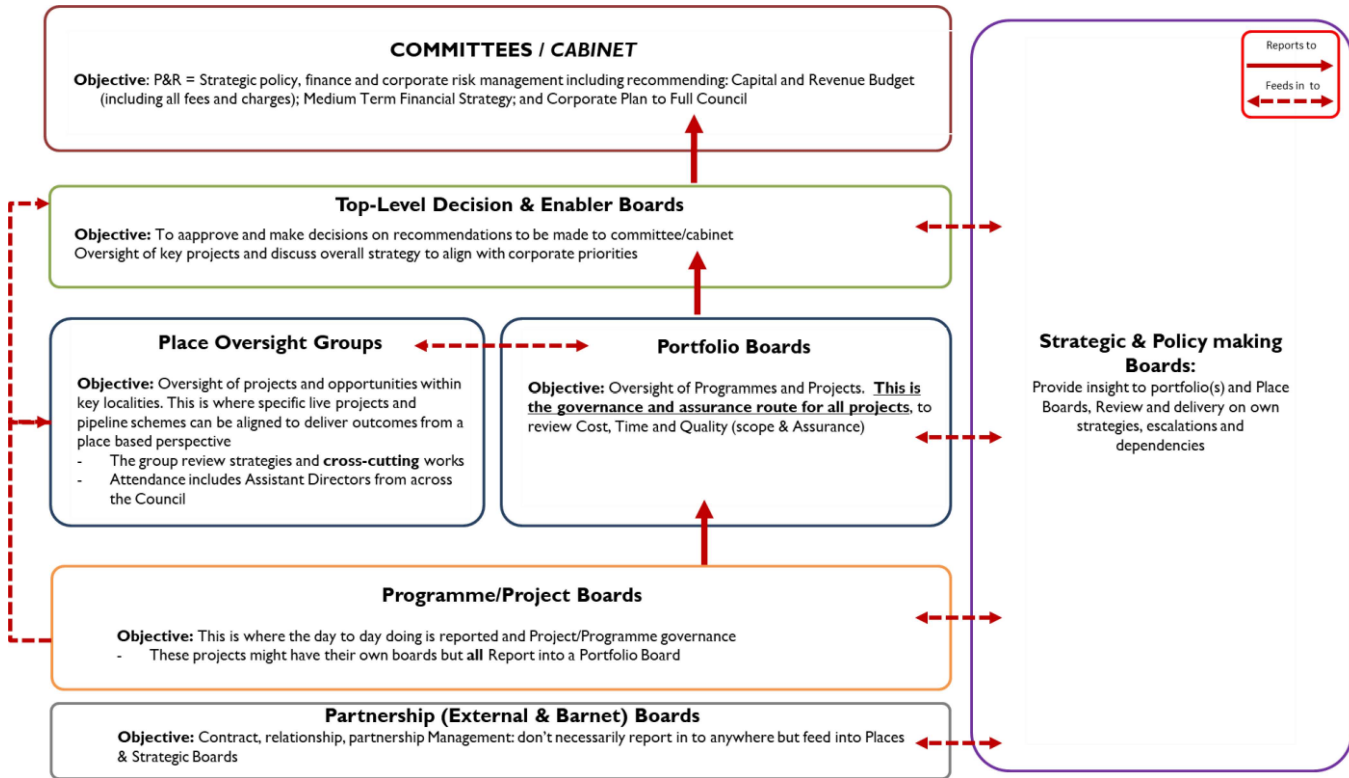
The role of the Capital Strategy Board (CSB) is as follows:

- lead on the development and maintenance of a Capital Strategy that is consistent with council priorities;
- identify and monitor the resources available to fund the capital programme ensuring all approved schemes are fully funded;
- within this framework, develop and manage the Capital Programme; and,
- monitor the progress of the capital programme and key variances between plans and performance.

The CSB reports to the Council Management Team. Decisions are recommended to Policy & Resource Committee who are responsible for strategic policy, finance and corporate risk management including recommending the Capital and Revenue Budget, Medium Term Financial Strategy and Corporate Plan to Full Council.

On occasions, there is a need for decisions that are urgent and opportunistic in nature. On these occasions the decisions will route through the appropriate Council governance in consultation with key Council Officers ensuring there is a sound justification for the decision. Subsequently these decisions will be reported through the channels above retrospectively for audit and record keeping purposes. This more commonly relates to acquisitions and principle of use of the strategic opportunities fund.

An overview of the CSB's governance role and its place in the council's structure is provided in the below diagram:



Additions to the Capital Programme

Throughout the financial year, business areas put forward proposals for new projects that are required to meet the needs of their services for consideration at the Capital Strategy Board.

Service areas must ensure that proposed additions to the Capital Programme go through the following vital steps to ensure their programmes can be presented and approved at Capital Strategy Board.

Business cases

Prior to being presented at CSB, it is essential, especially for large infrastructural projects, that all proposed schemes requiring capital investment prepare a Strategic Outline Case (SOC). There are some council schemes which may not need to do so, as they are of a reactive nature. For example, urgent maintenance and improvements to Care Homes or Borough Highways. For all other Capital Investment, an SOC should be prepared.

As each detailed business case stage is completed it is key to ensure the economic and financial cases are clearly presented. To ensure a reflective presentation of the impact to Barnet as an area and to the council, an investment appraisal, prepared to Her Majesty's Treasury (HMT) Green Book Guidance will be undertaken. It is recommended that this approach be taken on all projects that require procurement through the Find a Tender scheme due to their anticipated cost of works (for 2023 this is £2m). For the year 2023/24, it will be a requirement that capital projects in excess of £10m will need a full investment appraisal and business case approach.

Officers through their knowledge and experience may identify lower value schemes that also require a full investment appraisal, and will recommend this to Policy & Resources Committee accordingly.

The appraisal will include, at a minimum, a full Net Present Value (NPV) calculation as well as modelling the General Fund (GF) and/or Housing Revenue Account (HRA) revenue implications. Additionally, the appraisal will provide added information that will inform the council's position in relation to taxes and levies to ensure there is no breach of partial exemption rules.

For a project to be deemed viable the minimum requirement would be a positive NPV and a net nil impact to the GF / HRA post borrowing costs as a minimum. In instances where this is not the case clearly defined additional community benefits would need to be considered by officers prior to a decision being recommended to the relevant committee or cabinet.

Where the council is acquiring assets the specific criteria for acceptance, over and above an investment appraisal, are identified under the Asset Acquisition Strategy.

Property Review Board

Preparation of Strategic Outline Cases and presentation at the Property Review Board (PRB). This will ensure that:

- There is advanced knowledge of potential Capital investment;
- Communication across the appropriate channels;
- PRB aims to determine best use of assets, property opportunities, endorsing the use of resources or the re-purposing of existing assets.

- Improve the discipline of including proposed additions into the CSB Forward Plan, having already produced documentation which has been reviewed and overseen.

CIL/S106 Review Board

Advanced knowledge of programmes and inclusion into the IDP is crucial. This will enable council services to use the IDP to search for external opportunities for funding. This includes discussions with external developers for additional CIL/S106.

There is a quarterly CIL/S106 board, which will meet to review and make recommendations relating to;

- The current Infrastructure Delivery Plan (IDP), specifically opportunities to negotiate s106 agreements
- S106 funding and ensuring timely allocation and expenditure
- CIL funding utilisation:
 - Strategic CIL approved by Policy & Resources Committee with subsequent Business Case approval by Theme Committee for the Capital Programme
 - Neighbourhood CIL approved by Policy & Resources Committee with subsequent allocation through Area Committees
- CIL forecast revenues by financial quarter over the funding utilisation period (to review potential cashflow mis-matches)
- CIL charging schedule and rates

Capital Strategy Board

Once a scheme has gone through the appropriate channels, it can be included onto the CSB Forward Plan. This will provide board members knowledge that a bid will be presented, well in advance and provide opportunity to collaborate, including necessary due diligence. Significantly, CMT members will then have ample time to review the SOC's and properly consider the viability, risk, and potential of Capital Investments.

CSB can also approve CIL/S106 Revenue funding to aid the development of Strategic Outline Cases before the capital programmes progress. Where S106 or Grant funding is acquired that is targeted to a specific deliverable, this may be added to the programme in advance of CSB to enable outcomes to be achieved sooner. In these cases CSB will be notified at the next meeting as there is no opportunity cost and therefore no strategic decision required.

Service Areas will include a bid form supporting Capital additions. This should fulfil the following minimum information requirements:

- Description of the scheme,
- The estimated financial implications, both capital and revenue,
- The expected outputs, outcomes, and contribution to the council's Priorities,
- Risk assessment and appraisal with potential mitigations, and
- Any urgency considerations (e.g. statutory requirements or health and safety issues).

Service areas should also consider the opportunity cost of pursuing a scheme as a key consideration within their bid forms, especially for schemes involving property.

Business cases are scrutinised by the Capital Strategy Board where representatives will discuss and appraise the schemes based on reference to the capital strategy, corporate priorities, and

evaluation criteria contained within the capital bid form. Recommendations are then put to CMT for consideration.

These proposals along with the officer approved Capital Programme are then presented as part of the Budget Report to Policy & Resources Committee each quarter, with the February Budget referred to Full Council for approval; thereby setting the full capital programme for future years.

Schemes that have not been recommended for prioritisation for use of strategic CIL from CSB, can be notified to area committees through the area representatives and may be considered as part of prioritisation of the Neighborhood Portion of CIL expenditure. The budgets for Area committees are currently set at £150k per year for each committee.

Monitoring and Reviewing the Capital Programme

The decision-making framework and monitoring arrangements support effective delivery of the programme by ensuring projects are and continue to be realistic, not only financially but also regarding timescales for delivery and benefits realisation. Quarterly reports are developed based on the outcome of reviews at Finance Business Partner level and additional review and challenge at the Capital Strategy Board. The reports are scrutinised by elected members through the P&R Committee (to be amended to Cabinet) on an annual basis and provide a basis for the CSB to understand and address risks, and change forecasts where appropriate.

Changes to the Capital Programme

Any slippages or accelerated spending or deletions to the capital programme are approved by the Policy and Resources Committee.

a) Deletions

Regular formal challenge of capital schemes is provided throughout the capital programme from multiple sources such as, Finance Business Partners (FBPs) and CSB members.

Scrutiny is applied when expenditure has not yet been incurred or is lower than the anticipated profile of payments. Consequently, deletions are identified which remove projects which are recognised as no longer being required. Removing unnecessarily planned capital expenditure not only reduces the revenue requirement but also supports good financial management in accurately forecasting project costs and reducing slippage.

b) Slippage & Accelerated Spend

In addition to the process of challenge of continued inclusion within the capital programme, scrutiny by Finance Business Partners or CSB members has been provided to the profiling assumptions of every scheme. As major capital works can span many financial years, there is a need to plan over a longer time horizon. Expanding the planning period enables existing schemes to spread the cost over a more reasonable delivery period.

6. Treasury Management

The council's Treasury Management Strategy supports the Capital Investment Strategy by ensuring that the council's capital investment and associated borrowing is financially sustainable. It includes:

- New borrowing requirements and debt management arrangements,
- A Minimum Revenue Provision Policy Statement,
- The Annual Investment Strategy,
- The Treasury Management Policy Statement, and
- Prudential Indicators for Capital and Treasury Management.

Capital Financing Requirement

This council's capital expenditure plans are set out in section 3, with section 4 showing how this will be financed, including the amounts that need to be financed by borrowing.

Expenditure which is financed by borrowing (be it internal or external) gives rise to an increase in the council's Capital Financing Requirement (CFR). The CFR is therefore a measure of the council's indebtedness and represents its underlying borrowing need; it will increase with unfunded capital expenditure and decrease through the application of revenue resources to fund the borrowing (MRP).

The table shows external debt projections (the treasury management operations) against the underlying capital borrowing need (the Capital Financing Requirement):

Capital Financing Requirement £m	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Non-HRA	587,361	659,458	752,378	787,136	803,646
Housing	246,984	316,135	386,120	440,203	492,848
Total CFR	834,345	975,593	1,138,498	1,227,339	1,296,494
Movement in CFR	97,679	141,248	162,905	88,841	69,155

Movement in CFR represented by					
Net financing need for the year (above)	94,678	152,314	174,882	102,318	83,495
Less MRP/VRP and other financing movements	3,001	11,067	11,978	13,477	14,341
Movement in CFR	97,679	141,247	162,904	88,841	69,155

The CFR distinguishes between the amounts relating to the Housing Revenue Account (HRA) and those that do not. This reflects the statutory requirement for the HRA to be a ring-fenced account that is self-sufficient and does not subsidise nor is subsidised by other council financing arrangements.

Borrowing Activity

The council’s forward projections for borrowing are summarised below. The table shows the actual external debt against the CFR, highlighting any over or under borrowing.

£m	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
External Debt					
Debt at 1 April (excl OLTL)	490.168	589.093	689.093	719.107	807.948
Expected change in Debt	98.925	100.000	30.014	88.841	69.155
Other long-term liabilities (OLTL)	13.619	12.825	11.925	10.905	9.748
Expected change in OLTL	(0.701)	(0.794)	(0.900)	(1.020)	(1.156)
Actual gross debt at 31 March	602.011	701.124	730.132	817.833	885.695
The Capital Financing Requirement	834.345	975.593	1,138.498	1,227.339	1,296.494
Under / (over) borrowing	232.334	274.469	408.366	409.506	410.799

As part of ensuring the financial sustainability of the council and its investment the council sets a series of prudential indicators, including limits on levels of borrowing.

The operational boundary – This is the limit beyond which external debt is not normally expected to exceed. In most cases, this would be a similar figure to the CFR, but may be lower or higher depending on the levels of actual debt and the ability to fund “under borrowing” by other cash resources. The limits below are based on projected CFR with a reduction of £100 million to reflect retained reserves.

Operational Boundary £m	2022/23	2023/24	2024/25	2025/26
	Estimate	Estimate	Estimate	Estimate
Expected Borrowing at start of period	589.093	689.093	719.107	807.948
New Loans Requirement during period (if negative indicates no borrowing required)	100.000	30.014	88.841	69.155
Expected Borrowing at end of period	689.093	719.107	807.948	877.103
Operational Boundary Borrowing (Expected Borrowing plus following year’s New Loans Requirement)	719.107	807.948	877.103	923.729
Other long-term liabilities (OLTL)	12.825	11.925	10.905	9.748
Operational Boundary OLTL	12.825	11.925	10.905	9.748
Total Operational Boundary	731.932	819.873	888.008	933.477

The authorised limit for external debt represents the maximum level of external borrowing. It reflects the level of external debt that could be afforded in the short term but may not be

sustainable in the longer term. The authorised limit is presented to Full Council for consideration and approval, as part of the Treasury Management Strategy Statement.

Authorised Limit £m	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Debt	819.107	907.948	977.103	1,023.729
Other long-term liabilities	12.825	11.925	10.905	9.748
Total	831.932	919.873	988.008	1,033.477

HRA Debt Limit

Until October 2018, the council was limited to a maximum HRA CFR through the HRA self-financing regime. This limit was £240.043 million. The council has now set a voluntary limit of £350 million.

HRA Debt Limit £'000	2019/20 Actual	2020/21 Prior Year TMSS	2021/22 Estimate	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate
HRA debt cap	240,043	350,000	350,000	350,000	350,000	350,000
HRA CFR	212,807	243,982	285,140	329,888	367,434	398,572
HRA headroom	27,236	106,018	64,860	20,112	-17,434	-48,572

Minimum Revenue Provision

The Minimum Revenue Provision (MRP) is an annual charge to the revenue accounts that is applied to reduce the council's Capital Financing Requirement (CFR). The council is required to determine a methodology that represents a prudent and sustainable reduction in the CFR over the life of which the assets are utilised. This is set out in the MRP Policy Statement, which is included within the Treasury Management Strategy Statement. Key features are:

- For any capital expenditure incurred prior to 1 April 2008 or financed from supported borrowing, the Authority will be charging MRP over 50 years on an annuity basis.
- For any capital expenditure carried out after 1 April 2008 being financed by unsupported borrowing the Authority will be adopting the asset life method. This is where MRP will be based on the capital expenditure divided by a determined asset life or profile of benefits to give annual instalments. The annual instalment may be calculated by the equal instalment method, annuity method or other methods as justified by the circumstances of the case at the discretion of the s151 Officer. With effect from 1 April 2020 all repayments will be calculated on an annuity basis.
- The annuity method has the advantage of linking MRP to the flow of benefits from an asset where the benefits are expected to increase in later years and is particularly relevant in connection with projects promoting regeneration or administrative efficiencies or schemes where revenues will increase over time.
- There is no requirement on the HRA to make a minimum revenue provision as this is expected to be met by the depreciation charge. However, the council is currently applying transitional arrangements that substitute depreciation for Major Repairs Allowance (MRA) estimate.
- MHCLG Guidance also allows local authorities to choose to charge more MRP than they consider prudent in any given year via a Voluntary Revenue Provision (VRP). If it does so, this will be disclosed in the Authority's Statement of Accounts.

7. Corporate Asset Management and Disposal Plans

The council holds property to sustain and support its corporate objectives as set out in the Corporate Plan, and other strategies. At the last valuation date, the council's property portfolio's estimated value was ~~£~~ £1.776.9 bn. The aim of the latest Corporate Asset Management Plan is to set out the council's short-term vision, aspirations and objectives for its land and property assets portfolio, and to outline a longer-term plan for how it intends to achieve these outcomes.

The Corporate Asset Management Plan (CAMP) is a key tool, which sets out the London Borough of Barnet's property objectives, focussing on how the council intends to utilise its asset base to deliver its Corporate Plan.

As defined in the 2020 CAMP, the priorities for the estate are to remain flexible and to accommodate the evolving needs of the council. This will be especially important during the recovery from Covid 19, and Estates will therefore continue to engage with directorates to understand their objectives and how the estate can best support them, whilst still exploiting asset optimisation, savings and income generating opportunities. The team has developed a consistent approach to decision making via an internal Property Review Programme Board, to ensure that demands on space are being prioritised, and diverse stakeholders' needs managed well. Providing flexible office space, whilst ensuring that business continuity can be maintained, also remains a priority and maintaining robust operational resilience to external incidents that may occur in the borough is vital. Physical property and safety procedures clearly form part of this resilience.

Central Government is consulting on setting EPC building rating to a 'B' by 2030 (the minimum is currently 'E'), which will affect the non-domestic buildings the Council can lease – consultation came to an end in June 2021. The outcome of the consultation will impact the Estate as investment in buildings may be required prior to agreeing new leases. The council is coincidentally developing a Sustainability Strategy which will set out the council's aims and ambitions in relation to sustainability so the approach to reaching EPC B will be fundamental to it.

We continue to realise savings from exiting the leases for Barnet House (vacated March 2021) and North London Business Park Building 2 (vacated June 2020), we will also be reviewing energy contracts and delivering de-carbonisation projects that should result in further savings in 23/24. Additional income will be generated by renting out space in existing buildings, including the Colindale office, where it is appropriate to do so, and lease renewals and rent reviews will be carried out promptly. Work to drive forward development schemes and site disposals will continue to be a priority, building on some excellent progress made in 20/21. These schemes, if successful, will result in a combination of short-term receipts and longer-term revenue that can be cycled back into council services. The Council will also continue to review the Community Benefit Assessment Tool (CBAT) arrangements and will present recommendations for potential improvements, to Policy and Resources Committee or Cabinet, once ready.

Responsible asset management will continue. Statutory building compliance remains a top priority and spending to improve the condition of buildings will take place, where it is prudent to do so. Repairs will be conducted promptly, and the implementation of a comprehensive corporate landlord management function will continue. This will centralise maintenance and utility budgets over time, so releasing directorates from the burden of managing buildings and increasing the opportunity to make savings through bulk contracts etc.

Infrastructure Delivery Plan

The council expects a significant number of new new homes to be developed within the borough within the next 15 years and needs to ensure that the appropriate infrastructure is in place to support the growth.

- The council is continuing to develop and review its Infrastructure Delivery Plan which sets out the identified requirements expected in terms of infrastructure delivery, to meet the expected growth across the borough.
- The plan will be utilised to prioritise future capital projects and to identify opportunities to deliver maximum benefit from the resources available.
- The plan will also be utilised to assist in discussions with developers to evidence the requirement for contributions such as S106.
- Prioritised schemes from the Infrastructure delivery plan will be developed as part of the council's Capital Delivery Plan.
- The Council has planned for the projects that could be delivered with Community Infrastructure Levy receipts generated from future developments in the borough over the next 5 years. Further allocations will be considered in future years on monitoring of actual project costs and actual CIL receipts generated. While project costs and CIL receipts are regularly monitored it is likely that CIL allocations will be considered in 2023 particularly in light of rising costs of borrowing, rising project delivery costs, potential reprofile of CIL receipts and new priorities within the Council's new Corporate Plan.

Development Portfolio

Many assets owned by the council do not currently maximise the potential of the land upon which they are built. Such assets generally offer the potential for redevelopment of the land to provide a mixture of uses.

The council's Housing Strategy 2019-2024 sets out the intent to deliver homes that people can afford by increasing housing supply, regeneration, and growth. The strategy sets out how a continuing pipeline of developing on council Land will secure a range of tenures, including mixed tenure housing with affordable homes funded by private sales, new affordable homes to rent on existing council housing land, extra care and wheelchair accessible homes to reduce demand for care, and private housing for rent.

8. Asset Acquisition Strategy & Strategic Opportunities

The council could be agile and competitive when striving to acquire sites,. The council has therefore established a Strategic Opportunities Fund of £13.185 to enable strategic purchases which can generate a return to the council.

Due to the inherent nature of acquisition opportunities, these initiatives adopt a unique set of governance arrangements and requirements as defined in the Asset Acquisition Strategy and Principle for Use for the Strategic Opportunities Fund.

