

| Fee/Charge Title | Description | Unit of Measure | Charges 2020/21 |
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| EH 1 Completion of Works | To carry out work(s) in default of a notice recipient | per case | All costs to be recorded on an hourly rate up to £88.88 from non compliance visit and charged accordingly |
| EH 2 Completion of Works | Empty Property Agency Service | per case | Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £175 |
| EH 3 Completion of Works | Voluntary Works In Default Service | per case | Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £175 |
| EH 5 Housing Reports | Inspection of house in multiple occupation and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis | Each | £317 plus hourly rate of up to £88 for revisits and/or additional advice |
| EH 6 Housing Reports | Housing Consultation fee | Each | £103 (additional fees charged over two hours at up to £62.61/hour) |
| EH 7 Housing Reports | Rent Repayment Order Support Service | Each | £103 (additional fees charged over two hours at up to £62.61/hour) |
| EH 8 Housing Reports | Inspection of single occupied dwelling and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis | Each | £253 plus hourly rate of up to £88.88 for revisits and/or additional advice |
| EH 9 Housing Reports | HMO Set Up Advice Service | Each | £463 plus hourly rate of up to £88.88 for revisits and/or additional advice |
| EH 10 Housing Reports | Fire risk assessment for standard HMO | Each | £617 for a standard HMO plus hourly rate of up to £88.88 for revisits and/or additional advice |

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| EH 11 Housing Act | Waiver of fee for notices i.e. Improvement Notice , Suspended Improvement Order, Prohibition Order, Emergency Prohibition Order, Suspended Prohibition Order, Emergency Remedial Action excluding the cost of all /any works completed/certificates obtained. | Each | Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB. |
| EH 12 Housing Act | Service of an Improvement Notice | Each | £511.00 |
| EH 13 Housing Act | Service of a Suspended Improvement Notice | Each | £511.00 |
| EH 14 Housing Act | Service of a Prohibition Order | Each | £444.00 |
| EH 15 Housing Act | Service of a Suspended Prohibition Order | Each | £444.00 |
| EH 16 Housing Act | Service of an Emergency Prohibition Order | Each | £444.00 |
| EH 17 Housing Act | Service of a Demolition Order | Each | Cost of administration and works up to hourly rate of £88.88 |
| EH 18 Housing Act | Taking Emergency Remedial Action | Each | £446 plus the cost of work |
| EH 19 Housing Act | Add on fee to notice/order cost if electrical certificate is obtained | Each | Actual cost plus administration costs up to £51.00/hour. |
| EH 20 Housing Act | Add on fee to notice/order cost if a gas certificate is obtained | Each | Actual cost plus administration costs up to £51.00/hour. |
| EH 21 Housing Act | Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities | Each | Actual cost plus administration costs up to £51.00/hour. |

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| EH 22 Housing Act | Add on fee to notice/order cost if a structural engineers report is obtained | Each | Actual cost plus administration costs up to £51.00/hour. |
| EH 24 Housing Act | Review of Suspended Prohibition Order | Each | £330.00 |
| EH 25 Housing Act | Review of Suspended Improvement Notice | Each | £325.00 |
| EH 26 Housing Act | Hazard Awareness Notice | Each | £300.00 |
| EH 27 Housing Act | Copying enforcement files and postage | Each | 10 pence per sheet plus postage costs. |
| EH 28 Mandatory HMO Licensing | New Licence fee up to 5 units of accommodation (paper application) for 5 years | Per HMO (F1+F2) | £1,386.00 |
| | | Fee 1 | £640.00 |
| | | Fee 2 | £746.00 |
| EH 29 Mandatory HMO Licensing | Assisted New Licence fee up to 5 units of accommodation (paper application) for 5 years | Per HMO (F1+F2) | £1,477.00 |
| | | Fee 1 | £747.00 |
| | | Fee 2 | £730.00 |
| EH 30 Mandatory HMO Licensing | New Licence fee up to 5 units of accommodation (on-line application - when available) for 5 years | Per HMO (F1+F2) | £1,247.00 |
| | | Fee 1 | £576.00 |
| | | Fee 2 | £671.00 |
| EH 31 Mandatory HMO Licensing | Assisted New Licence fee up to 5 units of accommodation (online application- when available) for 5 years | Per HMO (F1+F2) | £1,330.00 |
| | | Fee 1 | £675.00 |
| | | Fee 2 | £655.00 |
| EH 32 Mandatory HMO Licensing | New HMO Licensing Fee for a 1 year licence (paper application) | Per HMO (F1+F2) | £834.00 |
| | | Fee 1 | £625.00 |
| | | Fee 2 | £209.00 |