In advance of entering any such investment the council will explicitly assess the risk of any loss and will observe the following principles:

- The purpose of the fund is to facilitate the agile acquisition of sites for future housing and non-housing developments and / or to help unlock existing development opportunities.
- The available fund will vary, depending on in-year expenditure but any expenditure will be returned to the fund, once a dedicated budget has been created, recognising that reimbursing the fund may not be possible in all cases, e.g. where the council acquires land because it has wider social benefits but doesn't bring a net gain
- The real estate must be suitable for development in its own right or must add value to an adjacent development.
- There must be a professional valuation, justifying the purchase cost, in line with the council's extant strategic objectives.
- There must be a financial model, approved by the Section 151 Officer, that demonstrates that the proposed acquisition results in a positive impact on the General Fund, unless other benefits, such as wider social or economic impacts, provide sufficient justification.
- Once an acquisition has been made, at the next opportunity in the budget setting cycle, a dedicated capital budget is to be created and a recharge actioned to reimburse the SOF. Exceptions to this recharging process are highlighted above.
- There needs to be a clear exit strategy for any acquisition e.g. should a scheme not progress then the site could be resold on the open market. Should this be the case, the aim will be to ensure that the proceeds of disinvestment are to be at least equal to those the council expended in acquiring the asset.

The council will adopt a balanced portfolio approach to investment, management and turnover of properties in order to ensure risk is balanced across its investments. This will consider the type of properties acquired and their location.

9. Highways & Transport Strategies

In addition to funding from internal sources, the Highways and Transport area receives grants from funders such as Transport for London and the Environment Agency.

In 2023/24 the Council will develop a new Transport Strategy that will set Council's overall approach to ensuring sustainable transport choices for all to help meet net zero, tackle exclusion and improve quality of life for everyone. Alongside this a Highway Investment Strategy will set out how we will improve the quality of our highways and footways and to support more sustainable forms of travel to help deliver Council priorities.

10. Risk Identification and Management

The major risks concerning the Capital Programme are around funding of the current and future projects, variations in the cost from agreed budgets and the projects not delivering the planned outcomes. These risks are minimised by the processes that have been incorporated into the council's normal practices.

Funding – All projects included within the Programme are fully funded. Where external sources of funding are being used, these will only be relied upon when the council is in receipt of funding agreements or where the funds are received in advance. Where conditions apply, careful monitoring will be in place to ensure the terms are met to prevent possible loss. Where borrowing is required, the revenue costs will be built into the MTFs.

Cost Variation – These fall into two categories;

- a. Where the timing of expenditure changes from the budget set; This may result in a change to the borrowing profile of the council and therefore have revenue implications. It may also affect the overall outcome of the project. Delays may require value engineering decisions to ensure the project can be completed or adjustments to benefits delivered.
- b. Where the overall cost of the project changes from the approved budget, Managers are required to ensure adequate budget is in place prior to the commencement of projects. Budget should include a contingency sum to allow for possible anticipated variations where prices are not fixed with contractors.

Careful monitoring and timely reporting is required to reduce the effects of cost variations. Budgets will be re-profiled to ensure timing changes are captured. Managers are required to identify alternative funding sources where overall cost variations occur during the delivery, to contain them before sums are committed.

Delivery of Outcomes – Outcomes must be measured and compared against original objectives to ensure value for money and to reduce risk. Objectives fall broadly into three main categories:

- c. **To support core service delivery** - Risk may increase if project delays cause disruption to the service and require interim solutions, with both financial and non-

financial consequences. The Capital Strategy Board will meet regularly throughout the year to discuss progress on projects and make decisions to minimise risk.

- d. **To produce savings** - If planned savings are not produced from the investment, the revenue budgets may have a shortfall which will have to be addressed. It is therefore essential to carry out careful evaluation and approval of business cases and financial models, prior to the projects commencing.
- e. **To generate income or economic development** - Investment on projects whose primary aim is income generation. Investment portfolio's will be balanced to reduce impact of market changes in an individual sector.

11. Knowledge and Skills

The council employs professionally qualified and experienced staff in senior positions with responsibility for making capital expenditure, borrowing and investment decisions. The council also has a training and development programme to support staff to study towards relevant professional qualifications.

Where council staff do not have the knowledge and skills required, use is made of external advisers and consultants that are specialists in their field. This approach ensures that the council has ready access to knowledge and skills commensurate with its ambition and risk appetite.

Member training was undertaken as part of the induction programme following the last local elections and commencement of current member's term, with training and advice provided to relevant cabinet portfolio members as necessary.

P&R Proposed Capital Programme by Theme Committee

Theme Committee	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLB)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	4,860	5,000	3,762	0	0	13,621	9,752	155	38	0	3,471	0	205	13,621
Housing and Growth (Brent Cross)	73,894	39,597	25,882	0	0	139,373	109,566	0	17,517	1,011	0	0	11,280	139,373
Children, Education & Safeguarding	13,282	12,173	9,374	5,431	5,821	46,082	39,931	2,809	158	0	363	0	2,822	46,082
Community Leadership and Libraries	461	2,013	0	0	0	2,474	0	0	0	0	2,363	0	111	2,474
Environment	26,866	30,843	17,864	12,960	0	88,533	3,795	6,354	395	0	42,290	0	35,698	88,533
Housing and Growth Committee	53,319	135,688	67,911	45,936	860	303,713	54,369	7,938	13,676	491	38,841	11,700	176,698	303,713
Policy & Resources	20,475	18,767	4,770	0	0	44,012	1	45	166	0	4,183	0	39,617	44,012
Total - General Fund	193,157	244,081	129,562	64,327	6,681	637,808	217,415	17,301	31,949	1,502	91,510	11,700	266,430	637,808
Housing Revenue Account	97,969	110,188	76,941	63,848	47,376	396,321	25,819	3,700	10,989	53,586	0	0	302,228	396,321
Total - All Services	291,125	354,269	206,504	128,175	54,057	1,034,129	243,234	21,001	42,939	55,088	91,510	11,700	568,657	1,034,129

Adults and Safeguarding	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLB)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Sport and Physical Activities	140	346	0	0	0	486	448	0	38	0	0	0	0	486
Community Equipment and Assistive Technology	1,000	1,474	997	0	0	3,471	0	0	0	0	3,471	0	0	3,471
Investing in IT	100	105	0	0	0	205	0	0	0	0	0	0	205	205
Disabled Facilities Grants Programme	3,465	3,074	2,765	0	0	9,304	9,304	0	0	0	0	0	0	9,304
Gaelic playing pitch relocation	155	0	0	0	0	155	0	155	0	0	0	0	0	155
Adults and Safeguarding Total	4,860	5,000	3,762	0	0	13,621	9,752	155	38	0	3,471	0	205	13,621

Housing and Growth (Brent Cross)	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLB)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Land Acquisitions	5,112	4,931	0	0	0	10,043	1,263	0	0	0	0	0	8,780	10,043
Brent Cross West Station	56,707	15,357	23,480	0	0	95,544	75,416	0	16,617	1,011	0	0	2,500	95,544
Critical Infrastructure	9,959	3,929	2,402	0	0	16,290	15,390	0	900	0	0	0	0	16,290
Strategic Infrastructure Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BXT Land Acquisitions	2,116	15,380	0	0	0	17,496	17,496	0	0	0	0	0	0	17,496
Housing and Growth (Brent Cross) Total	73,894	39,597	25,882	0	0	139,373	109,566	0	17,517	1,011	0	0	11,280	139,373

Children, Education & Safeguarding	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLB)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
SEN Programme														
Oakleigh SEN	104	1,440	0	0	0	1,544	1,544	0	0	0	0	0	0	1,544
SEN Other Projects	590	30	0	0	0	620	620	0	0	0	0	0	0	620
SEN	2,150	1,783	2,000	2,000	5,621	13,554	13,554	0	0	0	0	0	0	13,554

Modernisation - Primary & Secondary	4,131	298	2,000	0	0	6,429	6,429	0	0	0	0	0	0	6,429
Healthy Pupils Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Orion Primary School	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monkfrith	0	0	0	0	0	0	0	0	0	0	0	0	0	0
St Agnes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Saracens Primary	4	550	1,608	0	0	2,162	2,162	0	0	0	0	0	0	2,162
Kosher Kitchen	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Permanent All Through Expansion Programme	0	0	0	0	0	0	0	0	0	0	0	0	0	0
London Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0
St Mary's & St John's	0	0	0	0	0	0	0	0	0	0	0	0	0	0
St James / Blessed Dominic	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Permanent Primary/Secondary(reallocation)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Expansion Programme	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Friern Barnet Hub	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Oak Lodge Special School	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grammar school projects	204	4,533	250	0	0	4,987	4,503	0	0	0	0	484	4,987	4,987
School place planning (Primary)	0	0	1,347	1,614	0	2,961	2,139	822	0	0	0	0	2,961	2,961
School place planning (Secondary)	0	0	1,761	1,585	0	3,346	2,524	822	0	0	0	0	3,346	3,346
Alternative Provision	3,938	526	0	0	0	4,464	3,299	1,164	0	0	0	0	4,464	4,464
Early Education and Childcare place sufficiency	100	170	0	0	0	270	0	0	0	0	270	0	270	270
Information Management	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loft conversion and extension policy for Foster Carers	70	100	179	100	200	649	0	0	39	0	0	0	610	649
New Park House Children's home	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Meadow Close Children's Homes	142	0	0	0	0	142	0	0	0	0	93	0	49	142
Family Services Estate - building compliance, extensive R&M, H&S, DDA	2	100	229	132	0	463	0	0	118	0	0	0	345	463
Placement Demand Transformation	234	0	0	0	0	234	0	0	0	0	0	0	234	234
Solo Provision Bid	0	1,100	0	0	0	1,100	0	0	0	0	0	0	1,100	1,100
Pan-London Secure Children's home	1,614	1,543	0	0	0	3,157	3,157	0	0	0	0	0	0	3,157
Children, Education & Safeguarding Total	13,282	12,173	9,374	5,431	5,821	46,082	39,931	2,809	158	0	363	0	2,822	46,082

Community Leadership and Libraries	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLb)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Enforcement - CCTV	350	2,013	0	0	0	2,363	0	0	0	0	2,363	0	0	2,363
Libraries Capital Programme	111	0	0	0	0	111	0	0	0	0	0	0	111	111
Schools Library Service SCIL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Leadership and Libraries Total	461	2,013	0	0	0	2,474	0	0	0	0	2,363	0	111	2,474

Environment	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLb)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
HIGHWAYS TfL - LOCAL IMPLEMENTATION PLAN						0								0
Local Implementation Plan 2016/17 and onwards	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Borough Cycling Programme	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HIGHWAYS non-TfL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Footway Reconstruction	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Management	4	0	0	0	0	4	0	4	0	0	0	0	4	4
Highways Improvement	2,430	0	0	0	0	2,430	0	2,430	0	0	0	0	2,430	2,430
Travel Plan Implementation	91	0	0	0	0	91	0	91	0	0	0	0	91	91
Minor Highways Improvements	671	316	0	0	0	987	0	0	0	0	0	987	987	987
Highways Planned Maintenance Works Programme	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Saracens - highways works	40	0	0	0	0	40	0	40	0	0	0	0	40	40
Drainage Schemes	34	0	0	0	0	34	34	0	0	0	0	0	34	34
Mill Corner Drainage Scheme	833	0	0	0	0	833	0	0	0	0	0	833	833	833
Road Traffic Act - Controlled Parking Zones	50	0	0	0	0	50	0	50	0	0	0	0	50	50
Investment in Roads & Pavement (NRP)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Highway Asset Management/Network Recovery Plan (NRP) Phase 2	7,085	6,507	6,370	0	0	19,962	0	0	0	0	513	0	19,449	19,962
Exor Asset Management System	108	111	13	0	0	233	0	0	0	0	0	0	233	233
Highways & Transportation SCIL	4,570	7,255	3,595	4,580	0	20,000	0	0	0	0	20,000	0	20,000	20,000
Environment														
Refurbish and regenerate Hendon Cemetery and Crematorium	330	0	0	0	0	330	24	0	0	0	0	0	306	330
Hendon Cemetery & Crematorium Enhancement	10	0	0	0	0	10	0	0	10	0	0	0	0	10
Lines and Signs	9	0	0	0	0	9	0	0	0	0	0	0	9	9
LED Lighting	600	310	0	0	0	910	0	0	0	0	0	0	910	910
Pay and Display parking machine estate upgrade	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Moving traffic cameras	375	0	0	0	0	375	0	0	0	0	0	0	375	375
Controlled parking zones review	499	0	0	0	0	499	0	0	0	0	0	0	499	499
Highways (permanent re-instatement)	36	0	0	0	0	36	0	0	4	0	0	0	31	36
Old Court House - public toilets	40	0	0	0	0	40	0	40	0	0	0	0	0	40
Parks & Open Spaces and Tree Planting	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Park Infrastructure	637	3,925	7,500	8,380	0	20,442	8	315	0	0	18,000	0	2,119	20,442
Victoria Park Infrastructure	100	110	0	0	0	210	0	0	210	0	0	0	0	210
Data Works Management system	20	150	0	0	0	170	0	0	170	0	0	0	0	170
Parks Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles	1,520	5,659	0	0	0	7,178	0	0	1	0	0	0	7,177	7,178
Street cleansing and greenspaces - vehicles and equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0
COVID19 Social Distancing Projects	163	0	0	0	0	163	163	0	0	0	0	0	0	163
Greenspaces Infrastructure Programme	200	500	386	0	0	1,086	0	1,086	0	0	0	0	0	1,086
Green spaces development project	1,404	2,700	0	0	0	4,104	0	0	0	0	3,750	0	354	4,104
Heybourne Park Improvements	166	3,300	0	0	0	3,466	0	2,000	0	0	0	0	1,466	3,466
Two PM2.5 monitoring stations SCIL	27	0	0	0	0	27	0	0	0	0	27	0	0	27
Parks & Open Spaces SCIL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Barnet EV 500 Project	4,815	0	0	0	0	4,815	3,567	298	0	0	0	0	950	4,815
Environment Total	26,866	30,843	17,864	12,960	0	88,533	3,795	6,354	395	0	42,290	0	35,698	88,533

Housing and Growth Committee	2022-23	2023-24	2024-25	2025-26		Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLb)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Office Build	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Empty Properties	160	1,110	1,110	160	160	2,700	0	0	2,700	0	0	0	0	2,700

Chilvins Court	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Out of borough acquisition	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Direct Acquisitions	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Modular Homes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
St Georges Lodge temporary accommodation conversion	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hermitage Lane - mixed tenure residential conversion	0	1,780	0	0	0	1,780	0	0	0	491	0	0	1,288	1,780
New Build Housing (Open Door)	3,610	6,581	0	0	0	10,192	0	100	6,280	0	0	0	3,812	10,192
Housing acquisitions Open Door	20,000	28,000	38,500	36,000	0	122,500	0	0	0	0	0	0	122,500	122,500
Loan Trf 156 properties to Open door	0	0	0	0	0	0	0	0	0	0	0	0	0	0
The Burroughs, Hendon	6,902	6,594	0	0	0	13,496	0	0	0	0	0	0	13,496	13,496
Pinkham Way land release	100	0	0	0	0	100	100	0	0	0	0	0	0	100
Micro site development for affordable housing	1,251	0	0	0	0	1,251	660	591	0	0	0	0	0	1,251
Decent Homes Programme	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Infrastructure Projects	0	0	5,000	0	0	5,000	0	0	0	0	5,000	0	0	5,000
Mixed tenure housing programme (Tranche 1)	950	301	0	0	0	1,251	0	1,251	0	0	0	0	0	1,251
Development Portfolio	872	3,166	0	0	0	4,038	0	0	3,124	0	0	0	913	4,038
ULF GF SAGE (142)	8,014	23,219	11,387	2,341	700	45,660	45,660	0	0	0	0	0	0	45,660
DECC - Fuel Poverty	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Town Centre	850	13,555	6,175	7,135	0	27,715	628	105	0	0	26,982	0	0	27,715
Town Centre SCIL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Strategic opportunities fund	0	13,185	0	0	0	13,185	0	0	0	0	0	0	13,185	13,185
Milespit Cemetery Works	324	1,057	0	0	0	1,381	0	0	0	0	0	0	1,381	1,381
Colindale – Highways and Transport	547	1,547	4,938	0	0	7,032	1,032	2,577	0	0	3,423	0	0	7,032
Colindale Station Works	0	2,858	0	0	0	2,858	0	108	0	0	0	0	2,750	2,858
Grahame Park – Community Facilities	100	2,008	0	0	0	2,108	0	2,108	0	0	0	0	0	2,108
Barnet House Exit Works	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Sector Decarbonisation Scheme Phase 1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Firestopping works and other urgent maintenance works at care homes	5,481	10,000	0	0	0	15,481	0	0	0	0	0	0	15,481	15,481
Window replacement at Apthorp care centre	0	0	0	0	0	0	0	0	0	0	0	0	0	0
COLINDALE FOW MODIFICATIONS	1,584	0	0	0	0	1,584	0	0	140	0	0	0	1,444	1,584
FAMILY FRIENDLY HUB FITOUT	80	359	0	0	0	439	0	0	0	0	0	0	439	439
HTH AV EQUIPMENT	9	0	0	0	0	9	0	0	0	0	0	0	9	9
Small Sites Programme (GF)	286	1,145	0	0	0	1,432	0	0	1,432	0	0	0	0	1,432
Healthier Routes to schools SCIL	200	200	300	300	0	1,000	0	0	0	0	1,000	0	0	1,000
Active Route - the Barnet Loop SCIL	0	500	500	0	0	1,000	0	0	0	0	1,000	0	0	1,000
Brent Cross Retail Park Purchase	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Health projects	500	0	0	0	0	500	0	500	0	0	0	0	0	500
Colindale – Parks, Open Spaces and Sports	500	1,296	0	0	0	1,796	333	28	0	0	1,435	0	0	1,796
Public Sector Decarbonisation Scheme Phase 3	1,000	17,228	0	0	0	18,228	5,956	571	0	0	0	11,700	0	18,228
Housing and Growth Committee Total	53,319	135,688	67,911	45,936	860	303,713	54,369	7,938	13,676	491	38,841	11,700	176,698	303,713

Policy & Resources	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLb)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Depot relocation	8,254	10,783	0	0	0	19,037	0	0	71	0	4,183	0	14,783	19,037

Community Centre - Tarling Road	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asset Management	1,451	600	600	0	0	2,651	1	45	54	0	0	0	2,551	2,651
ICT strategy	1,291	1,760	1,470	0	0	4,521	0	0	41	0	0	0	4,480	4,521
Customer Services Transformation Programme	97	0	0	0	0	97	0	0	0	0	0	0	97	97
Implementation of Locality Strategy	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Saracen Loan	6,695	0	0	0	0	6,695	0	0	0	0	0	0	6,695	6,695
Finance IT							0	0	0	0	0	0	0	0
Replacement Finance, HR and Procurement systems	2,688	5,624	2,700	0	0	11,012	0	0	0	0	0	0	11,012	11,012
Policy & Resources Total	20,475	18,767	4,770	0	0	44,012	1	45	166	0	4,183	0	39,617	44,012

Housing Revenue Account	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLb)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Major Works (excl Granv Rd)	8,397	8,736	8,736	13,598	16,958	56,426	0	0	0	32,354	0	0	24,072	56,426
Accessible accommodation adaptations	1,162	1,162	1,162	1,200	1,200	5,886	0	0	0	510	0	0	5,376	5,886
Regeneration	163	163	163	0	0	489	0	0	0	489	0	0	0	489
Miscellaneous Repairs	3,629	3,211	3,211	2,165	0	12,216	0	0	0	-26	0	0	12,242	12,216
M&E/ GAS	6,566	956	566	2,114	2,114	12,315	0	0	0	8,960	0	0	3,355	12,315
Voids and Lettings	2,189	2,268	2,268	1,195	0	7,920	0	0	0	7,920	0	0	0	7,920
New Build - 250 units	1,872	8,277	31,230	24,257	12,144	77,780	2,237	0	0	0	0	0	75,543	77,780
Ansell Court - extra care housing	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dollis Valley - property acquisitions	1,000	1,700	0	0	0	2,700	0	0	271	0	0	0	2,429	2,700
Extra Care - housing (Stag)	6,271	1,100	226	0	0	7,597	1,410	0	32	0	0	0	6,154	7,596
Extra Care - housing (Cheshir)	3,086	9,850	8,852	2,000	328	24,117	7,710	800	0	0	0	0	15,607	24,117
Burnt Oak Broadway Flats - additional storey	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Upper & Lower Fosters Community Led Design	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Regen Stock Additional Investment	17,683	3,803	2,652	2,286	1,452	27,876	0	0	0	0	0	0	27,876	27,876
Neighbourhood works	563	2,063	2,063	1,641	1,641	7,971	0	0	0	0	0	0	7,971	7,971
Carbon Neutral works	500	3,759	3,759	4,638	4,638	17,295	0	0	0	0	0	0	17,295	17,295
Stag house - property purchase	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Barnet Homes GLA development programme	3,936	26,427	5,153	1,853	0	37,369	8,762	2,900	0	0	0	0	25,707	37,369
HRA acquisitions	1,454	0	0	0	0	1,454	0	0	0	0	0	0	1,454	1,454
HRA Acquisitions Phase 3 - Programme 1	23,067	0	0	0	0	23,067	3,900	0	0	0	0	0	19,167	23,067
HRA Acquisitions Phase 3 - Programme 2	3,000	23,713	0	0	0	26,713	0	0	10,685	0	0	0	16,028	26,713
Small Sites Programme (HRA)	904	3,617	0	0	0	4,521	1,800	0	0	0	0	0	2,721	4,521
Silk House and Shoelands	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HRA Fire and Structural repairs	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HRA Fire Safety Programme	11,576	5,900	5,900	5,900	5,900	35,177	0	0	0	3,379	0	0	31,798	35,177
Dollis Valley CPO Payment	1	0	0	0	0	1	0	0	1	0	0	0	0	1
Graham Park NE	950	2,483	0	0	0	3,433	0	0	0	0	0	0	3,433	3,433
Damp & Mould	0	1,000	1,000	1,000	1,000	4,000	0	0	0	0	0	0	4,000	4,000
Housing Revenue Account Total	97,969	110,188	76,941	63,848	47,376	396,321	25,819	3,700	10,989	53,586	0	0	302,228	396,321

London Borough of Barnet

Treasury Management Strategy Statement

Minimum Revenue Provision Policy Statement
and Annual Investment Strategy

2023/24

Revised Codes for 2023/24 Financial Year

CIPFA published revised Treasury Management and Prudential Codes on 20 December 2021. The revised Codes need to be formally adopted for the 2023/24 financial year. This Treasury Management Strategy Statement, and related reports, therefore, have regard to these Codes. The changes are summarised below.

Defining Investment Income

The revised Treasury Management Code requires all investments and investment income to be attributed to one of the following three purposes: -

Income type	Definition	Within scope of this statement?
Treasury management	Treasury income may arise from other treasury risk management activity which seeks to prudently manage the risks, costs or income relating to existing or forecast debt or treasury investments.	Yes
Service delivery	Investments held primarily and directly for the delivery of public services including housing, regeneration and local infrastructure. Returns on this category of investment which are funded by borrowing are permitted only in cases where the income is “either related to the financial viability of the project in question or otherwise incidental to the primary purpose”.	No <i>(included in Capital Strategy statement)</i>
Commercial return	Investments held primarily for financial return with no treasury management or direct service provision purpose. Risks on such investments should be proportionate to an authority’s financial capacity – i.e., that ‘plausible losses’ could be absorbed in budgets or reserves without unmanageable detriment to local services. An authority must not borrow to invest primarily for financial return.	No <i>(included in Capital Strategy statement)</i>

The revised Treasury Management Code requires an authority to implement the following:

- 1. Liability Benchmark:** Supports the financing risk management of the capital financing requirement – the liability benchmark represents the level of debt the council would take on if all cash assets above the minimum liquidity requirement were utilised towards the council’s capital programme – details of the Authority’s Liability Benchmark are disclosed in section 2.3;
- 2. Long-term treasury investments,** including pooled funds, are to be classed as commercial investments unless justified by a cash flow business case – the council does not currently hold long-term treasury investments and does not plan to over the period 2023 / 24 – note that Pooled funds are to be included in the indicator for principal sums maturing in years beyond the initial budget year;

3. Amendment to the **knowledge and skills register** for officers and members involved in the treasury management function - to be proportionate to the size and complexity of the treasury management function;
4. **Quarterly reporting.** Specifically, we will monitor and report performance against all forward-looking prudential indicators at least quarterly.
5. **Environmental, social and governance (ESG)** issues to be addressed within an authority's treasury management policies and practices (TMP1).

As this TMSS deals solely with treasury management investments, the categories of service delivery and commercial investments are addressed as part of the Capital Strategy report. However, the main requirements of the Prudential Code in relation to service and commercial investments are summarised below for completeness:

1. The risks associated with service and commercial investments should be proportionate to their financial capacity – i.e., that plausible losses could be absorbed in budgets or reserves without unmanageable detriment to local services;
2. An authority must not borrow to invest for the primary purpose of commercial return;
3. It is not prudent for local authorities to make any investment or spending decision that will increase the CFR, and so may lead to new borrowing, unless directly and primarily related to the functions of the Authority, and where any commercial returns are either related to the financial viability of the project in question or otherwise incidental to the primary purpose;
4. An annual review should be conducted to evaluate whether commercial investments should be sold to release funds to finance new capital expenditure or refinance maturing debt;
5. A prudential indicator is required for the net income from commercial and service investments as a proportion of the net revenue stream;
6. Create new Investment Management Practices to manage risks associated with non-treasury investments, (similar to the current Treasury Management Practices);
7. Record of the authority's approach to investments for service or commercial purposes (together referred to as non-treasury investments), including defining the Authority's objectives, risk appetite and risk management in respect of these investments, and processes ensuring effective due diligence;
8. An assessment of affordability, prudence and proportionality in respect of the Authority's overall financial capacity (i.e., whether plausible losses could be absorbed in budgets or reserves without unmanageable detriment to local services);
9. Details of financial and other risks of undertaking investments for service or commercial purposes and how these are managed;

- 10.** Limits on total investments for service purposes and for commercial purposes respectively (consistent with any limits required by other statutory guidance on investments);
- 11.** Requirements for independent and expert advice and scrutiny arrangements (while business cases may provide some of this material, the information contained in them will need to be periodically re-evaluated to inform the Authority's overall strategy);
- 12.** State compliance with paragraph 51 of the Prudential Code in relation to investments for commercial purposes, in particular the requirement that an authority must not borrow to invest primarily for financial return.

1. ABOUT THIS STATEMENT

1.1 Introduction

This statement summarises the treasury management function's strategy for the period 1 April 2023 to 31 March 2024.

The Chartered Institute of Public Finance and Accountancy (CIPFA) defines treasury management as:

"The management of the local authority's borrowing, investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks."

In summary, the treasury management function within this Authority (i.e., Barnet Council) manages the Authority's cash assets and determines the borrowing strategy to meet the Authority's capital programme. When investing the Authority's cash, the treasury management function prioritises counter party quality and liquidity over return.

The treasury management function has not engaged in any investments primarily for yield. However, the Authority has entered into lending activity (e.g., to Saracens and Open Door Homes). This lending activity supports its overall priorities around regeneration and housing within the Borough. The borrowing required to support this lending activity is included within our External Debt disclosures although we do not count the loans as Treasury Investments. The income generated through this lending activity is included within the Affordability Prudential Indicators set out in section 5.1.2.

1.2 Reporting Requirements

1.2.1 Capital Strategy

The CIPFA 2021 Prudential and Treasury Management Codes require all local authorities to prepare a Capital Strategy report which will provide the following:

- a high-level long-term overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services
- an overview of how the associated risk is managed
- the implications for future financial sustainability

The aim of the strategy is to ensure that all the Authority's elected members fully understand the overall long-term policy objectives and resulting Capital Strategy requirements, governance procedures and risk appetite.

The Authority's Capital Strategy is provided separately to this document and is not prepared by the treasury management function.

1.2.2 Treasury Management Reporting

Council is currently required to receive and approve, as a minimum, three main treasury reports each year, which incorporate a variety of policies, estimates and actuals.

- a. **Prudential and Treasury indicators and Treasury strategy** (this report) - The first, and most important report is forward looking and covers:
 - the capital plans, (including prudential indicators)
 - a minimum revenue provision (MRP) policy, (how residual capital expenditure is charged to revenue over time)
 - the Treasury Management Strategy, (how the investments and borrowings are to be organised), including Treasury Indicators; and
 - an Annual Investment Strategy, (the parameters on how investments are to be managed)
- b. **A mid-year treasury management report** – This is primarily a progress report and will update members on the capital position, amending prudential indicators as necessary, and whether any policies require revision. In addition, this Authority will receive quarterly update reports.
- c. **An annual treasury report** – This is a backward-looking review document and provides details of a selection of actual prudential and treasury indicators and actual treasury operations compared to the estimates within the strategy.

Scrutiny

The above reports are required to be adequately scrutinised before being recommended to Council. This role is undertaken by the Policy and Resources Committee for both the Treasury Management Strategy Statement, and the mid-year and annual reporting as part of the Executive Director for Strategy and Resources' quarterly reporting.

Note that the Authority is reviewing its governance framework which may necessitate a change to the scrutiny protocols mentioned above.

Quarterly reports – In addition to the three major reports detailed above, from 2023/24 quarterly reporting (end of June/end of December) is also required. However, these additional reports do not have to be reported to Full Council/Board but do require to be adequately scrutinised. This role will be undertaken by the Policy and Resources Committee. The reports, specifically, will provide updated Treasury/Prudential Indicators.

1.3 Treasury Management Strategy for 2023/24

The strategy for 2023/24 covers two main areas:

Capital expenditure

- the capital expenditure plans and the associated prudential indicators
- the minimum revenue provision (MRP) policy

Treasury management

- the current Treasury position
- Treasury Indicators which limit the treasury risk and activities of the Authority
- prospects for interest rates
- the borrowing strategy
- policy on borrowing in advance of need
- debt rescheduling
- the investment strategy
- creditworthiness policy; and
- the policy on use of external service providers

These elements cover the requirements of the Local Government Act 2003, DLUHC Investment Guidance, DLUHC MRP Guidance, the CIPFA Prudential Code and the CIPFA Treasury Management Code.

1.4 Training

The CIPFA Treasury Management Code requires the responsible officer to ensure that members with responsibility for treasury management receive adequate training in treasury management. This especially applies to members responsible for scrutiny.

Furthermore, pages 47 and 48 of the Code state that they expect “all organisations to have a formal and comprehensive knowledge and skills or training policy for the effective acquisition and retention of treasury management knowledge and skills for those responsible for management, delivery, governance and decision making.”

Officers are reviewing the Treasury team’s skills and training policy and will implement a refreshed training programme from 1 July 2023.

Officers will undertake CIPFA’s ‘self-assessment by members responsible for the scrutiny of treasury management’ to inform training needs.

During 22/23 members received training covering the following areas:

- CIPFA’s Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes
- Treasury Management Strategy Statement
- Statutory requirements and legislation relating to treasury management
- Capital Programme and Capital Financing Requirement
- Borrowing
- Treasury Management Indicators
- Investment

Further training will be arranged as required.

From 23/24 a formal record of the training received by officers central to the treasury function will be maintained by the Treasury Manager for the Authority. Similarly, a formal

record of the treasury management/capital finance training received by members will also be maintained by the Treasury Manager.

1.5 Treasury Management Consultants

The Authority uses Link Group, Link Treasury Services Limited as its external treasury management advisors.

Responsibility for treasury management decisions remains with the organisation at all times. The Authority will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented and subjected to regular review.

1.6 Notes on Data Used

The Treasury Management Function has used the following sources of data to complete the analysis within this Statement:

- 2021/22 Draft Statement of Accounts (for opening balances at 1 April 2022)
- Capital Strategy Summary disclosed at December 2022 Policy & Resources Committee (for Capital Expenditure projections). This report is presented alongside an update to the Capital Strategy Summary so numbers in this report may be inconsistent due to use of the previous Summary's data.
- MTFS disclosed at December 2022 Policy & Resources Committee (for General Fund Revenue projections)
- HRA Business Plan disclosed at December 2022 Policy & Resources Committee (for HRA Revenue projections)
- Unaudited Treasury Investment summaries at 31 December 2022 (for investment summaries)
- MRP Schedules provided to the Treasury Management Function by the Authority's Finance Team
- Interest rate and investment forecasts provided to us by our advisors Link
- 21/22 Outturn Report provided to the Treasury Management Function by the Authority's Finance Team (actuals for 21/22)

Note that our analysis is based on draft and / or unaudited information and so numbers presented in this Statement may differ from final audited numbers presented by the Authority at a later date.

2. THE CAPITAL PRUDENTIAL INDICATORS 2023/24 – 2025/26

This section sets out the key Capital Prudential Indicators used to make treasury decisions:

- Capital Expenditure and Financing
- Capital Finance Requirement
- Liability Benchmark

This section also sets out our Minimum Revenue Policy Statement for the period 2023/24.

2.1 Capital Expenditure and Financing

This prudential indicator is a summary of the Authority's capital expenditure plans based on the Capital Programme prepared for December 2022's Policy and Resources Committee. Members are asked to approve the capital expenditure forecasts:

Capital expenditure (£m)	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Non-HRA	200.437	238.869	210.741	116.998	53.736
HRA	69.804	110.139	100.569	68.053	60.847
Total	270.241	349.007	311.309	185.051	114.584

Other long-term liabilities - the above financing need excludes other long-term liabilities, such as PFI and leasing arrangements that already include borrowing instruments.

The table below summarises the above capital expenditure plans and how these plans are being financed by capital or revenue resources.

Financing of capital expenditure (£m)	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Capital receipts	5.461	10.311	14.581	17.727	0.160
Capital grants	122.747	136.914	72.486	23.136	4.377
Capital reserves	5.340	30.700	36.227	30.137	18.348
Revenue	42.015	18.769	13.134	11.733	8.203
Net financing need for the year	94.678	152.314	174.882	102.318	83.495

2.2 The Authority's Borrowing Need (the Capital Financing Requirement)

The Capital Finance Requirement (CFR) is the total historic capital expenditure which has not been paid for from either revenue or capital resources. It is a measure of the Authority's indebtedness and therefore its underlying "borrowing" need. Any capital expenditure set out in 2.1 above, which has not immediately been paid for through a revenue or capital resource, will increase the CFR – i.e., the council's Net Finance Requirement goes towards increasing the CFR.

The CFR does not increase indefinitely, as the minimum revenue provision (MRP) is a statutory annual revenue charge which broadly reduces the indebtedness in line with each asset's life, and so charges the economic consumption of capital assets as they are used.

The CFR includes any other long-term liabilities (e.g., PFI schemes, finance leases). Whilst these increase the CFR, and therefore the Authority's borrowing requirement, these types of schemes include a borrowing facility by the PFI, PPP lease provider and so the Authority is not required to separately borrow for these schemes. The Authority currently has £13.619m of such schemes within the CFR.

The Authority is asked to approve the CFR projections below:

Capital Financing Requirement (£m)	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Non-HRA	587.361	659.458	752.378	787.136	803.646
Housing	246.984	316.135	386.120	440.203	492.848
Total CFR	834.345	975.593	1,138.498	1,227.339	1,296.494
Movement in CFR	97.679	141.248	162.905	88.841	69.155

Movement in CFR represented by					
Net financing need for the year (above)	94.678	152.314	174.882	102.318	83.495
Less MRP/VRP and other financing movements	3.001	11.067	11.978	13.477	14.341
Movement in CFR	97.679	141.247	162.904	88.841	69.155

External borrowing (£m)	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Treasury Management	587.875	687.875	717.889	806.730	875.885

Year End Resources (£m)	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Expected investments	204.139	162.891	30.000	30.000	30.000

A summary of Capital Expenditure, based on information disclosed at the December 2022 Policy and Resources committee, requiring Prudential Borrowing in excess of £10m over the period 2022/23 to 2025/26, is provided in the table below.

Estimated Net Financing Requirement (£m)		2022/23	2023/24	2024/25	2025/26	Total
General Fund	Housing acquisitions Open Door	22.00	36.00	36.00	28.50	122.50
	The Burroughs, Hendon	9.00	4.50	-	-	13.50
	Strategic opportunities fund	-	13.19	-	-	13.19
	Firestopping works and other urgent maintenance works at care homes	5.48	10.00	-	-	15.48
	Highway Asset Management/Network Recovery Plan (NRP) Phase 2	7.93	5.15	6.37	-	19.45
	Replacement Finance, HR and Procurement systems	2.69	5.62	2.70	-	11.01
	HRA	Miscellaneous Repairs	3.66	3.21	3.21	2.16
New Build - 250 units		1.87	8.28	28.99	24.26	63.40
Extra Care - housing (Cheshir)		0.00	13.92	0.96	-	14.88
Regen Stock Additional Investment		17.68	3.80	2.65	2.29	26.42
Carbon Neutral works		0.50	3.76	3.76	4.64	12.66
Barnet Homes GLA development programme		0.00	18.70	5.15	1.85	25.71
HRA Acquisitions Phase 3 - Programme 1		23.60	-	-	-	23.60
HRA Fire Safety Programme		8.20	5.90	5.90	5.90	25.90

2.3 Liability Benchmark

A third and new prudential indicator for 2023/24 is the Liability Benchmark (LB).

There are four components to the LB:

1. **Existing loan debt outstanding:** the Authority's outstanding debt
2. **Loans CFR:** projected CFR including approved Prudential Borrowing and planned MRP
3. **Net loans requirement:** the Authority's gross loan debt less treasury management investments at the last financial year-end, projected into the future and based on its approved prudential borrowing, planned MRP and any other major cash flows forecast. Note that for 2023/24 our LB does not include major cash flows beyond the projected Net Financing Requirement implied by the Capital Strategy summarised within a report submitted to Policy and Resources Committee in December 2022. We will look to evolve

our LB to include major cash flows through 2023/24 once we have reviewed the data available.

4. **Liability benchmark** (or gross loans requirement): this equals net loans requirement plus short-term liquidity allowance. For our LB included in this statement, we have taken a liquidity allowance of £30m. Short-term liquidity is currently not a concern of the treasury function given the level of forward-borrowing currently taken. Through 2023/24 the Treasury function will undertake a full review of liquidity requirements and may review the £30m allowance initially set.

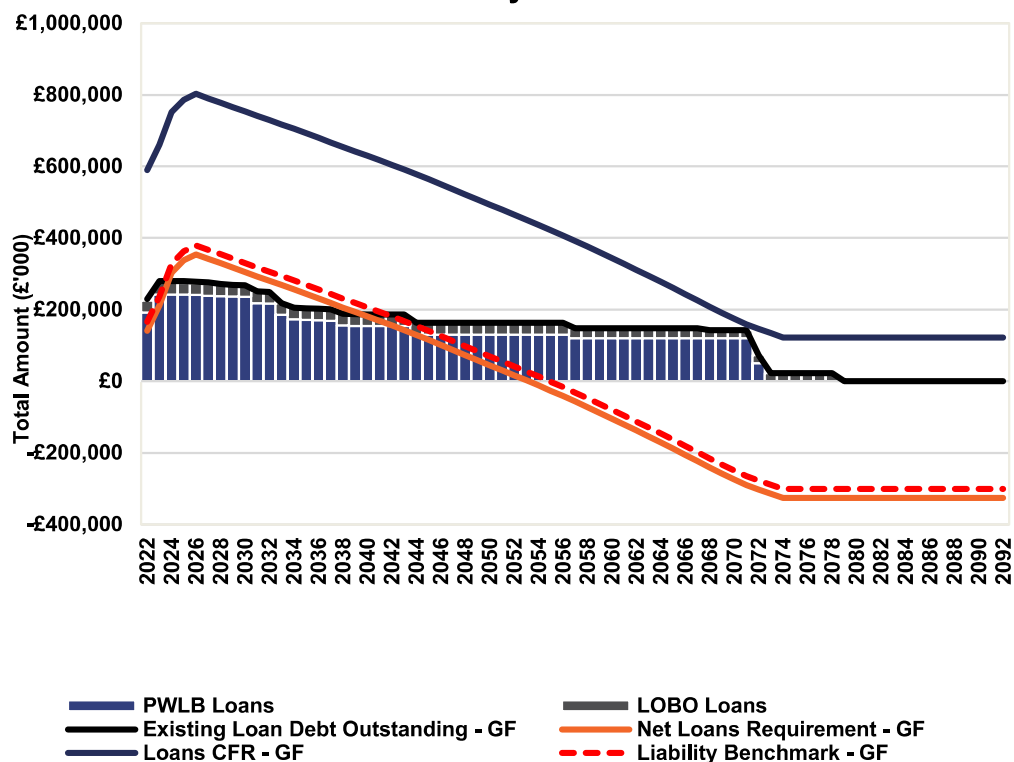
Our Liability Benchmark is provided separately for the General Fund and HRA:

General Fund

The first 10 years' worth of entries, together with the projected values to 2092, are summarized in the table and chart below.

£m	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32
Existing Loan Debt	278.4	277.2	275.4	273.2	271.0	270.0	268.9	267.7	250.6	249.4
Loans CFR	659.5	752.4	787.1	803.6	790.8	778.0	764.8	751.3	737.7	725.0
Net Loan Requirements	211.3	304.3	339.0	355.5	342.6	329.9	316.6	303.2	289.6	276.8
Liability Benchmark	236.3	329.3	364.0	380.5	367.6	354.9	341.6	328.2	314.6	301.8

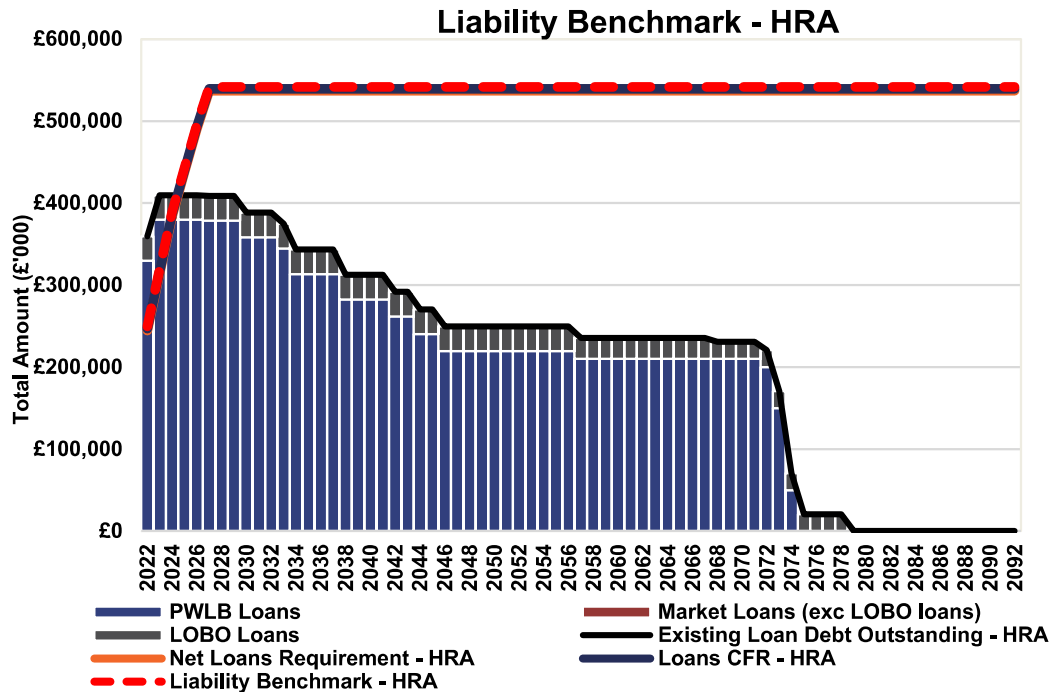
Liability Benchmark - General Fund



HRA

The first 10 years' worth of entries, together with the projected values to 2092, are summarized in the table and chart below.