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| EH 33 Mandatory HMO Licensing | New HMO Licensing Assisted fee for a 1 year licence (paper application) | Per HMO (F1+F2) | £969.00 |
| | | Fee 1 | £760.00 |
| | | Fee 2 | £209.00 |
| EH 34 Mandatory HMO Licensing | New HMO Licensing Fee for a 1 year licence (on line application) | Per HMO (F1+F2) | £772.00 |
| | | Fee 1 | £563.00 |
| | | Fee 2 | £209.00 |
| EH 35 Mandatory HMO Licensing | New HMO Licensing Assisted fee for a 1 year licence (on line application) | Per HMO (F1+F2) | £890.00 |
| | | Fee 1 | £681.00 |
| | | Fee 2 | £209.00 |
| EH 36 Mandatory HMO Licensing | Discount for accredited landlords | Per HMO- remove from 1 st fee | 10.00% |
| EH 37 Mandatory HMO Licensing | Discount for registered charities | Per HMO remove from 1 st fee | 10.00% |
| EH 38 Mandatory HMO Licensing | Renewal fee up to 5 units of accommodation (paper application) for 5 years | Per HMO (F1+F2) | £1,220.00 |
| | | Fee 1 | £474.00 |
| | | Fee 2 | £746.00 |
| EH 39 Mandatory HMO Licensing | Assisted Renewal fee up to 5 units of accommodation (paper application)for 5 years | Per HMO (F1+F2) | £1,266.00 |
| | | Fee 1 | £520.00 |
| | | Fee 2 | £746.00 |
| EH 40 Mandatory HMO Licensing | Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years | Per HMO (F1+F2) | £1,098.00 |
| | | Fee 1 | £427.00 |
| | | Fee 2 | £671.00 |

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| EH 41 Mandatory HMO Licensing | Assisted Renewal fee up to 5 units of accommodation (on-line application, when introduced)for 5 years | Per HMO (F1+F2) | £1,140.00 |
| | | Fee 1 | £467.00 |
| | | Fee 2 | £673.00 |
| EH 42 Mandatory HMO Licensing | Renewal fee up to 5 units of accommodation (paper application) for 1 year | Per HMO (F1+F2) | £802.00 |
| | | Fee 1 | £475.00 |
| | | Fee 2 | £327.00 |
| EH 43 Mandatory HMO Licensing | Assisted Renewal fee up to 5 units of accommodation (paper application)for 1 year | Per HMO (F1+F2) | £850.00 |
| | | Fee 1 | £520.00 |
| | | Fee 2 | £330.00 |
| EH 44 Mandatory HMO Licensing | HMO Licensing Renewal fee for a 1 year licence (on line application, when introduced) | Per HMO (F1+F2) | £637.00 |
| | | Fee 1 | £428.00 |
| | | Fee 2 | £209.00 |
| EH 45 Mandatory HMO Licensing | HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced) | Per HMO (F1+F2) | £676.00 |
| | | Fee 1 | £467.00 |
| | | Fee 2 | £209.00 |
| EH 46 Mandatory HMO Licensing | Fee associated with an abortive visit | Per visit to HMO | £77.50 |
| EH 47 Mandatory HMO Licensing | Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO) | Per unit | £26.50 |
| EH 48 Mandatory HMO Licensing | Licence holder changing nominated manager | Per request | £0.00 |
| EH 49 Mandatory | Change in Licence holder | Per request | £0.00 |

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| HMO Licensing | | | |
| EH 50 Mandatory HMO Licensing | Recovery fee for dishonoured cheque | Each | £53.90 |
| EH 51 Mandatory HMO Licensing | HMO Licensing pre inspection refund (to cover preliminary administration costs) | Each licence | Fee 2 will not be charged and a refund will be considered if a property has not been inspected. £59 will be retained of Fee 1 to cover the Council's administrative costs. |
| EH 52 Mandatory HMO Licensing | HMO Licensing post inspection, where no paperwork is drafted refund (to cover preliminary administration costs and inspecting officer costs) | Each licence | Fee 2 will not be charged. £282 will be retained of Fee 1 to cover the Council's administrative costs. |
| EH 53 Mandatory HMO Licensing | HMO Licensing post inspection refund when the property is found not to be licensable (to cover preliminary administration costs and inspection) | Each licence | Fee 2 will not be charged. £170 will be retained of Fee 1 to cover the Council's administrative costs. |
| EH 54 Mandatory HMO Licensing | Refund clarification for revocations | Each licence | Where an HMO licence is revoked there is no refund |
| EH 55 Mandatory HMO Licensing | HMO Licensing additional fee for failure to pay 2nd HMO licensing fee within 48 hours of request | Each licence | £15.50 on top of Fee 2 |