£m	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32
Existing Loan Debt	409.5	409.5	409.5	409.5	408.5	408.5	408.5	388.0	388.0	388.0
Loans CFR	316.1	386.1	440.2	492.8	539.3	539.3	539.3	539.3	539.3	539.3
Net Loan Requirements	313.7	383.6	437.7	490.4	536.8	536.8	536.8	536.8	536.8	536.8
Liability Benchmark	318.7	388.6	442.7	495.4	541.8	541.8	541.8	541.8	541.8	541.8



Comments

- Our Liability Benchmark indicates that the Authority are currently holding excess cash relative to our Capital Programme – this is due to the advance borrowing undertaken through 2021/22 and 2022/23 to manage risks around increasing borrowing costs.
- It can be seen that, relative to the Capital Programme disclose to the Policy and Resources Committee at December 2022, and by virtue of the Liability Benchmark being lower than debt held, the General Fund is expected to have sufficient capital resources until 2023/24 and the HRA is expected to have sufficient capital resources until 2024/25. The Treasury team are monitoring the Capital Programme as even small slippages in total capital expenditure can have a large impact on overall borrowing requirements.
- Our Liability Benchmark also indicates that our long-term loans within the General Fund are expected to be supported by significant build-up of cash reserves as MRP is gradually recognised over time. Over time, a strategy will need to be set to determine whether these cash reserves are used to finance future capital expenditure through internal borrowing or whether a longer-term investment strategy is set to efficiently hedge the loan maturities.
- We note that the CFR for the General Fund does not trend to zero. After investigating this internally we are satisfied that the General Fund's CFR would trend to zero once allowance is made for contractual Capital Receipts due through the projection period (e.g. via repayment of loans made to third parties). As noted, we will be developing our Liability Benchmark to include known Capital Receipts once we have reviewed the data available.

Specific Comment on Long-term level of CFR within the HRA

- Currently, rental income within the HRA is insufficient to pay for all property management, repair costs, major works costs (such as replacing kitchens, bathrooms, roofs etc.) and service debt interest. This is due to additional

costs relating to amended legislation around fire safety (post-Grenfell), ageing stock and costs increasing at a faster rate than income. This position is reflected in the HRA Business Plan.

- An implication of this is that both the debt and Housing Stock underpinning the HRA are assumed to be held in perpetuity.
- This means that the HRA is exposed to increasing and significant interest rate risk (i.e., around re-financing its debt portfolio and taking on more debt).
- To the extent that the underlying Housing Stock would need to be refreshed, then additional borrowing would be required, adding additional pressure on the HRA.
- Internal modelling disclosed within the HRA's business plan indicates that the position becomes unsustainable from around 2035, although this does depend on the level of interest rates assumed and extent of maintenance completed in year.
- Making necessary safety maintenance is a priority, but it will also be a short to medium term priority of the Council to consider its long-term Liability Benchmark and the longer-term implications of maintaining its CFR (and therefore overall debt) in perpetuity.

2.4 Minimum Revenue Provision (MRP) Policy Statement

Under Regulation 27 of the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003, where the Authority has financed capital expenditure by borrowing, it is required to make a provision each year through a revenue charge (MRP).

The Authority is required to calculate a prudent provision of MRP which ensures that the outstanding debt liability is repaid over a period that is reasonably commensurate with that over which the capital expenditure provides benefits. The MRP Guidance (2018) gives four ready-made options for calculating MRP, but the Authority can use any other reasonable basis that it can justify as prudent.

The MRP policy statement requires full Council approval (or closest equivalent level) in advance of each financial year.

The Authority is recommended to approve the following MRP policy.

It is proposed that the Council approves the Minimum Revenue Provision (MRP) policy for 2023/24 as follows (unchanged from 22/23):

- The MRP charge for capital expenditure incurred before 1 April 2008 (prior to the introduction of the Prudential Code), or which has subsequently been financed by supported borrowing (i.e., where the council may be in receipt of Government resources to meet financing costs), will be based on an annuity basis. The opening balance on which the MRP is calculated has been adjusted as per the 2003 regulations
- For any capital expenditure carried out after 1 April 2008 being financed by unsupported borrowing the Authority will be adopting the asset life method (option 3). This is where MRP will be based on the capital expenditure divided by a determined asset life or profile of benefits to give annual instalments.
- The annual instalment may be calculated by the equal instalment method, annuity method or other methods as justified by the circumstances of the

case at the discretion of the s151 Officer. With effect from 1 April 2020 all repayments have been calculated on an annuity basis.

Estimated life periods will be determined under delegated powers. To the extent that expenditure is not on the creation of an asset and is of a type that is subject to estimated life periods that are referred to in the Guidance, these periods will generally be adopted by the Authority. However, the Authority reserves the right to determine useful life periods and prudent MRP in exceptional circumstances where the recommendations of the Guidance would not be appropriate.

The Authority will be proactive about what assets are financed via the unsupported route. Under the Asset Life Method, short life assets will incur a higher MRP than longer life assets. Therefore, it would be more beneficial to finance short life assets, e.g., vehicles and IT equipment, from capital receipts or from direct revenue financing of the Capital Programme rather than unsupported borrowing, hence minimising the MRP.

The interest rate to be used in the annuity calculations will be the PWLB annuity rate for a loan with a term equivalent to the estimated life of the asset as at 1st April 2021 for capital expenditure incurred prior to 2021/22 and the 1st of April of the financial year in which the charge commences for subsequent capital expenditure

The Authority will treat the asset life as commencing in the year in which the asset first becomes operationally available. Noting that in accordance with the regulations the Authority may postpone the beginning of the associated MRP until the financial year following the one in which the asset becomes operational, there will be an annual adjustment for Assets Under Construction

The amount of MRP chargeable relating to finance leases and PFI contracts will be calculated using the annuity method over the asset life/underlying benefit arising from the activity/assets to which the PFI contract relates or will be equal to the principal repayment over the contract period.

Voluntary repayment of debt - the Authority may make additional voluntary debt repayment provision from revenue or capital resources. If it does so, this will be disclosed in the Authority's Statement of Accounts. The Section 151 officer can then choose to offset previous years disclosed overpayments against the current year's prudent provision providing the amount charged is not less than zero.

Loans to Open Door Homes

The Council has established a company to which it will be providing loans on a commercial basis. The cash advances will be used by the company to fund capital expenditure and should therefore be treated as capital expenditure and a loan to a third party. The Capital Financing Requirement (CFR) may increase by the amount of loans advanced and under the terms of contractual loan agreements are due to be returned in full by 2040, with interest paid.

Once funds are returned to the Authority, the returned funds are classed as a capital receipt and are offset against the CFR, which will reduce accordingly.

In previous years it was not considered necessary to apply MRP on these loans as the funds will be returned in full. The policy was changed in 2019/20 to apply MRP to the loans as this was considered to meet the requirements of statutory guidance in light of the potential variability in the timing of loan repayments.

Loan repayments will be available to offset future MRP charges, however, we have not included Open Door Homes loan repayments within our Liability Benchmark analysis, which we feel is a prudent approach. We may review this approach in future periods.

Loans to third parties

Where loans are made to other bodies for their capital expenditure, then the capital receipts generated by the annual repayments on those loans will be put aside to repay debt instead of charging MRP. However, if there is a risk during the term of the loan that collateral held as security is not sufficient to meet its obligations, or there is a likelihood of default, a prudent MRP will commence as a charge to the Authority's revenue account.

Other methods to provide for MRP may occasionally be used in individual cases where this is consistent with the statutory duty to be prudent, as justified by the circumstances of the case, at the discretion of the Section 151 officer.

On an annual basis the Section 151 officer shall review the level of MRP to be charged, to determine if this is at a level which is considered prudent based on the Authority's individual circumstances at that time, taking into account medium / long term financial plans, current budgetary pressures, current and future capital expenditure plans, funding needs and any longer-term transformational plans.

Dependant on this review the Section 151 officer shall be able to adjust the MRP charge. The amount of MRP charged shall not be less than zero in any financial year.

MRP Overpayments

Under the MRP guidance, any charges made in excess of the statutory MRP can be made, known as voluntary revenue provision (VRP).

VRP can be reclaimed in later years if deemed necessary or prudent. In order for these amounts to be reclaimed for use in the budget, this policy must disclose the cumulative overpayment made each year.

Cumulative VRP overpayments made to date are £3.573m.

3. BORROWING

This section sets out overall investments and borrowing as at 31 December 2022.

3.1 Current Portfolio Position

The overall treasury management portfolio as at 31 March 22 and the position as at 31 December 22 are shown below for both borrowing and investments.

Investments and Borrowing				
	31.03.22		31.12.22	
	£'000	%	£'000	%
Treasury Investments				
Money Market Funds	10,250	5.33%	98,370	51.06%
Local Authorities	-	0.00%	-	0.00%
Banks UK	39,962	20.78%	30,000	15.57%
Banks Overseas *	117,100	60.89%	39,300	20.40%
Other Investments	25,000	13.00%	25,000	12.98%
Total Treasury Investments	192,312	100.00%	192,670	100.00%
<i>* Refers to Overseas banks that are domiciled within the UK with a UK branch and all deposits are in Sterling</i>				
Borrowing				
PWLB	521,580	88.54%	621,580	90.36%
Bank Borrowing - LOBO's	62,500	10.61%	62,500	9.09%
Total long-term debt	584,080		684,080	
Short-term Debt	-	0.00%	-	0.00%
Interest-free Loans - Salix	5,013	0.85%	3,835	0.56%
Total Treasury Borrowing	589,093	100.00%	687,915	100.00%
Net Treasury Investments / (Borrowing)	(396,781)		(495,245)	
Other long-term Liabilities – PFI**	(13,619)		(13,619)	
Net Investments / (Borrowing)	(410,400)		(508,864)	
<i>** Refers to the joint Streetlighting PFI lease liability</i>				

Debt projections

The Authority's forward projections for borrowing are summarised below. The table shows the actual external debt, against the underlying capital borrowing need (the Capital Financing Requirement - CFR), and the Liability Benchmark, which represents the level of borrowing required if all cash investments in excess of our liquidity requirements are utilised towards capital expenditure.

This highlights two things:

- The council's "over" or "under" borrowing position – i.e., the level of external debt held relative to historical capital expenditure that has not been recognised through the revenue account.
- The level of external debt (as expressed via the Liability Benchmark) that would be held relative to the capital programme allowing for assuming all available (i.e., in excess of liquidity requirements) cash resources are utilised for Capital Expenditure.

The projected debt assumes that we would first use cash resources to finance capital expenditure and that we would then seek to borrow in line with our Liability Benchmark.

In practice, we may elect to borrow ahead of the level of debt implied by our Liability Benchmark to, for example, hedge interest rate risk or manage short-term liquidity needs (amongst other things). Our risk management strategy for borrowing is discussed further in the Operational Boundary and Authorised Limit sections.

External Debt (£m)	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Debt at 1 April (excl OLTL)	490.168	589.093	689.093	719.107	807.948
Expected change in Debt	98.925	100.000	30.014	88.841	69.155
Other long-term liabilities (OLTL)	13.619	12.825	11.925	10.905	9.748
Expected change in OLTL	(0.701)	(0.794)	(0.900)	(1.020)	(1.156)
Actual gross debt at 31 March	602.011	701.124	730.132	817.833	885.695
The Capital Financing Requirement	834.345	975.593	1,138.498	1,227.339	1,296.494
Under / (over) borrowing	232.334	274.469	408.366	409.506	410.799

Statement on expected debt relative to our CFR

We are required to confirm that gross debt does not, except in the short-term, exceed the total of the CFR in the preceding year plus the estimates of any additional CFR for 2023/24 and the following two financial years.

Future debt is expected to run well below this indicator based on the current Capital Programme and so the Executive Director of Strategy and Resources can report that the Authority complied with this prudential indicator in the current year and does not envisage difficulties for the future.

This view takes account of current commitments, existing plans and the proposals in this budget report.

3.2 Treasury Indicators: Limits to Borrowing Activity

The **Operational Boundary** for external debt: This is the limit beyond which external debt is not normally expected to exceed.

The 2021 Prudential Code states the following in relation to the two key Treasury Prudential Indicators, Operational Boundary and Authorised Limit:

“Both the authorised limit and the operational boundary for external debt need to be consistent with the authority’s plans for capital expenditure and financing, and with its treasury management policy, strategy and practices. Risk analysis and risk management strategies should also be taken into account. The operational boundary should be based on the authority’s estimate of most likely, i.e. prudent, but not worst case scenario and should equate to the maximum level of external debt projected by this estimate.”

For periods 2023/24, we propose to set the Operational Boundary metric relative to the Authority’s Liability Benchmark plus a margin to allow for 12-months of advance borrowing relative to the Capital Programme agreed by Council. This effectively represents a policy decision that the Treasury team may, if conditions are appropriate, and with agreement of the Executive Director for Strategy and Resources, borrow in advance of need for 12-months. It is important to note that the Operational Boundary can be exceeded, but this would need to be carefully considered with the reasons fully explained and justified.

Such reasons may include:

- The Authority believes it is prudent to borrow in advance for more than 12-months;
- The Authority has a short-term liquidity spike beyond our £30m buffer due to the timing of outgo and anticipated income;
- The Capital Programme accelerates relative to what was agreed when our Operational Boundary was set – *in this situation the treasury function would want to understand the sustainability of this and whether the acceleration had been costed;*
- The Authority is required to borrow for reasons not identified within the Capital Programme – e.g., in a significant emergency. This is unlikely and the Authorised Limit provides an ultimate control to borrowing in this situation.

The treasury function will monitor borrowing relative to the Operational Boundary on a quarterly basis. The treasury function believes switching the Authority’s Operational Boundary to a measure that is relative to our Liability Benchmark will improve the governance around borrowing decisions and our overall risk framework.

Operational Boundary (summary):

Operational Boundary (£m)	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Expected Borrowing at start of period	589.093	689.093	719.107	807.948
New Loans Requirement during period (if negative indicates no borrowing required)	100.000	30.014	88.841	69.155
Expected Borrowing at end of period	689.093	719.107	807.948	877.103
Operational Boundary Borrowing (Expected Borrowing plus following year's New Loans Requirement)	719.107	807.948	877.103	923.729
Other long-term liabilities (OLTL)	12.825	11.925	10.905	9.748
Operational Boundary OLTL	12.825	11.925	10.905	9.748
Total Operational Boundary	731.932	819.873	888.008	933.477

The **Authorised Limit** for external debt. This is a key prudential indicator and represents a control on the maximum level of borrowing. This represents a legal limit beyond which external debt is prohibited, and this limit needs to be set or revised by the Full Council. It reflects the level of external debt which, while not desired, could be afforded in the short-term, but is not sustainable in the longer-term.

- This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Government retains an option to control either the total of all local authority plans, or those of a specific authority, although this power has not yet been exercised.
- The Authority is asked to approve the following Authorised Limit:

As per the policy in 22/23, the Council has set its Authorised Limit to be £100m in excess of the Operational Boundary.

Authorised Limit (£m)	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Debt	819.107	907.948	977.103	1,023.729
Other long-term liabilities	12.825	11.925	10.905	9.748
Total	831.932	919.873	988.008	1,033.477

3.3 Prospects for Interest Rates

The Authority has appointed Link Group as its treasury advisor and part of their service is to assist the Authority to formulate a view on interest rates. Link provided the following forecasts on 19 December 2022. These are forecasts for certainty rates, gilt yields plus 80 bps.

Link Group Interest Rate View	19.12.22												
	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Sep-25	Dec-25
BANK RATE	3.50	4.25	4.50	4.50	4.50	4.00	3.75	3.50	3.25	3.00	2.75	2.50	2.50
3 month ave earnings	3.60	4.30	4.50	4.50	4.50	4.00	3.80	3.30	3.00	3.00	2.80	2.50	2.50
6 month ave earnings	4.20	4.50	4.60	4.50	4.20	4.10	3.90	3.40	3.10	3.00	2.90	2.60	2.60
12 month ave earnings	4.70	4.70	4.70	4.50	4.30	4.20	4.00	3.50	3.20	3.10	3.00	2.70	2.70
5 yr PWLB	4.20	4.20	4.20	4.10	4.00	3.90	3.80	3.60	3.50	3.40	3.30	3.20	3.10
10 yr PWLB	4.30	4.40	4.40	4.30	4.10	4.00	3.90	3.80	3.60	3.50	3.40	3.30	3.30
25 yr PWLB	4.60	4.60	4.60	4.50	4.40	4.20	4.10	4.00	3.90	3.70	3.60	3.50	3.50
50 yr PWLB	4.30	4.30	4.30	4.20	4.10	3.90	3.80	3.70	3.60	3.50	3.30	3.20	3.20

Link commentary:

“Our central forecast for interest rates was updated on 19 December and reflected a view that the MPC would be keen to further demonstrate its anti-inflation credentials by delivering a succession of rate increases. Bank Rate stands at 3.5% currently but is expected to reach a peak of 4.5% in H1 2023.

Further down the road, we anticipate the Bank of England will be keen to loosen monetary policy when the worst of the inflationary pressures are behind us – but that timing will be one of fine judgment: cut too soon, and inflationary pressures may well build up further; cut too late and any downturn or recession may be prolonged.

The CPI measure of inflation looks to have peaked at 11.1% in Q4 2022 (currently 10.7%). Despite the cost-of-living squeeze that is still taking shape, the Bank will want to see evidence that wages are not spiralling upwards in what is evidently a very tight labour market.

Regarding the plan to sell £10bn of gilts back into the market each quarter (Quantitative Tightening), this has started and will focus on the short, medium and longer end of the curve in equal measure, now that the short-lived effects of the Truss/Kwarteng unfunded dash for growth policy are firmly in the rear-view mirror.

In the upcoming months, our forecasts will be guided not only by economic data releases and clarifications from the MPC over its monetary policies and the Government over its fiscal policies, but the on-going conflict between Russia and Ukraine. (More recently, the heightened tensions between China/Taiwan/US also have the potential to have a wider and negative economic impact.)

On the positive side, consumers are still estimated to be sitting on over £160bn of excess savings left over from the pandemic so that will cushion some of the impact of the above challenges. However, most of those are held by more affluent people whereas lower income families already spend nearly all their income on essentials such as food, energy and rent/mortgage payments.

PWLB RATES

- *The yield curve movements have become less volatile of late and PWLB 5 to 50 years Certainty Rates are, generally, in the range of 4.10% to 4.80%.*
- *We view the markets as having built in, already, nearly all the effects on gilt yields of the likely increases in Bank Rate and the elevated inflation outlook.*

The balance of risks to the UK economy: -

- *The overall balance of risks to economic growth in the UK is to the downside.*

Downside risks to current forecasts for UK gilt yields and PWLB rates include: -

- **Labour and supply shortages** prove more enduring and disruptive and depress economic activity (accepting that in the near-term this is also an upside risk to inflation and, thus, rising gilt yields).
- **The Bank of England** acts too quickly, or too far, over the next year to raise Bank Rate and causes UK economic growth, and increases in inflation, to be weaker than we currently anticipate.
- **UK / EU trade arrangements** – if there was a major impact on trade flows and financial services due to complications or lack of co-operation in sorting out significant remaining issues.
- **Geopolitical risks**, for example in Ukraine/Russia, China/Taiwan/US, Iran, North Korea and Middle Eastern countries, which could lead to increasing safe-haven flows.

Upside risks to current forecasts for UK gilt yields and PWLB rates: -

- The **Bank of England is too slow** in its pace and strength of increases in Bank Rate and, therefore, allows inflationary pressures to build up too strongly and for a longer period within the UK economy, which then necessitates Bank Rate staying higher for longer than we currently project or even necessitates a further series of increases in Bank Rate.
- **The Government** acts too quickly to cut taxes and/or increases expenditure in light of the cost-of-living squeeze.
- **The pound weakens** because of a lack of confidence in the UK Government's fiscal policies, resulting in investors pricing in a risk premium for holding UK sovereign debt.
- Longer term **US treasury yields** rise strongly and pull gilt yields up higher than currently forecast.
- Projected **gilt issuance, inclusive of natural maturities and QT**, could be too much for the markets to comfortably digest without higher yields consequently.

Borrowing advice: Our long-term (beyond 10 years) forecast for Bank Rate stands at 2.5%. As all PWLB certainty rates are currently above this level, borrowing strategies will need to be reviewed in that context. Better value can generally be obtained at the shorter end of the curve and short-dated fixed LA to LA monies should be considered. Temporary borrowing rates are likely, however, to remain near Bank Rate and may also prove attractive whilst the market waits for inflation, and therein gilt yields, to drop back later in 2023.

Our suggested budgeted earnings rates for investments up to about three months' duration in each financial year are rounded to the nearest 10bps as follows: -

Average earnings in each year	
2022/23 (remainder)	4.00%
2023/24	4.40%
2024/25	3.30%
2025/26	2.60%
2026/27	2.50%
Years 6 to 10	2.80%
Years 10+	2.80%

As there are so many variables at this time, caution must be exercised in respect of all interest rate forecasts.

Our interest rate forecast for Bank Rate is in steps of 25 bps, whereas PWLB forecasts have been rounded to the nearest 10 bps and are central forecasts within bands of + / - 25 bps. Naturally, we continue to monitor events and will update our forecasts as and when appropriate.

3.4 Borrowing Strategy

The Authority's Operational Boundary gives 12-months capacity to advance borrow relative to the Capital Programme agreed by Council. As indicated within our Liability Benchmark the Authority has borrowed in advance of its Capital Strategy. The rationale for this was to manage our interest rate risk.

Our overall borrowing strategy is to utilise cash resources to fund the Capital Programme when we have these available, however we will take opportunities to borrow in advance if we can take advantages of yields which reflect the underlying business case of the particular capital programme (or lower).

We will also use the Liability Benchmark to inform duration of loans taken out, specifically in anticipation that the Authority is expecting to build up significant cash reserves over the next 50 years to meet significant maturities arising at that time.

3.5 Policy on Borrowing in Advance of Need

As stated above, the Authority's Operational Boundary includes capacity for around 12-months borrowing ahead of need. The Authority may, and has, borrowed in advance of need if doing so reduces the risk and / or stabilises the cost of its Capital Programme. In making a decision to borrow ahead of need the council will consider:

- Any impact on revenue from "cost of carry"
- The likely use for the forward borrowing within the capital programme and the relative confidence we have of that element of the programme moving forward
- Overall slippage within the whole of the capital programme
- Interest rate forecasts from our treasury advisors and other sources
- Any existing forward borrowing taken on

3.6 Rescheduling

Rescheduling of current borrowing in our debt portfolio is unlikely to occur as there is still a large difference between premature redemption rates and new borrowing rates.

3.7 New Financial Institutions as a Source of Borrowing and / or Types of Borrowing

Currently the PWLB Certainty Rate is set at gilts + 80 basis points. However, consideration may still need to be given to sourcing funding from the following sources for the following reasons:

- Local authorities (primarily shorter dated maturities out to 3 years or so – generally still cheaper than the Certainty Rate).
- Financial institutions (primarily insurance companies and pension funds but also some banks, out of forward dates where the objective is to avoid a "cost of carry" or to achieve refinancing certainty over the next few years).
- Other quasi government bodies, such as the UK Municipal Bonds Agency and UK Infrastructure Bank

Our advisors will keep us informed as to the relative merits of each of these alternative funding sources.

3.8 Approved Sources of Long and Short-term Borrowing

On Balance Sheet	Fixed	Variable
PWLB	●	●
UK Municipal Bond Agency	●	●
Local Authorities	●	●
Banks	●	●
Pension Funds	●	●
Insurance Companies	●	●
UK Infrastructure Bank	●	●
Market (long-term)	●	●
Market (temporary)	●	●
Market (LOBOs)	●	●
Stock Issues	●	●
Local Temporary	●	●
Local Bonds	●	
Local Authority Bills	●	●
Overdraft		●
Negotiable Bonds	●	●
Internal (capital receipts & revenue balances)	●	●
Commercial Paper	●	
Medium Term Notes	●	
Finance Leases	●	●

4 ANNUAL INVESTMENT STRATEGY

4.1 Investment Policy – Management of Risk

The Department of Levelling Up, Housing and Communities (DLUHC - this was formerly the Ministry of Housing, Communities and Local Government (MHCLG)) and CIPFA have extended the meaning of 'investments' to include both financial and non-financial investments. This report deals solely with treasury (financial) investments, (as managed by the treasury management team). Non-financial investments, essentially the purchase of income yielding assets and service investments, are covered in the Capital Strategy, (a separate report).

The Authority's investment policy has regard to the following: -

- DLUHC's Guidance on Local Government Investments ("the Guidance")
- CIPFA Treasury Management in Public Services Code of Practice and Cross Sectoral Guidance Notes 2021 ("the Code")
- CIPFA Treasury Management Guidance Notes 2021

The Authority's investment priorities will be security first, portfolio liquidity second and then yield (return). The Authority will aim to achieve the optimum return (yield) on its investments commensurate with proper levels of security and liquidity and with regard to the Authority's risk appetite.

The above guidance from the DLUHC and CIPFA places a high priority on the management of risk. This Authority has adopted a prudent approach to managing risk and defines its risk appetite by the following means: -

1. Minimum acceptable **credit criteria** are applied in order to generate a list of highly creditworthy counterparties. This also enables diversification and thus avoidance of concentration risk. The key ratings used to monitor counterparties are the short-term and long-term ratings.
2. **Other information:** ratings will not be the sole determinant of the quality of an institution; it is important to continually assess and monitor the financial sector on both a micro and macro basis and in relation to the economic and political environments in which institutions operate. The assessment will also take account of information that reflects the opinion of the markets. To achieve this consideration the Authority will engage with its advisors to maintain a monitor on market pricing such as "**credit default swaps**" and overlay that information on top of the credit ratings.
3. **Other information sources** used will include the financial press, share price and other such information pertaining to the financial sector in order to establish the most robust scrutiny process on the suitability of potential investment counterparties.
4. This Authority has defined the list of **types of investment instruments** that the Treasury management team are authorised to use. There are two lists in Appendix 5.4 under the categories of 'specified' and 'non-specified' investments.

Specified investments are those with a high level of credit quality and subject to a maturity limit of one year or have less than a year left to run to

maturity, if originally they were classified as being non-specified investments solely due to the maturity period exceeding one year.

Non-specified investments are those with less high credit quality, may be for periods in excess of one year, and/or are more complex instruments which require greater consideration by members and officers before being authorised for use.

5. **Non-specified and loan investment limits.** The Authority has determined that it will set a limit to the maximum exposure of the total treasury management investment portfolio to non-specified treasury management investments to £100m (no change from 22/23).
6. **Lending limits**, (amounts and maturity), for each counterparty will be set through applying the matrix table in paragraph 4.2.
7. **Transaction limits** are set for each type of investment in 4.2.
8. This Authority will set a limit for its investments which are invested for **longer than 365 days**, (see paragraph 4.4).
9. Investments will only be placed with counterparties from countries with a specified minimum **sovereign rating**, (see paragraph 4.3).
10. This Authority has engaged **external consultants**, (see paragraph 1.5), to provide expert advice on how to optimise an appropriate balance of security, liquidity and yield, given the risk appetite of this Authority in the context of the expected level of cash balances and need for liquidity throughout the year.
11. All investments will be denominated in **sterling**.
12. As a result of the change in accounting standards for 2022/23 under IFRS 9, this Authority will consider the implications of investment instruments which could result in an adverse movement in the value of the amount invested and resultant charges at the end of the year to the General Fund. (In November 2018, the MHCLG, concluded a consultation for a temporary override to allow English local authorities time to adjust their portfolio of all pooled investments by announcing a statutory override to delay implementation of IFRS 9 for five years ending 31.3.23. At the current juncture it has not been determined whether a further extension to the over-ride will be agreed by Government.

However, this Authority will also pursue **value for money** in treasury management and will monitor the yield from investment income against appropriate benchmarks for investment performance, (see paragraph 4.5). Regular monitoring of investment performance will be carried out during the year.

Changes in risk management policy from last year.

No changes

4.2 Creditworthiness Policy

The primary principle governing the council's investment criteria is the security of its investments, although the yield or return on the investment is also a key consideration. After this main principle, the council will ensure that:

- It maintains a policy covering both the categories of investment types it will invest in, criteria for choosing investment counterparties with adequate security, and monitoring their security. This is set out in the specified and non-specified investment sections of appendix 5.3 below; and
- It has sufficient liquidity in its investments. For this purpose, it will set out procedures for determining the maximum periods for which funds may prudently be committed. These procedures also apply to the council's prudential indicators covering the maximum principal sums invested.

The Executive Director of Resources will maintain a counterparty list in compliance with the following criteria and will revise the criteria and submit them to Council for approval as necessary. These criteria are separate to that which determines which types of investment instrument are either specified or non-specified as it provides an overall pool of counterparties considered high quality which the council may use, rather than defining what types of investment instruments are to be used.

Credit rating information is supplied by Link Group, our treasury advisors, on all active counterparties that comply with the criteria below. Any counterparty failing to meet the criteria would be omitted from the counterparty (dealing) list. Any rating changes, rating Watches (notification of a likely change), rating Outlooks (notification of the longer-term bias outside the central rating view) are considered before dealing. For instance, a negative rating Watch applying to counterparty at the minimum council criteria will be suspended from use, with all others being reviewed considering market conditions.

Time and monetary limits applying to investments. The time and monetary limits for institutions on the council's counterparty list and the proposed criteria for specified and non-specified investments are shown in Appendix 5.3.

UK banks – ring fencing

The largest UK banks, (those with more than £25bn of retail / Small and Medium-sized Enterprise (SME) deposits), were required, by UK law, to separate core retail banking services from their investment and international banking activities by 1st January 2019. This is known as "ring-fencing". Whilst smaller banks with less than £25bn in deposits are exempt, they can choose to opt up. Several banks are very close to the threshold already and so may come into scope in the future regardless.

Ring-fencing is a regulatory initiative created in response to the global financial crisis. It mandates the separation of retail and SME deposits from investment banking, to improve the resilience and resolvability of banks by changing their structure. In general, simpler activities offered from within a ring-fenced bank, (RFB), will be focused on lower risk, day-to-day core transactions, whilst more complex and "riskier" activities are required to be housed in a separate entity, a non-ring-fenced bank, (NRFB). This is intended to ensure that an entity's core activities are not adversely affected by the acts or omissions of other members of its group.

While the structure of the banks included within this process may have changed, the fundamentals of credit assessment have not. The council will continue to assess the new-formed entities in the same way that it does others and those with sufficiently

high ratings, (and any other metrics considered), will be considered for investment purposes.

4.3 Country Limits

The council has determined that it will only use approved counterparties from the United Kingdom or countries with a minimum sovereign credit rating of AA from Fitch (or equivalent). This minimum rating does not apply to the United Kingdom. The list of countries that qualify using this credit criteria as at the date of this report are shown in Appendix 5.4. This list will be added to, or deducted from, by officers should ratings change in accordance with this policy.

In addition:

- no more than £40 million will be placed with any non-UK country at any time.
- limits in place above will apply to a group of companies.

4.4 Investment Strategy

In-house funds. Investments will be made with reference to the core balance and cash flow requirements and the outlook for short-term interest rates (i.e., rates for investments up to 12 months). Greater returns are usually obtainable by investing for longer periods. The current shape of the yield curve suggests that is the case at present, but there is the prospect of Bank Rate peaking in the first half of 2023 and possibly reducing as early as the latter part of 2023 so an agile investment strategy would be appropriate to optimise returns.

Accordingly, while most cash balances are required in order to manage the ups and downs of cash flow, where cash sums can be identified that could be invested for longer periods, the value to be obtained from longer-term investments will be carefully assessed.

Investment returns expectations.

The current forecast shown in paragraph 3.3, includes a forecast for Bank Rate to reach 4.5% in Q2 2023.

The suggested budgeted investment earnings rates for returns on investments placed for periods up to about three months during each financial year are as follows: -

Average earnings in each year	
2022/23 (remainder)	4.00%
2023/24	4.40%
2024/25	3.30%
2025/26	2.60%
2026/27	2.50%
Years 6 to 10	2.80%
Years 10+	2.80%

As there are so many variables at this time, caution must be exercised in respect of all interest rate forecasts.

For its cash flow generated balances, the Authority will seek to utilise its business reserve instant access and notice accounts, Money Market Funds and short-dated deposits, (overnight to 100 days), in order to benefit from the compounding of interest.

Investment Treasury Indicator and Limit - total principal funds invested for greater than 365 days. These limits are set with regard to the Authority's liquidity requirements and to reduce the need for early sale of an investment and are based on the availability of funds after each year-end.

The Authority is asked to approve the following Treasury Indicator and Limit: -

Upper limit for principal sums invested for longer than 365 days			
(£m)	2023/24	2024/25	2025/26
Principal sums invested for longer than 365 days	£25m	£25m	£25m

4.5 Investment Performance / Risk Benchmarking

The council will use an investment benchmark to assess the investment performance of its investment portfolio of 7-day SONIA (Sterling Overnight Index Average)

4.6 End of year investment report

At the end of the financial year, the council will report on its investment activity as part of its Annual Treasury Report.

5 APPENDICES

1. Prudential and Treasury indicators
2. Interest rate forecasts
3. Economic background
4. Treasury management practice 1 – credit and counterparty risk management
5. Approved countries for investments
6. Treasury management scheme of delegation
7. The Treasury management role of the section 151 officer

5.1 CAPITAL AND TREASURY PRUDENTIAL INDICATORS 2023/24 – 2025/26

The Authority's capital expenditure plans are the key driver of treasury management activity. The output of the capital expenditure plans is reflected in the prudential indicators, which are designed to assist members' overview and confirm capital expenditure plans.

5.1.1 Capital Expenditure

Capital Expenditure (£m)	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Adults and Safeguarding	3.439	5.254	4.606	3.762	-
Housing and Growth (Brent Cross)	97.879	75.283	39.151	24.939	-
Children, Education & Safeguarding	15.767	16.275	9.179	9.376	5.431
Community Leadership and Libraries	-	2.274	0.200	-	-
Environment	3.095	31.935	25.774	17.864	12.960
Housing and Growth Committee	79.691	87.373	123.847	56.287	35.345
Policy & Resources	0.567	20.475	7.984	4.770	-
Total - General Fund	200.437	238.869	210.741	116.998	53.736
Housing Revenue Account	69.804	110.139	100.569	68.053	60.847
Total - all services	270.241	349.01	311.31	185.05	114.58

5.1.2 Affordability Prudential Indicators

The previous sections cover the overall capital and control of borrowing prudential indicators, but within this framework prudential indicators are required to assess the affordability of the capital investment plans. These provide an indication of the impact of the capital investment plans on the Authority's overall finances. The Authority is asked to approve the following indicators: -

Ratio of Financing Costs to Net Revenue Stream

This indicator identifies the trend in the cost of capital, (borrowing and other long-term obligation costs net of investment income), against the net revenue stream.

%	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
Non-HRA	4.98%	2.70%	3.09%	3.26%	3.26%
HRA	17.62%	14.59%	15.50%	19.78%	21.17%
Total	6.88%	4.39%	4.86%	5.62%	5.86%

The estimates of financing costs include current commitments and the proposals in this budget report.

HRA Ratios

	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
HRA debt (£m)	359.502	409.502	409.502	442.720	495.365
HRA revenues (£m)	58.754	60.278	63.277	66.591	70.513
Ratio of debt to revenues %	612%	679%	647%	665%	703%

	2021/22 Actual	2022/23 Estimate	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate
HRA debt (£m)	359.502	409.502	409.502	442.720	495.365
Number of HRA dwellings	9,050	9,070	8,900	8,925	9,013
Debt per dwelling (£)	39,723.92	45,149.01	46,011.40	49,604.51	54,961.18

5.1.3 Maturity Structure of Borrowing

Maturity structure of borrowing. These gross limits are set to reduce the Authority's exposure to large, fixed rate sums falling due for refinancing, and are required for upper and lower limits.

The Authority is asked to approve the following Treasury Indicators and Limits: -

Maturity structure of fixed interest rate borrowing 2023/24			
	Current	Lower	Upper
Under 12 months	0%	0%	50%
12 months to 2 years	1%	0%	50%
2 years to 5 years	8%	0%	75%
5 years to 10 years	16%	0%	75%
10 years to 20 years	19%	0%	75%
20 years to 30 years	3%	0%	75%
30 years to 40 years	5%	0%	75%
40 years to 60 years	57%	0%	100%
Maturity structure of variable interest rate borrowing 2023/24			
	Lower	Upper	
Under 12 months	0%	50%	
12 months to 2 years	0%	50%	
2 years to 5 years	0%	75%	
5 years to 10 years	0%	75%	
10 years to 25 years	0%	75%	
25 years to 60 years	0%	100%	

5.1.4. Control of Interest Rate Exposure

Please see paragraphs 3.3, 3.4 and 4.4.

5.2 INTEREST RATE FORECASTS 2022-2025

Link Group Interest Rate View	19.12.22												
	Dec-22	Mar-23	Jun-23	Sep-23	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Sep-25	Dec-25
BANK RATE	3.50	4.25	4.50	4.50	4.50	4.00	3.75	3.50	3.25	3.00	2.75	2.50	2.50
3 month ave eamings	3.60	4.30	4.50	4.50	4.50	4.00	3.80	3.30	3.00	3.00	2.80	2.50	2.50
6 month ave eamings	4.20	4.50	4.60	4.50	4.20	4.10	3.90	3.40	3.10	3.00	2.90	2.60	2.60
12 month ave eamings	4.70	4.70	4.70	4.50	4.30	4.20	4.00	3.50	3.20	3.10	3.00	2.70	2.70
5 yr PWLB	4.20	4.20	4.20	4.10	4.00	3.90	3.80	3.60	3.50	3.40	3.30	3.20	3.10
10 yr PWLB	4.30	4.40	4.40	4.30	4.10	4.00	3.90	3.80	3.60	3.50	3.40	3.30	3.30
25 yr PWLB	4.60	4.60	4.60	4.50	4.40	4.20	4.10	4.00	3.90	3.70	3.60	3.50	3.50
50 yr PWLB	4.30	4.30	4.30	4.20	4.10	3.90	3.80	3.70	3.60	3.50	3.30	3.20	3.20

PWLB forecasts are based on PWLB certainty rates.

5.3 ECONOMIC BACKGROUND

Link commentary:

Against a backdrop of stubborn inflationary pressures, the easing of Covid restrictions in most developed economies, the Russian invasion of Ukraine, and a range of different UK Government policies, it is no surprise that UK interest rates have been volatile right across the curve, from Bank Rate through to 50-year gilt yields, for all of 2022.

Market commentators' misplaced optimism around inflation has been the root cause of the rout in the bond markets with, for example, UK, EZ and US 10-year yields all rising by over 200bps since the turn of the year. The table below provides a snapshot of the conundrum facing central banks: inflation is elevated but labour markets are extra-ordinarily tight, making it an issue of fine judgment as to how far monetary policy needs to tighten.

	UK	Eurozone	US
Bank Rate	3.5%	2.0%	4.25%-4.50%
GDP	-0.2%q/q Q3 (2.4%/y/y)	+0.2%q/q Q3 (2.1%/y/y)	2.6% Q3 Annualised
Inflation	10.7%/y/y (Nov)	10.1%/y/y (Nov)	7.1%/y/y (Nov)
Unemployment Rate	3.7% (Oct)	6.5% (Oct)	3.7% (Nov)

Q2 of 2022 saw UK GDP revised upwards to +0.2% q/q, but this was quickly reversed in the third quarter, albeit some of the fall in GDP can be placed at the foot of the extra Bank Holiday in the wake of the Queen's passing. Nevertheless, CPI inflation has picked up to what should be a peak reading of 11.1% in October, although with further increases in the gas and electricity price caps pencilled in for April 2023, and the cap potentially rising from an average of £2,500 to £3,000 per household, there is still a possibility that inflation will spike higher again before dropping back slowly through 2023.

The UK unemployment rate fell to a 48-year low of 3.6%, and this despite a net migration increase of c500k. The fact is that with many economic participants registered as long-term sick, the UK labour force actually shrunk by c500k in the year to June. Without an increase in the labour force participation rate, it is hard to see how the UK economy will be able to grow its way to prosperity, and with average wage increases running at over 6% the MPC will be concerned that wage inflation will prove just as sticky as major supply-side shocks to food and energy that have endured since Russia's invasion of Ukraine on 22nd February 2022.

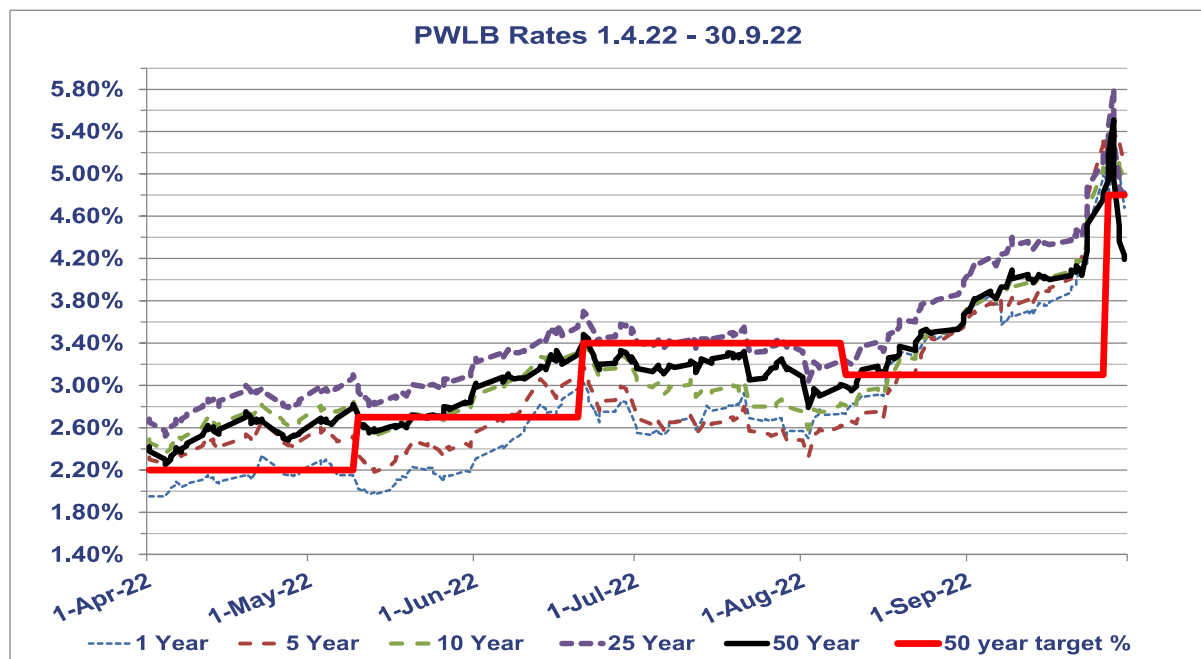
Throughout Q3 Bank Rate increased, finishing the quarter at 2.25% (an increase of 1%). Q4 has seen rates rise to 3.5% in December and the market expects Bank Rate to hit 4.5% by May 2023.

Following a Conservative Party leadership contest, Liz Truss became Prime Minister for a tumultuous seven weeks that ran through September and October. Put simply, the markets did not like the unfunded tax-cutting and heavy spending policies put forward by her Chancellor, Kwasi Kwarteng, and their reign lasted barely seven weeks before being replaced by Prime Minister Rishi Sunak and Chancellor Jeremy Hunt. Their Autumn Statement of 17th November gave rise to a net £55bn fiscal tightening, although much of the "heavy lifting" has been left for the next Parliament to deliver. However, the markets liked what they heard, and UK gilt yields have almost completely reversed the increases seen under the previous tenants of No10/11 Downing Street.

Globally, though, all the major economies are expected to struggle in the near term. The fall below 50 in the composite Purchasing Manager Indices for the UK, US, EZ and China all point to at least one, if not more, quarters of GDP contraction. In November, the MPC projected eight quarters of negative growth for the UK lasting throughout 2023 and 2024, but with Bank Rate set to peak at lower levels than previously priced in by the markets and the fiscal tightening deferred to some extent, it is not clear that things will be as bad as first anticipated by the Bank.

The £ has strengthened of late, recovering from a record low of \$1.035, on the Monday following the Truss government's "fiscal event", to \$1.22. Notwithstanding the £'s better run of late, 2023 is likely to see a housing correction of some magnitude as fixed-rate mortgages have moved above 5% and affordability has been squeezed despite proposed Stamp Duty cuts remaining in place.

In the table below, the rise in gilt yields, and therein PWLB rates, through the first half of 2022/23 is clear to see.



However, the peak in rates on 28th September as illustrated in the table covering April to September 2022 below, has been followed by the whole curve shifting lower. PWLB rates at the front end of the curve are generally over 1% lower now whilst the 50 years is over 1.75% lower.

	1 Year	5 Year	10 Year	25 Year	50 Year
Low	1.95%	2.18%	2.36%	2.52%	2.25%
Date	01/04/2022	13/05/2022	04/04/2022	04/04/2022	04/04/2022
High	5.11%	5.44%	5.35%	5.80%	5.51%
Date	28/09/2022	28/09/2022	28/09/2022	28/09/2022	28/09/2022
Average	2.81%	2.92%	3.13%	3.44%	3.17%
Spread	3.16%	3.26%	2.99%	3.28%	3.26%

After a shaky start to the year, the S&P 500 and FTSE 100 have climbed in recent weeks, albeit the former is still 17% down and the FTSE 2% up. The German DAX is 9% down for the year.

CENTRAL BANK CONCERNS – DECEMBER 2022

In December, the Fed decided to push up US rates by 0.5% to a range of 4.25% to 4.5%, whilst the MPC followed by raising Bank Rate from 3% to 3.5%, in line with market expectations. EZ rates have also increased to 2% with further tightening in the pipeline.

Having said that, the sentiment expressed in the press conferences in the US and the UK were very different. In the US, Fed Chair, Jerome Powell, stated that rates will be elevated and stay higher for longer than markets had expected. Governor Bailey, here in the UK, said the opposite and explained that the two economies are positioned very differently so you should not, therefore, expect the same policy or messaging.

Regarding UK market expectations, although they now expect Bank Rate to peak within a lower range of 4.5% - 4.75%, caution is advised as the Bank of England Quarterly Monetary Policy Reports have carried a dovish message over the course of the last year, only for the Bank to have to play catch-up as the inflationary data has proven stronger than expected.

In addition, the Bank's central message that GDP will fall for eight quarters starting with Q3 2022 may prove to be a little pessimistic. Will the £160bn excess savings accumulated by households through the Covid lockdowns provide a spending buffer for the economy – at least to a degree? Ultimately, however, it will not only be inflation data but also employment data that will mostly impact the decision-making process, although any softening in the interest rate outlook in the US may also have an effect (just as, conversely, greater tightening may also).

PWLB RATES

- *The yield curve movements have become less volatile of late and PWLB 5 to 50 years Certainty Rates are, generally, in the range of 4.10% to 4.80%.*
- *We view the markets as having built in, already, nearly all the effects on gilt yields of the likely increases in Bank Rate and the elevated inflation outlook.*

The balance of risks to the UK economy: -

- *The overall balance of risks to economic growth in the UK is to the downside.*

Downside risks to current forecasts for UK gilt yields and PWLB rates include: -

- **Labour and supply shortages** prove more enduring and disruptive and depress economic activity (accepting that in the near-term this is also an upside risk to inflation and, thus, rising gilt yields).
- **The Bank of England** acts too quickly, or too far, over the next year to raise Bank Rate and causes UK economic growth, and increases in inflation, to be weaker than we currently anticipate.
- **UK / EU trade arrangements** – if there was a major impact on trade flows and financial services due to complications or lack of co-operation in sorting out significant remaining issues.
- **Geopolitical risks**, for example in Ukraine/Russia, China/Taiwan/US, Iran, North Korea and Middle Eastern countries, which could lead to increasing safe-haven flows.

Upside risks to current forecasts for UK gilt yields and PWLB rates: -

- **The Bank of England is too slow** in its pace and strength of increases in Bank Rate and, therefore, allows inflationary pressures to build up too strongly and for a longer period within the UK economy, which then necessitates Bank Rate staying higher for longer than we currently project or even necessitates a further series of increases in Bank Rate.
- **The Government** acts too quickly to cut taxes and/or increases expenditure in light of the cost-of-living squeeze.
- **The pound weakens** because of a lack of confidence in the UK Government's fiscal policies, resulting in investors pricing in a risk premium for holding UK sovereign debt.
- Longer term **US Treasury yields** rise strongly and pull gilt yields up higher than currently forecast.
- Projected **gilt issuance, inclusive of natural maturities and QT**, could be too much for the markets to comfortably digest without higher yields consequently.

Borrowing advice: Our long-term (beyond 10 years) forecast for Bank Rate stands at 2.5%. As all PWLB certainty rates are currently above this level, borrowing strategies will need to be reviewed in that context. Better value can generally be obtained at the shorter end of the curve and short-dated fixed LA to LA monies should be considered. Temporary borrowing rates are likely, however, to remain near Bank Rate and may also prove attractive whilst the market waits for inflation, and therein gilt yields, to drop back later in 2023.

Our suggested budgeted earnings rates for investments up to about three months' duration in each financial year are rounded to the nearest 10bps as follows: -

Average earnings in each year	
2022/23 (remainder)	4.00%
2023/24	4.40%
2024/25	3.30%
2025/26	2.60%
2026/27	2.50%
Years 6 to 10	2.80%
Years 10+	2.80%

As there are so many variables at this time, caution must be exercised in respect of all interest rate forecasts.

Our interest rate forecast for Bank Rate is in steps of 25 bps, whereas PWLB forecasts have been rounded to the nearest 10 bps and are central forecasts within bands of + / - 25 bps. Naturally, we continue to monitor events and will update our forecasts as and when appropriate.

5.4 TREASURY MANAGEMENT PRACTICE (TMP1) – CREDIT AND COUNTERPARTY RISK MANAGEMENT

The DLUHC issued Investment Guidance in 2018, and this forms the structure of the Council's policy below.

The key intention of the Guidance is to maintain the current requirement for councils to invest prudently, and that priority is given to security and liquidity before yield. To facilitate this objective, the guidance requires this Council to have regard to the CIPFA publication Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes. This Council adopted the Code on 23 March 2003 and will apply its principles to all investment activity. In accordance with the Code, the Executive Director of Resources has produced its Treasury management practices (TMPs). This part, TMP 1(1), covering investment counterparty policy requires approval each year.

Annual investment strategy - The key requirements of both the Code and the investment guidance are to set an annual investment strategy, as part of its annual Treasury Strategy for the following year, covering the identification and approval of following:

- The strategy guidelines for choosing and placing investments, particularly non-specified investments.
- The principles to be used to determine the maximum periods for which funds can be committed.
- Specified investments that the council will use. These are high security (i.e., high credit rating, although this is defined by the council, and no guidelines are given), and high liquidity investments in sterling and with a maturity of no more than a year.
- Non-specified investments, clarifying the greater risk implications, identifying the general types of investment that may be used and a limit to the overall amount of various categories that can be held at any time.

The investment policy proposed for the council is:

Strategy guidelines – The main strategy guidelines are contained in the body of the Treasury Strategy Statement.

Specified investments – These investments are sterling investments of not more than one-year maturity, or those which could be for a longer period but where the council has the right to be repaid within 12 months if it wishes. These are considered low risk assets where the possibility of loss of principal or investment income is small. These would include sterling investments that would not be defined as capital expenditure with:

1. The UK Government (such as the Debt Management Account deposit facility, UK Treasury bills or a gilt with less than one year to maturity).
2. Supranational bonds of less than one year's duration.
3. A local authority, parish council or community council.
4. Pooled investment vehicles (such as money market funds) that have been awarded a high credit rating by a credit rating agency. For category 4 this covers pooled investment vehicles, such as money market funds (including Constant and Low Volatility Net Asset Value Funds), rated AAA by Standard and Poor's, Moody's and / or Fitch rating agencies.
5. A body that is considered of a high credit quality (such as a bank or building society), which is defined as having a minimum Short-Term rating of F2 (or the equivalent) as rated by Standard and Poor's, Moody's and / or Fitch rating agencies.

Within these bodies, and in accordance with the Code, the Council has set additional criteria to set the time and amount of monies which will be invested in these bodies. These criteria are a maximum of 365 days (to be classified as specified) and a counterparty limit of £25 million.

The table below provides further details on the counterparties and limits for specified investments.

Instrument	Country/ Domicile	Counterparty	Maximum Counterparty Limits £m
Term Deposits	UK	DMADF, DMO	No limit
Term Deposits/Call Accounts	UK	Other UK Local Authorities	£25 million
Term Deposits/Call Accounts	UK*	Counterparties rated at least A- Long Term)	£25 million
Term Deposits/Call Accounts	Non-UK*	Counterparties rated at least A- Long Term in select countries with a Sovereign Rating of at least AA.	£25 million
CDs and other negotiable instruments		with banks and building societies which meet the specified investment criteria (on advice from TM Adviser)	£25 million
Deposits	UK	Registered Providers (Former RSLs)	£5m per RP
Gilts	UK	DMO	No limit
T-Bills	UK	DMO	No limit
Bonds issued by multilateral development banks		(For example, European Investment Bank/Council of Europe, Inter American Development Bank)	
AAA-rated Money Market Funds		CNAV MMF's LVNAV MMF's	£25 million
	UK and EC domiciled	VNAV MMF's (where there is greater than 12 month history of a consistent £1 Net Asset Value)	
Other MMF's and CIS	UK & EC domiciled.	Collective Investment Schemes (pooled funds) which meet the definition of collective investment schemes in SI 2004 No 534 or SI 2007 No 573 and subsequent amendments	£25 million.

For Non-UK banks, a maximum exposure of £40 million per country (including any non-specified exposures) will apply to limit the risk of over-exposure to any one country.

Non-specified investments –are any other type of investment (i.e., not defined as specified above) although the counterparties can also have investments that meet the definition of specified. The identification of these other investments and the maximum limits to be applied are set out below.

The council will have a maximum of £100 million invested in non-specified investments.

Loans to Local Organisations

The council will allow loans (as a form of investment) to be made to organisations operating in the borough that bring community benefits. The council will undertake due diligence checks to confirm the borrower's creditworthiness before any sums are advanced and will obtain appropriate level of security or third party guarantees for loans advanced. The council would expect a return commensurate with the type, risk and duration of the loan. A limit of £25 million per counterparty (and £50 million in aggregate) for this type of investment is proposed with a duration commensurate with the life of the asset and council's cash flow requirements.

All loans need to be in line with the Council's Scheme of Delegation and Key Decision thresholds levels.

Loan to Saracens

The council has a loan agreement with Saracens which falls under the Loans to Local Organisations Category and so is subject to a limit of £25m.

Loans to TBG Open Door Limited

The council is advancing loans to its only owned affiliate TBG Open Door Limited to fund the purchase and build of affordable homes. A provision is included below for lending up to a maximum of £300 million.

Both loans to Saracens and Open Door Homes introduces credit risk for the Authority. Both loans are included within the Authority's Strategy and Resources Risk Register.

The table below details the instruments, maximum maturity and monetary limits for non-specified investments.

Instrument	Maximum maturity	Max £M of portfolio and Credit limit	Capital expenditure?	Example
Term deposits with banks, building societies which meet the specified investment criteria	10 years	£10m per counterparty	No	
Term deposits with local authorities	10 years	£25m per authority	No	
CDs and other negotiable instruments with banks and building societies which meet the specified investment criteria	10 years	£10m per counterparty	No	
Gilts	10 years	£20 million Credit limit not applicable gilts issued by UK Government	No	
Bonds issued by multilateral development banks	10 years	£20 million Minimum credit rating AA+	No	EIB Bonds, Council of Europe Bonds etc.
Sterling denominated bonds by non-UK sovereign governments	5 years	£20 million Minimum credit rating AA+	No	

Other Non-Specified investments are permitted subject to the undertaking of a credit assessment by the council's treasury advisor (or in the case of loans to local organisations, by a suitably qualified external advisor appointed by the council) on a case-by-case basis. These are detailed below:

Instrument	Maximum maturity	Max £M of portfolio and Credit limit	Capital expenditure?	Example
Collective Investment Schemes which meet the definition of collective investment schemes in SI 2004 No 534, regulation 2 & 5 and subsequent amendments.	N/A – these funds do not have a defined maturity date	£25 million	No	Aviva investors Sterling Liquidity Plus Fund; Federated Sterling Cash Plus Fund
Deposits with registered providers	5 years	£5m per registered provider/£20 million overall	No	Barnet Homes Open Door not within TMS
Corporate and debt instruments issued by corporate bodies purchased from 01/04/12 onwards	5 years	20%	No	
Collective Investment Schemes (pooled funds) which do not meet the definition of collective investment schemes in SI 2004 No 534 or SI 2007 No 573 and subsequent amendments	N/A – these funds do not have a defined maturity date	£10 million	Yes	Way Charteris Gold Portfolio Fund; Aviva Lime Fund
Bank or building societies not meeting specified criteria	3 months	£10m per counterparty	No	Bank or building societies not meeting specified criteria
Loans to organisations delivering community benefits.	Over the life of the asset.	£25 million per counterparty.	Yes	Loans to sporting clubs based in the borough.
Loans to TBG Open Door Limited	As set out in the loan agreement	£300 million	Yes	

In the tables above, the minimum credit rating will be the lowest equivalent long-term rating assigned by Fitch, Moody's and Standard and Poor's. Where the credit rating is the minimum acceptable, the council will consider rating sentiment and market sentiment e.g., the pricing of credit default swaps.

The monitoring of investment counterparties - The credit rating of counterparties will be monitored regularly. The council receives credit rating information (changes, rating watches and rating outlooks) from Link Group as and when ratings change, and counterparties are checked promptly. On occasion ratings may be downgraded when an investment has already been made. The criteria used are such that a minor downgrading should not affect the full receipt of the principal and interest. Any counterparty failing to meet the criteria will

be removed from the list immediately by the Executive Director for Strategy and Resources and if required new counterparties which meet the criteria will be added to the list. The council will not always follow the maximum maturity guidance issued by Link. However, any deposit made with a longer maturity than the Link guidance will be approved with the Executive Director for Strategy and Resources.

Accounting treatment of investments. The accounting treatment may differ from the underlying cash transactions arising from investment decisions made by this Authority. To ensure that the Authority is protected from any adverse revenue impact, which may arise from these differences, we will review the accounting implications of new transactions before they are undertaken.

Environment Social Government (ESG) Policy to Treasury Investments

Treasury Investments are generally of short duration (one year or lower) and with established and regulated counter parties (e.g. Money Market Funds or established UK / EU Banks). We therefore take a proportionate approach to considering ESG factors within our investment decisions, with our primary metrics for making decisions being credit quality and yield.

Where we plan to enter a non-specified Investment or invest with a Non - UK / EU Bank, we will consider ESG factors explicitly before making any investment.

The Treasury team will consider whether to build explicit ESG metrics into our specified Investment decision framework through 23/24.

5.4 APPROVED COUNTRIES FOR INVESTMENTS

This list is based on those countries which have sovereign ratings of AA- or higher, (we show the lowest rating from Fitch, Moody's and S&P) and also, (except - at the time of writing - for Hong Kong, Norway and Luxembourg), have banks operating in sterling markets which have credit ratings of green or above in the Link Group credit worthiness service.

Based on lowest available rating

AAA

- Australia
- Denmark
- Germany
- Luxembourg
- Netherlands
- Norway
- Singapore
- Sweden
- Switzerland

AA+

- Finland
- U.S.A.
- Canada

AA

- France
- Hong Kong
- U.A.E.

AA-

- Belgium
- Qatar
- U.K.

5.5 TREASURY MANAGEMENT SCHEME OF DELEGATION

The Authority's Scheme of Delegation in relation to treasury management is set out in Section 2.6 of the Financial Regulations section of the Council's constitution, copied below and linked [here](#) for reference:

2.6 TREASURY MANAGEMENT FRAMEWORK

2.6.1 Policy and Resources Committee will create and maintain a Treasury Management Policy Statement, stating the policies and objectives of its treasury management activities and based upon the relevant CIPFA Codes.

2.6.2 The Performance and Contract Management Committee will receive reports on its treasury management policies, practices and activities. These reports will incorporate the prudential borrowing limits and performance indicators. Policy and Resources Committee will receive an annual strategy and plan in advance of the year, and an annual report after its close in the form prescribed in the Treasury Management Practices.

2.6.3 The Chief Finance Officer has the delegated authority to undertake all borrowing on behalf of the Council in line with the Treasury Management Strategy Statement Authority agreed by Council each year and will issue a Delegated Powers Report immediately after this power is exercised to inform Members in consultation with the Chairman of the Policy and Resources Committee and reported to the next meeting of the Policy and Resources Committee.

The Treasury team also maintain a Treasury Management Practices document that sets out further delegation to certain Officers based on financial significance.

5.6 THE TREASURY MANAGEMENT ROLE OF THE SECTION 151 OFFICER

The S151 (responsible) officer:

- recommending clauses, treasury management policy/practices for approval, reviewing the same regularly, and monitoring compliance;
- submitting regular treasury management policy reports;
- submitting budgets and budget variations;
- receiving and reviewing management information reports;
- reviewing the performance of the Treasury management function;
- ensuring the adequacy of treasury management resources and skills, and the effective division of responsibilities within the Treasury management function;
- ensuring the adequacy of internal audit, and liaising with external audit;
- recommending the appointment of external service providers.

In addition to the specific Treasury Investment responsibilities identified above the S151 officer is also responsible for:

- preparation of a Capital Strategy to include capital expenditure, capital financing, non-financial investments and treasury management, with a long-term timeframe (say 20+ years – to be determined in accordance with local priorities.)
- ensuring that the Capital Strategy is prudent, sustainable, affordable and prudent in the long term and provides value for money
- ensuring that due diligence has been carried out on all treasury and non-financial investments and is in accordance with the risk appetite of the Authority
- ensure that the Authority has appropriate legal powers to undertake expenditure on non-financial assets and their financing
- ensuring the proportionality of all investments so that the Authority does not undertake a level of investing which exposes the Authority to an excessive level of risk compared to its financial resources
- ensuring that an adequate governance process is in place for the approval, monitoring and ongoing risk management of all non-financial investments and long-term liabilities
- provision to members of a schedule of all non-treasury investments including material investments in subsidiaries, joint ventures, loans and financial guarantees
- ensuring that members are adequately informed and understand the risk exposures taken on by the Authority
- ensuring that the Authority has adequate expertise, either in house or externally provided, to carry out the above
- creation of Treasury Management Practices which specifically deal with how non treasury investments will be carried out and managed, to include the following (TM Code p54): -
 - *Risk management (TMP1 and schedules), including investment and risk management criteria for any material non-treasury investment portfolios;*
 - *Performance measurement and management (TMP2 and schedules), including methodology and criteria for assessing the performance and success of non-treasury investments;*

- *Decision making, governance and organisation (TMP5 and schedules), including a statement of the governance requirements for decision making in relation to non-treasury investments; and arrangements to ensure that appropriate professional due diligence is carried out to support decision making;*
- *Reporting and management information (TMP6 and schedules), including where and how often monitoring reports are taken;*
- *Training and qualifications (TMP10 and schedules), including how the relevant knowledge and skills in relation to non-treasury investments will be arranged.*

Appendix K - HRA Business Plan – February 2023

1. Introduction

The council's Housing Revenue Account (HRA) is funded through rents and service charges received from council tenants and leaseholders, it meets the costs associated with maintaining and managing the council's housing stock and can also be used for funding the development or acquisition of new council homes and other related capital projects.

Since 2012, the HRA has been self-financing, although there have been restrictions on both the amount the HRA can borrow and the rents that can be charged.

The government removed the borrowing cap in October 2018 and borrowing in the HRA is now subject to the similar prudential guidelines as the General Fund, providing opportunities for increasing affordable housing supply supported by the HRA.

Recent changes in Right to Buy receipts has meant that receipts now have 5 years to be utilised for the provision of replacement homes, rather than the 3 years in the past and the amount that can be used has increased from 30% to 40% of the development spend.

The HRA Business Plan has been updated with support from housing consultants Savills and in partnership with Barnet Homes.

2. Executive Summary

Good progress has been made since 2015 on delivering the HRA business plan. Headlines include; the completion of 43 new council homes for rent, a 53-unit extra care housing scheme at Ansell Court in Mill Hill and the acquisition of over 140 properties in London to let at affordable rents to homeless applicants. Grant has been secured from the Greater London Authority under the Building Council Homes for Londoners Programme to support the building of 78 new council homes in Barnet, for the HRA 250 home programme which includes a scheme at The Grange estate in East Finchley and for the acquisition of up to 60 ex-Right to Buy homes.

The council and Barnet Homes have always taken fire safety very seriously and ensuring the safety of residents was already a top priority for our investment programme. Following the Grenfell Tower fire in 2017, the council has committed to going beyond its statutory obligations to meet best practise in fire safety measures, and a priority for the HRA business plan going forward will be to deliver this commitment through an investment programme totalling £82m (£52m for high rise/priority blocks and £30m for medium/low rise blocks), of which £52m has been spent to date. The five year programme to medium and low rise (lower risk) properties commenced this year.

The council has continued to invest in existing council homes which continue to be maintained to at least the Decent Homes standard.

Other projects to be supported by the HRA Business Plan include two additional extra care schemes, providing 126 new homes.

This updated plan identifies provision for building a further 250 new homes for rent in the borough, and investment of £32 million in properties that continue to be occupied on our regeneration estates at Grahame Park and Dollis Valley. Savills were commissioned to carry out a stock condition survey; which included estimating costs to achieve the EPC C requirement to retained council homes by 2030 and also the Government Clean Growth Strategy. Savills are currently carrying out further stock condition surveys which will also provide greater clarity on the potential costs of achieving EPC B SAP ratings of retained council homes by 2030.

The current year plan has also made provision for £12.9m of new spend for environmental works to shared and communal spaces as well as an initial £38m towards achieving carbon neutrality across the stock by 2050. The estimated costs for achieving carbon neutral by 2050 is estimated by Savills to be significantly higher than the initial £38m capital allocation, however there are numerous unknown factors which will impact the total cost over time, including technology options and grant funding from the Government.

National Policy Framework

From 2012 HRAs became self- financing with a restriction placed on their external borrowing. In October 2018, the government removed the debt cap and HRA borrowing is now subject to the similar prudential borrowing guidelines as the General Fund. The removal of the borrowing cap means that council has an opportunity to invest more in increasing the supply of affordable housing, but it needs to ensure it can meet the cost of the borrowing.

The Welfare Reform and Work Act 2016 introduced a 4-year requirement for social landlords to reduce their rents by 1% each year from April 2016. This requirement reduced the revenue available to the HRA. In October 2017, the government announced its intention to allow registered providers and local authorities to increase rents by the Consumer Price Index (CPI) plus 1% for at least five years from April 2020. The recent 'spike' in CPI has meant that central Government recently had a consultation on setting a rent 'cap' for 2023/24 (and possibly the following year). The consultation asked for inputs around different levels of maximum rent increases (3%, 5% or 7%). The Chancellor announced on 17th November 2022 announced that social housing rents would be 'capped' at 7% (this is the level the Council felt was most appropriate in their response). The Business Plan assumes that rents will increase 7% for 2023/24 and then 5% for 2024/25 (when CPI is expected to be around 10%) and then by CPI+1% for 5 years and then CPI only thereafter.

The roll out of Universal Credit for new applicants and where there is a change in circumstances for existing claims is now well underway in Barnet. The impact of this

on rent collection and associated bad debt is being closely monitored, with no specific trends to note this far.

Corporate Priorities

A new Corporate Plan is in development, with an approach being built around a council that cares for people, our places, and the planet, as discussed at the Policy and Resources Committee meeting on 29 September 2022. Under the People priority, it aims to be family friendly, tackle inequality, and support health and independence. Under the Place priority, it aims to ensure safe, attractive neighbourhoods, quality homes, sustainable growth, and thriving town centres and make Barnet a fun place to visit. Under the Planet priority, it aims to focus on the council's journey to net zero, local environment, and green spaces.

In April 2019 the council agreed a new Housing Strategy which sets out the plans to meet housing need in the borough with a focus on the following priorities:

- Raising standards in the private rented sector
- Delivering more homes that people can afford
- Safe and Secure Homes
- Promoting independence
- Tackling homelessness and rough sleeping in Barnet

The HRA Business Plan complements the Housing Strategy in a number of ways, including:

- Maintaining the quality and safety of the existing supply of council housing
- Investing in the delivery of new affordable homes for rent
- Increasing the supply of housing to help tackle homelessness
- Investing in new homes for vulnerable people, including wheelchair users and older people
- Ensuring that housing services funded through the HRA are efficient and effective.

3. Maintaining the quality and safety of the existing supply of council housing

The council's housing stock is managed and maintained by Barnet Homes, an Arm's Length Management Organisation (ALMO) which was established in 2004 to improve services and deliver a programme of investment to bring the stock up to the Decent Homes standard.

Barnet Homes completed the Decent Homes programme in 2011, and now has a 30-year Asset Management Strategy in place which provides a framework for the effective and efficient management of the Barnet Homes housing stock, over the next five years, with particular emphasis on the following themes:

- Understanding our housing property assets

- Continue to maintain homes to ensure they are safe, energy efficient and provide a healthy and fit-for-purpose living environment for our customers
- Improving estates to make them places our customers want to live in

The Asset Management Strategy was developed using stock condition data from Savills (80% of retained properties) and will ensure the properties are maintained to legal standards as a minimum. The business plan also makes provision for further stock condition surveys to be carried out in future years to ensure 100% coverage of all stock on a continuous basis and the most efficient use of capital programme resources.

Costs to achieve either Carbon Neutrality or the Council target of EPC B by 2030 are not yet known. Initial estimates are that this will be more than £180m; which cannot be met within the HRA. Significant levels of grant or other central Government support will be required to achieve these targets and currently efforts are being focussed on securing funding through grant programmes where available.

Building and Fire safety

Following the Grenfell Tower disaster in June 2017, the council responded by developing a £52 million investment programme to improve fire safety in its housing stock, including the replacement of Aluminium Composite Material (ACM) on blocks at Granville Road (completed 2018), and the installation of sprinklers in high rise blocks (10 storeys and over). This programme is complete and a further £30m program for medium and low-rise blocks has also now been approved and has commenced.

'Building a Safer Future' (BSF) is a government-led initiative in response to the Grenfell Tower tragedy. It is a framework within which the shortcomings identified in the post-Grenfell review of Building Regulation and Fire Safety can be addressed. These shortcomings include the way high-rise residential buildings are built and managed. BSF is also intended to deal with situations where residents may raise concerns about the safety of their buildings, which they may feel are not taken seriously by their landlord.

Two key pieces of legislation support this initiative – the Building Safety Act and the Fire Safety Act. The Fire Safety Act received royal assent in April 2021, although is not yet in force. The Building Safety Bill received royal assent in July 2022 and does not come into force until 2023. The new Building Safety Regulator, working under the responsibility of the Health and Safety Executive and with responsibility for 'high risk' / 'in-scope' buildings (e.g. residential blocks over 18 metres, but other criteria may be defined through subsequent statutory instruments) is unlikely to be fully operational until 2023/24.

Following formal introduction of the Acts it is inevitable that there will be additional requirements for other enhanced aspects of building and fire safety and ongoing

management of our buildings and the wider housing stock within the borough. An additional £0.85m per annum has therefore been included as revenue expenditure within the plan to deliver the requirements of ‘Building a Safer future’ and associated legislation.

Estate Regeneration

The council recognises that its ambitious programme to regenerate its four largest council estates has taken much longer to deliver than originally envisaged. In view of this, significant investment is required by the council in properties at **Grahame Park** over the next 2 years. The council will ensure that homes at Grahame Park programmed to be occupied until 2024 remain compliant with statutory landlord health and safety compliance obligations. Properties due to remain occupied beyond 2024 will be improved to meet the Decent Homes standard. These works are summarised below:

Table 1 – Approach to investment in homes at Grahame Park Estate	
Homes to continue in occupation to 2024	Compliance works, Electrical Rising Main, Electrical Testing and Rewires, Fire enhancement works, partial window replacements, ASB works such as external perimeter lighting, entry phones/renewal of entrance doors and Housing Health and Safety Rating System works.
Homes to continue in occupation beyond 2024	As above and including repair/renewal of bathrooms and kitchens, roof and windows replacement.

The council is exploring with Barnet Homes options for accelerating the regeneration in the North of Grahame Park.

Significant regeneration has taken place at Dollis Valley. The remaining council homes at **Dollis Valley** are due to be vacated up to 2025. These properties were built using the large panel system (LPS) method and in view of recent concerns raised about this type of construction and following discussions with Cadent Gas, Barnet Homes have replaced the gas fuel heating and hot water systems to homes in blocks of 5 storey and above with all-electric systems. Subsequently, piped gas systems have been disconnected. As running costs associated with the electric systems will be higher than gas, the council will need to compensate residents for any additional cost and adequate provision has been made in the plan for this.

The following table shows the total investment plans for the council’s housing stock through to 2027 (at current values, no inflation):

Financial £'000	Year	2022.23 Fcst	2023.24 Budget	2024.25 Budget	2025.26 Budget	2026.27 Budget	Total
STOCK CAPITAL INVESTMENT							
Major Works		£14,378	£14,378	£14,378	£16,958	£16,958	£77,050
M&E/ GAS		£6,566	£956	£566	£2,114	£2,114	£12,316
Adaptations (voids)		£1,162	£1,162	£1,162	£1,200	£1,200	£5,886
Fire safety programme		£11,576	£5,900	£5,900	£5,900	£5,900	£35,176
Additional Regeneration		£17,683	£3,803	£2,652	£2,286	£1,452	£27,876
Neighbourhood works		£563	£2,063	£2,063	£1,641	£1,641	£7,971
Damp & Mould		£ -	£1,000	£1,000	£1,000	£1,000	£4,000
Carbon Neutral works		£500	£2,759	£2,759	£3,638	£3,638	£13,294
Totals		£52,428	£32,021	£30,480	£34,737	£33,903	£ 183,569

4. Investment in the delivery of new affordable homes for rent

New Build Programme

The council's Housing Strategy 2019-2024 sets out the need for more affordable homes in the borough. In order to deliver on this, local authority land, including land held in the HRA, can be made available to provide sites for new housing, either at affordable rent or for low-cost home ownership.

Barnet Homes completed the first tranche of 43 new council homes by Summer 2016 and in Autumn 2018 a GLA grant of £7.8m was secured for a further 78 new homes. Plans for the delivery of these properties are progressing.

Barnet Homes have established a Registered Provider (RP), Opendoor Homes, which is delivering 341 new affordable homes for rent on council land, primarily in the HRA. 299 of these have been completed and are now occupied.

This approach means that whilst the HRA supports the developments by providing land at nil cost, the development costs of the new homes are funded by a loan to Opendoor Homes from the council. The council retains 100% nomination rights to the properties that are built. Additionally, Opendoor Homes has delivered a policy compliant mixed tenure scheme at Hermitage Lane which produced a further 21 affordable homes.

Further work has been carried out on the capacity of HRA sites to deliver additional homes, and several sites have been identified which are expected to provide approximately 250 new council homes for affordable rent over the next five years.

The council will continue to work with Opendoor Homes, with a focus on mixed tenure developments outside of the HRA. However, the council will consider transferring HRA

land to the RP where there is a good case for doing so, for example where the HRA does not have the capacity to fund a development or where it is more suitable for a mixed tenure scheme.

Acquisitions Programme

To make effective use of the council's Right- to-Buy receipts, HRA funding has already been used to support the purchase 84 properties across London which have been let at affordable rents via the council's Housing Allocations Scheme.

The council's Housing Strategy has identified the need to maintain a supply of larger affordable units and will ensure that some of the units acquired have three or more bedrooms.

A new acquisition program for up to 120 units was approved at the November 2021 Housing & Growth Committee meeting. This is made up of 60 units of ex- Right to Buy units, whereby grant of £65k per unit has been secured. The other 60 units will be funded using RTB receipts. This program will primarily focus on larger units as there is significant demand for these types of units in the Borough.

5. Increasing the supply of housing to help tackle homelessness

The delivery of new affordable homes for rent, as described above, will help to reduce homelessness by providing an alternative to expensive temporary accommodation and offer households in this position a better outcome.

At present the average net annual cost of providing temporary accommodation is an estimated £3,400 per household, and this cost is increasing significantly due to continuing inflationary pressures in the housing market, reduction of private rental homes as private landlords exit the market, population growth and a limited supply of housing.

This means that for every 100-additional new affordable homes built or acquired, the council will save approximately £0.340m in temporary accommodation costs within the General Fund.

6. Investment in new homes for vulnerable people

The council has identified a need for additional extra care housing for older people and homes for wheelchair users. As a result, investment is being targeted in two particular areas set out below.

Extra Care housing

As well as providing better outcomes for users, additional supported housing will provide a more cost-effective alternative to expensive residential care. It is estimated

that around 35% of people admitted to residential accommodation by the council would have a better quality of life if there was availability within extra care housing. This equates to approximately 90 households every year.

Each client placed in extra care housing provides a saving of £10,000 a year compared to the cost of residential care. The first extra care scheme completed during 2019 at the 53-home extra care sheltered housing scheme at Ansell Court.

The council and Barnet Homes are progressing well with the next 51 home extra care scheme at Stag House in Burnt Oak and another 75-home scheme as part of community led development plans for the Upper and Lower Fosters estate in Hendon which started on site in March 2021. Both schemes will be funded through the HRA and with grant from the GLA.

Wheelchair housing

The council has identified a number of people currently in residential care, who would benefit from wheelchair adapted housing. It is estimated that for each person rehoused a saving of up to £50,000 will be generated in the General Fund. Barnet Homes has already built 29 wheelchair adapted homes as part of the 40 new council homes completed in 2016. Additional wheelchair adapted homes will be provided as part of the on-going programme of building affordable homes described in section six above. This complies with the local plan requirement that at least 10% of new homes should be wheelchair accessible or easily adapted for wheelchair users.

7. Efficient and Effective Services

The majority of services funded from the HRA are provided by the council's ALMO, Barnet Homes, including the management and maintenance of council housing and the provision of housing needs service, which is responsible for the assessment of eligibility for rehousing against the council's Housing Allocations Scheme.

During 2015, the council reviewed the services provided by Barnet Homes through a series of challenge sessions to ensure that the services were of a satisfactory standard and provided good value for money. This led to the development of a new ten-year management agreement, effective from 1st April 2016 and secured savings worth £2.15m over the first five years of the agreement. This sum is equivalent to a 10% budget reduction and has had minimal impact on the effectiveness of services, whilst freeing up HRA resources for investment in further new homes.

8. Right to Buy Receipts

The Right-to-Buy scheme was reinvigorated in 2012 through the introduction of more generous discounts for tenants wishing to buy their council property. As part of this, local authorities have been permitted to keep a larger proportion of the receipts

generated from Right-to-Buy sales on condition that these are spent on providing new affordable homes within 3 years. The council has so far made use of Right-to-Buy receipts to support the building and acquisitions programme described in section six above. An announcement in 2020 by the Department for Levelling Up, Housing and Communities (DLUHC) regarding Right to Buy receipts has meant that receipts now have 5 years to be utilised for the provision of replacement homes, rather than the 3 years in the past and the amount that can be used has increased from 30% to 40% of the development spend.

9. HRA 30 Year Business Plan

The council uses a spreadsheet model provided by Savills to project the HRA position over a 30-year period, considering changes in stock, capital programme requirements, and anticipated policy changes.

A baseline position has been established which takes account of the current capital programme, the loss of stock expected through estate regeneration and sales, and the latest government advice on rent setting. The baseline capital programme also includes: an agreed £82m investment in fire safety, £28m of investment in homes at Dollis Valley and Grahame Park, building of 337 new homes supported by the GLA grant and the acquisition of 171 properties for affordable rent.

It is recommended that the council proceeds with developing plans for implementing the programme described above. This will see an increase in borrowing from £360m currently to £817m at the end of the 30-year plan. This increase in borrowings means that the primary sensitivity to the business plan is interest rates.

Over the last few years (and particularly the last 12 months) the HRA has seen various adverse factors affecting the financial viability and sustainability of the Business Plan.

- Additional legislation regarding fire safety in buildings over 11 metres, has meant additional costs per annum of £0.9m
- Interest rate levels have more than doubled meaning additional interest costs to deliver the capita programs that have been agreed (£230m over 30 years).
- The rent cap for 2023/24 means an approximate 3% erosion of margins, as costs increase in line with CPI, but rents are limited to 7% (£1.5m per annum).
- Limiting utility costs for residents on estates where large panel or communal heating systems are in place, to equate rate rises to other residents (annual cost of between £1m to £2m depending on procurement prices).
- Inflation for repairs being double (and higher) than CPI, and also additional costs relating to disrepair claims promoted by legal services (£1.4m per annum).
- Most recently, an additional £1.2m of revenue and £1m of capital works to deal with damp and mould issues.

The result of all the above challenges means that the current business plan will not be able to sustain the current policy of the minimum Reserve position increasing by CPI each year, but it will do again by year 11. However, the current plan shows that the HRA will maintain positive reserves (the lowest level being £1.2m in year 7).

The amendment of the current policy of increasing the minimum reserve position by CPI each year has not yet been presented to Housing & Growth Committee but will do so in March 2023.

Other options/solutions are being reviewed, but any further reductions in cost, will currently, either mean reduced service levels, or additional pressure on the General Fund.

A summary of the proposed Capital programme is included at Appendix A and the updated HRA forecast for 2022/23 is included at Appendix B.

Appendix A- Proposed HRA Capital Programme to 2027 (at current values, no inflation):

Financial Year £'000	2022.23	2023.24	2024.25	2025.26	2026.27	Total
STOCK CAPITAL INVESTMENT						
Major Works	£14,378	£14,378	£14,378	£16,958	£16,958	£77,050
M&E/ GAS	£6,566	£956	£566	£2,114	£2,114	£12,316
Adaptations (voids)	£1,162	£1,162	£1,162	£1,200	£1,200	£5,886
Fire safety programme	£11,576	£5,900	£5,900	£5,900	£5,900	£35,176
Regeneration	£17,683	£3,803	£2,652	£2,286	£1,452	£27,876
Neighbourhood works	£563	£2,063	£2,063	£1,641	£1,641	£7,971
Damp & Mould works	£ -	£1,000	£1,000	£1,000	£1,000	£4,000
Carbon Neutral works	£500	£2,759	£2,759	£3,638	£3,638	£13,294
Total Investment in Stock	£52,428	£32,021	£30,480	£34,737	£33,903	£ 183,569
INVESTMENT IN NEW SUPPLY						
Chesir House – Extra Care*	£ 3,086	£ 9,850	£ 8,852	£ 2,000	£ 328	£ 24,116
Stag House – Extra Care*	£ 6,271	£ 1,100	£ 226	£ -	£ -	£ 7,597
GLA Funded Programme	£ 3,936	£ 26,427	£ 5,153	£ 1,853	£ -	£ 37,369
New Build - 228 units*	£ 400	£ 3,862	£ 28,287	£ 22,793	£ 12,144	£ 67,486
The Grange	£ 1,472	£ 4,415	£ 2,943	£ 1,464	£ -	£ 10,294
120 acquisition program	£ 27,521	£ 23,713	£ -	£ -	£ -	£ 51,234
Small sites modular	£ -	£ 4,521	£ -	£ -	£ -	£ 4,521
Grahame Park NE*	£ 950	£ 2,483	£ -	£ -	£ -	£ 3,433
Dollis Valley Shared Equity	£ 750	£ 1,950	£ -	£ -	£ -	£ 2,700
Total Investment in New Supply	£ 44,386	£ 78,321	£ 45,461	£ 28,110	£ 12,472	£ 208,750
Total Capital Programme	£ 96,814	£ 110,342	£ 75,941	£ 62,847	£ 46,375	£ 392,319

*Subject to capital bids

Appendix B –HRA Forecast 2022/23 and Business Plan to 2026/27

HOUSING REVENUE ACCOUNT	2022/23	2023/24	2024/25	2025/26	2026/27
	Forecast	Budget	Budget	Budget	Budget
	£'000	£'000	£'000	£'000	£'000
Income					
Dwelling rents	(52,333)	(55,143)	(58,060)	(61,822)	(62,971)
Non-dwelling rents	(1,362)	(987)	(898)	(854)	(808)
Service Charges for services and facilities	(6,992)	(7,772)	(8,662)	(8,913)	(9,148)
Other Income	-	(227)	-	-	-
Total Income	(60,687)	(64,129)	(67,620)	(71,589)	(72,927)
Expenditure					
Repairs and Maintenance	9,562	10,993	12,003	12,265	12,460
Damp & Mould	50	1,200	1,320	1,346	1,373
'Building Safer Future' funding	850	935	1,029	1,049	1,070
General	24,803	24,065	25,908	26,474	26,829
Special	1,074	1,348	1,276	1,389	1,458
Depreciation and impairment of fixed assets	12,683	12,703	12,908	13,210	13,418
Debt Management Expenses	10,463	11,568	12,625	14,840	16,831
Revenue Contribution to Capital	181	-	-	-	-
Increase in bad debt provision	1,000	1,185	1,115	1,037	973
Total Expenditure	60,666	63,997	68,184	71,610	74,412
Net (surplus)/deficit of HRA Services	(21)	(132)	564	21	1,485
Interest and investment income	(105)	(62)	(69)	(61)	(62)
(Surplus) or deficit	(126)	(194)	495	(40)	1,423
Accumulated Reserve	(4,146)	(4,340)	(3,845)	(3,885)	(2,462)
Policy Reserve Minimum	(4,146)	(4,559)	(5,015)	(5,115)	(5,218)

Appendix L: Reserves and Balances Policy

1. Background

- 1.1 Barnet Council is required to maintain adequate financial reserves as they play a vital part of prudent financial management of the authority, including the ongoing ability of the organisation to meet the balanced budget requirement. The purpose of this policy is to set out how the Council will determine the level and purpose of reserves.
- 1.2 Reserves are an integral part of sound financial management. They help the Council to manage with unpredictable financial pressures and plan for future spending commitments.
- 1.3 Councils are free to determine the type and level of reserves they hold. Barnet Council is responsible for ensuring that the level, purpose and planned use of reserves is appropriate when developing the Medium-Term Financial Strategy (MTFS) and setting the annual budget.
- 1.4 The Local Government Finance Act 1992 requires local authorities to have regard to the level of reserves needed for meeting estimated future expenditure then calculating the budget requirement. However, there is no specified minimum level of reserves that an authority should hold. It is the responsibility of the Chief Financial Officer and the Members of the Council to determine the level of reserves and to ensure that there are procedures for their formation and use.

2. Operation of Reserves

- 2.1 When reviewing the Medium-Term Financial Strategy and preparing annual budgets the Council should consider the establishment and maintenance of reserves. Reserves are sums of money held by the Council to meet future expenditure.
- 2.2 Reserves are generally held to do three things:
 - Create a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing. This forms a part of general reserves;
 - Create a contingency to cushion the impact of unexpected events or emergencies. This also forms part of general reserves; and
 - Create a means of building up funds, often referred to as earmarked reserves, as defined above, to meet known or predicted liabilities.

3. Types of Reserves

- 3.1 Reserves are classified in specific categories to help distinguish between the type of reserve and their use.
 - i. **General Fund Balance** – to meet short term, unforeseeable expenditure arising from unexpected events or emergencies. To enable significant changes in resources or expenditure to be properly managed over the period of the Medium-Term Financial Strategy. The Chief Financial Officer's recommendation is that this remains at £15m across the MTFS period.
 - ii. **Unusable reserves** – these arise out of a requirement under legislation and proper accounting practice either to accumulate revaluation gains or as adjustment accounts to comply with statutory accounting requirements. These reserves are not backed by resources and therefore cannot be used for any other purpose. Hence, these reserves are not available to fund expenditure.

iii. **Earmarked and Specific Reserves** – to meet known or predicted requirements or established by statute. The purpose of these reserves is to enable sums to be set aside for specific purposes or in respect of potential or contingent liabilities where the creation of a provision is not required or permitted. The council has created three distinct classifications of its General Fund reserves: Capital Reserves, Committed Revenue Reserves and Ringfenced Revenue Reserves. The purpose of significant reserves within each classification is set out below:

iv. **Capital Reserves**

- Community Infrastructure Reserve: This reserve is likely to be required to support Community Infrastructure Capital projects and growth in Housing and Business.
- Revenue implications of capital: This reserve has been established as a source of funding towards costs which do not meet the strict definition of capital expenditure but for which there was no revenue provision. An example of this type of cost would be feasibility work or for costs such as the decanting of staff contained within the costs of the Office Build project.

v. **Committed Revenue Reserves** include:

- Financial Resilience Reserve: The Council will maintain a Financial Resilience reserve to support the delivery of progressive reductions in expenditure over the coming years, manage increased uncertainty as a result of one year funding settlements and to fund the one-off costs of transformation needed to allow future savings and for capital investment supporting the council's Corporate Plan.
- Costs of delivering the MTFs (Transformation Reserve): This reserve is to fund one-off costs in relation to the delivery of the savings required over the MTFs period and will be kept under review by the section 151 officer as savings and projects are implemented. The forecast balance is expected to be sufficient to support transformation across the MTFs period.
- Services Specific Reserves: Includes funding where it has been agreed that such sums could be carried-forward for use in subsequent years on named, specific projects or initiatives.

vi. **Ringfenced Reserves** include:

- Public Health Reserve: The Council assumed responsibility for certain Public Health functions from April 2013 supported through a new Public Health grant; this reserve will be used to manage any over or underspends against this grant which is restricted to Public Health expenditure.
- Special Parking Account Reserve: This account is to hold the additional income achieved above the agreed surplus transferred to the General Fund on annual basis. The amount to be transferred to the General Fund is agreed annually but is subject to change in year. The reserve can be used for several activities such as; bus priority measures and improvements to bus stops, on-street measures to promote walking and cycling, road safety measures, traffic reduction and traffic management measures, environmental street improvement schemes in town centres and development of school travel plans and workplace travel plans.

vii. **Housing Revenue Account**

- Major Repairs Reserve (Within the HRA): The balance on this reserve represents the amount unspent of the major repairs allocation (MRA) and will be used to meet housing capital expenditure in future years.

4. Establishing a new Reserve

- 4.1 New reserves may be created at any time but must be approved by the Chief Finance Officer. New reserves must state:
- a. Purpose – the reason for creating the reserve should be clearly stated.
 - b. Usage – there should be a clear statement of how and when the reserve can be used.
 - c. Basis of transactions – delegated authority for approval of expenditure from the reserve.
 - d. Management and control – a member of Council Management Team must have responsibility for the reserve, although day to day management of the reserve may be delegated to a specific officer.
- 4.2 Allocation to and from the balances and reserves is the responsibility of the Chief Finance Officer in line with the principles that Full Council have agreed.
- 4.3 Policy and Resources Committee need to approve the following any significant change in the planned use of a reserve.

5. Reporting Reserves

- 5.1 The Chief Financial Officer has a fiduciary duty to local tax-payers and must be satisfied that the decisions taken on balances and reserves represent proper stewardship of public funds.
- 5.2 The overall level of balances will be reported as part of the CFO's report to Cabinet.
- 5.3 The budget report to Council will include a forecast of the level of reserves over the MTFS period.

6. Reviewing Reserves

- 6.1 The level of reserves for the next five years will be reviewed at least annually as part of the Medium-Term Financial Strategy process. The Council Management Team (CMT), together with other responsible officers, will review the Council's earmarked reserves for relevance of purpose and sustainability. A profile of income to and expenditure from the reserves will be produced for inclusion within the Medium-Term Financial Strategy (MTFS).
- 6.2 All reserves are reviewed as part of the budget preparation, financial management and closing processes.
- 6.3 Any amendments to earmarked reserves should be reported to Cabinet for approval.
- 6.4 Once a reserve has fulfilled the purpose for which it was established, the balance should be reallocated to another similar purpose earmarked reserve or General Fund Balance.
- 6.5 It is the responsibility of the Chief Financial Officer to advise the Council about the level of reserves that it should hold and to ensure that there are clear procedures for their establishment and use and to report on the appropriateness of reserves.

7. Reserve Balances

- 7.1 Over the life of the current Medium-Term Financial Strategy, the Council intends to maintain the level of the General Fund Working Balances at or above £15m.
- 7.2 The level of earmarked reserves is set out in the Medium-Term Financial Strategy and is linked into individual service delivery plans. The Chief Financial Officer assesses that the level of non-ringfenced revenue reserves should not fall below £40m during the MTFS period.

8. Reserves and the management of risks

Councils are facing significant financial challenges both now and in the future. Unprecedented reductions in government funding since 2010/11 and a decline in a number of other income sources as well as inflationary pressures, rising demand and increased costs for many services all pose a significant rising pressure and long-term risk for the Council.

- 8.1 The Council may consider using reserves to manage these risks. Certain earmarked reserves are set aside to deal with specific risks (as outlined in section 3).
- 8.2 The Council also manages unexpected financial shocks by maintaining the General Fund Working Balances. The level of this Working Balance is kept under review and it is the responsibility of the Chief Financial Officer to ensure it is at a level that is appropriate and reasonable as part of the budget setting process.
- 8.3 The Council is facing the following risks in the medium to long-term which are all to be managed as part of the MTFS process:

8.3.1 On-Going Risks

- a. The implementation of the Council's budget savings programme.
- b. Service Budgetary control.
- c. Service spending pressures such as the unavoidable increase in demand for Social Care Services (such as children in care) coupled with the increased cost of complex packages and investment required to improve the service.
- d. Inflationary pressures on Pay and Contracts.
- e. Changing demographics and growing population particularly among the very young and very old, and with more people moving to London Borough of Barnet further increasing the pressure on our Services such as schools, housing and social infrastructure.
- f. Localisation of Business rates does always present a collection rate risk and an economic downturn risk.
- g. Reductions in Government funding and uncertainty about the implementation of the Fair Funding Review, Spending Review and the review of Business Rates.

8.3.2 New Risks

- h. Economic Stability due to rising inflation
- i. Uncertainty over government funding with successive 1 year settlements making longer term planning difficult.
- j. Cost of living pressures resulting in an increase in the demand for services and reduced collection of income (particularly around council tax income, leisure, parking and client contributions towards adult social care services).
- k. Pressures in the supply chain of residential and nursing placements for Adult Social Care and low fostering placement sufficiency and increasing provider costs across children's social care placements.

- I. Increases in demand for Homelessness services and temporary accommodation due to the cost-of-living crisis and the growing unaffordability within the private rented sector.

9. Delegated Authority

- 9.1 Authority to approve reserve contributions and drawdowns is with the Council's Section 151 Officer unless explicitly agreed by Cabinet. Examples of where this delegation may be to other officers is when the funding is legally ringfenced for a specific purpose.

London Borough of Barnet

Debt Management Policy

January 2023

Introduction and objectives

The Council has a statutory and fiduciary responsibility to protect public funds for the benefit of all who live and work in the borough.

This document sets out the Council's policy and procedures in relation to the billing, collection and recovery of monies owed to the Council and is to be adopted across all services within the London Borough of Barnet.

The Council is responsible for the collection of:

- Council Tax
- Business Rates
- Housing Benefits Overpayments – this occurs when benefit is paid that the claimant is not entitled to
- A range of chargeable services (General Income).
- Penalty Charge Notices (PCN)

Whilst the majority of this income is collected in a timely manner, there are occasions when debtors do not make payments on time. This gives rise to a requirement to actively manage Council debt, and to set out clearly how the Council will enforce payment of monies owed.

Methods for the billing and recovery of statutory debt are defined within the relevant statute and are designed to comply with best practice.

The Council's objectives in relation to debt are:

- To maximise the level of income collected by the Council by;
 - a) Implementation of a transparent charging policy
 - b) Accurate and timely billing
 - c) Reducing debt levels
 - d) Effective recovery processes
- To pursue all debts, ensuring that those with the means to pay actually do so;
- To provide a corporate approach to the billing, recovery and collection of debt that encompasses the following core principles and is proportional, consistent and transparent.

Definition of a debtor

A debtor is anybody (whether an individual or organisation) who has received goods or services from the Council, or is liable for a statutory debt, and who has not yet paid the full amount owed.

For council tax and business rates, a debtor is an individual or organisation that does not adhere to the statutory instalment scheme.

For Housing Benefit overpayments, a debtor is a benefit claimant, or alternative payee such as a landlord, who has been overpaid Housing Benefit as a result of a change in circumstances.

To reduce the number of debtors, service providers must attempt to obtain payment in advance or at the point of service delivery wherever possible. Invoices should only be raised where payment in advance for a service is inappropriate.

Core Principles

Responsibility for maximising income to the Council for the services it charges for is shared by the Chief Finance Officer and Heads of Services.

The responsibility for the collection and enforcement of council tax, business rates and the recovery of overpaid housing benefit is governed by legislation and is administered by the Revenues and Benefits service, the specific legalisation is stated below:

- Council tax recovery procedures are laid down by statute in The Council Tax (Administration and Enforcement) Regulations 1992 and subsequent amendments
- Non-Domestic Rates recovery procedures are laid down by statute in The Non-Domestic Rating (Collection and Enforcement) (Local Lists) Regulations 1989 and subsequent regulations and amendments
- Housing Benefits overpayments are reclaimed in accordance with Regulations 99 – 107 of The Housing Benefit Regulations 2006 (and subsequent amendments)

The charging of Parking Penalty Charge Notices (PCN) is under the powers of the Road Traffic Regulation Act 1984 (RTRA 1984), local authorities may:

- impose charges for parking in car parks
- charge for parking in on-street parking bays (e.g. through the sale of permits/vouchers and through various short-term payment methods)

Consistent and transparent debt management arrangements will be applied to all sums owed to the Council, with the objective of maximising income and cash flow, but taking account of the cost of collection and recovery.

The Accounts Receivable Team is responsible for recovering debts that have been raised by services, for advising them on debts that are uneconomic to pursue and where debts should be written-off, and for maintaining master data (client details, including blocked customer status etc.).

Service Requirements

Services should attempt to obtain payment in advance of services being provided. Where this is not possible, services should determine their arrangements for allowing credit in consultation with the Accounts Receivable Team, on behalf of the Chief Finance Officer. This document sets out arrangements for doing this. The Accounts Receivable Team can advise on the most appropriate method for collection of income in advance.

Responsibility for controlling the issue of credit in line with pre-determined arrangements and adhering to the arrangements for customers to whom services have been suspended or terminated due to non-payment (known as 'blocked' customers).

Responsibility for collecting and banking income received in advance and for raising invoices promptly where credit has been allowed.

Provisions

Provisions for bad debts will be determined by the Chief Finance Officer, in conjunction with services and the Head of Exchequer Services or, for council tax and business rates, the Chief Finance Officer and the Revenues and Benefits Manager, as stated with the Council's Financial Regulations.

Charging Policies

The Council will charge for all services where allowable.

The Council will have in place charging policies which are coherent and cost effective. All policies should be transparent and easy to understand.

Charges should cover the full cost of the service unless specific funding or alternative measures are in place.

Each Delivery Unit will regularly review charging policies and fees. This will be in line with the annual budget setting cycle as per the Council's Financial Regulations.

Each Delivery Unit should ensure appropriate methodology is in place to ensure the robustness of the charging and collection policy and delivery. **Performance Management**

Prompt recovery action is key to managing debt and maximising income. The Council therefore aims to:

- Regularly monitor the level and age of debt.
- Set clear targets for the recovery of debt.
- Have clear written recovery procedures.
- Set priorities for specific areas of debt and assess recovery methods to ensure maximum recovery.
- Regularly review and propose irrecoverable debts for write-off.

Monitoring and reporting of debt

The following table sets out the frequency and type of debt reporting, the responsibilities associated with monitoring debt levels, and responsibilities for monitoring this policy:

Type of Debt	Activity	Report to:	Responsible Officer	Frequency
Sundry	Aged Debt report	All services	Assistant Finance Manager	Monthly
Sundry	Barnet Major Debtors	Head of Exchequer Services.	Assistant Finance Manager	Monthly
Council tax and business rates	Percentage collected in year	DCLG*1	Revenues and Benefits Manager	Quarterly
Housing benefit	Debt Raised Recovered Outstanding and Written Off	DWP*2	Revenues and Benefits Manager	Quarterly
All debt	Review of Policy	Chief Finance Officer	Head of Exchequer Services	Annually

*1 DCLG: Department for Communities and Local Government

*2 DWP: Department for Work and Pensions

The following table sets out the performance targets for debt invoicing, collection and debt recovery:

Type of Debt	Activity	Target	Responsible Officer
Sundry	Invoicing	Invoice to be raised and despatched within 1 day of the sales order being created.	Assistant Finance Manager
Sundry	Collection	Cheques or cash to be processed within 5 days of receipt.	Assistant Finance Manager
Sundry	Collection	Payment suspense items to be cleared within 3 days.	Head of Treasury
Sundry	Aged Debt (FIN PI 28)	96% of debt collected within 120 days.	Assistant Finance Manager
Sundry	Aged Debt (FIN PI 29)	97.5% of debt collected within 180 days.	Assistant Finance Manager
Sundry	Aged Debt (FIN PI 30)	98.5% of debt collected within 365 days.	Assistant Finance Manager
Sundry	Aged Debt	Irrecoverable debt to be written off on a regular basis.	Assistant Finance Manager
Sundry	Payment method (FIN PI31)	To increase the number that pay by direct debit by 5% per annum.	Assistant Finance Manager
Council Tax	Collection (MI)	To achieve an in-year collection target of 96.5%	Revenues and Benefit Manager
Council Tax	Collection (Gainshare)	To achieve a four-year collection target of 98.5%	Revenues and Benefit Manager
Business Rates	Collection (MI)	To achieve an in-year collection target of 97.5%	Revenues and Benefit Manager
Business Rates	Collection (PI)	To achieve a four-year collection target of 99%	Revenues and Benefit Manager
Housing Benefit	Notification	Benefit Determination letter issued the day after the overpayment has been calculated	Revenues and Benefits Manager
Housing Benefit	Collection	65% of debt recovered in current year against debt raised in current year. 25% of debt recovered in current year against all debt outstanding 5% of debt written off against all debt outstanding	Revenues and Benefits Manager

Collection and Recovery

Sundry Debt

Except in the case of an invoice payable by instalments, or as otherwise contractually agreed, the settlement period for all invoices will be within 28 days.

After the settlement period, and where legislation permits, the Council may seek to recover interest and any costs that are legitimately due from the debtor to the Council or its agents.

Recovery action will commence no later than 14 days after the demand has fallen due. Escalation processes up to and including litigation are to be agreed between the Accounts Receivable Team and the relevant service departments.

The Council will attempt at all times to use the most appropriate and cost-effective method of debt recovery in order to maximise income.

Council Tax and Business Rates

The Council offers six different payment dates for customers who opt to pay council tax by Direct Debit as this is the most efficient and cost-effective method of payment for the Council. Business rates (NNDR) offers Direct Debit on the 5th of the month.

Council tax and business rates follow legislative requirements for collection and recovery, demands are issued in the preceding March of each financial year to allow for the first instalment to be paid in April. Processes are automated to ensure that reminders, final notices and summonses are issued in accordance with the required statutory timescales.

There is a statutory instalment scheme but if this is not adhered to then the legislative recovery process is followed.

Council tax has very high volumes of recovery action, so reminder, final and summon notices are generated automatically. Cases at summons stage are individually checked before the summons is issued.

Housing Benefit Overpayments

For Housing Benefit overpayments, the priority is to recover the overpayment from ongoing or arrears of Housing Benefit. If entitlement has ended, an invoice is issued and if the debt is not settled a reminder and then final reminder are

issued. There are ranges of recovery methods available should the debt not be paid that are detailed below.

Before enforcement action is taken, the Council will utilise correspondence and telephone contact with the debtor, visits to the debtor's home by designated Council officers, and where cost effective to do so, external collection agents as an alternative means of recovering sundry debts. Additionally, enforcement agents are used to recover unpaid council tax and business rates debts.

Where an external agency is utilised to assist with collection, the flow of information between the Council and the agent must be in a secure electronic format.

All statutory methods of enforcement of debts shall be available for use. These include:

- Attachments of earnings
- Warrants of execution
- Third party orders
- Insolvency
- Possession proceedings
- Deferred payment agreements
- Committal to prison for council tax and business rates
- Charging orders
- Recovery from ongoing or arrears of benefit
- Attachments to state benefits
- Registering debts at County Court

Where legally permissible, the provision of future services to the debtor will be suspended until outstanding debts are settled.

Parking

The Council issues Penalty Charge Notices (PCN) for illegally parked vehicles. The debt is not issued on the Council's accounting system; instead it is specifically allocated on the Council's Parking System.

The link below is the latest version of the Council's Parking Policy, which describes the collection / recovery process in detail.

https://engage.barnet.gov.uk/development-regulatory-services/parking-policyconsultation/user_uploads/parking-policy-12_08_2014.pdf

Council Members and Staff

It is not acceptable for Council members, staff or those employed to owe money to the Council.

The Council will use the information it holds on staff to assist with debt recovery and to make arrangements to clear the debt by salary deductions.

Section 106 of the Local Government Finance Act 1992 imposes a duty on a member whose payments are two months overdue to make a declaration to that effect, and refrain from voting in certain matters.

Dispute Resolution

In case of a dispute with a **sundry debt**, recovery action will be suspended, and the dispute referred back to the originating department for resolution within one week. If no response is received after one week a reminder will be sent to the originating department for instruction. If no response is received after a further week the debt will be transferred back to the originating department.

A dispute is not resolved unless it meets one of the following conditions:

- The customer is correct and gets full credit
- The customer is partly correct and gets partial credit and agreed charge
- The customer is incorrect and accepts the charge
- The customer is not correct and does not accept the situation, but the service is prepared to pursue the debt

For **council tax and business rates** the disputes are arbitrated by the Valuation Tribunal Service.

Enforcement Agents and Enforcement Management

The ability to refer debts to enforcement is an important tool in the recovery process. The Council appreciates the sensitivity attached to the use of bailiffs.

The Council will seek to use enforcement only where it has determined that this is the most effective collection method for the debt in question.

Enforcement performance and contract management will be in place to ensure compliance with codes of conduct good practice. These services will comply with the National Standards for Enforcement.

Write off procedures

Whilst the Council will make every effort to pursue debts owed by debtors, it recognises that in some circumstances debts will become irrecoverable.

Debts may be regarded as uncollectable where:

- The debt is uneconomic to collect i.e. the cost of collection is greater than the value of the debt.
- The debt is time barred, where the statute of limitation applies. Generally, this means that if a period of six years has elapsed since the debt was last demanded, the debt cannot be enforced by legal action.
- The debtor cannot be found or communicated with despite all reasonable attempts to trace.
- The debtor is deceased and there is no likely settlement from the estate or next of kin and where there is written confirmation from the Receiver.
- Insolvency where there is no likelihood of settlement and written confirmation from the Official Receiver or Administrator.

Good practice dictates that, when all methods of debt recovery have been exhausted, any debts that remain irrecoverable are written off promptly in accordance with the Council's Constitution and Financial Regulations. Debt, even when written off, will continue to be pursued for example should a debtor seek to obtain council services in the future, or the debtors whereabouts become known, action will be taken to recover the outstanding debt.

Under the Council's Constitution, the Chief Finance Officer may, subject to that officer being satisfied that all avenues to recover the funds have been investigated, write off bad debts up to the value of £5,000. This will need to be in the format of a delegated powers report.

Bad debt that is to be written off and is in excess of £5,000 must be referred to the Policy and Resources Committee for write off.

The CIPFA Code of Practice on Local Authority Accounting, (The Code) requires the Council's statement of accounts to include sufficient provision for bad debts. This provision will be determined by the Chief Finance Officer, in consultation with the Assistant Director of Finance, the Head of Exchequer Services and other Services. The external auditor will subsequently review this provision for appropriateness.

Generally, the older a debt is, the greater the requirement for a bad debt provision. Provisions are always reviewed as part of the closure of accounts process but should also be reviewed on a regular basis throughout the year, and

any likely requirement to increase the provision at the yearend should be identified and reported through regular budget monitoring.

Customer Care and Debt Advice

The Council will:

Collect debts in an efficient way, taking account of personal circumstances.

Deal with debtors in a professional manner at all times treating individuals consistently and fairly and displaying courtesy and respect in accordance with departmental customer care directives.

Recognise where there is a 'can't pay' rather than a 'won't pay' situation.

Provide facilities to enable customers to discuss their debts in a confidential environment offering assistance wherever possible.

Provide all debtors seeking help due to financial difficulties with support:

- Be invited to provide details of their means by listing their income and expenditure, (evidence will be requested if necessary).
- If they have other debts owing to the Council then these will also be considered when agreeing a recovery plan.
Be encouraged to use the money advice services available from the Citizens' Advice Bureau and other debt advice providers.

Advice and assistance

The Council will seek to provide information about debt advice and potential statutory benefits and discounts to those debtors who cannot pay.

Officers will remind debtors of the importance of paying priority debts. Priority debts include council tax arrears. Non-payment of council tax arrears can result in the seizure of debtors' goods, or in the debtor being sent to prison.

For council tax, there is a discretionary fund for debtors in hardship with each case being assessed on its own merits and the individual's circumstances.

Customers who are in receipt of council tax support may be referred to enforcement agents if they do not engage or adhere to arrangement plans, but they will not progress to the enforcement stage of the process, thereby avoiding additional costs. Additionally, any customers who are identified as vulnerable will be supported appropriately.

Debtors who are in financial difficulty may find it beneficial to obtain specialist advice from one of the following agencies:

Citizens' Advice Bureau

The Citizens' Advice Bureau offer advice about simple debt problems, and will be able to refer debtors to a specialist advisor if the debt problem is complicated.

Website: <http://www.citizensadvice.org.uk>

Local branches:

New Barnet Citizens Advice Bureau 30 Station Road New Barnet Barnet Hertfordshire Tel: 0844 826 9336 Email: newbarnet@barnetcab.org.uk	Hendon Citizens Advice Bureau 40-42 Church End Hendon London NW4 4JT Tel: 0844 826 9336 Web: www.barnetcab.org.uk
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Money Advice Centres

Money Advice Centres can also provide help with debt problems. Details of the nearest centres may be found by accessing the DirectGov website: www.moneyadviceservice.org.uk and following the link to the relevant advice or by telephoning the helpline on 0800 138 7777.

National Debtline

The National Debtline provides free debt management information to people living in England and Wales. Debtors can contact National Debtline by calling them on 0808 808 4000 or via their website at www.nationaldebtline.co.uk.

Business Debtline

The Business Debtline provides advice for small business in England and Wales. Debtors can contact them by telephone on 0800 197 6026 or via their website: www.bdl.org.uk.

Stepchange

Provides free impartial debt advice and solutions to anyone struggling with debt problems. They can be contacted on 0800 138 1111 or via their website at www.stepchange.org.

Review of this policy

The Council is committed to continuous improvement and it is critical that new approaches and ways of working will be introduced. This policy will be reviewed annually to allow it to be updated and to take any service improvements or changes into account.